

THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: **Db: Big Island Resource Conservation and Development Council**
Big Island Resource Conservation and Development Council
as Fiscal Sponsor for Mauna Kea Watershed Alliance

Amount of State Funds Requested: \$ 85,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

Provide workforce development, environmental education, and planting trees with volunteers for three kama'aina affected by COVID19, conduct watershed management operations, and purchase a field vehicle

Amount of Other Funds Available:

State: \$ 718,300
Federal: \$ 0
County: \$ 15,000
Private/Other: \$ 127,000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 2,368,692

Unrestricted Assets:

\$ 32

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

200 Kanoelehua Ave. PMB 285

City:
Hilo

State:
HI

Zip:
96720

Contact Person for Matters Involving this Application

Name: **Brandi Milare**

Title: **Program Manager**

Email: **bircd1@gmail.com**

Phone: **808-217-7234**

Federal Tax ID#: **[REDACTED]**

State Tax ID# **[REDACTED]**


Authorized Signature

Larry M. Komata, President
Name and Title

01/19/2023
Date Signed

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



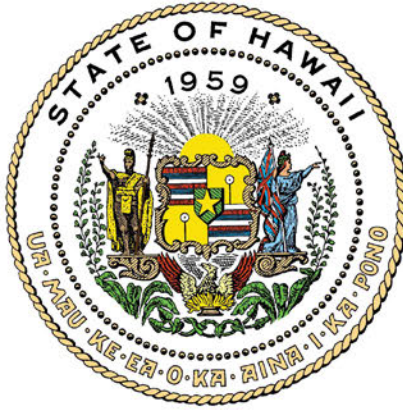
AUTHORIZED SIGNATURE

LARRY M. KOMATA, PRESIDENT

PRINT NAME AND TITLE

01/19/2023

DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs
of the State of Hawaii, do hereby certify that

BIG ISLAND RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL

was incorporated under the laws of Hawaii on 10/12/1989 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 19, 2023

Director of Commerce and Consumer Affairs



STATE OF HAWAII
STATE PROCUREMENT OFFICE

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs (DCCA).

Vendor Name: BIG ISLAND RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL

DBA/Trade Name: Big Island Resource Conservation and Development Council

Issue Date: 01/19/2023

Status: **Compliant**

Hawaii Tax#: 40435414-01

New Hawaii Tax#:

FEIN/SSN#: XX-XXX9188

UI#: XXXXXX8741

DCCA FILE#: 77190

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:


- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Big Island Resource Conservation and Development Council

(Typed Name of Individual or Organization)



(Signature)

01/19/2023

(Date)

Larry M. Komata

(Typed Name)

President

(Title)

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
2 CUPANIA CIRCLE
MONTEREY PARK, CA 91755-7406

DEPARTMENT OF THE TREASURY

Date: MAY 10 1994

BIG ISLAND RESOURCE CONSERVATION
AND DEVELOPMENT COUNCIL
PO BOX 2975
KAMUELA, HI 96743-2975

Employer Identification Number:
99-0279188
Case Number:
954108041
Contact Person:
CAROLYN TSCHOPIK
Contact Telephone Number:
(213) 725-7002
Our Letter Dated:
October 17, 1990
Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Richard R. Orosco
District Director

Letter 1050 (DO/CG)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

Please see attached.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Please see attached.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

This grant shall be used to serve a public purpose by providing workforce development for the community affected by COVID-19, pursuant to Section 42F-102.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The Mauna Kea Watershed Alliance (MKWA), a project of the Big Island Resource Conservation and Development Council (BIRCDC), is one of ten Watershed Partnerships across *Hawaii Pae 'Āina* spanning almost every high mountain in Hawaii. The collective is known as the Hawaii Association of Watershed Partnerships (HAWP). The HAWP comprises ten island-based Watershed Partnerships that work collaboratively with more than 74 public and

private partners on five islands to protect over 2.2 million acres of vital forested watershed lands.

The Mauna Kea Watershed Alliance (MKWA) includes the Department of Land and Natural Resources, Parker Ranch, Department of Hawaiian Home Lands, Hakalau Forest National Wildlife Refuge, Kuka'iau Ranch, Queen Lili'uokalani Trust, and Kamehameha Schools. The affiliate partners include the USFWS Pacific Islands Fish and Wildlife Office, The Nature Conservancy, and USDA Forest Service Institute of Pacific Islands Forestry. This represents a broad positive watershed impact on Partnership lands spanning over 416,000 acres on Mauna Kea, Island of Hawaii. The Alliance staff conducts watershed management activities; natural areas fence installation and maintenance, weeds and feral ungulate management, monitoring, environmental education, ecological restoration including planting native trees to capture and store fresh water for Hawaii communities, and workforce development on Mauna Kea on behalf of the Watershed Partnership. These place-based approaches and actions support local communities at a grass roots level.

