

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

Mailelailii Vickery
Mailelailii Vickery (Jan 20, 2023 14:16HST)

AUTHORIZED SIGNATURE

Mailelailii Vickery, Executive Director

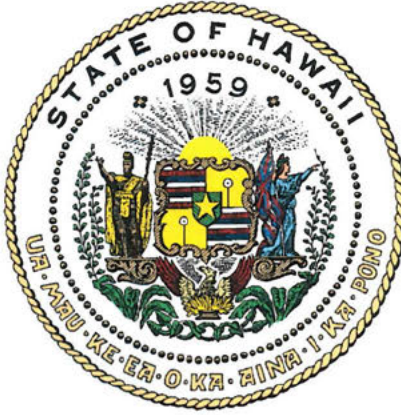
PRINT NAME AND TITLE

Jan. 20, 2023

DATE

Hui Mālama O Ke Kai Foundation and Mālama Honua Public Charter School, Community Capital Improvement Project

The Hui Mālama O Ke Kai Foundation (HMK) and the Mālama Honua Public Charter School (MHPCS) seek to further develop a collaborative, community-based program on HMK's 11-acre site that will support youth and their families both in and out of school. The capital project entails completion of a 5,152 sf multi-purpose pavilion consisting of a 1,654 sf certified commercial kitchen and a 3,498 sf covered outdoor deck/multi-purpose space. The total space will accommodate an estimated 300 people. It will be used by both organizations as a venue for community events, student food service, and educational activities, as well as to support programs that focus on food sustainability, food production, and economic development. MHPCS expects to enroll up to 225 students who will use the site daily. This CIP is part of a larger multi-year project, portions of which have already been funded and completed or are in process.



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HUI MALAMA O KE KAI FOUNDATION

was incorporated under the laws of Hawaii on 07/14/2002 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 18, 2023

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

_____ Hui Mālama O Ke Kai Foundation _____
(Typed Name of Individual or Organization)

Mailelailii Vickery
Mailelailii Vickery (Jan 20, 2023 14:16 HST)

(Signature)

Jan. 20, 2023

(Date)

_____ Mailelailii Vickery _____ Executive Director _____
(Typed Name) (Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

This grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

- A brief description of the applicant's background;

The Hui Mālama O Ke Kai Foundation (HMK) was created as a grass-roots effort in 1998 by volunteer community members of Waimānalo, Hawaii who were concerned about specific Keiki (in this case Native Hawaiian children in the 5th & 6th grades) being without supervision in the after-school hours and the need for positive extracurricular activities and ocean safety skills.

Today, through community-based partnerships, and with the support of private, state, and federal funding, HMK delivers youth, family, and community development programs that are culturally grounded. The HMK system of programs currently consists of the Keiki After-school Youth Development Program (5th & 6th grades), the `Ōpio Afterschool Leadership Program (7th through 12th grades), and the `Ohana/Kaiāulu

Family Strengthening/Community Building Programs. This comprehensive system provides over twenty-five hours per week of intensive programming at no cost to 45-50 participating families.

In summer 2021, HMK launched a pilot program in collaboration with Mālama Honua Public Charter School, Kailua High School, and Windward Community College (WCC). The Pathway Program follows the WCC model of dual enrollment in which 8th-12th grade students receive high school and college credit and are taught by college professors. The curriculum dovetails with HMK's place-based curriculum in that it focuses on the Natural Resources Hawaiian Studies Pathway that teaches students indigenous resource management and food production, as well as more conventional subjects. Preference will be given to youth who are from Waimānalo but new to HMK. This is an excellent way to put students on the fast track to enhanced academic and career readiness.

- The goals and objectives related to the request;

Main Objective: build a certified commercial kitchen and community pavilion

The objective of this CIP project is to build a certified commercial kitchen and pavilion/multi-purpose building that can be shared by HMK and the Mālama Honua Public Charter School (MHPCS), as well as by members of the wider Waimānalo community. The commercial kitchen and pavilion will be a community gathering space that helps to bind youth, families and the community together. They will support numerous goals including strengthening youth and families, improving mental health, creating economic opportunities, and increasing the community's food security.

HMK's ultimate goal is to strengthen the Waimānalo community, particularly the economically and socially disadvantaged Native Hawaiian population. The key to achieving this goal is to reach youth at an early age and ensure that they succeed academically, develop healthy habits, and are college and/or career ready. Strengthening youth's connection with their families and community increases the likelihood that they will develop in positive ways and ultimately escape from generational poverty through education and career success.

Overall Program Goal: To build the capacity within the Waimanālo community to cultivate the development (social/emotional, physical, and educational) of participating youth and to strengthen families and the larger community through innovative, culturally grounded, and evidence-based strategies.

Objective 1: Strengthen positive personal development and knowledge of Native Hawaiian culture, language, and practices in participating youth.

Objective 2: Improve the health of participating youth through the promotion of ocean-based and `āina (land)-based physical fitness activities and nutritional practices.

Objective 3: Strengthen the academic development and achievement of participating youth through providing high-quality academic support activities.

Objective 4: Support the college/career readiness of participating youth through providing exposure to `āina-based careers and majors and providing them with essential information about college.

- The public purpose and need to be served;

As noted above, the certified commercial kitchen and pavilion are key pieces of community infrastructure that will help to strengthen youth and families, improve mental health, create economic opportunities, and increase the community's food security and food sovereignty.

