

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Hawaiian Islands Land Trust

Hawaii Land Trust (HILT)

Amount of State Funds Requested: \$ 460,490

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Hawaiian Islands Land Trust (HILT) humbly requests \$460,490 from the State of Hawaii Capital Improvement fund to support HILT's efforts to establish community-led stewardship at our newest community preserve outside Hilo. Kukuau Community Forest is a 1,600 acre koa and ohia forest within 10 minutes of most Hilo schools and will provide a unique learning opportunity for hundreds of Hawaii Island keiki. Kukuau Community Forest is also an important part of the watershed and our restoration efforts there will increase access to clean water for our community.

Amount of Other Funds Available:

State: \$ 460,490
Federal: \$ 1,297,736
County: \$ 98,857
Private/Other: \$ 313,750

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 110,000 (ops support reported only)

Unrestricted Assets:

\$ 24,032,333 (unaudited as of 12/31/2022)

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

126 Queen St., Ste 306

City: State: Zip:
Honolulu HI 96813

Contact Person for Matters Involving this Application

Name: Angela M. Britten	Title: Chief Operations & Philanthropy Officer
Email: angie@hilt.org	Phone: (808) 791-0731

Federal Tax ID#:

State Tax ID#



Authorized Signature

Angela M. Britten
Chief Operating & Philanthropy Officer

Name and Title

1/20/2023

Date Signed

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

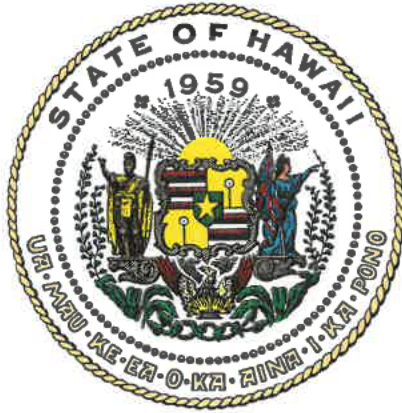

ANGELA M. BRATT

CHIEF OPERATIONS & PHILANTHROPY
OFFICER

JANUARY 20, 2023

PRINT NAME AND TITLE

DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HAWAIIAN ISLANDS LAND TRUST

was incorporated under the laws of Hawaii on 02/01/2001 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 17, 2023

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

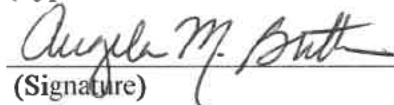
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaiian Islands Land Trust (dba Hawaii Land Trust)
(Typed Name of Individual or Organization)


(Signature)

1/20/2023
(Date)

Angela M. Britten
(Typed Name)

Chief Operations & Philanthropy Officer
(Title)



January 19, 2023

PUBLIC PURPOSE STATEMENT OF APPLICANTS FOR GRANTS PURSUANT
TO CHAPTER 42F-102, HAWAII REVISED STATUTES

The undersigned authorized representative of the applicant certifies that the requested grant shall be used for public purpose pursuant to Section 42F-102, Hawaii Revised Statutes, and that within this grant request the State shall find:

- 1) the name of the requesting organization or individual;
- 2) the public purpose for the grant;
- 3) the services to be supported by the grant;
- 4) the target group; and
- 5) the cost of the grant and the budget.



Angela M. Britten, CFRE

January 20, 2023

Hawaiian Islands Land Trust (dba Hawaii Land Trust, abbreviated HILT)
Chief Operations & Philanthropy Officer

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Hawaiian Islands Land Trust (dba Hawaii Land Trust, abbreviated HILT) is a 501c3 nonprofit organization. We are the State of Hawaii's only local, statewide land trust, and the first to be nationally accredited by the Land Trust Accreditation Commission. HILT was established in 2011 through the merger of four separate island land trusts on Hawaii Island, Kauai, Maui, and Oahu.

HILT's mission is to protect and steward the lands that sustain Hawaii and to perpetuate Hawaiian values by connecting people to aina. In pursuit of our mission, we have protected 21,903 acres across Hawaii, through 7 public preserves owned and stewarded by HILT, 50 conservation easements protecting agricultural, ecological, and cultural resources on private lands, and 5 facilitated conservation transactions. We protect lands that are integral to Hawaii's wellbeing and character, upholding our kuleana to these lands, and the communities they are in, through thoughtful stewardship that deepens community connection to, and builds reciprocal relationships with, aina.