Since March 2020 COVID-19 has impacted watershed management operations including higher operational costs from things such as reduced camping (more trips required to do work), more repairs and maintenance required for vehicles and equipment, and a diminished to no volunteer capacity to conduct field and service learning that includes planting native trees at field sites. The MKWA is entirely soft-funded and reliant on grants to complete our watershed projects objectives and following COVID-19 major impacts we are seeking to jumpstart our workforce development, environmental education and working with volunteers, and planting trees on Mauna Kea. The cumulative impact of COVID-19 over time has stressed our operational capacity as most of our planning for funds are one to two years in advance, at this time we seek support to hire temporary staff locally and work with the volunteers to plant trees, and make sure they have the equipment needed to complete the work successfully.

MKWA would like to jumpstart our watershed management program to engage our local community through providing workforce development, environmental education, and planting opportunities. For this proposal we would like to hire *kama'aina* (native born) participants to supplement our current field crew (MKWA will utilize non-state match/leverage), purchase a field vehicle, and conduct watershed management (primarily planting trees) to meet projects goals and objectives. Our projects links communities to place and our natural resources through a deeper understanding of our interdependence and cultural connection with our native places and forest.

Big Island Resource Conservation and Development Council, fiscal sponsor for Mauna Kea Watershed Alliance, is a registered non-profit organization within the State of Hawaii, operating since 1975. Our mission is to assist people of the Big Island in achieving sustainable development while caring for, and appreciating

their natural environment. We aim to ensure broadened economic opportunities, enriched communities, and better lives. The Vision of Big Island RC&D Council is to conserve, enhance, and promote the economic, cultural, and natural environment of Hawai'i. As an organization, we strive to identify a concern, organize a group, event, or program that will address the concern, develop a plan of action, all while simultaneously seeking a funding source. This framework produces partnerships formed throughout the community, with government agencies, and with other foundations or corporations. It is truly rewarding to see the positive change that comes about when people gather together, share a common goal, and are able to use their individual platforms to work toward success.

The Big Island has continuously possessed a need for an organization that supports sustainability, environmental preservation, economic opportunity, and community enrichment for several years. To fulfill this need, BIRCDC was incorporated as a small 501(c)(3) nonprofit organization, and has since grown into a devout group of community members, with a variety of backgrounds. The diversity of our team allows for a wide-range of environmental, natural resource, and cultural concerns and interests to be effectively addressed through the development of projects for public purpose.

2. The goals and objectives related to the request;

The MKWA goal is to utilize funds to employ a small field team and support the field team to successfully complete watershed management projects goals on Mauna Kea. The community benefits are threefold; **hiring local** and providing work opportunities keeping our community in Hawaii and supporting local people, providing participants with **skills and experience (training, networking, mentorship)** to be competitive in conservation careers, and completing our overall **projects objectives** supporting healthy forests, waters, and communities.

The three project objectives are to first provide employment for three *kama'aina*; second is to provide training for our participants such as helicopter safety, chainsaw use, ATV/UTV operation, and first aid/AED/CPR and other trainings; and third is to meet our projects objectives on 1,625-acres of protected management unit areas and on Partnership lands (primarily planting trees).

3. The public purpose and need to be served;

The MKWA will employ *kama'aina* jobseekers providing training, skills, and work experience to be competitive in conservation careers. The workforce development includes watershed management training, networking, and mentoring for participants and will assist our organization with meeting projects goals. Project goals for the upcoming year include creating new management units and planting at the 1,100-acre Waipahoehoe Management Unit to protect

forests from Rapid Ohia Death at the headwaters of the Wailuku River as well as reforesting the 525-acre Kanakaleonui Bird Corridor providing habitat connectivity for native forest birds threatened by mosquitoes and avian disease at lower elevations, it is anticipated with climate change the mosquito line will continue to move to higher elevations due to warming and currently native forest birds are capped by pasturelands at 6,000 feet. This wildlife corridor provides a protected and forested area for native forest birds to migrate to higher, safer elevations across introduced grasslands between 6,000-8,000 feet elevation on the eastern slope of Mauna Kea. The MKWA is also working with federal partners to plant native trees at the Hakalau Refuge that neighbor State of Hawaii Forest Reserves and Department of Hawaiian Home Lands and private partners to plant native trees on Hawaiian Home Lands between State of Hawaii Forest Reserves.