Strengthening Youth & Families

In Hawaii, over 33% of youth are responsible for taking care of themselves after school (www.afterschoolalliance.org). Moreover, unmet demand for afterschool programs has reached an all-time high: for every child in an after-school program, two more children are waiting to get in, and there are more than 74,000 children statewide who would be enrolled in a program if one were available to them. Unfortunately, at an average cost of \$8,840/year for basic after-school childcare, such care is out of reach for many families (National Association of Child Care Resource and Referral - NACCRR). The HMK Keiki After-school Youth Development Program (5th & 6th grades) and the `Ōpio Afterschool Leadership Program (7th through 12th grades) are offered at no cost to participants.

Afterschool programs offer more than just “babysitting”. In a recent report from the Afterschool Alliance: *After-school Programs: Making a Difference in America's Communities by Improving Academic Achievement, Keeping Kids Safe and Helping Working Families*, researchers found that:

- As little as 45 minutes of focused academic instruction after-school resulted in a statistically significant increase in students' math scores;
- Elementary students attending after-school programs improved their regular school day attendance and reported higher aspirations regarding finishing school and going to college;
- Participation in after-school programs reduces the propensity to begin drug use among youth by nearly 50% and reduces the likelihood of skipping school by half;
- Effective after-school programs save between \$1.87 to \$5.29 for every \$1 spent because participants commit fewer crimes; and
- The prevalence of obesity was significantly lower for after-school program participants as compared to non-participants.

Construction of the commercial kitchen and pavilion is another step towards closer collaboration between HMK and MHPCS, making it possible to share resources and ensuring a more seamless flow of students from school day to the afterschool program.

HMK will use the new facilities to conduct not only regular afterschool programs, but also `Ohana/Kaiāulu Family Strengthening/Community Building Program events such as board & stone (fashioning your own poi pounding board and stone) classes. These regular, face-to-face events help to bring youth and families together and strengthen the social fabric of the Waimānalo community.

Improving Mental Health

According to an October 2022 KFF/CNN Mental Health in America Survey, an overwhelming majority of the public (90%) think there is a mental health crisis in the U.S. today, with most people saying the opioid epidemic, mental health issues in children and teenagers, and severe mental illness are at crisis levels in the country. Moreover, 47% of parents say that the pandemic has had a negative impact on their child's mental health. At least eight in ten parents are worried about depression, alcohol or drugs, or anxiety impacting the teenagers in the U.S., while around seven in ten are worried that self-harm, loneliness stemming from the pandemic, or eating disorders may negatively impact teenage children. One-third of U.S. adults say they have "always" or "often" felt anxious in the past year, with an additional third saying they felt anxious "sometimes." A smaller, but notable, share of adults say they have felt depressed (21%) or lonely (21%) "always" or "often" in the past 12 months. The survey also finds more than a third of adults (36%) say a doctor or health professional has told them they have a mental health condition such as depression or anxiety and one in five (21%) adults say they have received mental health services in the past 12 months. Economic uncertainty and concerns about personal financial situations are the top stressors for all adults but especially among the individuals with lower household incomes. Six in ten (61%) of those living in households with incomes of \$40,000 or less say their personal finances are a major source of stress. This group also reports that the cost of mental health care services may be prohibitive to seeking care with four in ten (39%) saying people like them are not able to get the mental health services they need and a large majority of those with lower incomes saying the cost of mental health care is a "big problem" in the United States.

While neither HMK nor MHPCS offer drug treatment or therapy services, both organizations emphasize family-strengthening and community-building. Strengthening `Ohana, in the larger sense of extended family and community, is a key tenet of native Hawaiian approaches to health & wellness. Moreover, a broad body of research links social isolation and loneliness to both poor mental and physical health. Providing a physical space in which people can meet face-to-face and deepen connections with each other is a way to enhance mental health in the community. It addresses some of the underlying causes of poor mental health, rather than focusing only on treating the symptoms of it.

Economic Opportunity, Food Security, and Food Sovereignty

Waimānalo is a traditional farming community that includes some of the best remaining agricultural land on Oahu. It is also home to the University of Hawaii's College of Tropical Agriculture & Human Resources (CTAHR) Research Station and Waimānalo

Learning Center (WLC), as well as one of two sites on Oahu where the GoFarm farmer training program is based. The 128-acre piece of land located in Waimānalo was established to promote diversified agriculture. For over 60 years the station has worked closely with local growers in the ahupua'a and across the state to disseminate science-based information to help solve problems facing producers.

In Honolulu County, 76% of farmers grow crops on only 1-9 acres of land and two-thirds of farmers earn less than \$25,000 annually in revenue. Producing and marketing value-added products is an important way for these small farmers to supplement their incomes as value-added products typically enjoy higher margins than do agricultural commodities. Moreover, value-added products have longer shelf lives than produce and enable farmers to use surpluses, off grade produce, or produce that is nearing its sell by date.

Farmers and food entrepreneurs need to produce their value-added products in certified commercial kitchens, however, in order to comply with State Department of Health food safety requirements. Unfortunately, Honolulu County suffers from a dearth of certified commercial kitchens, with only a handful available on island and none located in Waimānalo or any of the surrounding communities. Some of these existing commercial kitchens also charge prohibitively high usage fees that become yet another hurdle to any aspiring food entrepreneur. The certified commercial kitchen that HMK and MHPCS propose to build would be the only such kitchen in the community and would charge modest usage fees in order to reduce risk and encourage entrepreneurship. It would enable farmers and food entrepreneurs to create value-added food products from crops harvested in the community: on commercial farms, in backyards, in community gardens, and on HMK's 11-acre site. It would thus not only stimulate economic activity by creating an additional revenue stream for farmers, food entrepreneurs, and others, but also help to increase food security in the Waimānalo community.

