

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



ANNA NEUBAUER, PRESIDENT AND CEO

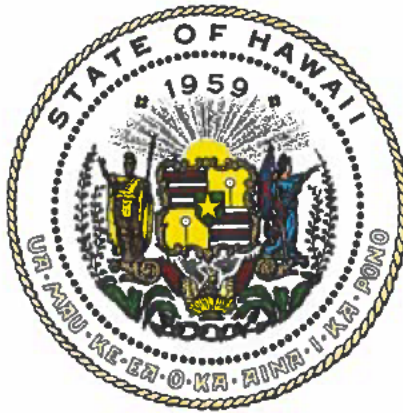
JANUARY 20, 2023

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE





## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HAWAIIAN HUMANE SOCIETY

was incorporated under the laws of Hawaii on 07/20/1920 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 20, 2023

Director of Commerce and Consumer Affairs



## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

**See attached Certificate of Good Standing.**

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

**See attached Declaration Statement.**

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

If awarded funding, State Grant-in-Aid funds will be used for a public purpose as described below in **Section II. Background and Summary – 3. Public purpose and needs to be served**. Funds will be used to start up the animal behavior/enrichment program, specifically for training and educating existing staff to build the program. In addition, funds will support two new veterinarian positions as we expand our services to West O'ahu with the opening of a second in Ewa Beach. The new campus will facilitate greater access to our services and programs to underserved populations in West O'ahu and neighboring communities and advance our lifesaving efforts across the island and our commitment to make O'ahu a better place for animals and the people who love them.

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Hawaiian Humane Society was established in 1883 and is O'ahu's largest animal welfare organization that shelters, protects, rescues, reunites and rehomes animals. The organization's mission is to promote the human-animal bond and the humane treatment of all animals. Throughout our history, Hawaiian Humane has been dedicated to creating a more compassionate community for animals and people alike on O'ahu. Our advocacy efforts have shaped local and state laws on animal welfare issues, while our youth education programs teach compassion and responsible pet ownership, among many other topics. The organization welcomes all pet animals in need regardless of age, breed, species or condition, and at our Mō'ili'ili campus provides services for more than 20,000 animals annually and thousands more in communities across O'ahu through field services and outreach.

As the official pet lost and found for the island of O'ahu and a safe haven for all pet animals, our Mō'ili'ili campus experienced 12,899 animals coming into our shelter from July 2021 to June 2022 and conducted 31,584 animal examinations. The organization spayed and neutered 13,718 animals, fostered 1,890 pets, created new families through adoption for 7,314 pets and increased pet reunification by 12.9%. Through the outreach program, 71,000 pounds of pet food was distributed to struggling pet owners, a 39% increase compared to FY2021. Our education programs experienced a boom in demand for in-person adult and youth education, with the number of presentations increased by 58.02% and attendance increased by 192%.

Several years ago, Hawaiian Humane recognized that the Mō'ili'ili campus location limited the organization's efforts to serve the growing populations in Central and West O'ahu and that having a second campus in West O'ahu would improve access for communities West of Honolulu's urban core and provide previously underserved groups with our full range of lifesaving services. Projected to open in April 2023, the second campus will improve timelines of care and provide a safe space for an estimated 5,600 animals within the first year and much needed services to upwards of 10,000 animals each year thereafter, while serving a projected 17,000 individuals of all ages.

In support of our mission and work as an animal welfare organization, Hawaiian Humane embraced the tenets of Socially Conscious Sheltering in 2019. These values emphasize shared responsibility and collaboration in the community in support of people and their pets, and are intended to facilitate the best outcomes for all pet animals in our shelter. Aligned with the guiding principles of the Socially Conscious Animal Community framework and a commitment to make Oahu a better place for animals and the people who love them, Hawaiian Humane realizes the importance of having an animal behavior/enrichment program to support our lifesaving efforts and to advance the wellbeing of animals and people island wide.

2. The goals and objectives related to the request;

By implementing a behavior/enrichment program, Hawaiian Humane aims to increase the number of animal adoptions and decrease the number of adopted animals returned to the shelter, which will ultimately decrease animal overpopulation at the shelter.

Goals and Objectives of the behavior/enrichment program:

Goal 1: To ensure the behavioral needs of animals in the shelter are addressed and maximize normal behaviors of animals in care to increase the successful adoption of animals.

