

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



[Evan Anderson \(Jan 20, 2023 16:22 PST\)](#)

EVAN ANDERSON, EXECUTIVE DIRECTOR

JANUARY 20, 2023

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:
Hawai'i Alliance for Arts Education Hawai'i Arts Alliance

Amount of State Funds Requested: \$ \$80,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):
Operational support for three (3) half-time staff positions and additional overhead costs through June 2024.

Amount of Other Funds Available:
State: \$ 0
Federal: \$ 0
County: \$ 0
Private/Other: \$ 223,407

Total amount of State Grants Received in the Past 5
Fiscal Years:
 \$ \$250,000
Unrestricted Assets:
 \$ \$200,000


New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:
 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:
P.O. Box 3498
City: State: Zip:
Honolulu HI 96812

Contact Person for Matters Involving this Application

Name: Evan Anderson	Title: Executive Director
Email: evan@hawaiiartsalliance.org	Phone: (808) 533-2787

Federal Tax ID#: 	State Tax ID#
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Evan Anderson (Jan 20, 2023 15:35 PST)

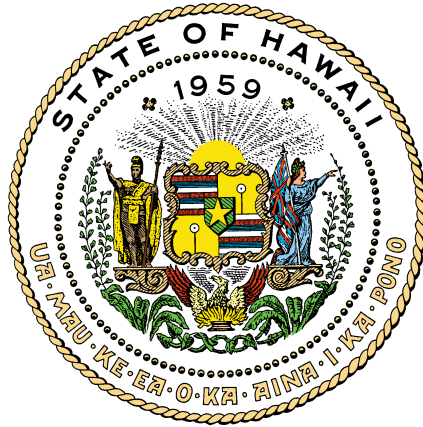
Authorized Signature

Evan Anderson, Executive Director

Name and Title

1/20/2023

Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

HAWAI'I ALLIANCE FOR ARTS EDUCATION

was incorporated under the laws of Hawaii on 12/30/1980 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 10, 2023

Director of Commerce and Consumer Affairs

HI Arts Alliance Public Purpose Statement

Hawai'i Alliance for Arts Education Declaration Statement
HRS §42F-102 Applications for grants

This statement of Public Purpose details how the Hawai'i Alliance for Arts Education dba the Hawai'i Arts Alliance meets the requirement of HRS §42F-102 Applications for grants.

HRS §42F-102 Applications for grants. Requests for grants shall be submitted to the appropriate standing committees of the legislature at the start of each regular session of the legislature. Each request shall state:

(1) The name of the requesting organization :	Hawai'i Alliance for Arts Education dba Hawai'i Arts Alliance
(2) The public purpose for the grant :	Operational support
(3) The services to be supported by the grant :	Support for 3 staff positions
(4) The target group:	Hawai'i statewide residents
(5) The cost of the grant and the budget :	\$80,000 grant-in-aid (toward total \$160,000 budget)


Evan Anderson (Jan 20, 2023 13:32 PST)

Evan Anderson, Executive Director

1/20/2023

Date

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
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P.O. Box 3498
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Contact Person for Matters Involving this Application

Name: Evan Anderson	Title: Executive Director
Email: evan@hawaiiartsalliance.org	Phone: (808) 533-2787

Federal Tax ID#: 99-0211535	State Tax ID#
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Evan Anderson (Jan 20, 2023 15:35 PST)

Authorized Signature

Evan Anderson, Executive Director

Name and Title

1/20/2023

Date Signed

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background

Founded in 1980 by Alfred Preis, Hawaii Arts Alliance's [HAA] mission is to advocate for, engage, and transform communities by supporting and cultivating the Arts. To date, the Hawai'i Arts Alliance [HAA] has five areas of programming: arts advocacy, arts education, community arts, creative artists network, and arts collaborations.

- **Arts Advocacy** ~ As the State Captain for Americans for the Arts and a member of the State Arts Advocacy Network, we advocate through educational programs for all the Arts genres statewide and work to build an alliance of Arts organizations raising awareness of the importance of the arts in daily lives, education, and the state economy.
- **Arts Education** ~ Build a progressive, sustainable, innovative Arts Education program based on National Core Arts Standards. The Arts Alliance is the Hawai'i Wolf Trap Affiliate working to integrate arts in early childhood education.
- **Community Arts** ~ Support out-of-school programs, placemaking programs, and projects for the benefit of the community.
- **Creative Artists Network** ~ Build a network with services and workshops to support Hawai'i artists.
- **Arts Collaboration** ~ Work with other organizations to support the Arts and build capacity for the Creative Economy statewide.

