

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



JONATHON D. BERLINER, EXECUTIVE DIRECTOR

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

1/20/23

DATE

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Dba:

Gregory House Programs

Amount of State Funds Requested: \$ 200,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Operating support for HIV/AIDS Housing Programs Statewide. For more than 30 years, we have been key partners with the Department of Health - Harm Reduction Services Branch to provide statewide housing services for people living with HIV/AIDS. This proposal seeks the resources to serve among the most medically fragile and multiply diagnosed (substance misuse and mental health disorders) residents of Hawaii. It will improve individual health outcomes and protect public health.

Amount of Other Funds Available:

State: \$ 686,928
Federal: \$ 0
County: \$ 0
Private/Other: \$ 0

Total amount of State Grants Received in the Past 5

Fiscal Years: \$ 0

Unrestricted Assets:

\$ 551,253

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

200 North Vineyard Boulevard, Suite A310

City: State: Zip:

Honolulu HI 96817

Contact Person for Matters Involving this Application

Name:
Jonathon Berliner

Title:
Executive Director

Email:
jonb@gregoryhouse.org

Phone:
(808) 592-9048

Federal Tax ID#:
██████████

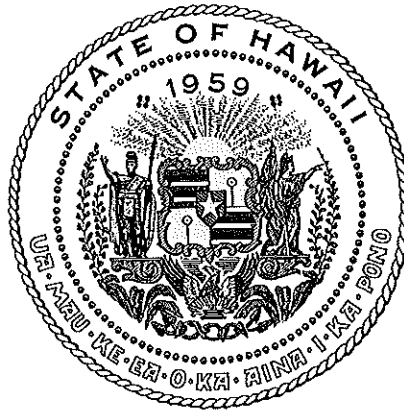
State Tax ID#
██████████

Authorized Signature

Jonathon D. Berliner, Executive Director

Name and Title

1/20/23
Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

GREGORY HOUSE PROGRAMS

was incorporated under the laws of Hawaii on 07/13/1988 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 12, 2023

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISSED STATUTES**

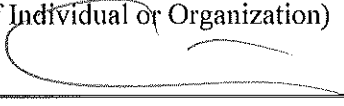
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Gregory House Programs
(Typed Name of Individual or Organization)


(Signature)

1/20/2023
(Date)

Jonathon D. Berliner
(Typed Name)

Executive Director
(Title)


**VERIFICATION OF PUBLIC PURPOSE
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F-102, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant verifies the following:

- (1) The name of the requesting organization or individual;
 - a. Gregory House Programs
- (2) The public purpose for the grant;
 - a. The purpose of GHP’s proposal is to provide comprehensive, coordinated, high quality housing assistance services for people who are homeless, medically fragile and multi-diagnosed with mental illness and/or substance abuse, that are People Living with HIV/AIDS (PLWH), in Hawai’i.
- (3) The services to be supported by the grant;
 - a. Services to be provided will be direct emergency assistance, temporary shelter, rent subsidies to People Living with HIV/AIDS (PLWH) in Hawai’i.
- (4) The target group
 - a. GHP will maximize and leverage resources with this proposal to provide nearly 300 individuals across the state with emergency housing assistance, temporary shelter, bridge housing, community housing services, rent subsidies, and supplemental nutrition including hot meals and groceries. Special emphasis will be placed on targeting those PLWH who struggle with mental illness and/or substance abuse (Note: clients are never refused service due to mental status or active substance abuse). In order to qualify for GHP services, each client must be a resident of Hawai’i with clinician verification of HIV status, be homeless or be at risk for homelessness, and provide adequate documentation that they do not possess the resources necessary to secure or maintain housing. While receiving GHP services participants participate in client centered case management services to provide them with the necessary tools and education to ensure success.
- (5) The cost of the grant and the budget.
 - a. We are requesting \$200,000 as supported by the budget documents included in this proposal.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Gregory House Programs
(Typed Name of Individual or Organization)


(Signature) 1/20/2023
(Date)

Jonathon Berliner
(Typed Name) Executive Director
(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022

Certificate of Good Standing is attached to this application.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.

Declaration Statement form is attached to this application.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

Verification of Public Purpose form is attached to this application.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Gregory House Programs (GHP) was founded in Honolulu in 1988 as an IRS recognized 501(c)-3 nonprofit agency (Tax ID 99-0265111) with a mission to provide affordable housing assistance and support services to persons living with HIV/AIDS. From a single 11 bed transitional housing facility, we evolved into becoming a statewide HIV/AIDS housing program and, continue to serve and advocate for clients across O`ahu and the Neighbor Islands. We are the only HIV/AIDS Housing organization in Hawai'i.

