

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



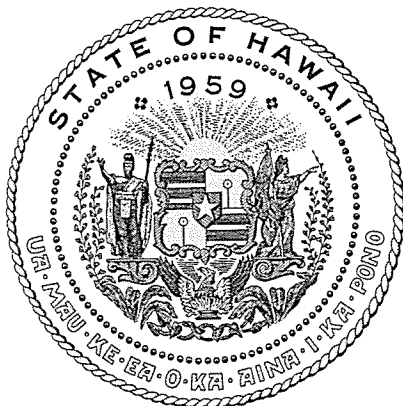
LANDON MAURICIO (PRESIDENT)

1/18/2023

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

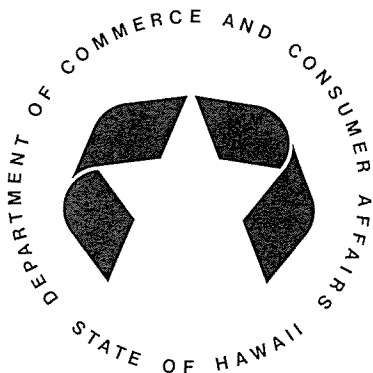
CALLED MINISTRY, INC.

was incorporated under the laws of Hawaii on 11/04/2020 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 18, 2023

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

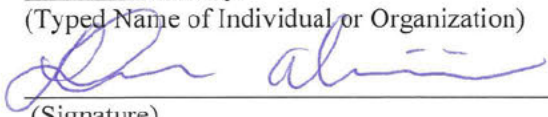
- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

CALLED Ministry

(Typed Name of Individual or Organization)



(Signature)

1/18/2023

(Date)

Landon Mauricio

President

(Typed Name)

(Title)

1.3 Public Purpose pursuant to Section 42F-102, Hawaii Revised Statutes

- (1) The name of the requesting organization or individual:

CALLED Ministry

- (2) The public purpose for the grant:

Providing a small community space that provides access to an array of free programs available to low-income students and families. We currently run "The Space" at Onemalu Transitional Shelter, along with three other community locations across Oahu.

Within "The Space" the community will have access to the use of free digital resources (Laptop labs, mobile laptop shuttle, hot spots, etc.) and free workshops in performing arts, digital media, educational tutors, counselors, and mentors. Its goal is to reach the underprivileged communities and provide them resources they don't have.

- (3) The services to be supported by the grant:

Along with the basic digital development provided to youth (Laptop labs, a mobile laptop shuttle, and hot spots), the Space Student Centers will also offer workshops and classes. This grant will allow all workshops and services to be offered free.

Performing Arts Workshops:

- Magic Lessons
- Hula Lessons
- Sign Dance Lessons
- Drums Lessons
- Guitar Lessons
- Piano Lessons

Digital Media Workshops:

- Robotics
- Website Design
- App Design
- Social Media Management Class
- Software Management Class
- Video Editing Lessons
- Digital Art Lessons
- Photoshop Lessons
- Live Streaming Classes

Educational Tutors:

- Core Subjects (Math, English, Science, Language Arts)

Counselors and Mentors:

- Mental Health Counselors
- Life Couches

- (4) The target group:

Middle and High school students throughout Oahu.

(5) The cost of the grant and the budget. See Attachment



LONDON MAURICIO (PRESIDENT)

1/19/2023

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

CALLED Ministry's services and impact started in 2011 serving and reaching middle school and high school students in real and relevant ways. Through outreach events, small group gatherings, and skill development workshops; CALLED Ministry exists to see the youth of Hawaii find and fulfill their calling in life. Majority of those we serve are low-income and underprivileged youth and families.

In 2020 we officially obtained our nonprofit status and expanded our reach across Oahu with eight CALLED Youth locations. Each location exists to help develop youth so that as a society we can experience a better tomorrow.

Since our founding we have impacted over 1,000 youth by equipping them with necessary resources and supports to help them develop into a contributing member of society.

2. The goals and objectives related to the request;

With the funding requested in this grant application, CALLED Ministry plans to expand our community outreach program project called "The Space".