2. The goals and objectives related to the request

In June 2021, SFCA canceled the 4-year arts education contract with the Hawai'i Arts Alliance that was a loss of \$287,000 from which we are still striving to recover. We let all of our staff go except the executive director, then the executive director was released in February of 2022. After an activity hiatus of 6 months, a new Executive Director was hired in August of 2022. Our goal with the operations grant is to continue rebuilding the nonprofit under our new executive director by hiring part-time positions -- communications/website coordinator, programs coordinator and office coordinator. We pivoted several times during the pandemic by reducing our office space by half, moving our files to iCloud/Google Drive, releasing contract workers when contracts ended, moving office to a smaller space, and finally, by letting go of all of our staff. We have developed new programs and diversified our financial plan. Our objective is to "Be the Alliance" for the creative industry in Hawai'i.

3. The public purpose and need to be served

Hawai'i Arts Alliance was established by Alfred Preis, who was then the Executive Director of the State Foundation on Culture & the Arts [SFCA], to be the nonprofit arm for the SFCA. Preis had a three objectives for the nonprofit: 1) be the arts education provider for the State, 2) be the arts advocacy organization (which SFCA could not be as a government agency), and, 3) provide a means of implementing programs with timely payments to artists, teaching artists, and art and culture organizations. The Hawai'i Arts Alliance has continued for 42 years to meet these objectives.

As a result of the COVID pandemic, our role advocating through education and building programs to support the creative sector is more critical than ever. To this end, we have shifted our programs to advocate for the arts by:

- providing support for early childhood educators with the students through the Hawai'i Wolf Trap program to integrate arts in the Pre-K – K curriculum [**Arts Education**]. The early childhood demographic is underserved and lacks quality professional development programs and resources. The goal is to build this statewide and a Program Coordinator is needed for this initiative.
- developing community arts programs in collaboration with the YMCA to provide alternatives to afterschool sports programs and to provide arts options for all ages [**Community Arts**]. A Program Coordinator is needed for the Community Arts initiative.
- developing resources and services for creative artists, e.g., workshops on business skills, contracting, copyright laws, etc.; a cooperative through which we can offer umbrella insurance (health, dental & liability), and a legal-aid clinic for creatives [**Creative Artists Network**]. Most artists are contract workers and have been decimated by the pandemic.
- As the State Captain for the Americans for the Arts, we perpetuate the goal that Alfred Preis set for us to advocate for the arts through educational efforts, such as the traveling exhibit that we developed on Alfred Preis' legacy for Hawai'i which is on view in Honolulu Hale's Lane Gallery. We are building a webpage that will function as a virtual directory for the Arts in Hawai'i, linking websites for artists, arts & cultural organizations, and businesses that regularly present arts in brick and mortar spaces. As a result of the pandemic, we have shifted to digital and virtual communications. This **Arts Collaboration** will help build a virtual presence and connect the public to the arts communities on each island. A Communications/Website Coordinator is needed for this continued initiative.

4. Describe the target population to be served

Hawai'i Arts Alliance programs and initiatives target Hawai'i residents statewide through the Arts Education, Community Arts, Creative Artists Network, and Arts Collaboration initiatives. In order to assist with building these programs, we need a communications coordinator, a program coordinator, and an office coordinator.

5. Describe the geographic coverage.

Our geographic coverage is the entire state of Hawai'i. The communications coordinator, a program coordinator, and an office coordinator will manage statewide programs and initiatives.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities

These are the job descriptions for the three positions that the Hawai'i Arts Alliance requests the operational grant funds to cover :

- a) The **Office Coordinator** oversees the general activities for the Hawai'i Arts Alliance and is responsible for managing office communications and facilitating key tasks and procedures. S/he/they interact with visitors, providing the information needed. The Office Coordinator maintains a master schedule of all meetings and commitments, places orders for office supplies when needed, directs both incoming and outgoing communications and correspondence, manages office space use, and any equipment needed to run a meeting. S/he/they develop and implement organization procedures for mail and Post Box pickups, prepare paperwork for the accountant to pay monthly bills and maintain required compliance documents.
- b) The **Program Coordinator** is responsible for overseeing the successful planning and completion of arts education and community education programs. Duties include leading programs (e.g., Hawai'i Wolf Trap and Arts@the Y), scheduling teaching artists, liaising with schools and the YMCA, monitoring program budgets and determining how to prioritize funds based on grant agreements, and performing outreach duties to engage with the local community. A bachelor’s degree in an arts education discipline required and teaching experience preferred.
- c) The **Communications Coordinator** executes and monitors communications for the Hawai'i Arts Alliance including managing the nonprofit website and social media, creating public relations and marketing materials such as press releases, blog posts, and newsletters. The Communication Coordinator tracks and reports analytics on marketing and communications campaigns and coordinates promotional events. The Communications Coordinator is responsible for the public-facing media platforms for the Hawai'i Arts Alliance. A bachelor's degree in marketing, communications, or journalism is required and experience in the creative sector is preferred. Strong writing skills, a high level of creativity, and the ability to think analytically are desirable traits for this position.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service.