The abundant ocean waters and fertile lands of Hawaii have nurtured and sustained its people for generations and have capacity to do so in perpetuity. Modernization and urbanization are fragmenting and transforming Hawaii's historic landscapes, environment, and character. A sharp rise in digital device use keeps kids and adults indoors, impacting health. As a result, many in Hawaii are disconnected from land, and therefore do not care for land or practice Hawaiian values and culture, which is based on the understanding that humans and the land exist in a reciprocal relationship.

Hawaii's identity, values, culture, and economy is based in the health of the land. Losing Hawaii's coastlines, fertile agricultural lands, and historic landscapes to overdevelopment will inextricably alter Hawaii, sacrificing the very core of what makes Hawaii so special.

We work in three programmatic areas: Protect, Steward, and Connect. We permanently protect land using conservation easements and conservation purchases. New landowners and new government policies cannot change that protection. We prioritize the protection of coastlines, wahi kupuna (Hawaiian cultural landscapes), and lands that grow healthy food for Hawaii's people, and partner to conserve mauka forests and ranches. Our 7 public preserves on Hawaii Island, Kauai, Maui and Oahu welcome thousands of residents, visitors, and students every year to learn about, enjoy, and help care for these lands, creating generational commitments and a shared value system around land stewardship.

The places that HILT protects and stewards provide the very essence and foundation for our quality of life in Hawaii. The land is a lasting link to the past and our living legacy for the future. We preserve and keep open to the public coastlines, native ecosystems, and cultural landscapes. We safeguard local farms and ranches that feed Hawai'i. We utilize both groundbreaking science and traditional wisdom to restore disturbed landscapes, reviving native species and the land's ancient functions and stories.

Voluntary land protection provides the landowner, and community surrounding and connected to a property, with a win-win method to preserve areas that are integral to Hawaii's health. Protecting and restoring wahi kupuna creates sanctuaries for Hawaii's native plants and animals, many of which are found nowhere else in the world, preserves and often revives the function of ancient cultural sites, and increases Hawaii's resilience to the effects of climate change. Protecting beloved coastlines safeguards the marine environment offshore, and provides places for Hawaii's people to swim, surf, picnic, and play. Protecting farms and ranches ensures Hawaii's ability to feed ourselves. Throughout our work, we engage communities and offer multiple ways to care for and connect to places of deep significance throughout the islands. When we get our hands dirty caring for a place, we grow to know and love that place. Malama aina grows aloha aina. Through HILT's work, we perpetuate Hawaiian values where people care for the land and it cares for us.

**2. The goals and objectives related to the request;
Kukuau Community Forest, Hawaii Island, Senate District 1; House Districts 1 & 2**

Protected in 2019, this 1,600 acre koa and ohia forest outside Hilo town is HILT's newest public preserve. The land has never been improved and has suffered over the years from intrusion by pigs and other invasive pests. There is a lot of work to do before the public can safely enjoy the sanctuary this forest provides. Currently, the land consists primarily of koa and ohia forest, with a variety of invasive plant species that are expanding further into the native forest. Kukuau Community Forest represents a mostly intact native forest that will be accessible to area schools. Currently, if Hilo area school children want to visit and learn about a native forest, they need to travel to Hawaii Volcanoes National Park over an hour away – a trip that is out of reach for many Hilo students.

Vital for watershed protection, HILT envisions this forest to be stewarded by the community for sustainable tree and plant-harvest supporting traditional practitioners. A plant and animal survey conducted at Kukuau found the following species dependent upon the forest habitat: io, koa, loulou, ohia, opeapea (endangered), Hawaiian picture-wing fly (endangered), akuaku or haha (endangered), apapane (endangered), and iiwi (endangered). HILT will focus on installing ungulate-proof fencing, (not part of this funding request, but to happen in conjunction with the goals described here) beginning in the most threatened areas and preparing appropriate areas for aina-based education and community engagement.

In addition to its ecological and watershed importance, Kukuau is also historically and culturally significant. Historic maps of the area note that this forest was labeled as "Kamehameha's Canoe Forest." Today, one can see that the old growth koa in the forest are notably straight and strong. These trees are the foundation of the forest's ecosystem and will continue to provide the keiki that will restore Kukuau into a thriving koa forest long into the future.

