

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: DbA:

Hawaii Youth Symphony Association

Amount of State Funds Requested: \$ 201,152.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Hawaii Youth Symphony Association (HYS) will serve youth, ages 7-18, throughout the state with a multi-tiered system of music education that will serve over 700 students from more than 100 Hawaii schools and will further its initiative to Make Music a Right, Not a Privilege by providing financial aid to approximately 100 students with demonstrated need to assist with tuition, travel from the neighbor islands, and other needs.

Amount of Other Funds Available:

State: \$ 201,152

Federal: \$ _____

County: \$ 200,000

Private/Other: \$ 1,286,250

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 130,000

Unrestricted Assets:

\$ 1,493,039

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

1350 S. King Street, Suite 201

City: Honolulu State: HI Zip: 96814

Contact Person for Matters Involving this Application

Name:
Randall (Randy) Wong

Title:
President

Email:
randy@hiyouthsymphony.org

Phone:
808-941-9706 ext. 800

Federal Tax ID#:
[REDACTED]

State Tax ID#:
[REDACTED]

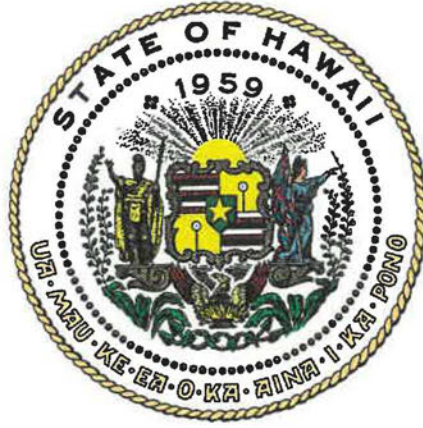

Authorized Signature

Randall Wong, President

Name and Title

01/20/2023

Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HAWAII YOUTH SYMPHONY ASSOCIATION

was incorporated under the laws of Hawaii on 12/28/1964 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 20, 2023

Director of Commerce and Consumer Affairs



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: HAWAII YOUTH SYMPHONY ASSOCIATION

DBA/Trade Name: HAWAII YOUTH SYMPHONY ASSOCIATION

Issue Date: 01/20/2023

Status: **Compliant**

Hawaii Tax#: 20283044-01
New Hawaii Tax#: GE-0723935232-01
FEIN/SSN#: XX-XXX9771
UI#: XXXXXX7104
DCCA FILE#: 12560

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii Youth Symphony Association

(Typed Name of Individual or Organization)



(Signature)

1/20/2023

(Date)

Randall Wong

(Typed Name)

President

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

Please see Certificate of Good Standing attached.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.

Please see Declaration Statement attached.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

This grant will be used by Hawaii Youth Symphony for the public purpose of providing music education programs to students across the state.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Established in 1964, Hawaii Youth Symphony's mission is to develop youth to their fullest potential through orchestral music, in the context of our islands' unique cultures. Thousands of youths, ages 7-18, have learned an instrument, developed their appreciation for live music, and strived to become the best versions of themselves through our in-person, online, casual, and summer programs.

In 2017, Hawaii Youth Symphony (HYS) took the bold step of building on existing programming to expand music education to underserved communities with the aspirational vision to “Make Music a Right, Not a Privilege” so that every child, regardless of geographic area or economic background, can learn to play an instrument, participate in an ensemble, and experience the lifelong benefits of music education.

To ensure that no interested child is turned away from a quality music education because of financial need, HYS distributes more than \$100,000 a year through its financial aid program. HYS offers assistance for registration fees, instrument rentals, private lessons and air and surface travel for neighbor island students.