Objective 1: Train and educate existing staff on animal behavior, to effectively assess the behavioral needs of animals housed at the shelter and provide enrichment to create a comfortable environment for the animals and behavior training to improve animal welfare and their adoptability.

Goal 2: To provide thoughtful adoption placements and post-adoption support to improve the human-animal bond and decrease the surrender of adopted animals

Objective 2: Through attentive adoption matches, with an understanding of the needs of the animals and the prospective adopters, create loving and lifelong connections for the pets we place, and provide post-adoption behavior classes and/or resources to support adoptive families to prevent adopted animals being returned to the shelter due to animal behavioral issues.

With opening the new West O'ahu campus to effectively expand our veterinary care services, as well as community spay and neuter surgeries, to West O'ahu communities, the organization will require two additional veterinary staff.

Goals and Objectives of the veterinary services program:

Goal 1: To ensure the medical needs of animals in our care are addressed

Objective 1: Provide medical examinations of animals admitted at the West O'ahu campus, regular health assessments of animals housed at the new shelter and proper veterinary care to treat injury or disease.

Goal 2: To improve access to spay/neuter services and increase efforts to reduce animal population on the island

Objective 2: Provide spay/neuter services through the new West O'ahu campus, allowing easier access to underserved communities west of Honolulu's urban core.

### 3. The public purpose and need to be served;

Animal overpopulation remains a serious concern on O'ahu and will continue to worsen without increased spay/neuter efforts. West O'ahu is one of the fastest growing communities on O'ahu, with an estimated population of 240,000 in 2019 and a projected 80,000 new homes slated for construction by 2025 (DeBartolo Development). As the human and animal population continues to grow in West O'ahu and the contiguous communities, Hawaiian Humane realized the importance of having a second campus to advance our lifesaving efforts by increasing access to spay/neuter services. The opening of the West O'ahu campus will provide greater access to spay/neuter surgeries to underserved communities west of Honolulu's urban core. The availability of free and low-fee spay/neuter services will reduce animal overpopulation over time and improve the quality of life for O'ahu's animals and people.

Even though there has been progress with animal population control through spay/neuter programs, the surrender of pet animals is rising, contributing to pet overpopulation at shelters. Of dogs returned to shelters, behavior problems were reported as a key factor (Wells and Hepper, 2000a, Mondelli et al., 2004, Shore, 2005). Hawaiian Humane experienced a significant increase in the number of dogs identified with severe behavior issues at our current shelter, with 508 in FY22 compared to 339 in FY21. The overpopulation of animal shelters not only puts significant pressure on shelter operations, but also increases the government funding required for animal care. Establishing robust shelter enrichment/behavior programs must be an essential part of overall efforts to reduce pet overpopulation.

Research indicates that effective enrichment/behavior training programs at shelters can lead to improvements in physical health and animal wellbeing (Marchant-Forde, 2015). Further studies have demonstrated that trained dogs were more often adopted than untrained animals, and that training shelter dogs significantly increases adoptability (Luescher and Medlock, 2009). Animals showing good behavior are more likely to attract potential adopters' attention and thereby, behavior training/enrichment increases the adoptability of shelter dogs. Research and studies have led to an increasing understanding that physical and social environments that improve animal welfare also improve long-term adoptability. Therefore by thoughtfully addressing behavior problems, enrichment programs can reduce the surrender of adopted animals.

Hawaiian Humane Society is built around the needs of the community and providing services and programs to meet the changing demands of communities across the island. Our Mō'ili'ili campus, like so many animal shelters around the country, is struggling with animal overpopulation. With a second campus, the organization will be able to transfer animals to the new location to alleviate the current overpopulation pressures and improve the animals' chances of being adopted. The West O'ahu campus will provide communities west of Honolulu with a "new generation" shelter designed to optimize behavioral, medical and socialization needs of animals. In tandem with the opening of the campus in April 2023, Hawaiian Humane will start a new animal

behavior/enrichment program to provide much needed behavior training of animals to increase their adoptability and decrease pet overpopulation.