July 1, 2023 – June 30, 2024

Goal 1 – Construct 30x30 Gathering space

Kukuau Community Forest is just mauka of Hilo town, a notoriously wet area. HILT has found over the years that providing a sheltered area for school and community groups to gather is necessary to provide safe, comfortable, and effective educational programming. HILT intends to develop a gathering space utilizing two empty shipping containers with a pervious floor and a roof between the containers. The containers themselves will provide storage for equipment and become two "walls" of the gathering space that can be used to display educational materials. HILT prefers all construction at its community preserves to be as low-impact as possible. This storage container solution provides an affordable, semi-permanent, and structurally sound gathering space.

July 1, 2023 – June 30, 2024

Goal 2 – Construct Accessible Restroom Facilities

HILT maintains its community preserves for the benefit of the public. As such, HILT needs to provide restroom facilities for the community when they are on site. Kukuau Community Forest is approximately 10 minutes outside of Hilo town, with no access to

restrooms nearby. HILT intends to build an accessible restroom facility equipped with two Cinderella (incinerator) toilets. These toilets are similar to compost toilets in that they are low-impact and the waste is sanitized and can be used to improve soil quality.

July 1, 2023 – June 30, 2024

Goal 3 – Construct and supply Native Plant Nursery and Biosecurity Station

Essential to our activities at Kukuau Community Forest will be engaging the community in stewardship and restoration activities. As with our other community preserves, the community participates in regularly scheduled volunteer days in which they are able to remove invasive species and plant natives. Each of our preserves maintains a native plant nursery in which native plants from the preserve are propagated to help with restoration. We have begun negotiations with the University of Hawaii at Hilo to help jump start this process by providing seedlings, but need to create a nursery space with the appropriate supplies to house our new seedlings. Additionally, with people coming on to the property to experience the Forest, comes the added risk of exposure to Rapid Ohia Death (ROD) and other invasive pests. This grant will allow us to create a biosecurity station for people to utilize to minimize the risk to the Forest.

Goal 4 – Establish Community-Led Stewardship

HILT maintains its community preserves for the benefit of the public. Integral to our stewardship of the lands we own is community reconnection with land and culture, and empowering community leadership. We rely on the community's engagement to accomplish the ambitious restoration projects we've embarked on over the years and for the regular maintenance of our restored habitats. HILT will work within the community to establish relationships with area schools, community and cultural groups such as hula halau and outrigger canoe clubs, to engage in regular aina-based education activities and stewardship. Continued engagement with these communities will come through regularly scheduled volunteer days and group visits.

Another aspect of this community-led stewardship is hiring interns from the area to work at Kukuau, learning all aspects of forest stewardship. We have implemented summer intern programs at both our Waihee and Maunawila preserves over the past 4 years with resounding success. The Kukuau Interns will have the opportunity to earn invaluable experience alongside a skilled professional, learn traditional and cultural stewardship knowledge, and explore potential green career pathways.

3. The public purpose and need to be served;

Kukuau Community Forest is the newest of HILT's seven community preserves which provide space for recreation and cultural practice to thousands of residents and visitors each year. Our aina-based education programs engage more than 3,000 students in grades K thru post-secondary each year. In 2021 HILT secured MOUs with Waihee Elementary School on Maui and Hauula Elementary School on Oahu to use its Waihee Refuge and Maunawila Heiau as satellite campuses. The students and teachers will engage throughout the school year in aina-based activities that enhance their classroom lessons. We offer a variety of opportunities for the public to connect with the land including Talk Story on the Land, a free, guided hiking series at HILT preserves on

Hawaii Island, Kauai, Maui, and Oahu that serves more than 1,000 residents and visitors as well as at least 72 community volunteer days, serving over 1,500 residents, visitors, and families who learn about the area's ecology and history while providing much-needed stewardship work.

HILT maintains its community preserves for the benefit of the community. We know that natural open spaces are vital to a community's well being and prosperity. These open spaces, with restored habitats and resilient coastlines, also provide neighboring communities with increased protections from wave inundation, flooding, reef degradation, and erosion.

4. Describe the target population to be served; and

Kukuau Community Forest is a 1,600 acre native koa and ohia forest situated just mauka of Hilo, Hawaii. The 2020 Census indicates a population of approximately 45,248 residents in Hilo. There are approximately 5,406 public and private K-12 students in the Hilo area. Nearby, the University of Hawaii at Hilo has approximately 2,763 students. HILT's community preserves protect, in perpetuity, a variety of natural and agricultural resources that promote native habitat for plants and animals, recreation and cultural practice, and the wellbeing of Hawaii's residents. We intend for Kukuau to become a thriving center of cultural and natural education for the entire Hilo community and for visitors to Hilo.