2. The goals and objectives related to the request;

Goal: *Maintain and grow a comprehensive system of music education through which all students can learn, grow, and achieve.*

Objective: *Provide a range of educational music programs that serves students of every level from beginners to advanced and allows students to choose from a wide variety of musical experiences.*

Goal: *Seek a diverse student body so students of all backgrounds can benefit regardless of geographical or financial status.*

Objective: *Provide HYS programs at an affordable cost to participants, including securing contributed revenue such that students pay only a fraction of the actual cost to deliver the programs and making classes free of charge to disadvantaged communities.*

Objective: *Provide financial aid to students with demonstrated need for assistance with tuition, private lessons, and instrument loans.*

Objective: *Increase the number of neighbor island students receiving travel stipends to come to O’ahu to play in HYS ensembles.*

Goal: *Share our music with communities throughout the state.*

Objective: *Tour HYS ensembles to perform free in-person concerts in O’ahu and neighbor island communities.*

Objective: *Produce virtual programs to unify and equalize opportunities for students across the state regardless of their actual residence or school district.*

3. The public purpose and need to be served;

HYS's initiative to "Make Music A Right, Not a Privilege" serves the public purpose of providing a variety of music education programs to students of every level, from absolute beginners to advanced young musicians across the state, with the goal of embracing those in underserved communities.

Music education develops the whole child, supporting academic and social-emotional growth, as well as joyful artistic and creative expression. While youth participate in music for many different reasons, their participation will result in similar outcomes: high attendance, high academics, high achievement, and high self-awareness.

Several researchers in the late 1990s and early 2000s found major connections between high participation in arts learning, and general academic achievement. James Catterall, a professor at UCLA, studied over 25,000 students over 4 years in a survey that later became the basis for "Champions of Change," a study of the impact of arts learning in education. Larry Scripp, a professor at Harvard, found positive correlations between music and language literacy. Howard Gardner, of Harvard Project Zero, also found links between musical study, brain development, and multiple intelligences.

Despite this evidence of the overwhelmingly positive benefits of arts learning, there are large gaps in access to music education across the state. Out of over 200 Department of Education (DOE) schools in Hawai'i, less than 5% offer comprehensive music programs. Arts education in Hawai'i schools requires both administrative support and adequate funding. Program funding allocation is decided by individual school administrators who have limited budgets, so the availability and quality of art and music programs vary greatly by school. Instrumental music is particularly difficult to implement in low-income communities and less-populated islands where class time and funding are often allocated to core subjects instead. It is also very difficult for parents to take the first step, like finding a qualified teacher or buying an instrument. The price of music education is a huge barrier to entry, and it creates a striking and startling opportunity gap.

HYS is a statewide music education organization that seeks to bridge this gap by carrying out its vision to "Make Music A Right, Not a Privilege." HYS is expanding access to students of all backgrounds, breaking down barriers, and making a concerted effort to bring music into every community. To accomplish these goals, HYS raises funds from a variety of government and private sources as well as individual donors to ensure its programs are accessible and affordable. These fundraising efforts allow HYS to charge reasonable tuition (which covers only 20% of what it costs HYS to deliver its programs), provide HYS entry level programs and string classes to many students entirely free of charge, and provide need-based financial assistance, neighbor island travel assistance, and free instrument loans.

4. Describe the target population to be served; and

HYS will serve youth, ages 7-18, throughout the state of Hawai'i with a multi-tiered system, starting with classes for complete beginners of any age. During a typical school year, the HYS student body represents over 100 public, private, and home schools with the majority of them DOE schools.

5. Describe the geographic coverage.

HYS programs will reach students and communities in Honolulu, Kaua'i, Maui, and Hawai'i counties. HYS's core programs are based in Honolulu, including the youth orchestra and jazz ensembles, Academy String Program, Music in the Clubhouse, and Pacific Music Institute. HYS subsidizes travel and tuition expenses for students from Kaua'i, Maui, and Hawai'i counties to participate in the orchestras. HYS also tours free concerts to neighbor island communities and provides a string program on Moloka'i. HYS programs held in particular communities target specific groups of students, such as the Music in the Clubhouse Partnership with the Boys & Girls Club of Hawai'i primarily serving the Mo'ili'ili and Nānākuli areas (but open to all students island wide), a strings class at Le Jardin Academy serving 90% DOE students from Windward O'ahu, and a "bucket drumming" class at Pālolo Elementary taught by the associate principal percussionist from the Hawaii Symphony Orchestra.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

HYS will maintain a multi-tiered system for music education that will serve over 700 students from more than 100 schools across the state with the following programs:

- *Music in the Clubhouse – HYS's entry level, no-experience-necessary Music in the Clubhouse Partnership with the Boys & Girls Club of Hawai'i is located in Mo'ili'ili and Nānākuli. Beginner level students learn to play an instrument and read music in a fun environment. Understanding that many families are deterred by start-up costs, HYS recently removed a \$25/year class fee and changed instrument rentals to a lending program so all musical instruments, supplies, and sheet music are now provided free of charge.*
- *Academy String Program – Four levels of string ensembles teach students of all levels how to play a string instrument and perform as a group, from the*

HYS will tour its ensembles and perform free, live concerts in communities on O'ahu, Maui, Moloka'i, and others to be scheduled.