Due to a shortage of animal behavior professionals in Hawaii, as well as difficulty recruiting from the mainland, Hawaiian Humane will engage and upskill existing staff on the behavior aspect of animal welfare. behavior/enrichment staff will be instrumental in providing behavior training of animals in our care to improve adoptability, as well as with thoughtful assessment of the needs of both the animal and the adopter to facilitate a good adoption match to prevent animal returns. In addition, the behavior/enrichment \ program will provide post-adoption assistance to adopters through behavior classes or other resources. Through this effort the organization will upskill in-house talent to become instrumental in implementing a program unique to the needs of the animals and people of O'ahu.

4. Describe the target population to be served; and

Having a single location at our Mō'ili'ili campus has limited our ability to provide timely and accessible care for West O'ahu residents and their pets. With West Oahu identified as the fastest growing region on Oahu and the current 130,700 population in Kapolei alone projected to grow to 166,030 by 2030, the demand for animal program and services is anticipated to increase considerably. Given the projected growth in human and animal population in West O'ahu, more than half of animals admitted to Hawaiian Humane Society by 2030 will be better served by a second campus located in West Oahu, according to planners Helber, Hastert and Fee.

The West O'ahu campus will provide communities west of Honolulu with a new generation shelter designed to optimize behavioral, medical and socialization needs of animals and the people who visit them; veterinary care; adoption services; community spay/neuter service and volunteer and educational opportunities for youth and adults of all ages. The new campus also will facilitate greater access to care to families and animals in Central O'ahu and the North Shore regions and enable Hawaiian Humane to better meet the changing needs of animals and people island wide.

Having a second campus will improve timelines of care access to program and services offered by Hawaiian Humane and allow the organization to better connect with underserved communities in West Oahu. Hawaiian Humane Society is committed to making O'ahu a better place for animals and the people who love them and to assisting low-income families, seniors, unsheltered pet owners, ethnic minorities, persons with disabilities, and other underserved groups to improve the lives of animals and people on the island.

5. Describe the geographic coverage.



West O'ahu is one of the fastest growing communities on O'ahu, with communities like Kapolei and Ewa Beach experiencing exponential growth over the past few years. Kapolei experiencing nearly 60% growth in new residents over the past few years and many communities in nearby Ewa Beach also having exponential growth, like Ocean Point, which doubled its census in recent years (Shute, 2017). New residential developments on the horizon for families and seniors include Hoopili in Ewa Beach (12,000 homes), Kulana Hale in Kapolei (nearly 300 affordable units for seniors and families) and Koa Ridge between Waipio and Mililani (3,500 low-rise condos, townhomes and single-family homes). As the population continues to grow in West O'ahu and contiguous communities, Hawaiian Humane is opening a second campus in West O'ahu to provide greater access to critical programs and services to more families and their pets across the island.

The new campus will meet the growing demands and changing needs of communities west of Honolulu's urban core and enable Hawaiian Humane to advance lifesaving efforts on the island.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

To make a greater impact on animal overpopulation on O'ahu, Hawaiian Humane is opening a second campus in West O'ahu that will provide greater access to services for underserved communities west of Honolulu's urban core. To further aid our mission and advance our lifesaving efforts, Hawaiian Humane will also create a new behavior/enrichment program to increase the long-term success of animal adoptions and alleviate the issue of shelter overpopulation.

State Grant-in-Aid funds will support the start up costs of the animal behavior/enrichment program, as well as fund two additional veterinarian positions to support veterinary services in tandem with the opening of the West O'ahu campus. Funds for the behavior/enrichment program will support the training and education of existing staff to be skilled in behavior assesment and training of animals admitted to our shelter.

The behavior/enrichment program will support animal care by providing effective enrichment to keep animals in our shelter comfortable and prevent or redirect destructive or negative coping behaviors. Support to adoptions will involve positive behavior training to increase animal adoptability, as well as providing post-adoption assistance to adoption families to address behaviour issues and prevent adopted animals from being surrendered. Through effective enrichment aimed at maximizing