The actions and outcomes will show the work and accomplishments for each position – communications, office, and program coordinators -- that the grant funds. In short, the results should indicate a growth in programs and services that the Hawai'i Arts Alliance offers the public.

Month	Action	Result/Outcome
July – September 2023	Continue to fund 3 part-time staff positions [0.5 FTE office, program, & communications coordinators]; Programs Coordinator organizes and implements Hawai'i Wolf Trap and/or other teaching artists residencies and training, as well as arts classes at ARTS@theY and other	Develop a backward planning for programs with actions; Update website and push out content to social media and newsletters; hold weekly staff meetings; HWT Cohort #2 training, schedule residencies for School Year '23-'24; contract teaching artists for ARTS classes; prepare for Arts & Humanities month in Arts

HI Alliance for Arts Education dba Hawai'i Arts Alliance
Application for State Grant in Aid 2023

	community arts venues; Communications coordinator updates website and PR effort on social media; Office Coordinator cleans out digital files, updates and improves Administrative procedures.	District; Hawai'i Arts Alliance programs grow strengthened by communications; Promote Alfred Preis traveling exhibit for libraries to borrow; apply for grants to support scholarships.
October – December 2023	Implement 6 teaching artist residencies in DOE or public charter schools on Maui & O'ahu; Begin additional classes for ARTS@theY, prepare office files for annual audit.	Grow a network of support for teaching artists for early childhood programs; quarterly newsletter & annual report; apply for grants to support scholarships & sustain operational costs beyond Grant-in-Aid funding
January – March 2024	Implement artistic residencies in DOE schools; collaborate between ongoing classes for performances in April (Arts Advocacy month), prepare for Arist in the Schools and Art Bento contracting for 2024-2025 school year.	Promote programs through website, social media and newsletter; Expansion of residencies and classes; Connect with arts & culture organizations on all islands; grants to support scholarships.
April – June 2024	Finish artistic residencies, evaluations & recommendations; design schedule for summer Teaching Artist Institute in concert with State Foundation for Culture and the Arts; Prepare for other required teaching artist training; Plan Creative Artist Network Workshops for Fall 2024.	Put out call for teaching artists for training; compile data from teaching artist residency evaluations and ARTS classes surveys; Plan Fall class offerings; apply for grants to support scholarships; write final report for GIA grant.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results.

The Hawai'i Arts Alliance staff will work as a team with weekly meetings that help coordinate programs, evaluate our effectiveness, determine actions each of us need to take to strengthen our programs and publicize them statewide. We will use surveys and questionnaires to glean comments and recommendations from our participants and patrons which is a process with which we are accustomed. With our website and social media accounts, we are able to obtain data from the analytics provided by the applications.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Measure(s) of effectiveness will be based on program results, surveys, participant evaluations, and data from social media analytics.

- a) Program Coordinator
- Number of residencies for Arts Education/Hawai'i Wolf Trap
 - Trainings for Hawai'i Wolf Trap/teaching artist residencies
 - Enrollment in Arts classes
 - Participant evaluations

- b) Communications Coordinator
 - Website posts
 - Membership
 - Donations
 - Newsletters
 - Social Media Analytics

- c) Office Coordinator
 - Correspondence & communications up to date
 - Financial paperwork filed monthly
 - General operations run efficiently

IV. Financial Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds
 - b. Personnel salaries and wages
 - c. Equipment and motor vehicles
 - d. Capital project details
 - e. Government contracts, grants, and grants in aid

See attached pages with Excel Spreadsheet tables.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$20,000	\$20,000	\$20,000	\$20,000	\$80,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.

