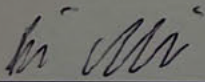


Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

David Sun-Miyashiro

PRINT NAME AND TITLE

1/19/23

DATE

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:
Friends of Hawaii Technology Academy N/A

Amount of State Funds Requested: \$ 915,000.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):
The Friends of Hawaii Technology Academy, a 501c3 partnered with Hawaii Technology Academy, respectfully requests funding in the amount of \$915,000.00 to purchase furniture, fixtures, and equipment for all five of Hawaii Technology Academy campuses.

Amount of Other Funds Available:

State: \$ _____
Federal: \$ _____
County: \$ _____
Private/Other: \$ _____

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 300,000.00

Unrestricted Assets:

\$ 13,377.88

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

94-450 Mokuola St, Suite 200
City: State: Zip:
Waipahu HI 96797

Contact Person for Matters Involving this Application

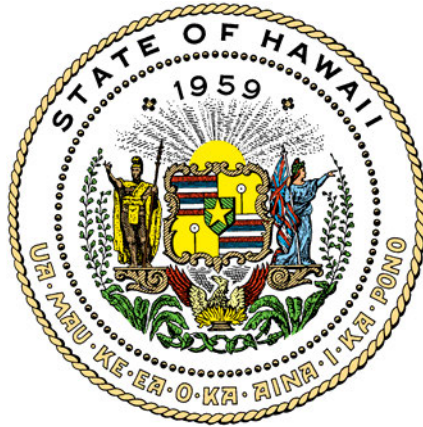
Name: Jill Brewster	Title: Grant Writer
Email: jbrewster@myhta.org	Phone: 210-870-9679

Federal Tax ID#: [REDACTED]	State Tax ID#: [REDACTED]
--------------------------------	------------------------------

Jill Brewster
Authorized Signature

David Sun - Miyashiro
President Friends of Hawaii Technology Academy
Name and Title

January 20, 2023
Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

FRIENDS OF HAWAII TECHNOLOGY ACADEMY

was incorporated under the laws of Hawaii on 07/19/2013 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 05, 2022

Director of Commerce and Consumer Affairs

Application for Grants

If any item is not applicable to the request, the applicant should enter “not applicable”.

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

A current Certificate of Good Standing can be found immediately after the cover page of this proposal.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

A signed copy of the Declaration Statement is attached to this proposal.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

The project for which funding is requested serves clear public purposes pursuant to Hawaii Revised Statutes, Section 42F. This project allows Hawaiian students access to educational opportunities and affects the local communities of students. Hawaii Technology Academy’s (HTA) existing programming, such as Work Based Learning, brings students into their community to engage with real-world problems and to develop connections with the institutions and enterprises in their neighborhood. The public benefits from this kind of student engagement.

The primary public purpose that this project serves is improving educational facilities for Hawaii Technology Academy students on their five campuses located across the state on Oahu, Maui, Kauai, and Hawaii Island.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Friends of Hawaii Technology Academy (FoHTA) is a non-profit organization created to engage in activities that further the mission, vision, and strategic initiatives of Hawaii Technology Academy (HTA). FoHTA supports and fosters the advancement of education for students at HTA through the solicitation and administration of funding and revenue for HTA, and by providing volunteer support for HTA's community partnerships and educational programming. For the purposes of this proposal, FoHTA is acting as a fiscal sponsor for HTA.

HTA is a tuition-free, Western Association of Schools and Colleges (WASC)-accredited public charter school that aims to **transform education to meet the demands of an ever-changing world**. Our educational approach is founded on the belief that learners learn best by doing and by engaging in relevant learning experiences that help them make connections between themselves and the world. Established in 2008, today HTA serves more than 1,300 K-12 students on campuses across four islands (Oahu, Hawaii Island, Kauai, and Maui) and is Hawaii's largest statewide public charter school.

HTA uses an innovative and flexible blended learning model, providing students with a combination of face-to-face instruction, virtual instruction, and experiential/independent learning. Unique to this learning platform, HTA engages parents as Learning Coaches, empowering them through training on how to best support students with their independent learning. For this reason, parents and teachers enjoy a strong collaborative relationship to meet the needs of students. This blended learning model allows teachers to develop strong personal relationships with their students, affording them the attention they need to be successful.