Today, we're taking the lessons learned on the frontlines of the battle against one of the most lethal pandemics the world has ever known, to address a crisis of homelessness that impacts everyone living in Hawai'i. Our continuum of programs includes: emergency shelter; transitional housing; intensive case management; leadership and local implementation for key federal initiatives (including HRSA Ryan White CARE Act and HUD HOPWA); a food bank and twice weekly hot lunch; housing navigation, rapid re-housing and permanent affordable housing.

While, we remain focused on the needs of medically fragile and dually and triply diagnosed (with mental health and substance abuse) homeless and at-risk of homelessness individuals, we are continually adapting programs based on needs in the community. For more than 30 years, the agency has been a key partner with the Hawaii Department of Health – Harm Reduction Services Branch to provide statewide housing services for persons with HIV/AIDS.

The agency is recognized among the leadership of Partners in Care (PIC), with a staff member holding the roll as Chair of the Planning and Housing Committee. PIC is comprised of homeless service providers, government stakeholders, public housing agencies, affordable housing developers, law enforcement and others. It is the lead planning, coordinating, and advocacy alliance that develops recommendations for programs and services to fill needs within O`ahu's Continuum of Care (CoC) for homeless persons.

In 2023, we're also providing services to anyone in need, regardless of HIV status, through a CoC (federally funded) initiative known as Ānuenue Pathway to Housing, with a focus on serving among the most marginalized persons.

In the past year, GHP served approximately 400 individuals, some of the poorest and neediest members of our community, with more than 10,000 distinct assistance units to support their housing and food security. For those with housing, our case managers work tirelessly to help them to keep it. For those without, we're implementing a robust program of housing navigation and placement, paired with intensive case management.

2. The goals and objectives related to the request;

The purpose of GHP proposal is to provide expanded comprehensive, coordinated, high quality housing assistance services for PLWH in Hawai'i. It is well known that stable housing is a key indicator for positive health outcomes. This is especially true for PLWH as "studies indicate being homeless or marginally-housed is common among PLWH and associated with poorer levels of HAART access and sub-optimal treatment outcomes ." However, it isn't as simple as providing someone with shelter and according to the U.S. Department of Housing and Urban Development "housing should be used as a structural intervention to improve health outcomes for PLWH ..." Statistics like these drive

GHP's service delivery model with the understanding that stable supportive housing is a crucial partner towards sustained suppressed viral load.

GHP will maximize and leverage resources with this proposal to provide nearly 300 individuals across the state with emergency housing assistance, temporary shelter, bridge housing, community housing services, rent subsidies, and supplemental nutrition including hot meals and groceries. Special emphasis will be placed on targeting those PLWH who struggle with mental illness and/or substance abuse (Note: clients are never refused service due to mental status or active substance abuse). In order to qualify for GHP services, each client must be a resident of Hawai'i with clinician verification of HIV status, be homeless or be at risk for homelessness, and provide adequate documentation that they do not possess the resources necessary to secure or maintain housing. While receiving GHP services participants participate in client centered case management services to provide them with the necessary tools and education to ensure success. Furthermore, while participating in GHP services each client is required to apply for all benefits he/she may be eligible for including Section 8, QUEST, financial and food stamp benefits, and others that may be available.

Gregory House Programs services are integrated, bringing a variety of resources to each client depending upon their unique needs and situation and the service structure is designed as such to ensure that:

1. PLWH who lack the necessary socio-economic resources and experience the most significant disparities are prioritized.
 2. Special emphasis is placed on those PLWH who suffer from mental illness and/or substance abuse who are not typically welcome by the traditional social service system
 3. PLWH are engaged with primary and HIV specialty care, adhering to prescribed regimens, and achieving a reduction in or sustained suppressed viral load;
 4. Each client receives client centered case management and quality support services that result in: Increased knowledge, skills, improved confidence, and an overall enhanced quality of life leading to a desire for success.
3. The public purpose and need to be served;

The purpose of GHP's proposed project is to ensure safe, efficient and readily accessible supportive housing for people who are medically fragile and multi-diagnosed with mental illness and/or substance abuse through direct rent subsidies, emergency assistance, and temporary shelter to People Living with HIV/AIDS (PLWH) in Hawai'i.