5. Describe the geographic coverage.

Kukuau Community Forest comprises a little more than 1,600 acres about 10 minutes east (mauka) of Hilo town on Hawaii Island. It is a rectangular shaped property with the long edge running parallel to the old Saddle Rd. It abuts part of the Hilo Forest Reserve on its north perimeter. It can be accessed with permission off Wilder Road. Kukuau Community Forest is HILT's largest community preserve.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

HILT's Statewide Stewardship Program provides for the management and maintenance of our seven community preserves on Hawaii Island, Kauai, Maui, and Oahu encompassing nearly 2,000 acres of land that is held in perpetuity for the benefit of the public. These seven community preserves are active ecological restoration sites where HILT's team of Aina Stewards and dedicated volunteers restore native species with the goal of reestablishing functional ecosystems.

In concert with our ecological restoration activities are our cultural restoration activities. Inherent to HILT's mission is the connection of people to place. HILT's community preserves reside in the wao kanaka, the realm of man, and prior to western contact, were host to villages and places of worship. Our stewardship of these places includes a responsibility to the ancestors of the land and to future generations to restore land management practices that are beneficial from an ahupuaa level and to protect cultural and historic resources.

Kukuau Community Forest is HILT's newest community preserve. Acquired in 2019, the pandemic prohibited HILT from making any progress at Kukuau until 2022. In the summer of 2022, HILT hired Ulumauahi "Ulu" Kealiikanakaoleohaililani as our Kukuau Aina Steward. Ulu has deep generational ties in the community and is culturally descended from the area. Through his relationships, Ulu will inform and engage volunteers, students, cultural groups, hālau, and others in stewardship and learning opportunities at Kūkūau. Ulu will also utilize social media, brochures and flyers, newsletters, visits to local areas schools, and information booths at local events to engage as many members in the community as possible. In December 2022, Ulu completed the Forest Management Plan for Kukuau, defining HILT's restoration priorities. These priorities must run alongside our priorities for community connection. In the first quarter of 2023, Ulu will work with our Kukuau neighbors and a local contractor to install an access road to the property. This is our first and most vital step to making progress on our stewardship and connection goals.

The tasks and responsibilities for this capital request include, but are not limited to:

- Identify priority areas for fencing (those which are the most at risk)
- Identify contractor with the ability to helicopter fencing material in – necessary to avoid contaminating the forest with ROD
- Hire and oversee fencing contractors
- Identify best site for community gathering
- Obtain permitting
- Identify contractor
- Identify vendor for supplies
- Work with contractor on design and materials
- Hire and oversee Gathering Space contractors
- Identify best site for accessible restroom facilities
- Identify building contractor
- Source materials
- Hire and oversee restroom facilities contractor
- Identify best location for the native plant nursery and bio-security station
- Source materials for nursery and bio-security station
- Construct native plant nursery and bio-security station
- identify, hire, and manage interns
- Develop community engagement plan
- Begin community outreach
- Schedule volunteer days and other educational events
- Host events.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

HILT 2023-2024 Kukuau Capital Improvements Project		
TIMELINE	ACTIVITIES	RESULTS OR OUTCOMES
7/1/2023-1/31/2024	- Obtain permitting	Kukuau Community Forest is able to welcome school groups, community groups, and other members of the community in a safe, sheltered space to engage in aina-based education and community led stewardship
2/1/2024-6/30/2024	- Identify location - identify contractor - source materials - construct 30x30 Gathering space	
7/1/2023-1/31/2024	- Obtain permitting	Kukuau Community Forest is able to serve the community, providing clean, accessible, and comfortable restroom facilities – allowing for longer activities and school groups to engage in the space.
2/1/2024-6/30/2024	- Identify location - identify contractor - source materials - construct accessible restroom facilities	
7/1/2023-12/31/2023	- Consult with UH Hilo on appropriate supplies and needs - acquire supplies - construct native plant nursery	Kukuau Community Forest has a native plant nursery in which it can
7/1/2023-6/30/2024	- Develop relationships with community groups and area schools (ongoing)	Kukuau Community Forest is a place where the community can experience, learn about, and engage in a native forest environment.
9/1/2023-6/30/2024	- Schedule monthly volunteer days, quarterly Talk Story on the Land hikes - Schedule school field trips	

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

To measure the effectiveness of our restoration efforts, our team of land Stewards are equipped with mobile software that allows them to photo-document work completed with before and after images, as well as new or unusual sightings of animals and plants; maintain accurate records on stewardship work completed such as the number of invasive species removed, and the number of native species planted in our

preserves. The software utilizes GPS and GIS to measure our ecological restoration sites; and visually tracks native populations of species that frequent our public preserves.