Farm-to-School

Another potential opportunity is to use the certified commercial kitchen to provide breakfasts, lunches, and snacks using locally sourced foods. These could include traditional native Hawaiian foods such as kalo (taro), 'ulu (breadfruit), and 'uala (sweet potato). These foods have many known health benefits and are nutritionally superior to many imported foods (such as potatoes). 'Ai Pono, or consumption of traditional foods, is also an important way to connect Native Hawaiians and other local residents with Hawaiian culture, as food and the 'āina play a central role in the culture.

Food could be harvested onsite, gleaned from yards in the local community, and purchased from local farmers. This would help to reduce food miles while providing potential economic opportunities to local residents and helping to increase the community's and Hawaii's food self-sufficiency and food security. Using the purchasing power of Hawaii's schools has been identified as an important way of supporting the local agricultural sector. In fact, Act 175, which was passed by the Hawai'i Legislature in 2021, mandates that at least 30% of food served in public schools be locally sourced by 2030.

MHPCS participates in the National School Lunch Program and its Fresh Fruits and Vegetables Program and receives support from US Department of Agriculture (USDA) programs. These programs provide subsidies and grant funds that enable MHPCS to reduce the price point of meals and support local farmers. MHPCS also participates in the Farm-to-School program to integrate food and nutrition education with the meals served in the cafeteria. The program provides a teacher, curriculum material, and supplies.

- Describe the target population to be served; and

HMK serves youth and families in Waimānalo, which contains a Hawaiian Home Lands site and where 69.6% of the population (6,833 people) identify themselves as Native Hawaiian or other Pacific Islander. The Waimānalo community has traditionally been underserved and thus lags the rest of the state and county on multiple indicators in the areas of health, education, and economic opportunity. The most recent U.S. Census findings estimate that 8.0% of Waimānalo residents are below the poverty level. Moreover, 19.0% of Waimānalo households (and 20.4% of Native Hawaiian households) receive food stamps/SNAP compared with 9.7% at the county level.

Community health overall is below county levels with higher rates for many chronic diseases and depression:

Chronic Disease	Honolulu County	Waimānalo 96795
Diabetes	10.6%	11.5%
Heart Disease	4.8%	5.7%
Depression	13.6%	17.6%
COPD	4.2%	6.1%
High Blood Pressure	30.1%	32.5%

In addition, only 20.8% of residents have a 4-year college degree compared with 26.2% statewide, and approximately 15% of households in Waimānalo lack internet access.

All of the community's DOE primary schools are categorized as high-poverty schools with 76% of Blanche Pope Elementary School students and 67% of Waimānalo Elementary & Intermediate School students eligible for free lunch as compared to the state average of 50%. In addition, chronic absenteeism is much higher in area schools (61% for both Blanche Pope Elementary School and Waimānalo Elementary & Intermediate School) compared with the state average of 42%. Attending school is arguably the most critical component of student success and is a prime predictor of future economic and emotional stability.

Hui Mālama O Ke Kai supports the Native Hawaiian community of Waimānalo. Cultural and historical realities present this large population of Native Hawaiians with multiple challenges in the areas of educational achievement, economic/employment opportunity, socio-emotional development, and issues of health/well-being. Moreover, Native Hawaiian children from the Waimānalo community have multiple risk factors that encompass physical and mental health, academic achievement, and college and career readiness. Youth in these schools are also at risk for obesity, drowning, anxiety, depression, substance abuse, and juvenile delinquency.

- The unemployment rate for Native Hawaiians in the State of Hawaii across multiple years has remained double or nearly double that of other ethnic groups. (U.S. Census Bureau, American Community Survey <http://www.census.gov/programs-surveys/acs/>).
- The median household and family income for Native Hawaiians lags that of non-Hawaiian households and families. (U.S. Census Bureau, American Community Survey <http://www.census.gov/programs-surveys/acs/>).
- Native Hawaiians have the highest percentages of risk behaviors over all other ethnicities in the State of Hawaii including tobacco use, drug use and alcohol abuse. (Hawaii State Department of Health – www.health.hawaii.gov).
- The combined prevalence of overweight and obesity in Native Hawaiians, diseases which are causally linked to low social, economic and educational status, is nearly twice that of the national average. (King, McNeely, Thorpe, Mau, Ko, Liu, Sun, Hsu & Chow. 2012).

Finally, Waimānalo's Native Hawaiian children are far behind in the pursuit of higher education. Lack of parental involvement in school districts with high Native Hawaiian populations has been documented in multiple Hawaii State School Performance Reports (www.hawaiipublicschools.org) as a contributing factor in overall poor student performance on tests and in the classroom, particularly in grades 11 and 12. Moreover, compared to their peers, fewer Native Hawaiian students graduate from high school in 4 years and far fewer enroll in college.

- Describe the geographic coverage.

Waimānalo, Oahu.

include space for cooking, food preparation, and food storage that can safely feed HMK and MHPCS staff and students. The commercial kitchen space will complement the gathering space, enabling the preparation and processing of food grown on the property, as well as supporting programs that focus on food sustainability, food production, and economic development.