Throughout the last ten years the state has experienced a severe housing shortage resulting in unheard of numbers of unsheltered homeless individuals

and families. According to HUD, in 2022, the median income in Honolulu County was \$113,300. This is more than eleven times the average annual income (\$7,560) of GHP program participants who are the areas poorest and neediest members – often not welcome by the traditional housing solution. The average GHP program participant earns more than four times less than the U.S. Department of Housing and Urban Development's FY 2022 income limits for "very low income ." According to the City & County of Honolulu Five-Year Consolidated Plan & Action Plan, 58% of Honolulu's households experience a housing cost burden (expending more than 30% of income on housing). In comparison, 94% of GHP program participants experience housing cost burdens. The Hawaii Fair Market Rent (FMR) for an average two-bedroom apartment is \$1,950 and without exceeding 30% of income on housing expenses the "state housing wage" would need to be adjusted to \$38.12 per hour for the Honolulu Metropolitan Statistical Area (MSA). This would be the equivalent of 3.6 full time jobs at Hawai'i's minimum wage of \$12/hr (3.2 FTE to afford a 1 bedroom).

With statistics like these, there is no wonder that Hawai'i has the third highest homelessness rate in the nation (45.6/10,000) as reported in the 2022 Annual Homeless Assessment Report to Congress. Obtaining and maintaining housing is a challenge for everyone, however, this is particularly true for those with disabling disease and mental illness or substance abuse indicators. It is well known that stable housing is a key indicator for positive health outcomes, especially for PLWH as "studies indicate being homeless or marginally-housed is common among PLWH and associated with poorer levels of HAART (highly active anti-retroviral therapy) access and sub-optimal treatment outcomes." However, it isn't as simple as providing someone with shelter and per the U.S. Department of Housing and Urban Development "housing should be used as a structural intervention to improve health outcomes for PLWH ..."

Securing and maintaining housing in Hawai'i's socio-economic climate is difficult for most consumers, but imagine the challenge for those who are chronically homeless and are medically fragile. As would be expected, homeless consumers have increased hospitalization rates and typically require longer inpatient stays. For these, homelessness diminishes the effectiveness of their inpatient treatment once discharged and returned to homelessness. Ultimately this creates a cycle that worsens health outcomes and housing status; and places unnecessary financial burden on healthcare systems (through longer than needed stays or recurring admissions).

It isn't difficult to find evidence that mental illness and substance misuse play a profound role in homelessness. Additionally, it has been well demonstrated that stable shelter is a key indicator for positive medical and behavioral health outcomes. Yet in Hawai'i 22% of 'counted' homeless report a serious mental illness. Similarly, 18% report substance abuse disorders. Mental illness and substance misuse alone are significant barriers to stable housing but the

very little data specific to homeless or at-risk for homelessness PLWH experiencing mental health and substance misuse.

Gregory House Programs has more than thirty years of experience providing housing and related services, and more than a decade housing those with substance abuse and mental health barriers. On O`ahu and across the other Neighbor Islands, there is a critical housing shortage for PLWH, particularly those who also experience chronic homelessness in addition to mental illness and/or substance misuse.

4. Describe the target population to be served; and

The target population is homeless or at-risk for homelessness individuals living with HIV/AIDS throughout the Hawaiian Islands. According to the Hawaii Department of Health, at the end of 2021, there were nearly 5,000 diagnosed cases of HIV infections among Hawaii residents. Of 334 newly diagnosed individuals between 2017-2021, seven were homeless at the diagnosis. Moreover, 334 were out-of-care individuals, and approximately 10% were homeless or at high risk of homelessness.

People who are homeless have higher rates of illness and chronic diseases than the general population. The conditions of homelessness including nutritional deficiencies, exposure to the elements and extreme weather, and other lifestyle factors, can exacerbate or cause chronic health problems. According to a study by HUD, more than two-thirds of those who were homeless suffered from a chronic illness and nearly a quarter indicated they needed to see a doctor in the last year but were unable to do so.

For homeless individuals living with HIV/AIDS, the conditions of homelessness are even direr. The impact of HIV/AIDS on a person's immune system makes homelessness a serious health risk. Homeless shelters, while they provide respite from the elements are often a significant threat to people with HIV/AIDS. Shelter conditions can expose people with HIV/AIDS to dangerous and even life threatening infections such as hepatitis A, pneumonia, tuberculosis, and skin infections. One study shows that homeless people with HIV who sleep in a shelter are twice as likely to have tuberculosis as the general shelter population.