"The Space" are student centers created to be a safe place where students and youth can come and express themselves through culture, art, and education. Studies show that providing a safe space is key in engaging and retaining underprivileged youth in programming and learning. It's a safe place, free of judgment, for youth to seek resources and support for free that they wouldn't have access to. It also provides a collaborative type environment for youth to meet others.

3. The public purpose and need to be served;

Providing a small community space that provides access to an array of free programs available to low-income students and families. We currently run "The Space" at Onemalu Transitional Shelter, along with three other community locations across Oahu.

Within "The Space" the community will have access to the use of free digital resources (Laptop labs, hot spots, etc.) and free workshops in performing arts, digital media, educational tutors, counselors, and mentors. The space mobile shuttle will also provide some of these resources on the road to provide a greater impact by reaching multiple locations. Its goal is to reach the underprivileged communities and provide them resources they don't have.

4. Describe the target population to be served; and

Middle and High School students across Oahu and their families.

5. Describe the geographic coverage.

We have 5 physical locations that this grant would cover:

Onemalu Transitional Shelter

Kapolei

Salt Lake

Kalihi

Honolulu

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

As a community resource, "The Space" will be able to provide free use of digital resources like Laptop labs and hot spots. This will be an opportunity to equip the youth for a digital world in a safe environment.

The young person needs to know that an organization is comfortable with them for who they are. The search for a community connection soon translates into a sense of acceptance, belonging and gives the kid a new chance at developing empathetic relationships that can aid them in their everyday life. This also helps youth realize that they can be a contributing member of society.

Along with the basic digital development provided to youth, "The Space" Student Centers will also offer various workshops, classes and support services. This grant will allow all workshops and services to be offered free, which removes any cost barriers for economically disadvantaged students.

Performing Arts Workshops:

- Magic Lessons
- Hula Lessons
- Sign Dance Lessons
- Drums Lessons
- Guitar Lessons
- Piano Lessons

Digital Media Workshops:

- Robotics
- Website Design
- App Design
- Social Media Management Class
- Software Management Class
- Video Editing Lessons
- Digital Art Lessons
- Photoshop Lessons
- Live Streaming Classes

Educational Tutors:

- Core Subjects (Math, English, Science, Language Arts)

Counselors and Mentors:

- Mental Health Counselors
- Life Couches

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

January – June 2023

Funding Procurement.

June 2023

Purchase necessary assets for “The Space” Student Centers: Macbook Air laptops, Mobile hotspots, and PPE necessary for opening a student community center. Finalize partnerships and training. It will take us all of June to acquire and configure all the laptops onto our networks, provide staff training and to finalize our organizational employee/volunteer pipeline.

July 2023

Starting July 2023 we will soft open our student centers to welcome in students every day to get mentorship or have a place to do their online work/studies. Online schooling will be around for a while, so our services will be a resource to low-income students.

August 2023

Weekly workshops and Lessons will be available in low-income communities.

September 2023

Grand opening of "The Space" that highlights our company, sponsors, and partners. To start the new school year, we would have all aspects of this project in full swing. We will be having our student center opened for the new school year and new workshops and lessons every month.

October 2023 through June 2024 and beyond

Continue the project through the 2023-2024 school year and beyond based on funding

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

We have an accountability board separate from our board of directors. Our board of directors manage the overall operations, while the accountability board keeps the board of directors accountable for the overall project operations on track. The accountability board will meet twice a month with our executive director to plan, monitor, evaluate, and improve where the project may be lacking.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the

measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The effectiveness of this project will be determined by the number of members and students that use the facility and enrolled into free lessons/workshops. We project that "The Space" can impact 400 students a month and grow from there. This information will be accessible to the state to access the program's achievement and accomplishments. The space will also be collecting feedback surveys and testimonies from students and families that use this community resource to help evaluate the program successes.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$40,000	\$15,000	\$10,000	\$10,000	\$75,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.

City 2023 GIA Grant, Fundraisers, and Private Donations.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding.

Not applicable.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.