HYS will produce a minimum of three free "Listen and Learn" school activities, videos, or in-person concerts, open to all O'ahu schools and in partnership with the DOE. Additionally, HYS will also produce a minimum of three virtual or in-person performances, to enliven communities statewide with music. Supporting the Listen & Learn concerts will be teaching materials, to aid teachers with pre- and post-service activities and assessment tools.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

July 2023: Summer string classes held; Pacific Music Institute summer festival held; Academy String Program registration runs from July to August; financial aid for Summer Strings and Pacific Music Institute disbursed. Free concerts held.

August 2023: Symphony and Jazz ensembles commence weekly rehearsals.

September 2023: Academy String classes commence; Music in the Clubhouse registration concludes. Financial aid application deadline.

October 2023: Music in the Clubhouse classes held from October to April.

November 2023: Community concerts held; service-learning projects continue.

December 2023: Free concerts held.

January 2024: Outreach and marketing for Symphony and Jazz Program recruitment begins

February 2024: Additional financial aid awards are distributed.

May 2024: Auditions and registration for Symphony Program begins.

June 2024: Summer Strings classes. Free concerts held.

All programs are marketed year round on the HYS website. In addition to word-of-mouth referrals, HYS works directly with school principals, school band and orchestra directors, private music teachers, and other organizations.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

HYS conducts a variety of quality assurance and evaluation activities to ensure successful delivery of services. HYS conducts participation surveys with HYS students and with teachers who either attend educational concerts with their students or host outreach concerts in their schools. Both of these groups will be surveyed for satisfaction and quality assurance.

HYS also tracks data to ensure measures of effectiveness and outcomes are successfully achieved. These data include student enrollment headcounts, audience headcounts, numbers of participants and schools served by island, program activities held, and financial aid or other assistance provided.

Additionally, HYS artistic faculty, led by our full-time Music Director, monitor student learning and progress throughout the year. Musical instruction requires a continuous feedback loop and providing/responding to feedback is one of the hallmarks of a well-run music program. Weekly staff meetings ensure communication across departments. Monthly meetings by the Board of Directors and board committees ensure regular opportunities to evaluate results. Finally, an annual leadership retreat (attended by board and staff leadership, and often led by an external consultant), has proven to be an excellent forum for open discussion, strategy, and aspiration.

At a class level, HYS operations staff are assisted by a team of volunteers who monitor attendance and student behavior. HYS has clear expectations for attendance and behavior so that all classes and rehearsals maintain a positive energy and safe learning environment. The Program Directors meet with students to resolve any issues but, in general, students have been very positive about and grateful for participating in HYS music programs.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

HYS proposes the following measures of effectiveness:

- *HYS will conduct 20 monthly activities through its ensembles and classes.*
- *700 students each year will participate in HYS programs.*
- *HYS will provide 100 students with financial aid, scholarship, travel reimbursement, tuition subsidy, and/or instrument loans.*
- *HYS ensembles will provide a minimum of nine free concerts on O'ahu and three free concerts in neighbor island communities.*

- *HYS will produce a minimum of three free "Listen and Learn" school activities, videos, or in-person concerts, open to all O'ahu schools and in partnership with the DOE.*

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

Please see budget request, personnel salaries and wages, and government contracts spreadsheets attached.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$50,000	\$50,000	\$50,000	\$50,000	\$200,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.