The target population are homeless people living with HIV anywhere in Hawaii. According to the Department of Health, at the end of 2018, there were nearly 5,000 diagnosed case of HIV infections among Hawaii residents. Of 116 newly diagnosed individuals between 2016-2018, seven were homeless at time of diagnosis. Moreover, of 334 out of care individuals, approximately 10% were homeless or at high risk of homelessness.

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5. Describe the geographic coverage.

This operating grant will services all islands across Hawaii. While most program participants come from the O`ahu community of unsheltered persons, these resources are available to anyone in the state of Hawaii who meets the criteria. We have and will continue to serve participants not only from Oahu, but as well as the Neighbor Islands.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Through the support of FY 2023 Grant in Aid funds, GHP will be able to provide expanded services to:

- a. Emergency Assistance: Gregory House Programs has provided emergency assistance for PLWH since 1989 and works in concert with ASO's from each island to ensure services are in the best interest of each client. Assistance will be provided in emergency situations including to help clients cover rent expenses to maintain housing, assist with security deposits to obtain housing, and to start (or keep them from being turned off) essential utilities. All emergency payments are made directly to client's landlord or utility company and lasts for a maximum of ten days.

Payments will not exceed \$1,000 per applicant for rent, and \$650 for utilities.

GHP will provide seventy individuals with emergency housing assistance on O`ahu (65), Maui (3), Big Island (1), and Kaua`i (1). About 40% of these individuals will be experiencing mental health and/or substance abuse barriers.

- b. Temporary Shelter: Temporary shelter is often a necessary step to prevent PLWH from deferring to the streets, or at times, to remove them from the streets to ensure rapid housing can take place. For twenty-seven years GHP has intervened for clients and provided temporary shelter to those who would otherwise be unsheltered. Shelter is provided at a YMCA or YWCA for up to seven days as each client works with GHP towards more permanent accommodations. This can be extended an additional seven days if necessary. For medical emergencies or if a client has small children, accommodations may be made at a local budget hotel. Temporary shelter program participants must adhere to general program requirements mentioned above and work with a case manager to actively look for permanent housing.

GHP will provide a minimum of twenty-five individuals with temporary shelter services. Individuals experiencing mental health or substance abuse barriers are welcome and never turned away because of them. Of those provided temporary shelter assistance, 95% will be experiencing mental health and/or substance abuse.

2. Rent Subsidies: The temporary tenant-based shallow rental assistance program has been in place since 1989 and has served nearly 1,000 PLWH since. Rent subsidies are available state-wide and serves as a means for clients to establish a foundation towards independent living and retention of their current housing. These services are made possible through multiple funding streams including from Hawai`i Department of Health, Shelter Plus Care, HOPWA Housing Opportunities, and HOPWA Scattered Sites Program. Services for clients living outside of O`ahu are coordinated with the client and their case manager on their island's ASO. Additionally, all clients receiving this service have their program eligibility re-determined at minimum, every six months.
3. Gregory House Programs maintains a current "wait list" of individuals in need of rental assistance but for whom GHP is unable to provide immediate services. As of this writing, the wait list for rent subsidies range from six months to two years depending on the program a participant is eligible for. While on the wait list GHP case managers actively work with clients to ensure maintenance of stable housing refer clients to other housing programs they may qualify for and; ensure that applications for

other available benefits remain current and active – including those offered by other GHP programs.

GHP will provide a minimum of 144 people with rental subsidies. Services are available state-wide and it is estimated that 140 will be on O`ahu, 3 on Maui, and 1 on the Big Island.

4. Community Housing Services: For fifteen years, GHP has been providing community housing services for PLWH. These services, which encourage clients to be an active partner in their efforts to secure stable housing, are integrated into every program at GHP. Specific services include assistance with completing rental applications, pre-occupancy safety inspections (HQS), rental resources, and guidance on meeting with potential landlords. Community housing services is also an excellent opportunity for clients who may need a higher level of support including follow-up, referral to care homes, treatment programs, or other services.