The pavilion opens to an outdoor play area next to HMK's Hale, while the multi-purpose area will be open with wooden decking and an exposed wood roof structure to provide a rustic and natural look. The ample surrounding open space creates the opportunity for further development of agricultural, horticultural, and aquaponics projects. There will also be a large outdoor play area in front of the multi-purpose pavilion next to the HMK Hale. This will provide the space needed for conducting Native Hawaiian focused programming, project-based learning, and outdoor activities. The multi-purpose pavilion will be located centrally between HMKs existing buildings, future yurt buildings (project in process), and the front of the MHPCS school, allowing for easy access for both students and community members without disrupting other activities taking place on campus. Hihimanu Street is only 300 feet away.

The design intent is to have a village style learning and gathering spaces, both indoor and outdoor, covered and open, that sits within the natural vegetation of the site, and provides views of the Ko'olau Mountain Range. The material and style used for the building will help blend the school within the lush, natural vegetation of the area and create a smooth transition from building to outdoors. These materials will include wood/faux wood and earthy gray/brown paint while the style is akin to agricultural buildings and modern cabins. Sloped shed roofs with high ceilings will help protect against the heavy rains and flooding that periodically occur in the area.

Detailed Notes:

Design:

The structural design of the multi-purpose building and commercial kitchen will be based on the IBC 2012 code as amended by the City and County of Honolulu. The buildings in this project will consist of wood-framed structures on post and pier shallow foundations.

High Volume Low Speed ceiling fans will be provided for the open seating area to provide perceived cooling in conditions where wind alone is inadequate. High Volume Low Speed ceiling fans will be rated and placed as manufacturer's recommended clearances allow.

Exhaust fans will be provided for restrooms to comply with Department of Health indoor air quality requirements. Kitchen refrigeration and ventilation equipment will be finalized once kitchen equipment is selected.

Site Work:

All grading and construction work shall comply with Rules Relating to Water Quality, Department of Planning and Permitting, City and County of Honolulu, dated December 2018, to control soil erosion and ensure that the discharge of pollutants from the construction site will be reduced to the maximum extent practicable.

Site work includes site grading, installation of new utility connections (water and sewer), construction of new concrete walkways, gravel road, and parking lot. Concrete walkway layout, dimensions, and longitudinal and cross slopes shall comply with ADA Accessibility Guidelines to the maximum extent practicable based on existing site grades.

Utilities:

Sewer Connection: A new pressure sewer connection is needed to connect to the existing pressure sewer main. This includes a new sewer lift station to replace the existing lift station, accommodating the new demands and providing a safe and functioning system for future years.

Water System:

Domestic service to the multi-purpose space and kitchen will be provided via a water main with a meter which is anticipated to connect to existing BWS infrastructure along the Hihimanu Street frontage of the property.

Fire protection to the building shall be provided via a new onsite fire hydrant that will be metered via a DC meter. The fire protection line is anticipated to connect to existing BWS infrastructure along the Hihimanu Street frontage of the property.

Plumbing:

Water closets and lavatories will be provided in restrooms to comply with ADA guidelines. Sanitary and cold-water piping will run aboveground below the floor of the building so the pipes will be more accessible and less money will be required for trenching.

A 750-gallon grease interceptor and appurtenances will be provided to comply with requirements in the Uniform Plumbing Code/ Sizing is tentative based upon the number of fixtures to be connected to the grease interceptor. Sanitary, cold water, vent, and grease waste piping for the kitchen will be shown once equipment and fixtures have been selected. Hot water heater and hot water piping for the kitchen will be determined once equipment placement has been finalized.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Submit set of building permits to Honolulu Department of Planning and Permitting	March 2023
Permit review period	March-December 2023
Bidding and selection of a contractor	August-November 2023
Planning and Preparation by Contractor	November 2023-January 2024
Approval of permits	December 2023
Ground breaking: clearing, site work (rough grading, site compaction) and infrastructure installation	December 2023 - May 2024
Building: ground up to installation of kitchen equipment and multi-purpose building	January-June 2024
Construction complete	June 2024

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The design team was selected based on experience, accountability, and shared values and vision for the school. Schedule and cost control (i.e. delays and change orders) are mitigated by having an excellent professional working relationship and design process with the design team, its consultants, and the HMK and MHPCS staff, board, and community – reflecting interests, needs, and future programs. According to the design team, “the design process leading up to the completion of the construction plans has been an enjoyable and smooth design process and we believe all parties are on the same page through great communication and just being like-minded on the vision and goals of this project. Every project will have hiccups along the way but what we’ve seen and experienced so far gives us confidence that delays and CO will be minimal, if any.”

With assistance from the design team, HMK is currently working to interview and identify qualified general contractors that have the experience and enthusiasm to build this community-based project and can build it fully to code. Selections will be made through a bidding process and formalized using an owner-contractor agreement. Work will be performed as detailed in the construction plans, working closely with HMK, MHPCS, and the architect of record, Lowney Architecture and its team of consultants.

The Davis-Bacon Act prevailing wage provisions will apply if federal agencies assist in the construction project through grants, loans, loan guarantees, and insurance.

The work will follow the general contractor's timeline and schedule as agreed with HMK and MHPCS. Once construction commences, weekly meetings between HMK, MHPCS and the architect and contractor will track progress and discuss any issues that may arise. Photos and notes will provide the necessary documentation on progress. Deliverables will be compared against the original specifications/plans and changes to the original plans will be documented in writing. Upon final completion of the multi-purpose pavilion and certified commercial kitchen, the facility will be turned over to HMK and the capital project officially concluded during a formal handover procedure. Photos and notes will document final completion of the kitchen space and multipurpose building.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Reporting on the following project process steps can be provided to the State agency as needed or required. We will monitor actual time vs. planned time, deliverables, and the cost per square foot (Current estimate: \$450). In this way, we will be able to ensure that the project remains on time and within budget, while ensuring that all quality deliverables are received.