HYS is seeking funds for fiscal year 2024 as follows:

<i>City and County of Honolulu Grant-in-Aid:</i>	<i>\$200,000</i>
<i>Clarence T.C. Ching Foundation:</i>	<i>\$100,000</i>
<i>Kosasa Foundation / ABC Stores</i>	<i>\$25,000</i>
<i>Cades Foundation</i>	<i>\$25,000</i>
<i>Carnegie Hall Play USA</i>	<i>\$25,000</i>
<i>McInerney Foundation</i>	<i>\$25,000</i>
<i>John R. Halligan Charitable Fund</i>	<i>\$15,000</i>
<i>The Al Sherman Fund</i>	<i>\$15,000</i>
<i>George Mason Fund of HCF</i>	<i>\$15,000</i>

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

None.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding.

Please see Government Contracts, Grants, and/or Grants-in-Aid form attached.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.

\$1,493,039 as of October 31, 2022—this is the most recent figure.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Hawai'i Youth Symphony is among the largest youth symphony programs in the country and the only statewide youth orchestra program bringing together students from schools throughout the Hawaiian Islands. Incorporated in 1964 with a single 80-member orchestra, HYS has grown nearly eight-fold in the past half century now with 13 different programs. Since 1964, HYS has served thousands of Hawai'i's youth through its education programs.

In 2020-21, HYS served 732 unduplicated students from over 100 public, private, and home schools, reached over 400,000 people through its televised concerts, and provided 543 rehearsals, classes, and other activities to further music education of Hawai'i's youth.

1. Please see attached listing of other government grants and contracts that are pertinent to this request.

HYS has a 17-member Board of Directors which oversees fund development/marketing, finance/investment, strategic planning, human resources, and governance.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

HYS does not have its own rehearsal facilities. Instead, HYS has partnerships with the following organizations to utilize its facilities for HYS programs:

Organization	Location	HYS Usage
<i>UH Manoa Music Department</i>	<i>Manoa, O'ahu</i>	<i>Weekly rehearsals; summer music festival</i>
<i>Boys & Girls Club Spalding Clubhouse</i>	<i>Makiki/McCully, O'ahu</i>	<i>Weekly classes and rehearsals</i>
<i>Boys & Girls Nānākuli Youth Education Town</i>	<i>Nānākulii, O'ahu</i>	<i>Weekly classes</i>
<i>Kaimuki Middle School</i>	<i>Kaimuki, O'ahu</i>	<i>Weekly rehearsals</i>
<i>Niu Valley Middle School</i>	<i>Niu Valley, O'ahu</i>	<i>Weekly rehearsals</i>
<i>Le Jardin Academy</i>	<i>Kailua, O'ahu</i>	<i>Weekly classes</i>
<i>Pālolo Elementary School</i>	<i>Pālolo, O'ahu</i>	<i>Weekly classes</i>
<i>Kaunakakai Elementary School</i>	<i>Moloka'i</i>	<i>Weekly classes</i>
<i>McKinley High School</i>	<i>Makiki, O'ahu</i>	<i>Summer music festival</i>
<i>Blaisdell Concert Hall</i>	<i>Makiki, O'ahu</i>	<i>Concerts</i>
<i>Maui Arts & Cultural Center</i>	<i>Kahului, Maui</i>	<i>Concerts</i>
<i>War Memorial Hall</i>	<i>Lihue, Kaua'i</i>	<i>Concerts</i>

These sites were chosen for a number of reasons, such as their acoustical properties, ability to accommodate an orchestra, access to orchestral percussion instruments, and proximity to communities in need of music. Additional facilities for rehearsal, performance, and classes are secured on an ongoing basis through the year.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

HYS's leadership team are experts in the field – not just in music education, but specifically, youth orchestra organizations. HYS is an active member of the League of American Orchestras, which connects orchestras around the country through advocacy and professional development. HYS President Randy Wong is on the League's Youth Orchestra Division executive board. Mr. Wong has an EdM in Arts Education from the Harvard Graduate School of Education and a BM with a Concentration in Music-in-Education from New England Conservatory. He attended Stanford's Executive Program for Nonprofit Leaders. As President, Mr. Wong oversees, directs, and develops HYS and its employees and programs in

furtherance of its mission. Mr. Wong directly supervises the Director of Orchestral Activities, Program Manager, Jazz Program Director, Academy Director, and Finance Manager.