GHP will provide a minimum of 105 individuals with community housing services.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Gregory House Programs is currently providing the above mentioned resources. We anticipate being able to immediately implement providing the much needed expansion of resources to program participants.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Quality assurance, evaluation, and improvement is a core process for GHP. The organizational culture creates an understanding that the housing status of clients is positively impacted by the efficacy, quality, and safety of services delivered. This is further reinforced in the organizations belief that quality assurance and evaluation comes from all facets of the agency including: 1) Program participants; 2) Service delivery; 3) Program oversight; 4) Administrative & fiscal management; and 5) Facilities. Because of this the scope of GHP's quality and evaluation activities center on indicators agency-wide and uses data from the following sources:

- a. Annual consumer satisfaction surveys
- b. Resolution of client grievances
- c. Employee satisfaction
- d. Client outcomes
- e. Monthly, quarterly, and annual program, administrative, and fiscal reports.
- f. Community needs assessments

- g. Client chart reviews
- h. Compliance & risk management

Jon Berliner, GHP's Executive Director is the overall source of authority for all quality assurance and evaluation activities. He works in concert with the Clinical Operations Director, Director of Quality Assurance, and other staff to ensure continuous quality processes are ongoing.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The following list of measures of effectiveness will be the base for progress reporting to the state through the expending agency;

- A. Total number of enrolled program participants
- B. Percent of total who maintained enrollment throughout the project period
- C. Percent of total who transitioned to permanent housing (or care home if applicable)
- D. Percent of total who realized medical stability as a result of program participation
- E. Total number of hours of comprehensive case management per enrolled client
- F. Total number of housing navigation services per enrolled client
- G. Total number of enrolled clients who have realized and maintained increased mental health stability and reduced substance abuse at three, six, nine, and twelve months.
- H. Percent of participants with documented improved tenancy skills and financial stability.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
- a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

All required budget forms are attached.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$50,00	\$50,000	\$50,000	\$50,000	\$200,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.

We will seek funding through the Hawaii Department of Health, as well as leverage other federal grants.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable, GHP have not received, nor does it anticipate applying for any state or federal tax credits.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding.

Please find attached budget form with the required information.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.

Balance of GHP unrestricted current assets as of December 31, 2022: \$551,253.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Gregory House Programs is the only agency in Hawai'i with the skill, expertise, and proven track record to provide specialized supportive housing services for homeless, chronically homeless, and at risk for homelessness PLWH. Since incorporation in 1988,

GHP has sculpted its organizational structure based on the rapidly changing housing needs of PLWH. As a result of constant adaptation and three decades of experience, GHP has acquired a history of demonstrated and verifiable success in serving their community. This same history includes significant success in collaborative efforts, grants management, and in being good stewards of federal, state, city, and privately awarded grant money.

In addition to organizational skill, GHP have acquired a long list of verifiable experience of program implementation, project management, and program monitoring and oversight. Since incorporation, federal, state, county, and private grants have been GHP's core funding and with each has demonstrated quality & successful service as well as excellent administrative and fiscal stewardship. Recent verifiable experience includes programs supported by the programs mentioned above in the list of all federal, state, and county government contracts.

Gregory House Programs has more than thirty years of experience providing housing and related services, including housing those with complex medical needs, substance abuse and mental health barriers. GHP has experience providing rental assistance to PLWH on O`ahu, Maui, Kauai and Hawai'i, and has also assisted PLWH relocate from neighbor islands to Oahu to gain access to life-saving medical care. In the State of Hawai'i, there is a critical housing shortage for PLWH, particularly those who also experience mental illness and/or substance misuse. At GHP, no one is ever turned away or disqualified due to mental health status or current/active substance abuse.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

All GHP facilities are easily accessed by personal or public transportation means and within walking or biking distance to central locations within their respective areas.

The GHP main offices are located at 200 N. Vineyard Blvd located at the Aloha United Way building and ADA accessible. This is the primary site for administrative staff such as the Executive Director, Fiscal Manager, and Director of Clinical Operations and Director of Quality Assurance. All initial intake appointments are conducted at this site (if program participant is on Oahu).

Gregory House, one of two O`ahu based transitional housing facilities is located in an Upper Makiki neighborhood and is made up of five 2-bedroom units including an ADA-compliant 1-bedroom unit, community recreation area, and resident meeting space. The facility is fully integrated into its neighborhood with easy access to major bus routes, retail establishments, schools, and churches. All units include beds, bathrooms linens, household goods, appliances, and free local telephone service. Laundry facilities, food bank, and available clothing is onsite as well.