normal and positive behaviors, this program can increase adoptability, decrease surrenders and decrease the current animal overpopulation situation at our Mō'ili'ili campus, but also prevent overpopulation becoming an issue at our new West O'ahu campus.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The West O'ahu campus is anticipated to open to the public by April 2023. Hawaiian Humane projects to start with animal behavior training and education of staff in July 2023, as well as fill the two additional veterinarian position to support the West O'ahu campus. Training will be evaluated and staff readiness assessed to assume behavioral roles. Once behavioral staff are operational, they will start assessing animals in care with demonstrated behavior problems and design a training program to address animal behavioral needs. The organization will allocate funding to purchase requirement enrichment items and behavior program activity supplies to implement training of animals. Hawaiian Humane will record and monitor the outcomes of animal behavior training to assess effectiveness. The organization will track adoption numbers, surrenders and record reasons for animal returns to assess the impact of behavioral training on adoptions and animal surrenders. Hawaiian Humane will monitor outcomes over the course of fiscal year 2024 to ensure we meet our objectives. The organization will continue to monitor the effectiveness of the behavior/enrichment program as part of our overall strategic plan and efforts to best serve the community.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Hawaiian Humane will measure the progress of the behavior/enrichment program by tracking animal intake, enrichment/behavior training provided to animals in shelter, the adoption rate of animals, the surrender of adopted animals, as well as any post-adoptive behavior training courses or resources provided to adopted families.

The progress of the West O'ahu veterinary care center will be measured by recording veterinary services performed, which will include medical examinations, surgeries to address animal injuries or health conditions, spay/neuter surgeries, vaccines and parasite treatments.

All data will be recorded in our data management system. Statistics and reporting will be generated on a quarterly basis, which will enable the organization to track performance, measure program outcomes and effectiveness.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the

program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Hawaiian Humane Society will provide progress reports to the State on a quarterly basis.

#### **IV. Financial**

##### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds (Link)
  - b. Personnel salaries and wages (Link)
  - c. Equipment and motor vehicles (Link)
  - d. Capital project details (Link)
  - e. Government contracts, grants, and grants in aid (Link)

See attached Budget Forms.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$125,000	\$125,000	\$125,000	\$125,000	\$500,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.

The total operating budget for the behavioral/enrichment program and veterinary services is \$ 2,520,000, of which \$1,010,000 will be funded a city and country contract and the balance of \$1,010,000 will be through private philanthropic sources.

Hawaiian Humane Society utilizes various fundraising activities, which includes special events, corporate partnerships, annual giving campaigns, matching funds, major gift solicitations, as well as grant requests to corporations, foundations and government agencies to support its operations. The organization's two annual signature events are PetWalk and Taxes and Tails, which garner critical funds for programs and services provided to the community. Hawaiian Humane continue to seek contributions from private donors and foundations to support its mission and efforts.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding.

Not applicable

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.

Balance of unrestricted current assets as of December 31, 2022: \$7.4 million

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Hawaiian Humane Society has been O'ahu's leader in animal welfare issues since our establishment in 1883. The organization's programs and services have received national recognition and have been replicated by other humane organizations across the country. Hawaiian Humane Society is leveraging experience gained from successful operations at the Mō'ili'ili campus to expand programs and services to a new second campus in West O'ahu.

### **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Hawaiian Humane moved to the Mō'ili'ili campus in 1942, expanding the facility over the years with the construction of our admissions, shelter veterinary services and animal holding building, dog adoption houses and cat house in 2016. These buildings were designed to improve the overall experience for people who visit, while optimizing behavioral, psychological and socializations of animals in our care. In 2018, we opened the Ginny Tiu Community Spay/Neuter Center, a specialized high quality, high-volume spay/neuter clinic that increases the availability of affordable cat and dog spay/neuter services for our community.

Our recent expansion includes construction of a second campus in West O'ahu to make a greater impact on animal overpopulation on O'ahu and improve access to services for underserved communities west of Honolulu's urban core. The West Oahu campus will include a 20,745-sf two story building, an adoptions lanai, six adoption pavilions for dogs, cats, and small animals and a spacious off-leash community dog park. The new campus will feature a new generation shelter, providing a safe space for animals, veterinary care, spay/neuter services, adoptions, foster care, education and volunteer opportunities for the community.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Hawaiian Humane Society is leveraging experience gained with our Mō'ili'ili campus and as O'ahu's leader in animal welfare issues for nearly 140 years, to open a second campus in West O'ahu and expand services to meet the diverse and increased needs of communities across the island.