4. Describe the target population to be served; and

The MKWA workforce development builds on current models and relationships with our Watershed Partners and we have provided opportunities for undergraduate and graduate students, entry level positions, summer internships, and temporary to permanent positions here on the Island of Hawaii. For the purposes of this grant our target population to be served are those participants seeking temporary to permanent employment, experience, and skills leading to conservation careers. Participants may be young to older adults (~20-50 years old) with some conservation work experience and be local to Hawaii Island.

5. Describe the geographic coverage.

Our services are on Mauna Kea, Hawaii and we service the Island of Hawaii though special emphasis is placed on communities that live near Mauna Kea.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The MKWA will apply workforce development concepts cultivated over the past 11 years that include providing training to improve professionalism across the conservation field, networking participants with our Watershed Partnership and other conservation groups, and mentorship from our watershed management team.

The funded proposal will support work experiences for three *kama'aina* participants that includes training, networking, and mentorship. Training includes first aid/CPR/AED, helicopter safety, OSHA chainsaw safety, GPS and compass/map reading, hunter education course, ATV/UTV safety, etc. Networking includes working with our partnership made up of ten organizations and other agencies on watershed management activities. Mentorship is working with our field team that have a combined conservation work experience representing over 30 years of watershed management work. The participants work closely with our team to accomplish Watershed Partnership goals to protect and restore native forests on Mauna Kea the source for our aquifers in Hilo generally north of the Wailuku River. The scope of work will be conducting watershed management at MKWA management units and Partnership lands benefiting more than 1,625-acres. Tasks include natural areas fence installation and maintenance, management of weeds and feral ungulates, monitoring, and ecological restoration. Most of the work will be prepping and planting native trees at our protected management units or on Partnership lands. Responsibilities are for participants to come to work on time and prepared to learn and conduct watershed management, the MKWA staff will provide the necessary operational support and training to complete projects objectives.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

September 2023 – purchase field vehicle and plan work for three participants
December 2023 – hire and train three participants in conservation work
December 2023 to May 2024 – Participants conduct watershed management
May 2024 – monitoring and reporting; summarize ecological restoration, fence installation, etc. completed.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The participants will be imbedded within our current field team providing opportunities for networking and mentoring from our regular staff. The MKWA Coordinator will monitor participants skills and experiences via weekly meetings. There will be an initial orientation where we determine skills and experience, and then a post experience evaluation to monitor growth of each participant in conservation skills. The participants will be responsible for completing work as well as tracking what they have accomplished utilizing field notes, this info will be used to complete weekly reports which will be checked by leadership, and used for interim and final reports to the State of Hawaii. There will also be a MKWA workforce development program evaluation to improve our capacity to develop these types of opportunities.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess

the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The MKWA will provide conservation skills and training for three *kama'aina* participants. The participants will conduct watershed management on 1,625-acres of managed lands and on Partnership lands.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

Please see attached budget forms.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$30,000	\$40,000	\$15,000		\$85,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.

Watershed Partnerships Program of \$162,500; State of Hawaii CIP of \$515,800; DHHL Project Management Assistance of \$40,000; American Forests \$127,000; Hawaii County \$15,000

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within

the prior three years and will be receiving for fiscal year 2024 for program funding.

Please see Spreadsheet 9 and attached detailed listing for reference.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.

Mauna Kea Watershed Alliance (current operating grants as of 12/31/2022):
\$860,300 - Please see attached detailed listing for reference.

Big Island Resource Conservation and Development Council: \$60,513

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Mauna Kea Watershed Alliance services are on Mauna Kea, Hawaii. The Coordinator, Cheyenne Perry, has managed watershed management work for the past eleven years as the Coordinator for the Mauna Kea Watershed Alliance. Cheyenne has worked in native forests for over 20 years and on Mauna Kea for 16 years and has a Master's degree in Tropical Conservation Biology and Environmental Sciences from UH Hilo. He has developed workforce and environmental education programs with the Office of Hawaiian Affairs, Na Pua Noeau, USDA Forest Service, Pacific Islands Programs for Exploring Science, and Kamehameha Schools. While working with the USDA Forest Service he served on the Education Committee and helped to develop their education program. In our workforce development efforts, we have worked with the KUPU Conservation Leadership Development Program and Hawaii Youth Conservation Corps, UH Hilo Tropical Conservation Biology and Environmental Sciences for graduates and Pacific Internship Programs for Exploring Science for undergraduates, Hawaii Community College Forest TEAM, Alu Like Inc., and providing work experiences via contracts, temporary, intermittent, and regular hires.