The Community Residential Program is located on three lots on Young Street in the Lower Makiki area. There is a total of 14 living units that include: (2) one bedroom units at 400sf; (3) two bedroom units at 600sf each, and (2) three bedroom units at 900sf each. Each unit has on-site facilities, private locking storage in each unit, and has 24-hour staffing. The property is convenient to medical care facilities, pharmacies, grocery stores, public transportation, libraries, schools and houses of worship. Participants are encouraged to learn and adopt good neighbor skills; share in some household chores to keep common areas tidy; avail themselves of resources such as a shared pantry. Living in the community, in a safe environment, with a framework of guidelines such as no illegal substance use allowed on property and no un-approved visitors helps to prepare individuals for re-integration into independent living. There is one private tenant at this property that is not part of the program. They were inherited when we purchased the building. Their rental income generates some revenue to underwrite the program.

Save the FoodBasket uses rented space at a centrally located church two times per week.

Nanea is our 17-unit Affordable Housing apartment complex, located in the McCully-Moilili neighborhood. This complex is open to all residents.

Gregory House Programs has strong relationships with many landlords in the community, which helps us house program participants quickly when rental units become available.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Gregory House Programs has assembled a highly effective, qualified, and competent team to operate its CRP and serve its clients.

Jon Berliner, GHP Executive Director, has more than thirty years of demonstrated experience in HIV care and prevention services in Hawai'i. Jon Berliner, GHP Executive Director is responsible for all aspects of the organization including contract management and implementation. Jon has assembled a team of highly qualified and effective professionals to implement and manage activities. Jon works in concert with his management team who in turn, works closely with their program staff to ensure all organizational and contractual requirements, policies, procedures, and quality initiatives are adhered to.

The staff have, combined, over fifty years of experience in meeting the housing needs of PLWH and have clear understandings of the disease process. All staff are oriented to the different programs at GHP, populations that are targeted, and contractual requirements of funding streams.

All staff members receive training on HIV/AIDS infection in an HIV101 type education session within sixty days of employment. Training is also provided on overall service provision, contractual requirements, and program rules and regulations. To ensure staff are kept abreast of the changing dynamics within HIV/AIDS issues, GHP provides ongoing employee education opportunities. Staff also frequently attend community based meetings sponsored by government entities, continuum of care partners, and local HIV/AIDS or housing related coalitions.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Organization Chart is attached.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Gregory House Programs is governed by a volunteer Board of Directors. The following staff are the three highest paid employees of the organization, none of which will be funded by the request.

1. Executive Director: \$116,689 per year
2. Director of Community Relations: \$75,000 per year
3. Program Development: \$62,400 per year

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Gregory House Programs is not currently involved in any pending or active litigation.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable. Special licensure, accreditation, or other requirements are not necessary to operate the program or provide services.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

The GHP request will not be used to support or benefit a sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2023-24, but

This amount will be used with a combination of federal, state and private funds to assist clients statewide. The remaining participants in need of temporary shelter and emergency assistance will be funded thru other sources like Ryan White, HOPWA, AUW, etc. GHP has a long history of working collaboratively with funding partners that are committed to strengthening a safety net that protects everyone in the community.

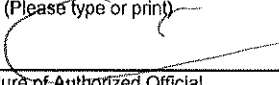
- (b) Not received by the applicant thereafter.

We are continuing to invest time and personnel resources to support resource development activities. We will identify new individual and institutional supporters to strengthen a safety net that protects everyone in the community.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: Gregory House Programs

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	60,326			
2. Payroll Taxes & Assessments	9,294			
3. Fringe Benefits	4,590			
TOTAL PERSONNEL COST	74,210			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	2,500			
3. Lease/Rental of Equipment	1,500			
4. Lease/Rental of Space	20,000			
5. Staff Training	1,000			
6. Supplies	290			
7. Telecommunication	2,500			
8. Utilities				
9. Direct Assistance - RS	50,000			
10. Direct Assistance - EA/TS	41,000			
11. Transportation	4,000			
12. Postage, Freight & Delivery	1,000			
13. Staff Training	2,000			
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TOTAL OTHER CURRENT EXPENSES	125,790			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	200,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	200,000	Jonathon D. Berliner 808-592-9048		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		 1/20/23		
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
TOTAL BUDGET	200,000	Jonathon D. Berliner, Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2023 to June 30, 2024