Director of Orchestral Activities Joseph Stepec is also Director of Orchestras at University of Hawai'i at Mānoa and as an Associate Professor of Music at the University of Hawai'i. Mr. Stepec frequently conducts the Hawai'i Symphony Orchestra. Mr. Stepec oversees the faculty in charge of the symphony ensembles, strings classes, jazz ensembles, and Music in the Clubhouse and directly runs the Pacific Music Institute.

Hannah Watanabe works for the Hawaii Youth Symphony as Programs Manager and conductor for the Symphony Program's Concert Orchestra. She is a graduate of the University of Hawai'i at Mānoa, where she earned a Bachelor of Education degree in K-12 Music Education with an emphasis in Secondary Instrument Music. Ms. Watanabe taught orchestra for 16 years as an educator at Moanalua Middle School and taught general music, choir, orchestra, piano, and music theory.

HYS faculty serve as instructors for the various HYS education programs and classes. These faculty members have been working with HYS an average of 21 years. Half of them are full-time public school music educators. The other half teach within independent schools or private studios. HYS's operations staff are assisted by a team of volunteers who monitor attendance and student behavior.

HYS strives for continual improvement and provides professional development opportunities to its team, including management training sessions, fundraising/philanthropy workshops, industry seminars, recertification courses, and more.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Please see Organization Chart attached.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

<i>President:</i>	<i>\$100,000-\$120,000</i>
<i>Director of Orchestral Activities:</i>	<i>\$50,000-\$60,000</i>

Director of Operations: \$50,000-\$60,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

(b) Received by the applicant for fiscal year 2023-24, but

(b) Not received by the applicant thereafter.

HYS has worked to seek and maintain diverse revenue sources to cover its operational expenses and keep the cost of tuition low. Tuition and fees cover less than a quarter of HYS's total operating expenses. In addition, many students attend classes for free or receive tuition subsidies or other financial assistance.

As HYS has successfully done throughout its history, HYS will continue to actively pursue a variety of revenues to ensure its music education programs continue to grow. Due to the COVID-19 pandemic, HYS identified and secured new partners to support its program outreach efforts and boost contributed income as HYS could not depend on concert ticket revenue or tuition income at the same rates as in the past. In anticipation of the need for increased

contributions and grants, HYS is currently in the process of expanding its development team to include a Development Coordinator to assist with donor relations and cultivation.

HYS has and will continue to focus its efforts on pursuing grants from numerous local and national private foundations as well as government entities, seeking corporate sponsorships, and increasing private contributions including starting virtual fundraising. As HYS resumes in-person concerts, it is anticipated ticket and merchandise sales will return as additional revenue sources.

As part of HYS's sustainability plan, HYS has engaged a consultant to assist HYS with its strategic planning process. This consultant has extensive experience in organizational development and planning for creative arts organization and will support HYS in developing its new strategic plan by the end of the fiscal year in June 2023.

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Hawaii Youth Symphony Association

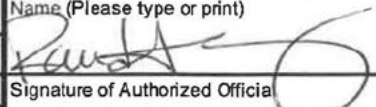
Contracts Total: 1,054,197

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Culture and Arts Relief and Recovery Fund	Nov-20	Mayor's Office of Culture	Honolulu	50,000
2	EIDL Grant	Mar-20	SBA	U.S.	10,000
3	City & County GIA FY23	10/2022 to 9/2023	City DCS	Honolulu	200,000
4	City & County GIA FY21	4/2021 to 3/2022	City DCS	Honolulu	123,853
5	CARES Act Relief Fund	9/2020 to 9/30/2020	SFCA	State	15,000
6	City & County GIA FY20	10/2019 to 3/2021	City DCS	Honolulu	110,395
7	Shuttered Venue Operators Grant	7/2021 to 6/2022	SBA	U.S.	429,949
8	Biennium Grant	7/2022 to 6/2023	SFCA	State	15,000
9	State GIA	7/2019 to 12/2020	SFCA	State	100,000
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BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: Hawaii Youth Symphony Association