Project-based learning is at the core of HTA's blended learning program, encouraging creative and multifunctional use of learning spaces across all content areas. HTA has a growing student body and waitlists for enrollment on many of our campuses. To accommodate and appropriately serve this growing population, HTA **needs updated furniture, fixtures, and equipment. Improved facilities will enable HTA to effectively implement our innovative curriculum and guarantee equitable access across all HTA campuses.**

HTA is 15 years old, and, given the age of the institution, much of its furniture, fixtures, and equipment are outdated. Additionally, **over the lifetime of the school, furniture, fixtures, and equipment needs have changed as the school has pursued new directions in curriculum, technology, teaching, and learning that require flexibility.** Schools without flexibility create limitations in accommodating new educational approaches.

While needs vary by campus, HTA needs to **improve and expand our facilities to maintain and elevate the quality of education that HTA** guarantees its students. As our school moves towards a more integrated thematic curriculum and collaborative, student-centered, project-based learning programming, students will need to work independently or in small or large groups. Students engage in a diverse range of activities, and learning tasks, and HTA's facilities must support this diversity of activity. It is imperative that HTA acquire the appropriate space, furnishings, equipment, and technology to **support these diverse classroom activities and projects.**

2. The goals and objectives related to the request;

In this request for funding, HTA has two specific objectives we plan to achieve that will benefit students across Hawaii:

1. **Provide equitable access in all educational environments at HTA:** HTA believes in equitable access, the notion that every student in every classroom at HTA should have the same opportunity to be taught by a high-quality educator and have access to the same type of facilities, resources, and equipment. While HTA currently has exceptional teachers and administrators at each location, we do not have equitable facilities at present for all of our students.
2. **Foster interdisciplinary collaboration to better educate students at HTA:** Interdisciplinary collaboration commonly involves teachers focusing on making connections between subject areas. One way this collaboration is done at HTA is through project-based learning and career-based education opportunities. Teachers work together to ensure that the curriculum makes connections across the subject areas, which can help students build a deeper conceptual understanding of topics and help them better understand the world in which they live. Updating furniture, fixtures, and equipment on our five campuses allows us to educate our students better, which benefits our entire community and state.

3. The public purpose and need to be served;

Educational research has demonstrated that when classroom space and furniture is adaptive to the needs of its occupants—both students and teachers—the positive effects can be profound (Dittoe, 2002). HTA believes that investing in Hawaiian learning environments can significantly enhance the overall learning and a productive teaching climate for students in Hawaii.

Grant funds will help improve educational opportunities for students in several ways:

Classroom Materials

Updated instructional materials improve the aesthetics of the classroom and enhance efficiency. When teachers have access to quality materials that are instructionally aligned, their classroom practice and student outcomes are enhanced (EdReports, 2022). Potential new equipment, such as interactive SMARTboards and better outfitted science rooms, will provide teachers with the flexibility and technology they need to deliver HTA's innovative curriculum in multiple learning environments.

Learning Spaces

As noted, HTA's curriculum focuses on student-centered, project-based learning. In addition to knowledge acquired through textbooks, students engage in hands-on, experiential learning and projects across all divisions. This kind of learning requires classroom space, furnishings, and equipment that will **maximize the project-based learning experience**. Furthermore, HTA's incorporation of the academic approach STEM (Science, Technology, Engineering, Math) across all content areas means that students engage in multiple hands-on interdisciplinary projects. **Students frequently conduct science experiments and use technology and design-thinking processes in their courses**. New science labs/rooms would have a significant impact on our students as it would **align with HTA's curricular expectations for experiential learning** and provide them with adequate space to not only learn, but **do**.

Designated library rooms encourage reading, writing, and effective research practice, helping students to refine these important skills in a distraction-free environment. The addition of a

Makerspace will have its own positive impact on students, fostering collaborative learning and innovation through hands-on experiential learning.

Green Spaces

Research findings have demonstrated that access to green spaces improves the mental well-being of children. Access to green spaces was directly associated with **improved mental well-being and overall health and cognitive development of children** by promoting attention restoration, memory, stress reduction, and social interaction (McCormick, 2017). This access has also been associated with higher standardized test scores (McCormick, 2017). HTA believes that improving or implementing access to green spaces, including the acquisition of new benches and tables, will positively impact our students' well-being and **provide numerous opportunities for conducting learning outdoors**.