The MKWA is soft funded and we apply for federal, state, and private grants and have garnered support, to date we have received and managed over 4.7 million dollars to conduct watershed management and education supporting over ten on the ground projects including ecological restoration and forest protection. MKWA staff have mentored ten PIPES interns, over 30 HYCC KUPU interns and seven

KUPU CLDP (some of which have regular jobs now in the conservation field), and hosted over 40 service learning groups at one of our restoration sites, the Kanakaleonui Bird Corridor. Additionally, we are part of the 21st Century Conservation Service Corps members supporting young people to gain experience and skills in land management. It is clear that we provide an invaluable role in our community and as an active watershed partnership we provide opportunities to connect to place and develop relationships with each other and our natural environment.

Related projects for the past three years include the construction and management of the 1,100-acre Waipahoehoe Management Unit and continued management of the 525-acre Kanakaleonui Bird Corridor on Department of Hawaiian Home Lands, remote resource surveys and historical research at Honohina with the Queen Lili'uokalani Trust, and other Watershed Partnership lands projects that included fence installation and ecological restoration.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Facilities are provided by our Watershed Partner, the USDA Forest Service Institute of Pacific Islands Forestry located at 60 Nowelo Street, Hilo, Hawaii 96720. They include a secure base yard area with shipping containers for storage, parking for project and personal vehicles, and office space for the MKWA Coordinator and Field Team.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

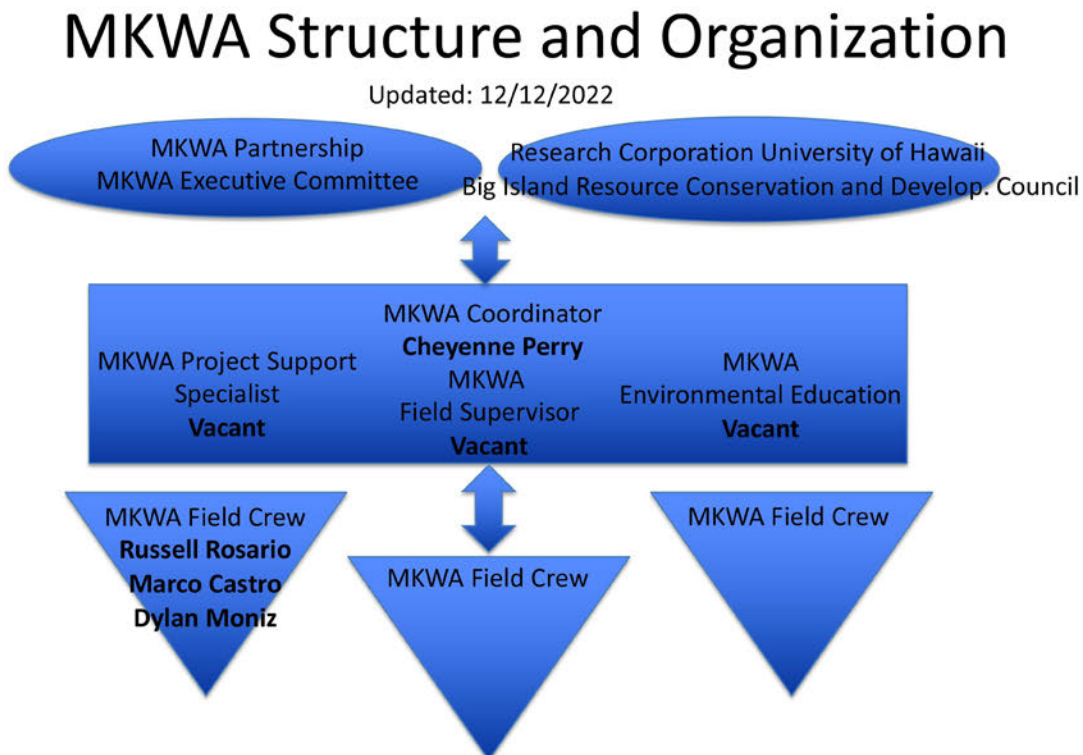
Cheyenne Perry, the Watershed Projects Coordinator, has organized and developed field-based programs since the early 1990's and utilized those skills in the military over a sixteen-year career teaching various technical tasks. Since then he has worked in native forests since 2002 and earned a Masters in Science Degree in Tropical Conservation Biology and Environmental Sciences from University of Hawaii at Hilo. During his graduate studies while working on Mauna Kea with the Department of Hawaiian Home Lands he mentored several interns and employees, and developed several place-based transformative experiences for Na Pua Noe'au and the USDA Forest Service including summer

and day trip programs. At that time, he realized an appreciation for sharing what he has learned about native ecosystems with the community while in these native forest-based settings. It is through connecting with these traditional relationships that we as a community develop stronger connections to our native landscapes and to each other as Hawaii communities. He has been the Coordinator for the Mauna Kea Watershed Alliance for over eleven years.

