

**THE THIRTIETH LEGISLATURE  
APPLICATION FOR GRANTS  
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating                       Capital

Legal Name of Requesting Organization or Individual:    Db:

Ewa Beach Lions Club Foundation

Amount of State Funds Requested: \$ 20,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Annual Community Enrichment Events: (Special Needs Children Christmas Party, Ewa Beach Christmas Parade, Ewa Beach Easter Bash, Senior Valentine Dance, Halloween Trick or Treat, Vision Screening, One'ula (Haubush) monthly cleanup, Socks for Soldier, monthly food drive, Veteran Cup Gift Set, Dick Beamer LEO High School Scholarship Program, and support services for our most vulnerable residents. These events perpetuate long standing traditions for Ewa Beach and provides a sense of pride and cultural identities for our residents.

Amount of Other Funds Available:

State:                      \$ \_\_\_\_\_

Federal:                      \$ \_\_\_\_\_

County:                      \$ \_\_\_\_\_

Private/Other: \$ 3000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 20,000

Unrestricted Assets:

\$ 0

New Service (Presently Does Not Exist):     Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
- Other Non Profit
- Other

Mailing Address:

P.O. Box 2044

City:

Ewa Beach

State:

HI

Zip:

96706

**Contact Person for Matters Involving this Application**

Name:  
Jacqueline Torres

Title:  
Treasurer/Director

Email:  
gjtor@aol.com

Phone:  
808-277-0829

Federal Tax ID#:

██████████

State Tax ID#

██████████

  
\_\_\_\_\_  
Authorized Signature

**Jacqueline Torres/Treasurer/**  
\_\_\_\_\_  
Name and Title

12 Jan 23  
\_\_\_\_\_  
Date Signed

## Application Submittal Checklist

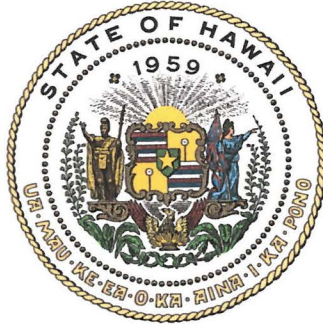
*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

  
AUTHORIZED SIGNATURE

JACQUELINE TORRES/TREASURER/DIRECTOR  
PRINT NAME AND TITLE

12 Jan 23  
DATE



**Department of Commerce and Consumer Affairs**

**CERTIFICATE OF GOOD STANDING**

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

**EWA BEACH LIONS CLUB FOUNDATION**

was incorporated under the laws of Hawaii on 04/13/2015 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 27, 2022

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

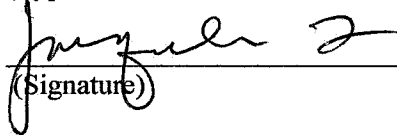
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

\_\_\_\_ Ewa Beach Lions Club Foundation  
(Typed Name of Individual or Organization)

  
(Signature)

12 Jan 23  
(Date)

Jacqueline Torres  
(Typed Name)

Treasurer  
(Title)

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

**The grant will be used for a public purpose.**

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

#### **1. A brief description of the applicant's background.**

The Ewa Beach Lions Club is a local charter of the Lions Club International and was established on 29 April 1965. A global leader in community and humanitarian needs, the club consist of a group of dedicated men and women who volunteer their talents, skills, and time to resolve and fulfill the critical needs in their community. The Ewa Beach Lions Club Foundation (EBLCF) is the fiscal sponsor for the EBLC. The IRS approved EBLCF as a 501(c)(3) on 7 October 2015. The EBLCF is responsible for monitoring, approving, and dispersing the EBLC funds.