- Progress during the permit review period
- Bidding process, criteria, and selection of a contractor
- Planning and preparation by Contractor
- Ground-breaking: clearing, site grading and compaction, and infrastructure installation
- Building - Ground up to installation of kitchen equipment and multi-purpose building furniture, fixtures, and equipment.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$22,750	\$200,000	\$115,000	\$447,000	\$784,750

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.

Potential sources of capital funding related to this project:

Foundation Grants:

- Bank of Hawaii Foundation
- Castle Foundation
- Hawaiian Electric Charitable Foundation
- Kamehameha Schools
- Strong Foundation
- William G. Irwin Charitable Foundation

Other:

- Capital Campaign (Individual Donors)
- New Market Tax Credits (note: The NMTC Program incentivizes community development and economic growth through the use of tax credits that attract private investment to distressed communities. As of the end of FY 2021, the NMTC Program has generated \$8 of private investment for every \$1 of federal funding; created nearly 239 million square feet of manufacturing, office, and retail space; and financed more than 10,800 businesses.)

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding.

- OHA – \$39,170 (2021-2022)
- OHA – \$99,840 (2022-2024)
- NHEP awarded 2017-2019 – \$1,769,022
- NHEP American Rescue Plan (COVID support) – \$1,089,338 (2021-2024)
- GIA city:

- 10/01/2022-09/30/2023 – \$199,995
- 10/01/2021-09/30/2022 – \$124,540
- 10/01/2020-09/30/2021 – \$124,817
- 10/01/2017-03/31/2019 (6 month no cost extension) – \$124,913

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.

\$85,799.18

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Capital Project Experience

HMK has successfully completed several major construction projects over the past five years, including construction of a Hale wa'a (2019) for group activities, as well as extensive flood remediation work (2022) both to repair damage from the major flood that occurred in 2018 and to mitigate potential future flooding. The work completed included repairing and rebuilding walls and floor areas, electrical work, and work on the driveway and parking lot areas which are used every day.

More recently, HMK has successfully raised funds and started implementation of the Pili Ana Project. The project involves construction of a 3,312 square foot covered deck and several yurts that will allow for (safer) outdoor gatherings and social distancing by participants. HMK is working closely with contractor Keeno Farms to complete the deck. It will support afterschool cultural, craft and other activities by youth participants in HMK's Keiki and 'Ōpio programs, as well as weekend and weeknight cultural activities by the families of participating youth and other members of the Waimanalo community. The space will also be utilized by Mālama Hōnua Public Charter School, Three Days and Three Nights Church and other organizations and members of the community. HMK raised capital funds from the Weinberg Foundation, Hawaiian Electric Charitable Foundation, and others.

Organizational Capacity

HMK is a highly successful and truly grassroots, community-based non-profit organization that was established in 1998. Over the past 20+ years, HMK has successfully managed over 45 separate private, state and federal grants/contracts with

an approximate value of over 8 million dollars, contracting with external auditors [since 2008] to assure fully transparent accounting practices and compliance with GAAP. In 2008, HMK assumed full responsibility for the after-school program (then 5th/6th grades only) from the University of Hawai'i. Since this transition, HMK has significantly evolved to meet the community's needs by:

- Increasing overall programs participation by nearly 5x (from 20 students and families/year to over 100).
- Designing and implementing the `Ōpio Leadership Program in 2008 for 7th-12th graders and the `Ohana Family Strengthening Program in 2012.
- Developing and implementing a unique place-based Hawaiian cultural curriculum: E Kūkulu I Nā Alaka`i Hawai`i.
- Further developing a comprehensive evaluation system that contributed to HMK being 1 of 5 programs selected to participate in a culturally appropriate Native Hawaiian Education Council (NHEC) indicators study.

In terms of capacity building, HMK has also: a) developed a competent governing board of directors, a majority of whom are of native Hawaiian ancestry and are respected members of the Waimānalo community; b) maintained high quality organizational systems (HR, payroll, etc.); c) strengthened and further refined an effective evaluation process conducted by an external evaluator; d) acquired an 11-acre site with 7500 square feet of facilities; and e) constructed a comprehensive five-year organizational strategic plan as well as a sustainable site development plan.

Since 2008, HMK's Human Resources department has successfully managed approximately 15-20 employees (full and part-time). At least half the current staff is from Waimānalo, including HMK's Executive Director, who has years of experience in both teaching (with the DOE and at the University level) as well managing policy, staff, boards, fund development, and educational projects in the non-profit sector.

As a community-based organization, HMK partners with Mālama Honua Public Charter School, Waimanalo Elementary & Intermediate School, and Blanche Pope Elementary School to recruit participants into HMK programs and ensure their academic development and success. The City & County of Honolulu Ocean Safety Division, East O'ahu Lifeguard Association and the Waimanalo Canoe Club have been long standing partners specializing in ocean safety education. Other partners such as Ho'o'kua'aina, Ka Papa Lo'i o Kanewai, Paepae'o He'eia, Ulupo Hei'au and Papahana Kualoa serve as sites for HMK students to increase their understanding of 'aina-based STEM careers with a focus on economic sustainability, resource management, and environmental restoration from a Native Hawaiian perspective.