These additions and improvements will allow HTA to expand its curricular programs and provide sufficient space for each campus to grow. In turn, **teachers will be able to deliver an equal and accessible curriculum** that prioritizes innovation, effectiveness, and quality. Students will be prepared to lead lives of leadership, service, and success in the complex future.

D'Netto, W. (2002). Innovative models of learning environments. *New Directions for Teaching and Learning*, 2002(92), 81-90

McCormick, R. (2017). Does Access to Green Space Impact the Mental Well-Being of Children: A Systematic Review. *Journal of Pediatric Nursing*, 37, 3-7

Students in the Community

HTA students have **a direct and positive impact on their communities**. Approximately 150 students graduate from HTA each year and over 550 students statewide participate in apprenticeships, internships, community-based electives, and community service electives. Here are just a few of the projects with which students have recently participated:

- Students engaged in the Oceanit Trailblazing Internship built artificial intelligence (AI) sensors for a Hawaii Public Library project and conducted a speed study with the Department of Transportation using AI. Students also conducted a usability study on at-home COVID-19 test kits.
- Students engaged with Seeds of Peace drove their work around Diversity, Equity, and Inclusion. Some of the projects asked students to draft policies for the school and led students to create a safe space at school to foster student mental health and well-being.
- Students engaged with Malama Maunalua and Hawaii Institute of Marine Biology built AI robots that monitored the health of Hawaii's coral reef.

HTA seniors graduate with a solid educational background and are college and career-ready. Students are prepared to have a positive impact on their local communities.

4. Describe the target population to be served; and

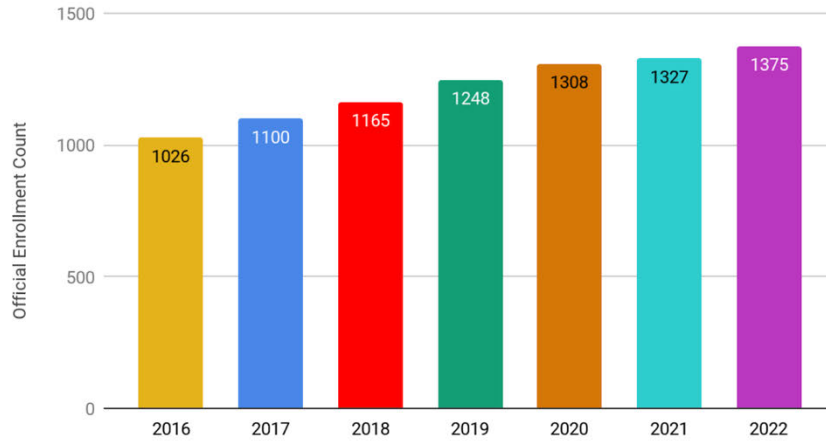
The target population served is the current 1,375 K-12 students enrolled at HTA. Two campuses will be moving into larger sites by the school year 2023-2024, giving HTA more space and the ability to decrease waitlists and increase student populations at all sites. The predicted student population for the school year 2023-2024 is 1,600.

Please see the charts below for demographic information.

OFFICIAL ENROLLMENT COUNT 2022-23

As of October 14, 2022


Total Statewide Enrollment - October (2016-2022)



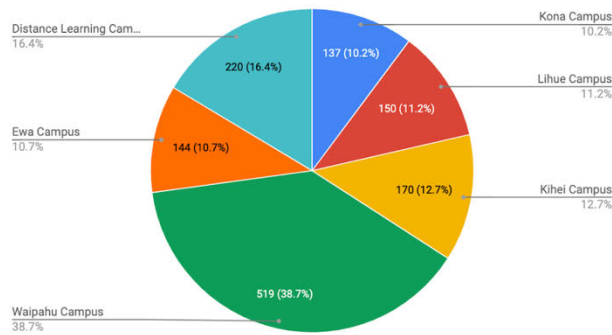
- Statewide enrollment increased 3.6% over SY21-22
- See [Enrollment Targets](#) for more details.