See Section VI, #4, Financial Sustainability for the list of grants for which Hawai'i Arts Alliance is applying.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

NONE

5. The applicant shall provide a listing of all **federal, state, and county government contracts, grants, and grants in aid** it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

HI Alliance for Arts Education dba Hawai'i Arts Alliance
Application for State Grant in Aid 2023

DATE	ORG NAME	PROJECT	REQUESTED	RECEIVED
6/8/20	State Foundation on Culture and the Arts	The Art Bento Program @ HiSAM - Administrative Support	\$287,935	\$287,935
8/31/2020	State Foundation on Culture and the Arts	Arts Ed Hybrid PD, Teachers and Teaching Artists	\$14,000	\$14,000
3/31/2021	State Foundation on Culture and the Arts (Biennium grant)	Traditional Arts Program	\$15,000	\$15,000
4/26/2020	NEA Our Town	Lihue Town Center Creative Community Project	\$200,000	\$75,000
7/20/2021	NEA Folk & Traditional Arts	Traditional Arts Program	\$53,616	\$10,000
7/25/2021	State Foundation on Culture and the Arts	American Rescue Plan Grant	\$15,000	\$15,000
12/1/2021	State Grant-in-Aid FY2022	Operational Support	\$80,000	\$80,000

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.

Dec 31, 2022

ASSETS				
	Current Assets			
		Checking/Savings		
			1001 · Petty Cash-Office	50.00
			1000 · 1000 Petty Cash	300.00
			1100 · ASB - Checking	67,375.61
			1300 · FHB	133,047.46
			1500 · BOH - Savings	19,403.22
			1600 · ASB - Savings	1,011.03
		Total Checking/Savings		221,187.32
		Other Current Assets		
			1700 · Prepaid Expenses	2,220.51
		Total Other Current Assets		2,220.51
	Total Current Assets			223,407.83
TOTAL ASSETS				223,407.83
LIABILITIES & EQUITY				
	Equity			
		3900 · Retained Earnings		244,683.07

HI Alliance for Arts Education dba Hawai'i Arts Alliance
Application for State Grant in Aid 2023

		Net Income	-21,275.24
	Total Equity		223,407.83
TOTAL LIABILITIES & EQUITY			223,407.83

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the **most recent three years** that are pertinent to the request.

Hawaii Alliance for Arts Education Programs and Accomplishments	
1981	First Statewide Conference, Pacific Beach Hotel
1985	Rainbow Festival of the Arts by and for Young People
1988	First paid Executive Director @ Honolulu Academy of Arts
1992	Lifestories: Visions of a Multicultural World - Annual Conference
1993	My Culture and My Art: I Think, I Create, I Learn
1995	From Pencils to Passwords: Arts and Technology Conference
1995	'Ohana Arts - Family/Community Programs are initiated
1996	Preis Honor becomes public event @ Bishop Museum
1997	Preis Honor moves to Hawai'i Theatre
1997	National Endowment for the Arts grant for Hula Ki'i
1999	Presentation to The Presidents Advisory Committee on the Arts
2000	ARTS license plates launched & design by Clarence Lee
2001-2012	The ARTS at Marks Garage, downtown Honolulu collaborative arts center
2001	ARTS FIRST Strategic Plan mandated by ACT 306
2002	ARTS FIRST invited to be 1 of 30 founding affiliates on APPLE Learning Interchange
2002	King Kamehameha – A Legacy Renewed PBS Documentary
2003	ARTS FIRST Essential Arts ToolKit: Fine Arts Grade Level Guide, K–5 Teachers
2004-06	ARTS FIRST Research Project: U.S. DOE - Windward Schools
2005-09	The Ford Foundation – Shifting Sands community project
2006	Hawaii Arts Alliance's mission expands to advocacy, community and education
2006-10	ARTS FIRST Research Project: US DOE Arts and Literacy for All
2009-2019	SFCA Artists-in-the-Schools
2011-2021	SFCA Art Bento
2013	NEA OUR TOWN for POW! WOW! Hawai'i
2015	STEAM - ARTS FIRST Institutes
2016-2020	TURNAROUND ARTS Hawaii
2019	Creative Artists Network (ongoing)

2020	NEA Our Town for Lihue, Kauai
2021	Hawaii Wolf Trap (ongoing)
2021	Traditional Arts Program/Arts @ the Y (ongoing)

The skills, abilities, knowledge of, and experience for arts education and arts programming come from the staff, artists, and teaching artists with whom we work. We are credentialed, vetted and well experienced. Resumes of our staff and teaching artists to date are available upon request. Please see Section VI for details.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Hawai'i Arts Alliance office is located in the Downtown Art Center (1041 Nu'uauu Ave., 2nd Floor, Honolulu, HI 96817). However, our programs are implemented at other locations by necessity or by design through collaboration. The three positions for which we are apply for funding would work out of our office but the programs are implemented in other venues by design.