2.Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

HMK has an 11-acre site on land leased from the Department of Land and Natural Resources (DLNR). The property is located at 41-477 Hihimanu Street (TMK 4-1-009: 265) in the ahupua`a of Waimānalo, moku of Ko`olaupoko, on the Island of O`ahu. Hui Mālama o Ke Kai Foundation (HMK) has a 65-year lease agreement (General Lease No. S-5468) with DLNR which expires in 2061.

The general land uses proposed for the HMK site are: Educational/Gathering, Aquaponics, Craft Plant Grove, Animal Husbandry, Income Producing Agriculture, and Community Gardens. The site plan includes approximately 11,000 square feet (s.f.) of new building space. It will include the following facilities and uses:

- Renovated multi-purpose building to provide space for indoor classroom, offices/meeting room, recreational room, certified kitchen, restrooms, and outdoor covered programs.
- Renovated barn to provide space for equipment storage, indoor workshop space, and outdoor covered workshop space.
- A two-story structure consisting of a 1,200 square foot shower and locker facility with private shower and restroom stalls on the first floor and a 1,200 s.f. caretaker's hale atop the shower and locker facility for 24-hour live-in surveillance of the property.
- An agricultural education complex to include two 450 s.f. greenhouses and an aquaponics system with raised garden beds.
- A 1,200 s.f. maintenance shed for general site maintenance and agricultural work equipment and supplies with additional 600 s.f. of outdoor covered working space.
- A 4,000 s.f. hālau to serve as a multi-use gathering and learning space with its own storage, kitchen and restrooms.
- A 1,200 s.f. maintenance shed to support the agriculture/income producing area.
- Community gardens and a composting toilet.
- 28,000 s.f. craft plant grove to support cultural education programs
- A hale wa`a to store the wa`a and for program use.
- A 2,500 s.f. enclosed area for animal husbandry.
- Open space for program use.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Project Organization

HMK Executive Director Mailelauli`i Vickery is providing overall leadership and oversight for this capital project. She is supported by HMK Program Manager James Kimo Malloe and HMK Executive Assistant Shalia Kamakaokalani. Mailelauli`i Vickery will be responsible for the contract with the State, as well as for managing the contract with the general contractor.

Denise Espania, School Director of the Mālama Honua Public Charter School, is responsible for all aspects related to MHPSCS. She will liaise closely with HMK Executive Director Mailelauli`i Vickery and the rest of the HMK team.

Project Consultant, Tricia W. Dang, Principal at Tridason LLC, is responsible for the day-to-day management of the project. She will liaise closely with Lowney Architecture and the contractor. Tricia Dang will report regularly to Mailelauli`i Vickery, Denise Espania, and the rest of the project team.

Lowney Architecture is the architecture and design consultant for this capital project. Founded in 2003, Lowney Architecture is a 45 - person multidisciplinary practice with offices in Honolulu, HI and Oakland, CA, HI offering architectural, interior, and master planning services. They have extensive community project design experience, having designed eight buildings, six learning pods, an administration building, and a pavilion structure for large event gatherings for the Mālama Honua Public Charter School. The learning pods' design emphasizes indoor/outdoor learning, with trellis-adorned decks at each building cluster. Other community design projects include the redevelopment of the new YMCA of Honolulu Nu`uanu, the 14-story Hale Mahana Student Housing complex for University of Hawai'i students, and the Kuhio Park Terrace Low-Rises and Kuhio Homes which contain a total of 174 units of federally subsidized low-income public housing.

Hui Mālama O Ke Kai Foundation Staffing:

Executive Director, Mailelauli`i Vickery: the Executive Director provides leadership and support across the organization, setting and implementing strategic direction to further the organization's mission. The position has overall administrative responsibility for operations and is charged with ensuring that the organization achieves its mission, maintains financial viability, and functions as an innovative and effective Native Hawaiian culture-based youth development and family strengthening services provider. Maile is an accomplished non-profit executive and educator with a background in Hawaiian Studies and community outreach. She has a BA in Hawaiian Studies from the University of Hawai'i at Mānoa and is working towards an MA. Previously, she was a Research assistant to the Kū`oko'a Initiative, a program focused on culturally grounded research management and sustainability, and a Graduate Teaching Assistant who led teams for Dr. Jonathan Osorio at the Kamakakūokalani Center for Hawaiian Studies. She has also been a lecturer in Hawaiian Studies and worked as a substitute teacher in

Windward Oahu. Maile began her career as a Parent Child Educator for Parents and Children Together in Waimānalo where she implemented early childhood education programs for prenatal women, children up to three years of age and their families.

Program Manager, James Kimo Malloe: The Program Manager is responsible for overseeing overall HMK operations, managing direct personnel, and providing the necessary support for staff and curriculum training and development. The position also provides high-level program related administrative support to the Executive Director. Kimo provides direct oversight and supervision of projects and staff; oversees evaluation processes and data collection; and helps manage partnerships. Kimo has over 10 years of experience supporting and leading teams and organizing objectives. As Assistant Resident Manager for over 24 years at the Sunset Lakeview Condominium, Kimo managed the Janitorial, Maintenance, and Security Departments., and was responsible for payroll, staff scheduling, implementation of policies and procedures, and various types of training. As a resident of Waimānalo, Kimo also has strong ties to the community. He is a long-time non-profit volunteer and football coach at Kailua High School, HMK's primary high school partner.