STUDENT POPULATION: CAMPUS AND DIVISION

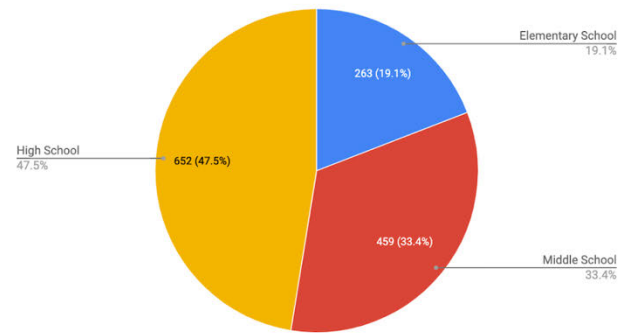
As of October 14, 2022



Statewide Enrollment by Campus*



Statewide Enrollment by Division*



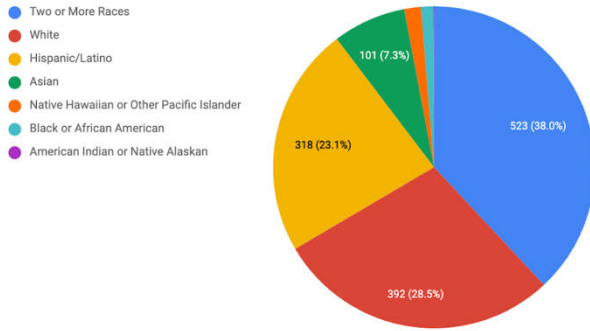
Total Enrollment: 1,375	Kona: 137	Lihue: 150	Kihei: 170	Waipahu: 519	Ewa: 144	Distance: 220
-------------------------	-----------	------------	------------	--------------	----------	---------------

STUDENT POPULATION: ETHNICITY

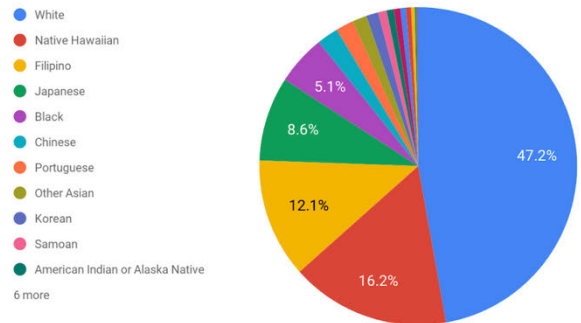
As of October 14, 2022



Student Population: Federal Race/Ethnicity



Student Population: State Race/Ethnicity



5. Describe the geographic coverage.

HTA campuses are on Oahu, Maui, Kauai, and Hawaii Island.

Campus	Location	Grade Levels	Students Enrolled
Oahu	Waipahu	6-12	519
Oahu	Ewa Beach	K-5	144
Maui	Kihei	K-12	170
Kauai	Lihue	6-12	150
Hawaii Island	Kona	K-12	137

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

To accomplish the project goal, FoHTA will serve as a financial administrator and HTA will be responsible for project implementation. HTA will engage a project team with proven qualifications and expertise to complete all project activities.

Project Roles and Responsibilities

Title	Role	Responsibilities
Executive Director	The leader of the school has sanctioned the project	<ul style="list-style-type: none"> • Monitor the overall progress of the project at a high level. • Assist the Facilities Coordinator with decision making. • Authorize and approve/reject issues that affect Scope, Cost, Time or Quality of the project.
Facilities Coordinator	Responsible for leading a project from concept to finish. This includes conceptualization, initiation, planning, executing, monitoring and closing out the project, while managing risks, timelines, resources and the scope of the project. Works with the Executive Director to define the project scope and team members and reports on issues and progress on a regular basis. The project manager’s goals are focused on delivering the project on time, on scope, within budget and to the required quality standard.	<ul style="list-style-type: none"> • Conduct focus groups with campus directors and teachers to assess the furniture needs of each classroom/campus based on the subject and teaching methods. • Assess: Campus square footage; current usages of classrooms; needs of the classrooms, teachers, and students; current equipment and furniture. • Conduct regular meetings with Executive Director, Campus Directors, Interior Design Project Manager and furniture vendor for support in design planning, project management, and coordinating shipping, delivery plans, budgeting, and installation services. • Review suggested furniture plans for classrooms from Interior Showcase and all proposed costs, shipping timeframes and costs, and installation fees. • Create a schedule for ordering, shipping, delivery, storage, and installation with deadlines for all four campuses.