- **ARTS EDUCATION:** Hawai'i Wolf Trap/teaching artist residencies are held in the elementary school classroom with the educator and students present. This program is be statewide.
- **COMMUNITY ARTS (ARTS@the Y):** The ARTS Lab classes are held at the Nu'uauu YMCA. This program provides arts classes afterschool and out-of-school as well as for the community ages pre-school to kupuna.
- **CREATIVE ARTISTS NETWORK:** a statewide artists' network to advocate for and support artists who are **permanent residents** of the Hawaiian Islands. The workshops (e.g., business management and skills) have been held on Zoom to reach artists across the islands.
- **ARTS ADVOCACY:** All of our advocacy for the arts is accomplished through collaborative programs that educate the public about the creative sector. For example, we collaborated with the Mayor's Office of Culture & the Arts to present the exhibit entitled, *ALFRED PREIS in Hawai'i : Vienna Emigre , Architect and Advocate*. The Hawai'i Arts Alliance is a member of the recently formed Creative Resurgence Task Force created by an act of the Hawai'i State Legislature, and will be meeting during the upcoming legislative session to promote arts awareness and cooperative action among the various sectors of our community and economy.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Currently, responsibility for all programs falls to the Executive Director, Evan Anderson, following a period of 6 months without a Hawai'i Arts Alliance director. With continued operational funds, we can continue

to employ the part-time communications, office, and programs coordinators that are being hired through last year's Grant in Aid. The Executive Director's resume follows below.

EXPERIENCE

Hawai 'i Arts Alliance, Honolulu, HI – Executive Director

August 2022 - Present

Oversees all operations, staff and programs of statewide arts advocacy and arts education non-profit organization.

Voyager Public Charter School, Honolulu, HI — Principal

July 2017 - June 2022

Responsible for direction and operational management of a K-8 Hawai'i public charter school founded to demonstrate the effectiveness of arts integrated instruction and other research-based teaching methods.

Voyager Public Charter School, Honolulu, HI — Assistant Principal, Arts Integration Coach and Music Specialist

July 2015 - June 2017

Provided instructional support (esp in arts integrated strategies) and direct arts instruction to all teachers and students K-8.

Voyager Public Charter School, Honolulu, HI — Teacher

July 2007 - June 2015

Certificated teacher in self-contained Kindergarten/First Grade classroom.

EDUCATION

University of California at Berkeley — M.A., Ed Leadership

June 2000 - June 2002

Principals Leadership Institute

Princeton University — B.A., Politics

September 1992 - June 1996

Certificate in Political Theory

PROJECTS

Arts Integration Framework — www.artsintegrationpd.org

Under leadership of Dan Kelin, II of Honolulu Theatre for Youth, contributed to the development of a website-based guide to best practices in implementing effective professional development for classroom teachers in arts integrated instructional strategies.

SKILLS

Instructional Leadership

Professional Development

Organizational Improvement

Supervision and Evaluation

Charter School Advocacy

Arts Integration and Advocacy

Grant Writing

Google Suite for Education

AWARDS

Teacher Appreciation Award from Honolulu Theatre for Youth, 2010

AFFILIATIONS

Kennedy Center for the Arts Partners in Education representative for Voyager PCS, 2012-present

LANGUAGES

English, Basic Spanish

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

The grant will NOT be used to support or benefit private institutions. The funds will provide partial salaries for three staff positions.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2023-24, but
- (b) Not received by the applicant thereafter.

Applying for grants and seeking donations is an ongoing process for the arts nonprofit. Below are the grants which we have received on a periodic basis, and which, together with membership contributions and private gifts, help support our operations and programs annually. We don't have confirmed funding for the calendar year 2024. Very few grants permit nonprofits to apply for Operational Support. We are able to include 15-20% for administrative costs of implementing a program, but need operational support to ensure staff positions, benefits, brick & mortar expenses, etc.

Our financial plan includes four sources of revenue: donations, grants, arts services (contracts), and arts classes/residencies.