Applicant: Gregory House Programs

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	1	\$116,689.00	4.32%	\$ 5,040.96
Accountant	1	\$68,246.00	5.00%	\$ 3,412.30
Director of Clinical Operations	1	\$69,000.00	5.00%	\$ 3,450.00
Director of Quality Assurance	0.75	\$62,000.00	5.00%	\$ 3,100.00
Case Manager	1	\$50,000.00	30.00%	\$ 15,000.00
Case Manager	1	\$50,000.00	30.00%	\$ 15,000.00
Case Manager	1	\$50,000.00	30.00%	\$ 15,000.00
				\$ -
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TOTAL:				\$ 60,003.26
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: Gregory House Programs

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
Not Applicable	TOTAL:			
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
Not Applicable	TOTAL:			
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: Gregory House Programs

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY: 2023-2024	FY: 2023-2024	FY: 2024-2025	FY: 2025-2026
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						
Not Applicable						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Gregory House Programs

Contracts Total: 5,766,355

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui, County)	CONTRACT VALUE
1	HOPWA Cares Act Funding for COVID	06/06/2020-06/05/2023	Department of Housing and Urban Development (HUD)	U.S.	155,072
2	Waikiki Health Ryan White Part C	04/01/2022-03/31/2023	Department of Health and Human Services	U.S.	225,000
3	Ryan White Part B	04/01/2022-03/31/2023	Department of Health and Human Services	State of Hawaii	1,510,124
4	HUD HOPWA City and County	08/01/2022-07/31/2023	Department of Housing and Urban Development (HUD)	City and County of Honolulu	515,648
5	HUD HOPWA SPNS	11/01/2022-10/31/2025	Department of Housing and Urban Development (HUD)	U.S.	1,391,903
6	HOPWA HIFA	07/01/2022-06/30/2023	Department of Housing and Urban Development (HUD)	U.S.	612,105
10	Emergency Food & Shelter - Phase 39	11/01/2021-04/30/2023	Department of Homeland Security	U.S.	52,500
11	DHS - HPO Shelter	07/01/2022-06/30-2023	Department of Human Services	State of Hawaii	114,000
12	ESG	03/04/2022-01/31/2023	Department of Housing and Urban Development (HUD)	City and County of Honolulu	34,509
13	HUD CoC	12/21/2022-11/30/2023	Department of Housing and Urban Development (HUD)	U.S.	488,566
14	Hawaii Department of Health Harm Reduction Services Branch	08/01/2022-07/31/2023	Department of Health	State of Hawaii	686,928
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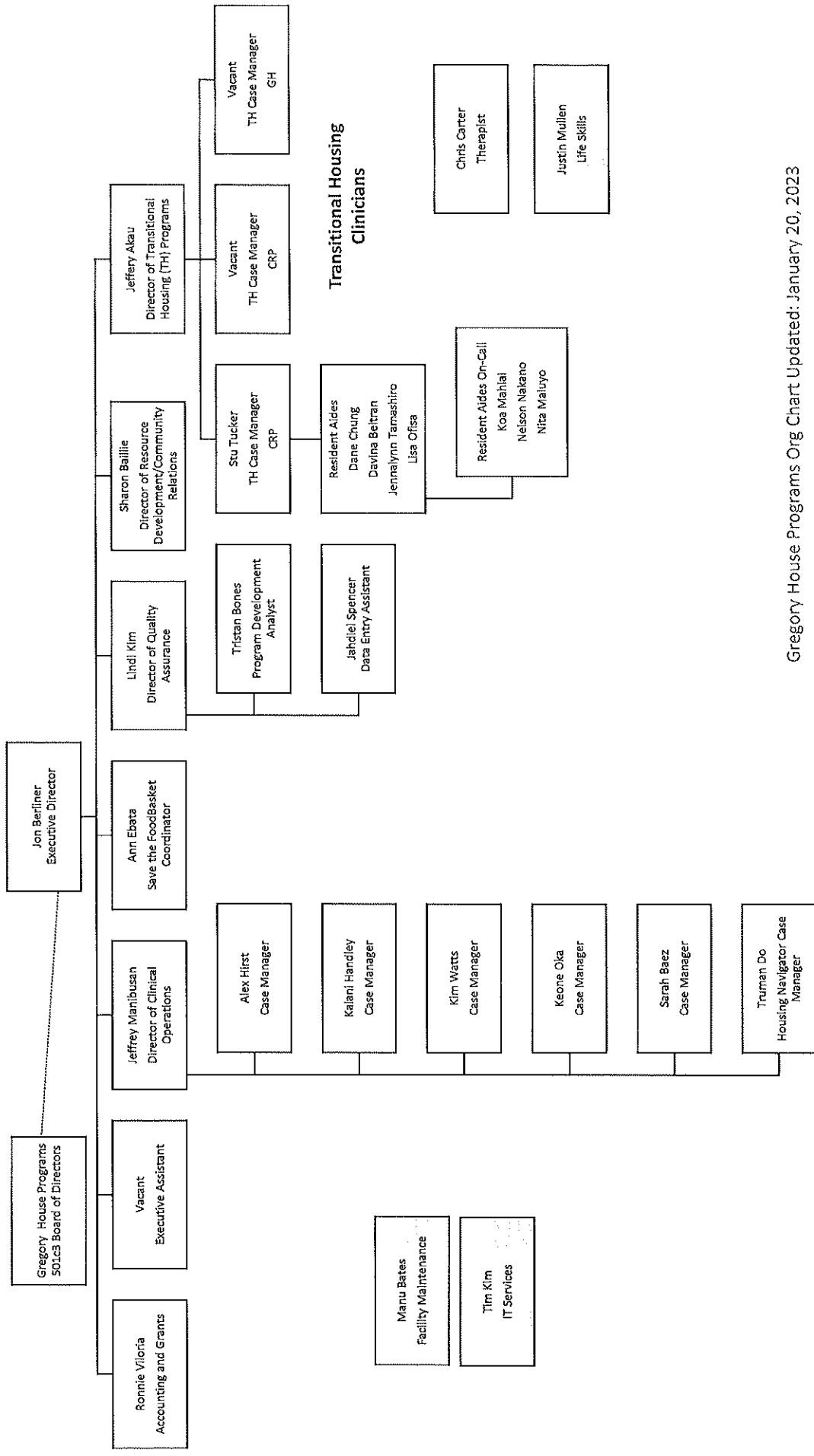
GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Gregory House Programs