Executive Assistant, Shalia Kamakaokalani: Shalia is a graduate of the Hālau `Ike Hawai`i and `Ōlelo Hawai`i at the University of Hawai`i at Mānoa. She strives to educate our communities, haumāna, and keiki in important values through the `ike, mo`olelo, and hana of our kūpuna. Previously, Shalia worked at Limahana (Ka Papa Lo`i o Kānewai) where she led tour groups, teaching them the stories of the wahi, created learning tools for an easier understanding of the `ike we share, and helped maintain both of our wahi at Kānewai and Punalu`u by weeding, weed eating, cutting down trees, clearing out debris, planting, etc.

`Ohana/Kaiāulu Program Coordinator: actively hiring.

Keiki Program Coordinator, Kamali`i McShane-Padilla: the Keiki Program Coordinator is responsible for serving as the main teacher/facilitator for the HMK Keiki Program, a program for 5th & 6th graders. Kamali`i McShane-Padilla has a BA in Hawaiian Studies & Ethnic Studies from the University of Hawai`i at Mānoa. She is also the recipient of numerous awards and scholarships including the Pili Pono Scholarship, Nā Ho`okama a Pauahi Scholarship, Mānoa Opportunity Grant, Kamehameha Schools Summer Scholarship, and the Manawa Kūpono Scholarship. Kamali`i has broad experience with Native Hawaiian community organizations. She worked as a Social Media Assistant for Mana Maoli, an organization that aids middle and high school students in indigenous knowledge through educators, artists, musicians, cultural practitioners, community organizers, and families. Previously, she worked as a Sales Associate for Manaola, a lifestyle brand that creates Indigenous artistry through designs and prints empowered by cultural values and ancestral knowledge.

`Ōpio Program Coordinator, Tehina Kahikina: the `Ōpio Program Coordinator is responsible for serving as the main teacher/facilitator for the HMK `Ōpio Program, a program for 7th-12th graders. A graduate of the Hawaiian Studies program at the

University of Hawai'i at Mānoa, Tehina Kahikina started her career with the 'Aha 'Ōpio program where she helped to launch a webinar series supported by 'Aha Kane and Kamehameha Schools. As host of the show. Tehina was challenged to engage in meaningful discussion with knowledgeable kanaka scholars and outstanding 'ōpio leaders.

Other Staff:

Program Assistant (Keiki) - actively hiring

Program Assistant ('Ōpio) - actively hiring

Program Support Staff - Nani Akeo, Kiana Fergerstrom, Keohoonalani Bryant, Kilinoe Kimura

Mālama Honua Public Charter School Staffing:

MHPCS employs 25 employees across three (3) satellite learning sites. This includes one (1) principal, one (1) assistant principal, three (3) office staff, eleven (11) classroom teachers, eight (8) teaching assistants and one (1) part-time hula teacher.

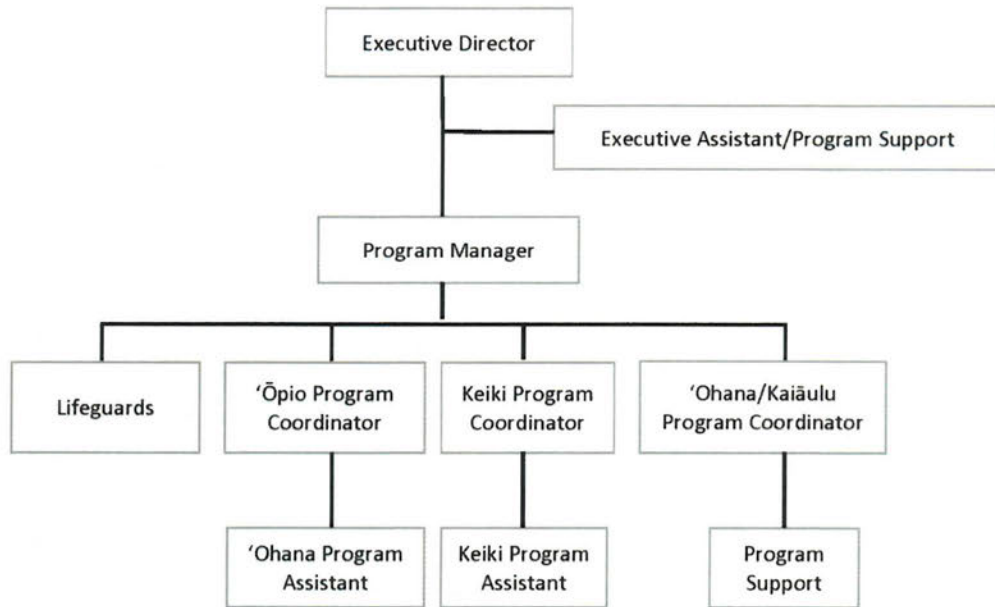
Denise Espania, School Director, Mālama Honua Public Charter School: Denise Espania's teaching career has spanned Pre K through 12th grade, general and special education, from Washington to Hawai'i. In 2004, Denise left the classroom and moved into post secondary education. After enjoying her time as an educational researcher and teacher educator, she returned to K-12 as a school administrator at an elementary and then a middle school. As an instructional leader, she led work around literacy across the curriculum and implementation of common core, teacher reflection using the Charlotte Danielson framework, data driven professional learning communities, standards based grading, and full inclusion of all learners in all classrooms. Most recently, Denise has worked as an educational consultant at Envision Learning Partners, supporting schools as they created structures and instructional practices that engaged students and teachers in deeper learning through performance assessment. Denise received her undergraduate degree from Gonzaga University and her masters degree in Special Education from the University of Hawai'i Mānoa. She later earned her administrator credential and doctorate from the University of Washington.