The MKWA has several required trainings for doing watershed management work and investing in people creating a more professional and effective conservation workforce. The skill set of the MKWA team includes fence installation in natural areas, weed and feral ungulate management, monitoring, and ecological restoration. These skills and experience are the foundation of our on-the-ground management actions. The staffing pattern is para-military with a chain of command and we have three permanent staff to provide leadership in the field.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



MKWA Field Crew=Field Crew Leader, Senior Field Assistant, 2-4 four Field Assistants AND/OR Field Technician, 1-2 KUPU members

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

MKWA Coordinator: \$6,178/month
MKWA Field Crew Supervisor: \$3,950/month
MKWA Senior Field Assistant: \$3,726/month

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not Applicable

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not Applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

(a) Received by the applicant for fiscal year 2023-24, but

Funds will be utilized to hire three *kama'aina* participants, field operations, and to purchase a field vehicle. The MKWA will provide matching/leveraged private and

Hawaii County funds for the participants employment, training, and service learning experiences with volunteers. The small field team support to complete over a fairly short duration (~6 months) will greatly improve our ability to successfully complete all projects at this critical time following four years of COVID-19 impacts.

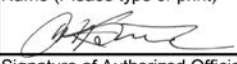
(b) Not received by the applicant thereafter.

The plan is to use these funds to jumpstart our workforce development/environmental education/planting trees programs which we will match/leverage to increase our operational capacity to conduct watershed management in the upcoming year and as seed funds to leverage/in-kind more funds (federal/county/private) for future work. Planning and grant proposals is more closely reflecting our projects ability to complete work after accurately incorporating time lost from COVID-19 impacts, although this is a thin line to balance (cost vs. work completed) for soft funded projects to be competitive our intention is to continue to provide cost effective watershed management for our community and for Hawaii *nei*.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: Big Island Resource Conservation and Development Council as Fiscal Sponsor for
Mauna Kea Watershed Alliance

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	29,000			64,181
2. Payroll Taxes & Assessments	1,160			
3. Fringe Benefits	9,572			24,723
TOTAL PERSONNEL COST	39,732			88,904
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				3,600
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	2,768			1,800
7. Telecommunication	500			1,500
8. Utilities	500			
9. Repairs	3,000			4,000
10. Services (nursery contracts)			15,000	15,000
11. Admin and direct costs	8,500			12,196
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	15,268		15,000	38,096
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES	30,000			
E. CAPITAL				
TOTAL (A+B+C+D+E)	85,000		15,000	127,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	85,000	Cheyenne Perry 808-937-5170		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	15,000			
(d) Total Private/Other Funds Requested	127,000	Signature of Authorized Official Date		
TOTAL BUDGET	227,000	Larry M. Komata, President Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: Big Island Resource Conservation and
Development Council as Fiscal Sponsor for Mauna Kea
Watershed Alliance

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Heavy Duty 4-door 4wd field truck	1.00	\$30,000.00	\$ 30,000.00	30000
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	1		\$ 30,000.00	30,000
JUSTIFICATION/COMMENTS: COVID19 has stretched current resources and the ability to work with volunteers since March 2020. This has led to more day trips requiring more resources, maintenance and repairs for current work vehicles and reduced our ability to complete restoration projects. An additional vehicle and crew will supplement current work efforts to complete watershed management.				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: Big Island Resource Conservation and Development Council as Fiscal Sponsor for Mauna Kea Watershed Alliance

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY:2023-2024	FY:2023-2024	FY:2024-2025	FY:2025-2026
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						
Not Applicable						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Big Island Resource Conservation and Development Council as Fiscal Sponsor for Mauna Kea Watershed Alliance

Contracts Total: 860,300

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Watershed Partnerships Program FY23	1/2022-3/2023	DLNR	State	162,500
2	Project Management Assistance FY23	7/2022-6/2023	DHHL	State	40,000
3	Partners feral ungulate exclusion CIP	10/2022-12/2025	DLNR	State	515,800
4	American Forests Planting	10/2022-12/2023	American Forests	Private	127,000
5	Hawaii County Planting	7/2022-6/2023	Grants in Aid	Hawaii	15,000
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