		<ul style="list-style-type: none"> • Work with Interior Showcase project manager and campus directors during delivery of all furniture and equipment to each campus and schedule all furniture to be installed. • Inspect, review, approve all furniture once installed.
Business Manager	Responsible for overseeing business operations and finances	<ul style="list-style-type: none"> • Monitor the budget during the project • Attend regular meetings with the Executive Director and Facilities Coordinator to monitor finances and project outcomes.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

The project will commence on July 1, 2023, and be completed by June 30, 2024.

- Quarter 1- Completion of assessment and furniture/equipment purchases for Kona and Ewa Beach campuses.
- Quarter 2- Installation of furniture/equipment on Kona and Ewa Beach campuses.
- Quarter 3- Completion of assessment and furniture/equipment purchases for Maui, Waipahu, and Kauai campuses.
- Quarter 4- Installation of furniture/equipment on Maui, Waipahu, and Kauai campuses.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The success of this project will be based upon achieving the third goal of Objectives One and Two: “In collaboration with HTA leadership, teachers, parents, students, and community stakeholders will evaluate the impact that the purchases have had.”

Quality Assurance: HTA has in place protocols and systems for managing its financial risks and for complying with state and local standards for health, safety, and wellbeing. HTA has an approved Safety and Security Plan and complies with all Charter School Commission/State/Federal mandated safety policies. FoHTA and HTA’s financial best practices and assurances safeguard that funds are expended legally and according to budget. Our policies are available for review on HTA’s website. HTA complies with its financial policies that govern fund expenditures, whether funds come from the Hawaii Department of Education, private funders, or government grants. HTA and FoHTA have a written agreement for how grant funding is dispensed and monitored in compliance with appropriate laws and to the benefit of HTA’s community.

HTA also has in place a systematic means of evaluating and monitoring large-scale projects which includes quarterly meetings between all involved parties to ensure adherence to timelines and as well as progress checklists on a weekly basis.

Evaluation: The Executive Director of HTA and Facilities Coordinator will monitor and evaluate this project. They will monitor the progress of the project components, adhere to timelines, and provide feedback to address challenges and make recommendations and changes as needed.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The objectives related to the request will be evaluated along the following criteria:

- HTA will track and examine the long-term value and benefit to students of this initial investment in infrastructure. HTA is intentional in investing in quality, sustainable furniture and equipment that will last at least ten years. To do this we will create and administer a survey to collect feedback from teacher perceptions and student experiences about changes to the learning environment after facility and equipment upgrades.
- Use the results of the School Quality Survey (SQS) parent section to collect data about parents' perceptions of safety and student engagement at the school to examine the benefit and impact of facility improvements. The Hawaii Department of Education annually administers the SQS to capture the voices of school personnel, students (Grades 3-12), and parents/guardians (of students in Grades K-12) in public DOE schools and charter schools.
- Use HTA attendance and graduation rates to examine student academic improvement and engagement in school.
- Use results of a Panorama survey to examine student learning experience. The Panorama survey measures student sense of belonging, engagement, and overall learning environment.
- Install 1,929 pieces of furniture, fixtures, equipment on five HTA campuses.

IV. Financial

Budget

FoHTA is seeking \$915,000.00 in funding, which will augment the total cost of this project.

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

FoHTA has submitted a budget using the GIA budget forms, which are included with this application.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
457,500.00	0	457,500.00	0	915,000.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.

FoHTA is not seeking other funding sources for the fiscal year 2023 at this time. Funding is currently being sought for other programming elements but not for this particular infrastructure.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable. FoHTA is a non-profit 501c3 organization.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding.

FoHTA was awarded a GIA in 2022 for \$300,000.00.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.

FoHTA's balance of unrestricted current assets as of January 18, 2023: \$13,377.88

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Since 2008, HTA has provided an innovative learning community that empowers students to become creative, critical thinkers and enables them to determine their unique paths to success. FoHTA is a Hawaii non-profit 501c3 incorporated on July 19, 2013. While the primary mission of the FoHTA is to provide support to the students and faculty of HTA, the non-profit corporation also supports increasing educational opportunities for all programs at HTA and strongly endorses this project.