#### **2. The goals and objectives related to the request.**

For over 57 years, the EBLC has sponsored the annual Community Enrichment Events in the Ewa Beach Community. These events consist of the Easter Bash, Halloween Trick or Treat, Special Need Children Christmas Party, Ewa Beach Christmas Parade, Vision Screening, monthly food drive, One'ula (Haubush) and North Road Cleanup.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks, and responsibilities.  
For over 57 years, the EBLC has sponsored several community enrichments events for the Ewa Beach community. These events are annual and free to the community.
  - a. Special Needs Children Christmas Party is unique in that, these children (with disabilities) in the Ewa Beach Elementary Schools are invited to attend a Christmas party designed solely as a special day for them. Students, teachers, and aides are bused to Asing Community Park for a Christmas pizza party . Included are pictures with Santa, face painting, Oreo cookies, bug juice, water, fruit cocktail and pizza are served. Holiday music is played throughout the event.
  - b. Christmas Parade is a two miles route starting and ending at the Hale Pono Boys and Girls Club. It consists of 35 groups of marchers which includes , businesses, schools, clubs, organizations as well as elected officials who represent the community. Approximately 550 adults and children participate in the parade. Besides marchers, there are about 50 vehicles and floats. One thousand pounds of candy is disbursed along the parade route. Approximately 4,000 residents align the parade route.
  - c. Easter Bash – The Easter Bunny visits and pictures are taken with the bunny. Youths 0-12 years get to egg hunt with their age group. Approximately 200 baskets and goody bags are made and issued to support this event. **(Note: The last two years due to COVID, the event was changed from the egg hunt to disbursing 300 Easter baskets to vehicles during the HI food bank food distribution in Ewa Beach.)**
  - d. Monthly One'ula Beach (Haubush) consist of volunteers from schools, organization and EBLC who pick up trash and cut bushes as needed. **(Last 6 months of 2022, event was put on hold)**
  - e. Vision screening is on-going during the school year. Outreach to the public and private elementary schools in Ewa Beach is made in September to arrange vision screening. Purpose is to identify children early who require comprehensive eye screening.  
**New events:**
    - f. Senior Valentine Dance for the Seniors. Music, food, refreshments, games and fellowship is provided.
    - g. Veteran Appreciation Cup gift set for the Veterans at the Kalaeloa Veteran Shelter. 150 Cups filled with various items for the Veterans.
    - h. Socks for Soldiers Drive – New Socks for the Veterans at the Kalaeloa Veteran Shelter
    - i. Halloween Trick or Treat - Candy Bags and refreshment are issued.
    - j. Monthly Food Drive –Donated food is issued to several food lockers in Ewa Beach

The annual events are community enrichment events and free to the community. An after-action report is completed after each event is completed to measure effectiveness of the event. Each year the cost of these events increases due to inflation and other variables. The year-to-year itemized comparison cost to execute each event is reviewed. Extensive comparison of resources is evaluated to measure who can deliver the same quality service for less cost i.e., purchasing the pizza for the Christmas party from Costco or Pizza Hut. Feedback from residents regarding the events. How can we improve the events, what additional needs do residents want.

#### **IV. Financial**

##### **Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds (Link)
  - b. Personnel salaries and wages (Link)
  - c. Equipment and motor vehicles (Link)
  - d. Capital project details (Link)
  - e. Government contracts, grants, and grants in aid (Link)
  
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
10000	3000	3000	4000	20000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.

**Fundraising throughout the year and seeking private donation and grants from organization and businesses.**

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

##### **Not Applicable**







<b>2022 Ewa Beach Lions Club Community Events Epenses</b>		
<b>Vendor Name/Description</b>		
<b>Project - Senior Valentine Dance</b>		
<b>Date</b>	<b>Amount</b>	
02/12/22	15.00	Longs Drug (Pencils)
02/12/22	40.00	Raelena Alcos Reimbursement for Valentine Games
01/20/22	80.00	Asing Park Rental
01/27/22	61.30	Oriental Trading (Decorations for Valentine Dance
2/2/22	52.25	Sams Club - Valentine Candy
01/31/22	88.12	Walmart - Supplies for candy roses and prizes for games
2/12/22	NONE	Bentos were donated by Pagoda Hotel
<b>TOTAL</b>	<b>336.67</b>	<b>Budget: \$800</b>
<b>Project - Easter Bash</b>		
03/11/22	1,012.71	Oriental Trading Supplies for 150 Easter Baskets
04/14/22	45.98	Domino Pizza Lunch for volunteers preparing Easter Baskets
<b>Total</b>	<b>1,058.68</b>	<b>Budget: \$1000</b>
<b>Dick Beamer LEO Scholarship</b>		
	1,000.00	Awarded to Christie Jiang
	68.07	MN Printing (Banner
	25.98	Costco (Leis)
<b>Total</b>	<b>1,094.68</b>	<b>Budget: \$1000</b>
<b>Project halloween Trick or Treat 29 Oct 22</b>		
09/14/22	701.82	Oriental Trading
10/08/22	168.18	Oriental Trading
10/29/22	6.27	AutoZone (Duct tape)
10/20/22	115.20	MN Printing (Halloween Banners)
10/00/22	82.43	Sams Club (Chips)
10/29/22	36.31	Longs (AA Batteries, Liner)
<b>TOTAL</b>	<b>1,110.21</b>	<b>Budget: \$1000</b>
<b>Project Veteran Cup of Gratitude</b>		
11/15/22	81.29	Safeway (teabags)
11/15/22	491.94	Costco (Snacks)
11/06/22	23.00	Costco
11/00/22	15.99	Amazon (bags)
<b>Total</b>	<b>612.22</b>	<b>Budget: \$800</b>