Contracts Total:

5,766,355

CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1 Housing Opportunities for Persons with HIV/AIDS (HOPWA) Care Act Funding for COVID	06/06/2020-06/05/2023	Department of Housing and Urban Development (HUD)	U.S.	\$ 155,072.00
2 WaiKiki Health Ryan White Part C	04/01/2022-09/31/2023	Health Resources Services Administration of Health and Human Services	U.S.	\$ 225,000.00
3 Ryan White Care Act Part B	04/01/2022-03/31/2023	Health Resources Services Administration of Health and Human Services thru Hawaii Department of Health	State of Hawaii	\$ 1,510,124.00
4 Housing Opportunities for Persons with HIV/AIDS (HOPWA) City and County of Honolulu	08/01/2022-07/31/2023	Department of Housing and Urban Development (HUD)	City and County of Honolulu	\$ 315,548.00
5 Housing Opportunities for Persons with HIV/AIDS (HOPWA) direct HUD Grant	11/01/2022-10/31/2025	Department of Housing and Urban Development (HUD)	U.S.	\$ 1,391,908.00
6 End AIDS HUD Grant direct HUD grant	07/01/2022-06/30/2023	Department of Housing and Urban Development (HUD)	U.S.	\$ 612,105.00
10 FEVA Emergency Food & Shelter - Phase 39 Awarded by the City & County FFSF Local Board	11/01/2021-04/30/2023	Local Board managed by Aloha United)	U.S.	\$ 52,500.00
11 Homeless Shelters Program	07/01/2022-06/30-2023	Department of Human Services - Homeless Programs Office	State of Hawaii	\$ 114,000.00
12 Emergency Solutions Grants - Rapid Rehousing	09/04/2022-07/31/2023	Department of Housing and Urban Development (HUD)	City and County of Honolulu	\$ 34,509.00
13 Avenue Pathway to Housing (Rapid Rehousing and Transitional Housing)	12/21/2022-11/30/2023	Department of Housing and Urban Development (HUD)	U.S.	\$ 468,566.00
14 Hawaii Department of Health - Harm Reduction Services Branch	08/01/2022-07/31/2023	Department of Health	State of Hawaii	\$ 686,528.00
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Gregory House Programs Org Chart Updated: January 20, 2023