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	16,405	-	102,859	554,287
2. Payroll Taxes & Assessments	-	-	-	-
3. Fringe Benefits	-	-	-	-
TOTAL PERSONNEL COST	16,405	-	102,859	554,287
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	50,000	-	-	-
2. Insurance	-	-	-	14,938
3. Lease/Rental of Equipment	-	-	-	12,563
4. Lease/Rental of Space	24,747	-	-	37,334
5. Staff Training	-	-	-	-
6. Supplies	-	-	-	26,438
7. Telecommunication	-	-	3,500	53,251
8. Utilities	-	-	-	-
9. Neighbor Island Community Service Tour	65,000	-	-	60,464
10. Neighbor Island Student Travel & Tuition	20,000	-	-	-
11. Workshops/Summer (PMI Community Service)	11,000	-	5,000	-
12. Program Expenses	14,000	-	15,670	214,420
13. Financial Aid	-	-	43,000	36,797
14. Rehearsal & Concert	-	-	29,971	150,744
15. Taxes & Licenses	-	-	-	10,964
16. Professional and Contractual Services	-	-	-	114,050
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	184,747	-	97,141	731,963
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	201,152	-	200,000	1,286,250
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	201,152	Randall Wong (808) 941-9706 ext. 800		
(b) Total Federal Funds Requested	-	Name (Please type or print) Phone		
(c) Total County Funds Requested	200,000			
(d) Total Private/Other Funds Requested	1,286,250			
TOTAL BUDGET	1,687,402	Randall Wong, President Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2023 to June 30, 2024

Applicant: Hawaii Youth Symphony Association

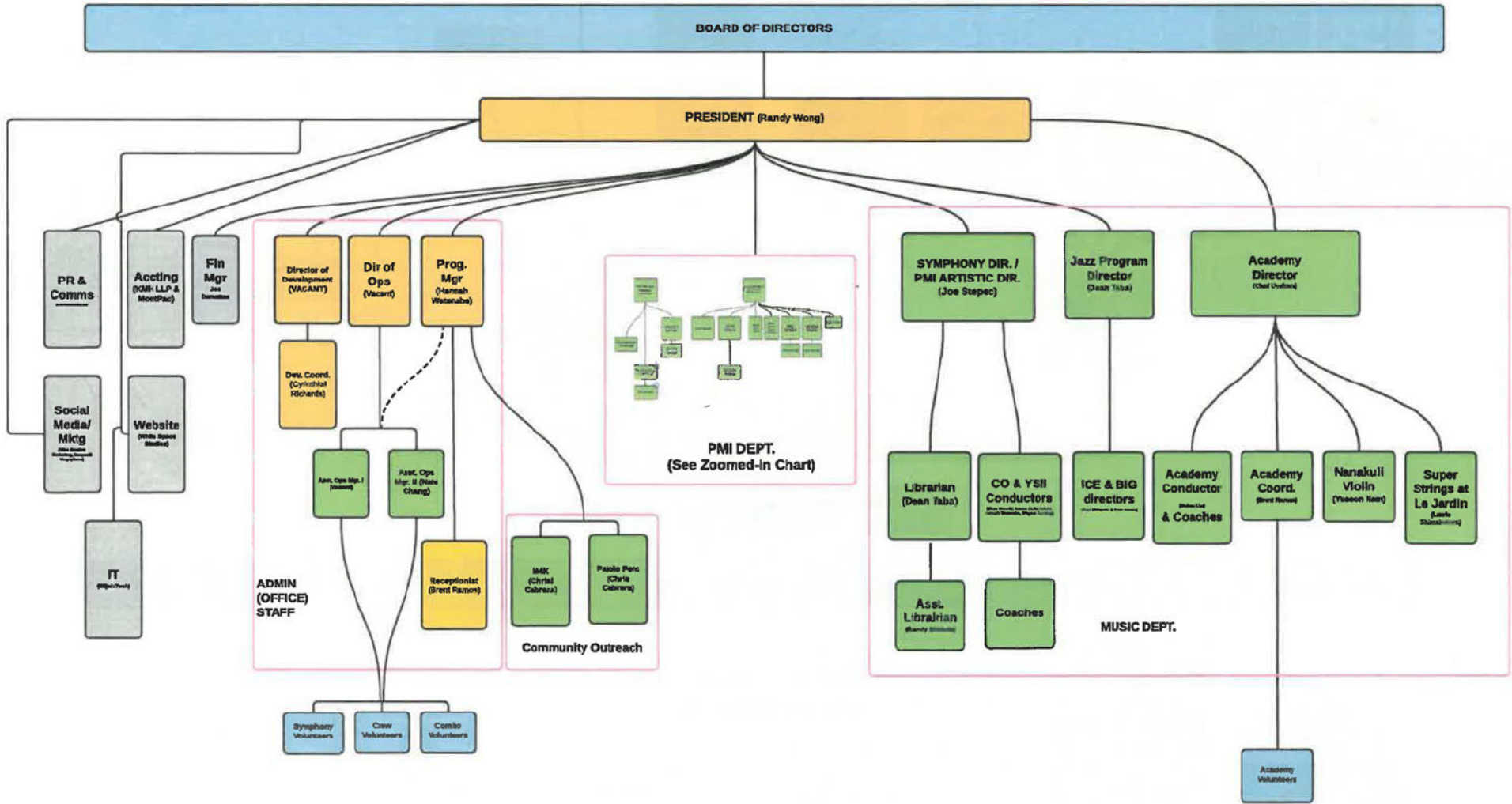
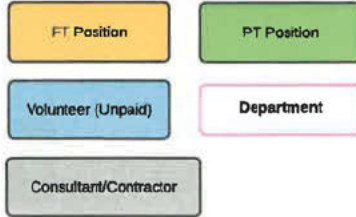
POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Director of Orchestral Activities	0.1	\$59,000.00	10.00%	\$ 5,900.00
Symphony Program Conductor/Program Manager	0.1	\$60,132.00	10.00%	\$ 6,013.20
Jazz Program Conductor/Director	0.1	\$7,791.00	10.00%	\$ 779.10
Operations Manager	0.1	\$23,400.00	10.00%	\$ 2,340.00
Music Librarian	0.1	\$13,728.00	10.00%	\$ 1,372.80
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				16,405.10
JUSTIFICATION/COMMENTS: These key employees manage both artistic and administrative functions. The Director of Orchestral Activities is also the conductor of the top orchestra, Youth Symphony I, which will perform the Neighbor Island Community Tour. The Programs Manager provides additional administrative support. The Jazz Program Conductor will directly teach the jazz ensembles which will be used for statewide touring. The operations manager and music librarian are necessary to create a healthy, positive learning environment where faculty can focus on teaching and students can focus on learning.				