**2022 Ewa Beach Lions Club Community Events Expenses**

**Vendor Name/Description**

**Project: Children Christmas Project**

<b>Date</b>	<b>Amount</b>	
12/08/22	226.12	PJ Party Rental (Chairs and tables)
12/08/22	502.00	Pizza Hut (Pizza for children, teachers, volunteers)
12/8/22	1,308.00	Ground Transport (Bus and Vans)
12/8/22	1,824.10	Karen Went (Reimbursement for Supplies)
<b>Total</b>	<b>3,860.22</b>	<b>Budget=- \$3300</b>

**Christmas Parade**

12/14/22	144.39	Ellie Rolark (Reimbursement for Certificate and Trophy plaque)
12/15/22	65.19	Jackie Torres (Reimburse for 5 leis)
12/01/07	408.38	Aloha Signs
12/20/22	83.77	Certificates and Banner Grand Marshall
12/28/22	108.96	Lola Tripp (Reimbursement for Decorations for Sleigh)
12/20/22		1,000 lbs candy donated by Solar Company (\$3,000)
01/11/23	28.05	Mailing of Plaques
<b>Total</b>	<b>838.74</b>	<b>Budget=\$3600</b>

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Asing Community Park is the only facility used for the Special Needs Children Christmas Party and Senior Valentine Dance. Vision screening is done at DOE schools. All other events are outdoor events. Reservation for facility is secured 60 days out of event.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The EBLC consist of 14 members and the EBLCF consist of 7 directors who are members of the EBLC. There are no paid staff. All members and directors are volunteers who possess diverse education, experience, and skill sets.

### **2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

The organization chart of the EBLCF consists of a President who presides over the meeting and calls the meeting to order. Secretary – takes the minutes and generate a minute report. Treasurer – maintains the funds and submits the state and federal taxes as applicable. Additional 4 Directors who attend meeting and vote on issues. The organizational chart for EBLC is President, Vice President (takes over duties of the absent President), Secretary and Treasurer and 10 additional members.

### **3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

**Not Applicable. All directors and members are volunteers.**

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: \_\_\_\_\_ Ewa Beach Lions Club Foundation

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>				
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	2,000			
7. Telecommunication				
8. Utilities				
9. Community Enrichment Events	18,000			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>20,000</b>			
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>20,000</b>			
<b>SOURCES OF FUNDING</b>	Budget Prepared By:			
(a) Total State Funds Requested	Jacqueline Torres		808-277-0829	
(b) Total Federal Funds Requested	Name (Please type or print)		Phone	
(c) Total County Funds Requested	<i>Jacqueline Torres</i>		12 Jan 23	
(d) Total Private/Other Funds Requested	Signature of Authorized Official		Date	
<b>TOTAL BUDGET</b>	<b>20,000</b>	Jacqueline Torres, Treasurer/Director Name and Title (Please type or print)		



Applicant: Ewa Beach Lions Club Foundation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

Period: July 1, 2023 to June 30, 2024

Applicant: Ewa Beach Lions Club Founda						
<b>FUNDING AMOUNT REQUESTED</b>						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY:2023-2024	FY:2023-2024	FY:2024-2025	FY:2025-2026
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
<b>TOTAL:</b>	<b>NA</b>					
<b>JUSTIFICATION/COMMENTS:</b>						



**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: \_\_\_\_\_ Ewa Beach Lions Club Foundation      Contracts Total: \_\_\_\_\_

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/ Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	NA				
2					
3					
4					
5					
6					
7					
8					
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12					
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