**Hawai'i Arts Alliance
Grant Opportunities—
FISCAL YEAR 2023-2024**

APPL DATE	ORG NAME	PROJECT	Grant #	REQUEST	AWARDED
1/21/22	State Legislature GIA	Grant in Aid		\$80,000	YES
2/28/23	McInerney Foundation	Performing Arts Learning Centers (statewide)		60,000	
3/1/23	Cooke Foundation*	Arts@the Y		\$20,000	
4/1/23	<u>Atherton Family Foundation*</u>	Hawai'i Wolf Trap		\$15,000	
5/12/23	<u>Samuel N. and Mary Castle Foundation*</u>	Hawai'i Wolf Trap/Teaching Artist Residencies		\$15,000	
6/15/23	Mockingbird Foundation	Arts@the Y		\$50,000	

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

_____Hawaii Arts Alliance_____

(Typed Name of Individual or Organization)



(Signature) Evan Anderson (Jan 20, 2023 13:21 PST)

1/20/2023 _____
(Date)

_____Evan Anderson_____ Executive Director _____


(Typed Name)

(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: Hawai'i Alliance for Arts Education dba Hawai'i Arts Alliance

BUDGET CATEGORIES		Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A.	PERSONNEL COST				
	1. Salary: Office coordinator	20,000			
	2. Program Coordinator	25,000			
	3. Communication Coordinator	25,000			
	TOTAL PERSONNEL COST	70,000			
B.	OTHER CURRENT EXPENSES				
	1. Lease/Rental of Equipment	2,500			
	2. Lease/Rental of Space	5,000			
	3. Supplies	500			
	4. Telecommunications	2,000			
	5				
	6				
	7				
	8				
	9				
	10				
	11				
	12				
	13				
	14				
	15				
	16				
	17				
	18				
	19				
	20				
	TOTAL OTHER CURRENT EXPENSES	10,000			
C.	EQUIPMENT PURCHASES				
D.	MOTOR VEHICLE PURCHASES				
E.	CAPITAL				
	TOTAL (A+B+C+D+E)	80,000			
SOURCES OF FUNDING			Budget Prepared By:		
	(a) Total State Funds Requested	80,000	Evan Anderson (808) 533-2787		
	(b) Total Federal Funds Requested		Name (Please type or print) Phone		
	(c) Total County Funds Requested		 <small>Evan Anderson (Jan 20, 2023 16:01 PST)</small>		
	(d) Total Private/Other Funds Requested		Jan 20 2023 Date		
	TOTAL BUDGET	80,000	Evan Anderson, Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Applicant: Hawai'i Alliance for Arts Education dba Hawai'i Arts Alliance Period: July 1, 2023 to June 30, 2024

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Office Coordinator	0.5	\$20,000.00	100.00%	\$ 20,000.00
Programs Coordinator	0.5	\$25,000.00	100.00%	\$ 25,000.00
Communications Coordinator	0.5	\$25,000.00	100.00%	\$ 25,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				70,000.00

JUSTIFICATION/COMMENTS: Continued operational support for three part-time positions required to ramp up Alliance operations and activities while we re

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2023 to June 30, 2024



BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: Hawai'i Alliance for Arts Education dba H

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NONE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NONE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: Hawai'i Alliance for Arts Education d

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY:2023-2024	FY:2023-2024	FY:2024-2025	FY:2025-2026
PLANS	n/a	n/a	n/a	n/a	n/a	n/a
LAND ACQUISITION	n/a	n/a	n/a	n/a	n/a	n/a
DESIGN	n/a	n/a	n/a	n/a	n/a	n/a
CONSTRUCTION	n/a	n/a	n/a	n/a	n/a	n/a
EQUIPMENT	n/a	n/a	n/a	n/a	n/a	n/a
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Hawai'i Alliance for Arts Education dba Hawai'i Arts Alliance

Contracts Total: 376,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	State Grant-in-Aid	Jan 2023-Dec 2023	State of Hawaii	State	80,000
2	Folk & Traditional Arts	July 2022-June 2024	NEA	U.S.	10,000
3	ARP funds	Sept. 2021-February 2022	SFCA	State	15,000
4	Biennium Grant	Sept. 2021-February 2022	SFCA	State	15,000
6	Early Childhood Arts Integration	July 1, 2020 - June 30, 2021	SFCA	State	14,000
7	Art Education contract to implement Art Bento Program	July 1, 2020 - June 30, 2021	SFCA	State	287,000
8	Our Town ~ Lihue, Kauai, Kress Street Arts Center	July 1, 2019 - June 30, 2022	National Endowment for the Arts	U.S.	75,000