HTA's Executive Director, Business Manager, and Facilities Coordinator have experience with projects of this size and manner. They have experience handling grants of this magnitude, including a previously received large sum Title grant. Recently, they have handled significant construction projects on two of HTA's campuses and opened a new campus in Ewa Beach. They understand HTA's needs and have identified furnishings and equipment that work best for HTA's unique learning environment. The input of students, teachers, administrators, parents, and community stakeholders was considered when deciding what will facilitate the optimal learning environment.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

HTA has five campuses located on Oahu, Maui, Kauai, and Hawaii Island. While each campus is unique, they share a common mission and vision. As a charter school, HTA is **not** permitted to own property; the school **leases** buildings that have been zoned for educational space. These structures require renovation to house students safely and to provide bathrooms, facilities, and square footage appropriate for a school and the size of the HTA community.

Oahu Waipahu Campus: HTA's Oahu Middle/High School campus is located in Waipahu and is more than 16,000 square feet. This campus hosts the largest population of students and the business/administrative offices. The current lease on this property extends through 2026. The school has been in its current location for almost five years with no upgrades to its furniture or equipment.

Oahu Ewa Beach Campus: HTA's Oahu Elementary campus is located in Ewa Beach. This campus was established in 2022 and houses Kindergarten through Fifth-grade students. The lease on this facility goes to 2027 and has three 5-year extension options. This campus is 1-acre property with two buildings totaling 13,000 square feet. This campus needs developmentally appropriate furniture that fits our youngest students.

Maui Campus: Maui's new campus is located in Kihei. After a surge in student enrollment, we outgrew our previous location. The new space in Kihei is 15,000 square feet and can accommodate up to 1,000 students. The current lease on this property is through June 2026. The new space has a designated makerspace room, science room, and mindfulness room. These are new rooms supporting new programs and will require new equipment.

Kauai Campus: The Kauai campus is 3,550 square feet and is located in Lihue. Student enrollment on this campus has grown. We added an additional classroom this school year. The current lease on this property is through 2024. We anticipate remaining at the current site and renewing this lease. This campus needs updated furniture, fixtures, and equipment to help support our revised mission and vision.

Hawaii Island Campus: Currently, the Hawaii Island campus is operating in a temporary space while their future site is under construction. Construction is estimated to be complete in March 2023. This new space is 8,000 square feet, with a lease through June 2026. The new space has a brand new science room, student lounge, and library. Construction was delayed owing to some permitting issues from the previous location and the pandemic. Construction costs for this project have doubled as a direct result of these delays. HTA has the financial means to complete the construction of this campus but the site needs new furniture, fixtures, and equipment to support the learning programs that we have implemented.

While Charter schools do receive per-pupil allocations, much of that allocation goes towards the basic operation of the school. There is no specific funding for facilities and, as noted above, charter schools may not own property.

HTA's blended learning approach provides for in-person learning two to three times per week for all students. Students from different divisions share the campus and the same classrooms on different days. Sharing spaces across divisions and grade levels means that campuses must have flexible furniture that can not only accommodate students from K-12, but also accommodate the needs of HTA's innovative curriculum. Learning spaces at HTA need to be both modern—therefore conducive to blended and virtual learning conducted using up-to-date technology tools—and flexible—therefore conducive to the diverse uses and students inhabiting classroom spaces.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

FoHTA and HTA have a solid track record of experience in successful financing and management of projects. Ultimate responsibility and accountability for project success rests with HTA's Executive Director while the FoHTA Board of Directors will provide the service of a fiscal administrator.