Engagement in our restoration efforts, including volunteer data, is captured, tracked, and verified through a two-part system. First, the development department manages the individual online sign-ups via an online waiver, and then provides satisfaction surveys to all participants. The surveys currently measure:

- Visitor experience ratings
- Residential status
- Visitor knowledge of Hawaiian culture, species, and practices
- Visitor knowledge of conservation, HILT, and projects
- Further engagement/giving interest
- and offers opportunities for visitors to upload photos

Our field team tracks unsegmented data on participation as well as management activities for field work and visitor events, noting staff hours onsite, management and predator control efforts conducted, and number of visitors/volunteers.

Open access to Waihee Refuge (our busiest preserve) is tracked by an automatic laser counter that identifies the total number of people and vehicles entering Waihee.

Our team reconciles our records at regular reporting intervals to track the number of schools and students that attend our programs and/or visit our public preserves, the number of community groups that visit our public preserves and/or participate in ecological restoration work, unduplicated number of volunteers and the number of hours they contribute per year, and the number of community outreach events at which our volunteers host public outreach tables. These numbers are also analyzed by our Director of Aina Stewardship to ensure that the organization is actively working to reach its annual goals and ultimately its mission and vision.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

HILT will provide the following measures of effectiveness to the State for assessment of the program's achievement and accomplishment:

- One (1) 30x30 Community Gathering Space constructed
- One (1) accessible restroom facility containing two (2) Cinderella toilets constructed
- One (1) native plant nursery constructed

- One (1) Biosecurity station constructed
- Nine (9) community volunteer days
- Five (5) to ten (10) Kukuau interns
- One (1) Talk Story on the Land hike
- One (1) area school engaged in aina-based education at Kukuau Community Forest

IV. Financial

Budget

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
 - a. **Budget request by source of funds (Link)**
SEE ATTACHED
 - b. **Personnel salaries and wages (Link)**
SEE ATTACHED
 - c. **Equipment and motor vehicles (Link)**
SEE ATTACHED
 - d. **Capital project details (Link)**
SEE ATTACHED
 - e. **Government contracts, grants, and grants in aid (Link)**
SEE ATTACHED

2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$100,000	\$200,000	\$100,000	\$60,490	\$460,490

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.**

HILT actively engages a wide array of funding partners to financially support the organization as it implements its comprehensive statewide land protection initiatives and other mission-critical programs and projects. HILT's team members actively participate in donor cultivation activities with the intent of establishing mutually beneficial relationships with government agencies, foundations, trusts, and individual donors.

For 2023-2024, HILT has received or will seek the financial assistance from the following funding sources for all of its mission related activities:

PUBLIC

- Department of Forestry & Wildlife LSR
- Hawaii Tourism Authority
- Honolulu City & County
- NOAA B-Wet

Office of Hawaiian Affairs
US Department of Agriculture NRCS
US Department of Agriculture ACEP

PRIVATE:

The Atherton Family Foundation
Cooke Foundation LTD
The Dorrance Family Foundation
Elise H Wilcox Foundation
The Freeman Foundation
G. N. Wilcox Trust
Hawaii Community Foundation
Hawaii Life Charitable Fund
Healy Foundation
HEI Charitable Foundation
Fred Baldwin Memorial Fund
The James & Abigail Campbell Family Foundation
Laura Jane Musser Foundation
Laurence H Dory Hawaiian Foundation
Makana Aloha Foundation
McInerney Foundation
S. W. Wilcox Trust
Saunders Family Charitable Foundation
The Strong Foundation
Sydney E Frank Foundation

Private Individuals and Corporate donors (HILT earns 50% of its income from individual and corporate donations)

This list includes sources from which we receive or request funding for programs and activities outside the scope of this request.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

HILT has not received any state or federal tax credits within the prior three years.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding. See attached "Page 10 Government Contracts and/or Grants" for a complete list of public funding sources for HILT's Statewide Stewardship Program. The total value of these grants/contracts is \$1,133,775 spanning 2020 thru 2023.