Updated 1/2023

Org Chart

KEY:





**Pacific Music Institute
(Summer Program)**

KEY:

FT Position

PT Position

Volunteer (Unpaid)

New

Consulting Firm

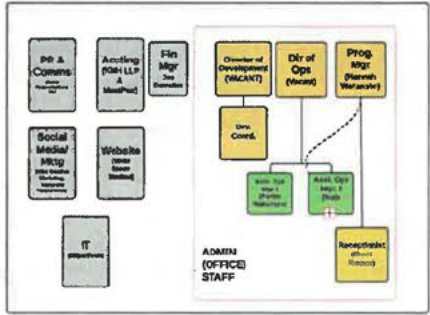
BOARD OF DIRECTORS

PMI Steering Committee
(Richard Ing, Chair, Sharon Himeno, Cullin Hira, Patti Look, + Randy & select staff)

PRESIDENT (Randy Wong)

PMI General Manager
(Year-Round)
(Jeremy Law)

PMI Artistic Director
(Year-Round) /
PMI Sym Cond.
(Joe Sirepec)



(Zoomed-Out; see "Org Chart FY23")

PMI Admissions Coordinator
(Kassi Halakenaka)

UKULELE Director
(Kala'e Camarillo)

Ukulele Faculty

OLA Faculty

NOHF Director
(Richard Scerbo)

Teaching Fellows

Wind Ens. Conductors

Wind, Brass, Perc Faculty

SSQ Director
(ogy Jang)

SSQ Faculty

SJI (Jazz) Director
(Dean Tioa)

Jazz Faculty

Librarian
(Dean Tioa)

PMI Student Life Coordinator
(VACANT)

Chaperones
(VACANT)

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

RANDALL WONG, PRESIDENT
PRINT NAME AND TITLE

1/20/2023
DATE