Project Consultant, Tricia W. Dang, Principal, Tridason LLC: Tricia has 20 years of work experience in physical development. Her experience ranges from community and land planning, program management, and project management. Her work integrates her diverse background and seeks to influence long-term community well-being by supporting opportunities that improve daily interactions and activities. She seamlessly works with and between industries, divisions, and diverse stakeholders, acting as a connector or bridge to ensure projects move forward in a positive direction. Tricia works with clients pursuing unique or one-of-a-kind projects in Hawai'i. She works with for-profit businesses, tax-exempt organizations, and government agencies. Prior to creating Tridason, LLC in 2015, Tricia was the Director of Fund Development for the Polynesian Voyaging Society, Director of Real Estate and Construction for McDonald's LLC's

Hawaii Region, Land Planner and Asset Manager for Kamehameha Schools, and Land Planner for Wilson Okamoto Corporation. She holds a Master's degree in Urban and Regional Planning, Master's degree in Business Administration, and a B.Sc. in Environmental Studies and Sociology.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Director	\$75,000-80,000
Program Manager	\$50,000-55,000
‘Ōpio Program Coordinator	\$45,000-46,000
Keiki Program Coordinator	\$45,000-46,000

VII. Other

1.Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

2.Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

No, not applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2023-24, but
- (b) Not received by the applicant thereafter.

The capital project to be funded through this request has a finite timeline. Once construction is completed the only ongoing costs will be for minimal maintenance, periodic repairs, and insurance. These costs will be funded from HMK's operational budget and augmented by charging a facility usage fee. The certified commercial kitchen may be rented to a food service vendor that provides meals to MHPCS and HMK students and staff. Currently, HMK is utilizing the site to generate revenue with small-batch aquaponics and facility usage agreements. Roughly one-acre of land on site is gradually being converted into an income generating agricultural production area.

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2023 to June 30, 2024

Applicant: Hui Mālama O Ke Kai Foundation

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
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TOTAL:					0.00
JUSTIFICATION/COMMENTS: Not Applicable					

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: Hui Mālama O Ke Kai Foundation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

JUSTIFICATION/COMMENTS:
Not applicable

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

JUSTIFICATION/COMMENTS:
Not applicable

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: Hui Mālama O Ke Kai Foundation

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY:2023-2024	FY:2023-2024	FY:2024-2025	FY:2025-2026
PLANS			8,100			
LAND ACQUISITION			-			
DESIGN			9,000			
CONSTRUCTION			567,650			
EQUIPMENT			200,000			
TOTAL:			784,750			

JUSTIFICATION/COMMENTS:

This CIP is part of a larger build-out, parts of which have already been funded by private foundations and are in process (see narrative). Some of the costs related to planning and design (project design consultant, Lowney Architecture, DPP permitting, etc.) have been funded as part of the larger total project and used to complete preliminary work. As of this writing, \$289,564 has been committed to fund planning, design, and other costs related to the total build-out.

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Hui Mālama O Ke Kai Foundation

Contracts Total:

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)
1	Office of Hawaiian Affairs	2021-2022	OHA	Hawaii State
2	Office of Hawaiian Affairs	2022-2024	OHA	Hawaii State
3	NHEP	2017-2019	NHEP	Federal
4	American Rescue Plan	2021-2024	NHEP	Federal
5	City GIA	10/01/2022-09/30/2023	Office of Community Services	Honolulu
6	City GIA	10/01/2021-09/30/2022	Office of Community Services	Honolulu
7	City GIA	10/01/2020-09/30/2021	Office of Community Services	Honolulu
8	City GIA	10/01/2017-03/31/2019	Office of Community Services	Honolulu
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27		10		Application for Grants

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Hui Mālama O Ke Kai Foundation

Contracts Total: 3,571,635

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Office of Hawaiian Affairs	2021-2022	OHA	Hawaii State	39,170
2	Office of Hawaiian Affairs	2022-2024	OHA	Hawaii State	99,840
3	NHEP	2017-2019	NHEP	Federal	1,769,022
4	American Rescue Plan	2021-2024	NHEP	Federal	1,089,338
5	City GIA	10/01/2022-09/30/2023	Office of Community Services	Honolulu	199,995
6	City GIA	10/01/2021-09/30/2022	Office of Community Services	Honolulu	124,540
7	City GIA	10/01/2020-09/30/2021	Office of Community Services	Honolulu	124,817
8	City GIA	10/01/2017-03/31/2019	Office of Community Services	Honolulu	124,913
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State GIA Submission_Hui Malam O Ke Kai Foundation

Final Audit Report

2023-01-21

Created:	2023-01-21
By:	Paul Arinaga (paul@grow-good.com)
Status:	Signed
Transaction ID:	CB.JCHBCAABAaktzjZpKTn0QCcoZ0jzVWIp4M99P93rG5p

"State GIA Submission_Hui Malam O Ke Kai Foundation" History

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2023-01-21 - 0:13:47 AM GMT
-  Email viewed by mailelaulii@huimalamaoekai.org
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2023-01-21 - 0:16:06 AM GMT- IP address: 76.173.179.212
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