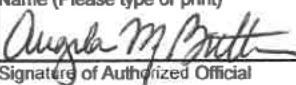
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.

As of December 31, 2022, HILT's unaudited unrestricted assets are \$24,032,333, the majority of which is comprised of our land holdings.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: Hawaiian Islands Land Trust

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	64,158	39,780	82,381	250,661
2. Payroll Taxes & Assessments				
3. Fringe Benefits	12,832	7,956	16,476	50,132
TOTAL PERSONNEL COST	76,990	47,736	98,857	300,793
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				1,500
2. Insurance				563
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				600
6. Supplies	20,000			10,250
7. Telecommunication				45
8. Utilities				
9. Professional Contracts - Planning & Const	300,000			
10. Professional Contracts - Ungulate proof fencing		1,250,000		
11. Professional Contracts - Permitting	25,000			
12. Professional Contracts - Kukuau Interns	20,000			
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	365,000	1,250,000	0	12,958
C. EQUIPMENT PURCHASES	18,500			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	460,490	1,297,736	98,857	313,750
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	460,490	Angela M Britten	(808) 791-0791	
(b) Total Federal Funds Requested	1,297,736	Name (Please type or print)	Phone	
(c) Total County Funds Requested	98,857		1/20/2023	
(d) Total Private/Other Funds Requested	313,750	Signature of Authorized Official	Date	
TOTAL BUDGET	2,170,833	Angela M Britten, Chief Operations & Philanthropy Officer		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2023 to June 30, 2024

Applicant: Hawaiian Islands Land Trust

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Kukuau Aina Stewards & Educator	1	\$63,000.00	50.00%	\$ 31,500.00
Director of Aina Stewardship	1	\$87,881.00	10.00%	\$ 8,788.10
Director of Aina Education	1	\$46,800.00	15.00%	\$ 7,020.00
Director of Conservation Easement Compliance & Tech	1	\$67,000.00	5.00%	\$ 3,350.00
Chief Operations & Philanthropy Offiver	1	\$90,000.00	15.00%	\$ 13,500.00
		\$ -		-
		\$ -		-
		\$ -		-
		\$ -		-
		\$ -		-
		\$ -		-
		\$ -		-
		\$ -		-
		\$ -		-
		\$ -		-
TOTAL:				\$ 64,158.10
JUSTIFICATION/COMMENTS: HILT Staff will be necessary to provide oversight and guidance to contractors working onsite at Kukuau. We expect management of these projects to take approximately 50% of our Aina Steward's time. The other employees have time included as resources and management.				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: Hawaiian Islands Land Trust

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Utility Vehicle	1.00	\$18,500.00	\$ 18,500.00	18,500
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	1		\$ 18,500.00	18,500

JUSTIFICATION/COMMENTS:

The Utility Vehicle (UTV) is necessary for moving equipment and heavy debris over rough terrain.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: Hawaiian Islands Land Trust

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY: 2023-2024	FY: 2023-2024	FY: 2024-2025	FY: 2025-2026
PLANS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LAND ACQUISITION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DESIGN	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -
CONSTRUCTION	\$ -	\$ -	\$ 500,000	\$ 1,000,000	\$ 500,000	\$ -
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:	\$ -	\$ -	\$ 550,000	\$ 1,000,000	\$ -	\$ -
JUSTIFICATION/COMMENTS: HiLT intends to install ungulate proof fencing at Kukuau to protect its natural resources. We have estimated it will cost approximately \$2M to fence the entire 1,600 acre property. As HiLT's mission requires connection to land, safe community access is necessary. HiLT intends to construct a 30x30 covered gathering space for school groups and community groups as well as 2 incinerator toilets which will be handi-capped accessible. A bio-security entry station will be part of this request to ensure visitors do not inadvertently introduce ROD to the forest.						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Hawaiian Islands Land Trust

Contracts Total:

1,133,775

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Honolulu City & County G/A	10/1/2020-9/30/2021	Honolulu Office of	Honolulu	123,839
2	Honolulu City & County G/A	11/1/2021-10/31/2021	Honolulu Office of	Honolulu	183,937
3	Hawaii Tourism Authority - Kukulua Ola	2/1/2022-1/31/2023	Hawaii Tourism Authority	State	50,000
4	Hawaii Tourism Authority - Aloha Aina	2/1/2022-1/31/2023	Hawaii Tourism Authority	State	60,000
5	Honolulu City & County G/A	10/1/2022-9/30/2022	Department of Commu	Honolulu County	199,999
6	Maui County CCRS Resilient Maui (Fiscal Spor	12/7/2022-12/6/2022	Department of Econom	Maui County	455,500
7	Maui County CCRS Resilient Maui	1/1/2023-12/31/2023	Department of Econom	Maui County	60,500
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V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

HILT's team of highly experienced land stewards and educators collectively hold over four decades of professional experience, specializing in all facets of land conservation in Hawai'i.

HILT's President and CEO, Laura Kaakua, has been appointed Deputy Director of the DLNR and will be transitioning to that position beginning February 1st. An executive search committee has been formed by the board who will lead the effort to find a highly qualified candidate to fill the position. In the meantime, HILT's senior staff are incredibly capable and are well-positioned to ensure smooth and continuous operations until the new CEO is identified.

HILT's Chief of Operations and Philanthropy, Angela Britten, CFRE, has worked with HILT for nearly eight years. Angela has seventeen years of experience in fundraising and is past president of the Association of Fundraising Professionals – Aloha Chapter. During her tenure at HILT, she has managed and overseen all of the organization's fundraising programs including grant writing and reporting. Angela ensures that the organization's programs are results and impact oriented and that those results and impacts are reported accurately and timely to donors and stakeholders.

HILT's Director of Aina Stewardship, Dr. Scott Fisher has been a member of HILT for more than 19 years. Dr. Fisher specializes in sand dune ecology and paleoecology. Dr. Fisher has led HILT's stewardship strategy for all of HILT's public preserves since 2018. In 2019, he completed a paleo-ecological research project that has informed our Climate Resilience strategies for Waihee Coastal Dunes and Wetlands Refuge. Currently he is studying the effects of two historic tsunami events at Nu'u Refuge to inform our strategy for creating a native bio-shield that aims to protect the wetlands from saltwater or silt incursion. Scott is the primary aina steward of Nu'u Refuge and is a vital resource for our other aina stewards and educators.

HILT's Director of Conservation Easement Stewardship, Compliance, and Technology, James Crowe, has been a vital member of HILT's team for nearly 17 years. James brings a variety of skill sets to the team including software management, GIS mapping, and drone piloting. James' knowledge of technology and software has helped HILT to stay on the cutting edge of land stewardship. He has worked to build a technology base for HILT's stewards and educators that allow accurate and real-time tracking of stewardship activities and needs.

HILT's Director of Aina Education, Denby Freeland, has been with HILT for many years and comes with more than 20 years of aina-based educational experience. Denby rejoined HILT in 2019 to provide aina-based education at HILT's Waihee Refuge. Denby quickly grew the program and expanded to include Nuu Refuge in remote Kaupo. In 2022 Denby was promoted to Director of Aina Education and oversees our aina education statewide. While her position isn't part of the funding request to the state, she is a vital part of the team and provides direct oversight of our aina stewards and educators.

Ulumauahi "Ulu" Kealiikanakaolehailani is the primary project manager for this capital improvement project. Ulu is HILT's Kukuau Aina Steward & Educator. Born in Hilo and raised in the aina hoopulapula (Hawaiian homesteads) of Keaukaha and Panaewa, where his family has lived for five generations. He has been a student of Hula Olapa with Halau o Kekuhi for nearly three decades. Within the last four years he was given the privilege to elevate to Papa Paieie Alakai. This hula position requires that the student has intimate knowledge regarding the forest, the ocean, gathering regulations and reciprocity of both the forest and ocean.

Ulu's training in hula ceremony, protocol and oli have afforded him the opportunity to teach workshops and present to diverse audiences on these topics. His long association with the Haalau and the Edith Kanakaole Foundation (EKF) has taught him to be constantly aware of forest life. Through his experience with EKF's loko ia and kalo restoration projects, he has observed how a clean water cycle is applicable from the forests to the reefs. Ulu is a presenter with Papaku Makawalu Papahulihonua, where he tells stories, discusses important facts about the forest from a Hawaiian scientific point of view and performs oli.