\$40,000

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

CALLED Ministry is a 501(c)(3) non-profit organization founded by Landon Mauricio who serves as the executive director. This project started with Landon's desire to equip the youth of Hawaii to reach their fullest potential. A youth's desire to grow in their passion shouldn't be limited to the resources they don't have access to and that was the problem he wanted to solve. With six years of experience in developing youth programs coupled with his multimedia background, bachelors in Business, and Masters in Christian Ministry, allows "The Space" project to be lead with integrity and honesty. The organizational leadership that comes with operating a non-profit that impacts thousands of youth every year shows the experience needed to take this project to the finish line.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Facilities are well maintained and equipped with Wi-Fi internet, air-conditioning, security cameras, and a small A/V system for presentations and classes. Each "The Space" location is about 1200 square feet and offers a creative space for students to belong, create and grow.

VI. Personnel: Project Organization and Staffing

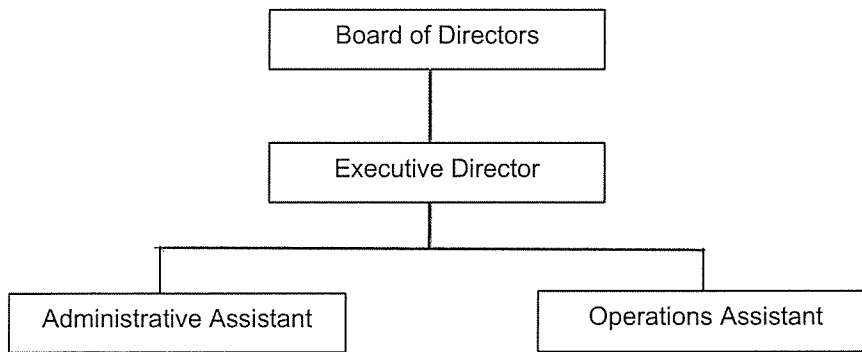
1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

This project consists of three staff members; Landon Mauricio who facilitates the overall operation of “The Space” student centers, two part time employees who consist of administrative and operational assistants who perform general office functions, opening and closing student centers, and coordinating workshops and lessons.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

The Board of Directors and Executive director doesn't get compensated. The part time administrative assistant and part time operations assistant are compensated with an approximate total payroll of \$20,000.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2023-24, but

This project will continue to apply for grants on a regular basis to ensure is fully funded for each fiscal year following.

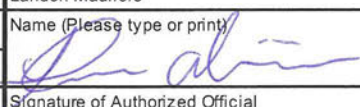
- (b) Not received by the applicant thereafter.

This project will continue to search and apply for grants on a regular basis to ensure is fully funded for FY 2023. In the case that this project isn't fully funded, the project will reduce "The Space" locations along with its free workshops, lessons, and resources to the communities it serves.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: CALLED Ministry

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	20,000			
2. Payroll Taxes & Assessments	1,500			
3. Fringe Benefits				
TOTAL PERSONNEL COST	21,500			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0			
2. Insurance	1,500			
3. Lease/Rental of Equipment	0			
4. Lease/Rental of Space	15,000			
5. Staff Training	2,300			
6. Supplies	1,500			
7. Telecommunication	1,300			
8. Utilities	2,200			
9. Contractual Services	7,300			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	31,100			
C. EQUIPMENT PURCHASES	22,400			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	75,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested		Landon Mauricio	808-728-7775	
(b) Total Federal Funds Requested		Name (Please type or print)	Phone	
(c) Total County Funds Requested			1/18/23	
(d) Total Private/Other Funds Requested		Signature of Authorized Official	Date	
TOTAL BUDGET		Landon Mauricio (President)		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: CALLED Ministry

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Macbook Air	20.00	\$1,050.00	\$ 21,000.00	
	28	\$50.00	\$ 1,400.00	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	48		\$ 22,400.00	

JUSTIFICATION/COMMENTS:

Laptops and hotspots will be for the mobile labs.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: CALLED Ministry

FUNDING AMOUNT REQUESTED NOT APPLICABLE						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY: 2023-2024	FY: 2023-2024	FY: 2024-2025	FY: 2025-2026
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: CALLED Ministry

NOT APPLICABLE

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1					
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