Anna Neubauer has been President & CEO of the Hawaiian Humane Society since 2019 and leads a dedicated team of more than 100 staff and more than 850 volunteers in caring for O'ahu's animals in need. Prior to joining Hawaiian Humane Society, Neubauer served as vice president of operations at the Dumb Friends League of Denver, Colorado, an open-admissions shelter regarded as one of the country's most progressive and best-run animal shelters. Before joining the Dumb Friends League, Neubauer was a co-founder and clinic director of the Fort Collins Cat Rescue & Spay/Neuter Clinic in Fort Collins, Colorado. Neubauer is a certified veterinary technician, a certified animal welfare administrator, and has been an instructor in Shelter Leadership at Colorado State University since 2016.

Under Neubauer's leadership, the Hawaiian Humane Society continues collaborations with partner organizations, government agencies and community members to become a

true community-driven animal welfare organization focused on best practices for animal wellbeing. The impact and effectiveness of the programs and services of the West O'ahu campus will be measured using best practices and community need. Our data management system enables Hawaiian Humane to maintain monthly statistics on animal admissions and services provided, and will facilitate ongoing analysis of both campuses to ensure we maximize opportunities to provide services across the island.

## **2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached Organization Chart

## **3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

President and CEO	\$265,000
Chief Veterinarian	\$179,000
Director of Operations	\$150,000

## **VII. Other**

### **1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable

### **2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable

### **3. Private Educational Institutions**

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaiian Humane Society

(Typed Name of Individual or Organization)



(Signature)

January 20, 2023

(Date)

Anna Neubauer

(Typed Name)

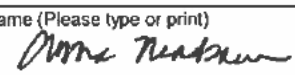
President and CEO

(Title)

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: Hawaiian Humane Society

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	320,000	0	585,000	585,000
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	123,000	123,000
<b>TOTAL PERSONNEL COST</b>	<b>320,000</b>	<b>0</b>	<b>708,000</b>	<b>708,000</b>
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island	0	0	0	0
2. Insurance	0	0	0	0
3. Lease/Rental of Equipment	0	0	0	0
4. Lease/Rental of Space	0	0	0	0
5. Staff Training	50,000	0	0	0
6. Program Supplies	130,000	0	236,500	236,500
7. Telecommunication	0	0	2,000	2,000
8. Utilities	0	0	0	0
9. Equipment	0		13,500	13,500
10. Office Supplies			2,500	2,500
11. Crematorium Expenses			22,500	22,500
12. Professional Services			25,000	25,000
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>180,000</b>	<b>0</b>	<b>302,000</b>	<b>302,000</b>
<b>C. EQUIPMENT PURCHASES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>D. MOTOR VEHICLE PURCHASES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>E. CAPITAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL (A+B+C+D+E)</b>	<b>500,000</b>	<b>0</b>	<b>1,010,000</b>	<b>1,010,000</b>
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	500,000	Anna Neubauer	808-356-2221	
(b) Total Federal Funds Requested	0	Name (Please type or print)	Phone	
(c) Total County Funds Requested	1,010,000		January 20, 2023	
(d) Total Private/Other Funds Requested	1,010,000	Signature of Authorized Official	Date	
<b>TOTAL BUDGET</b>	<b>2,520,000</b>	Anna Neubauer, President and CEO Name and Title (Please type or print)		
<p>Note: This budget represents the combined budget for the Animal Behavior/Enrichment and Veterinary Services Program</p>				



### BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2023 to June 30, 2024

Applicant: Hawaiian Humane Society

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Veterinarian		\$160,000.00	100.00%	\$ 160,000.00
Veterinarian		\$160,000.00	100.00%	\$ 160,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
<b>TOTAL:</b>				\$ 320,000.00
<b>JUSTIFICATION/COMMENTS:</b>				

# BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: Hawaiian Humane Society

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
JUSTIFICATION/COMMENTS:				

# BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: Hawaiian Humane Society

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY: 2023-2024	FY: 2023-2024	FY: 2024-2025	FY: 2025-2026
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>						
JUSTIFICATION/COMMENTS: Not Applicable						

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Hawaiian Humane Society

Contracts Total: -

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	Not Applicable				
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					

# Hawaiian Humane Society Organizational Chart