HTA Project Administrators:

Matt Zitello, Executive Director
 Gabriela Bonilla, Business Manager
 Carrie White, Facilities Coordinator

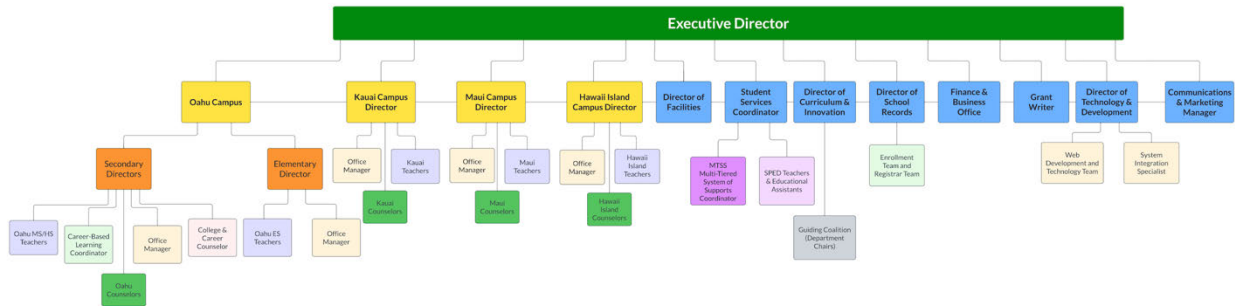
FoHTA's Board Members:

David Miyashiro, President
 Aaron Domingo, Treasurer
 Roya Maroufkhani Dennis, Board Member
 Cori J. Grunenwald, Board Member
 Matt Zitello, HTA Liasion

Board Member Bios are attached to this application.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

FoHTA does not compensate any board members. The organization is staffed primarily by members of the HTA community who provide expert service pro bono.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

FoHTA was founded and awarded federal 501c3 tax-exempt status in 2013. HTA is accredited by the Western Association of Schools and Colleges (WASC). This accreditation will need to be renewed in June 2027.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2023-24, but
- (b) Not received by the applicant thereafter.

Funding for this grant will cover the acquisition of the needed furnishings, fixtures, and equipment. Maintenance, repair, and upgrading costs for those acquisitions could be covered by HTA's operational budget if not specifically funded after the 2023-24 school year. HTA would create a plan for the long-term upgrading and upkeep of technology equipment purchased through this grant.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Friends of Hawaii Technology Academy

(Typed Name of Individual or Organization)

David Sun-Miyashiro

(Signature)

1/19/23

(Date)

David Sun-Miyashiro
(Typed Name)

President of Friends of Hawaii Technology Academy
(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: Friends of Hawaii Technology Academy

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES				
C. EQUIPMENT PURCHASES	915,000			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	915,000			
SOURCES OF FUNDING	(a) Total State Funds Requested	Budget Prepared By:		
	(b) Total Federal Funds Requested	Carrie White 808-676-5444		
	(c) Total County Funds Requested	Name (Please type or print) Phone		
	(d) Total Private/Other Funds Requested	Signature of Authorized Official Date		
TOTAL BUDGET		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2023 to June 30, 2024

Applicant: Friends of Hawaii Technology Academy

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not applicable				\$ -
Friends of Hawaii Technology has no paid employess.				\$ -
FoHTA is managed by the board and utilizes volunteers to manage all programs				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: Friends of Hawaii Technology Academy

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Student Desks	1,050	\$350.00	\$ 367,500.00	
Student Seating	600	\$225.00	\$ 135,000.00	
Teacher Desks	45	\$1,500.00	\$ 67,500.00	
Teacher Chairs	45	\$300.00	\$ 13,500.00	
Science lab tables	30	\$900.00	\$ 27,000.00	
Classroom storage cabinets	90	\$1,100.00	\$ 99,000.00	
Classroom Whiteboards	45	\$1,500.00	\$ 67,500.00	
Interactive smartboard	15	\$4,000.00	\$ 60,000.00	
Student lunch/lounge seating	3	\$15,000.00	\$ 45,000.00	
Elementary playground equipment	2	\$3,500.00	\$ 7,000.00	
Maker space tools and equipment	4	\$6,500.00	\$ 26,000.00	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	1,929		\$ 915,000.00	

JUSTIFICATION/COMMENTS:

Looking ahead to the start of the 2024 school year, HTA projects with the expanded campuses student population will reach 1600 students. These funds will directly impact each and every student in 5 campuses across 4 islands through out their acadeic career with HTA .