He earned his bachelor's degree in geography with an emphasis on environmental studies and a minor in anthropology from University of Hawai'i at Hilo.

2.Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

HILT's fee-simple preserves represent each aspect of our mission and services. They are the lands that we, as a connected community, mobilized to protect, so that we may share access to these vital resources in perpetuity. They are the lands that we study, steward, and restore, developing best management practices that can be shared with land managers across the State. Finally, they represent the special places across Hawaii with which we seek to foster a connection, because we understand that people must know a place to be inspired to protect it.

In relation specific to this proposal, Kukuau Community Forest is under fee simple ownership and active management by HILT:

Hawaii Island

Kukuau Forest

Size: 1,600 acres

Year Protected: 2019

Land Protection Strategy: Owned by HILT, Conservation Easement held by Hawaii County

Conservation Values: Native habitat, watershed

Land Features: Native forest

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Ulumauahi Kealiikanakaolehaililani is HILT's Kukuau Community Forest Steward & Educator and will be the primary lead for this project. He will be supervised and supported by HILT's Director of Aina Education and Director of Aina Stewardship – both will serve as resources in establishing community connections and restoring native habitats. HILT's Director of Conservation Easement Compliance and Technology will also serve as a resource to Ulu.

Additionally, HILT will rely on the expertise of a variety of contractors to provide some of the deliverables under the program such as construction contractors.

HILT's Chief Operations & Philanthropy Officer, will oversee the overall management of the grant and provide oversight and signing authority for contracts.

All hired contractors will be required to produce deliverables specific to their project purview, and in accordance with our grantor requirements.

The qualifications and abilities of all staff identified here have been described in detail in section V.1.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



Notes on the above chart:

Laura Kaakua, CEO will be transitioning out as of February 1st. An Executive Search Committee has already been formed and are actively looking for a new CEO. In the meantime, operations will be overseen by Angela Britten, Chief Operations & Philanthropy Officer, and Scott Fisher, Director of Aina Stewardship.

Three part-time positions will be filled in 2023:
Waihee Field Tech, and two Kahili Steward and Educator positions.

The Mahukona Steward and Educator is no longer Patti-Ann Solomon, as she passed away in November. Keone Emiliano has been hired to fill that position.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

- President & CEO: \$100,000-\$120,000
- Director of Aina Protection: \$100,000-\$120,000
- Chief Operations & Philanthropy Officer: \$90,000-\$100,000

VII. Other

1.Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

HILT is a co-defendant in an encroachment lawsuit filed by a landowner against their neighboring landowner whose lands are restricted with a conservation easement that HILT holds. HILT is not the subject of the litigation but is procedurally named co-defendant as the holder of the conservation easement. It is common for the holder of the conservation easement to be named as a co-defendant when the landowner is sued for a land related issue. HILT is on good terms with both the plaintiff and the primary defendant in the lawsuit and was told by the plaintiff that they were sorry they needed to name us as a co-defendant as a procedural matter. HILT is represented by a private law firm, with legal fees fully covered by our land trust legal defense insurance policy. We are currently in the discovery phase of the litigation and there is no outstanding judgment.

2.Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request. HILT is the first land trust in the State of Hawai'i to receive national accreditation from the Land Trust Accreditation Commission®.

The Land Trust Accreditation Commission® was incorporated in 2006 as an independent program of the Land Trust Alliance® to build and recognize strong land trusts, foster public confidence in land conservation, and help ensure the long-term protection of land. The Commission is governed by a board of directors composed of land conservation and nonprofit management professionals from across the United States.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

The grant will not be used to support or benefit a sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2023-24, but**
- (b) Not received by the applicant thereafter.**

As a land trust with a mission spanning perpetuity, HILT recognizes the need for a long-term fiscal sustainability plan. This request will help fund HILT's annual Statewide Stewardship Program, leveraging financial resources from a variety of public and private sources. This request is part of a broader, organization-wide fundraising campaign designed support HILT's mission-related programing while reaching new donors, stewarding existing supporters, and supporting land acquisition.

We have built long-term program sustainability growing organizational reserve funds while also maintaining a prudent and careful financial management system.

Should HILT receive a grant for fiscal year 2023-24, but not receive a GIA grant thereafter, HILT will prioritize the cultivation of additional prospective sources of funds at this request level.