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: Friends of Hawaii Technology Academy

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY:2023-2024	FY:2023-2024	FY:2024-2025	FY:2025-2026
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT		\$ 300,000	\$ 915,000			
TOTAL:			\$ 915,000			
JUSTIFICATION/COMMENTS: Looking ahead to the start of the 2024 school year, HTA projects with the expanded campuses student population will reach 1600 students. These funds will directly impact each and every student in 5 campuses across 4 islands through out their acadeic career with HTA .						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Friends of Hawaii Technology Academy

Contracts Total: 300,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	furniture, fixtures, and equipment for Hawaii Technology Academy campuses.	7/1/2022 - 6/30/23	Office of Community Services	State	\$ 300,000
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					



HAWAII TECHNOLOGY ACADEMY

Bios for FoHTA's Board Members:

David Miyashiro, President

Aaron Domingo, Treasurer

Roya Maroufkhani Dennis, Board Member

Cori J. Grunenwald, Board Member

Matt Zitello, HTA Liaison

David Miyashiro, President

David Sun-Miyashiro is the founding executive director of HawaiiKidsCAN, a non-profit organization that partners with families and community members to promote education innovation and equity in Hawaii. He has been a member of the Friends of Hawaii Technology Academy board since September 2020. His connections to HTA include his wife Amy, a middle school math teacher at the Oahu campus, and supporting the participation of HTA students in HawaiiKidsCAN programs, such as the WAVE youth advocacy program and Hawaii Youth Advocacy Film Contest. David's board service has included the Kailua Neighborhood Board, Common Cause Hawaii, Hawaii ACT Council, James Campbell High School's Academy of Public and Human Services, and Hawaii Workforce Development Council's Youth Service Committee, as well as numerous Hawaii State Department of Education stakeholder groups. He is an alumnus of the Weinberg Fellows program and PIE Network Leadership Institute. David holds a bachelor's degree from Brandeis University and masters degrees from the University of Hawaii and Harvard Graduate School of Education.

Aaron Domingo, Treasurer

Aaron is the Managing Director and Financial Advisor at Westpac Wealth Partners. Aaron was born and raised in Honolulu, Hawaii where he attended Kamehameha Schools Kapalama Campus. He graduated from Belmont University in Nashville, TN with a Bachelor of Business Administration with an emphasis on Music Business Production.

Roya Maroufkhani Dennis, Board Member

Roya is the High School Global Education Programs Director for the Pacific & Asian Affairs Council. She works to inspire high school students in public, private, and charter schools to become more aware of global issues and their influence and impact through local action projects. Roya has worked in public education at the high school and community college levels teaching English and communications and developing workforce and internship programs. She has served at Moanalua High School, Roosevelt High School, Kapiolani Community College, Windward Community College, and Honolulu Community College. Her passion for people and the planet motivates her work with students. Roya holds a bachelors in English, masters in curriculum, and a post-secondary certification in secondary education for English from the University of Hawaii at Manoa.

Cori J. Grunenwald, Board Member

Cori is an associate attorney at Starn O'Toole Marcus & Fisher, a Law Corporation, and focuses her practice on commercial and real estate law.

Prior to attending law school, Cori taught math at James Campbell High School while co-advising the Mock Trial Team and Math Team. She currently serves on the Teach for America Hawaii, Alumni Advisory Board and is passionate about providing students with equitable education opportunities. Cori holds a bachelors in political science from the University of Hawaii at Manoa, masters in education from Chaminade University, and juris doctorate from the George Washington University Law School.

Matt Zitello, HTA Liaison

Mr. Zitello has spent nearly a quarter of a century in Hawaii's public school system. He started as a middle school science teacher at Aiea Intermediate and then transitioned into the public charter school system at Hawaii Technology Academy (HTA) as a science teacher and then as a school leader. Mr. Zitello is currently the Executive Director at HTA, which supports students, families, and educators on five campuses across four islands. Mr. Zitello also serves as a school liaison to HTA's associated non-profit organization, Friends of HTA (FoHTA). Mr. Zitello is a passionate believer in innovative educational practices and ideas. He believes that these practices must be developed with the recognition that each student's needs are different and must therefore be accommodated. HTA's Mission states that "HTA is an innovative learning community that empowers students to become creative, critical thinkers and enables them to determine their unique paths to success." Mr. Zitello is extremely grateful to be a part of HTA's dynamic and responsive educational community.