

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Alexander & Baldwin Sugar Museum

Amount of State Funds Requested: \$ 161,520.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):

The Alexander & Baldwin Sugar Museum (Sugar Museum) is seeking funds to upgrade air conditioning systems, replace outdoor exhibit signage, repair and replace fencing, upgrade public restrooms, paint interior of museum, and restore outdoor historic sugar harvesting equipment exhibits. This will help preserve this significant time in our island's history, improve the learning experience for students, residents and visitors, and protect our buildings, grounds, and archival collection.

Amount of Other Funds Available:

State: \$ 0

Federal: \$ 0

County: \$ 0

Private/Other: \$ 0

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 15,000

Unrestricted Assets:

\$ 102,216.21

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

PO Box 125

City:

Puunene

State:

HI

Zip:

96784

Contact Person for Matters Involving this Application

Name:
Holly Buland

Title:
Assistant Director

Email:
operations@sugarmuseum.com

Phone:
808-871-8058

Federal Tax ID#:

State Tax ID#


Authorized Signature

Holly Buland, Assistant Director
Name and Title

January 13, 2023
Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

ALEXANDER & BALDWIN SUGAR MUSEUM

was incorporated under the laws of Hawaii on 08/11/1980 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 13, 2023

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided; and
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.
- 4) The use of grant-in-aid funding complies with all provisions of the Constitution of the State of Hawaii (for example, pursuant to Article X, section 1, of the Constitution, the State cannot provide "... public funds ... for the support or benefit of any sectarian or nonsectarian private educational institution...").

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Alexander & Baldwin Sugar Museum
(Typed Name of Individual or Organization)

Holly Buland
(Signature)

January 13, 2023
(Date)

Holly Buland
(Typed Name)

Assistant Director
(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

See Certificate of Good Standing attached.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.

See Declaration Statement attached.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

The Alexander & Baldwin Sugar Museum will use the CIP grant for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Established in 1980, the Alexander & Baldwin Sugar Museum in historic Puunene, Maui, opened to the public on July 15, 1987, with six exhibit rooms and outdoor displays supporting a mission to preserve and present the history and heritage of the sugar industry, and the multi-ethnic plantation lifestyle that it engendered. The museum received 501c3 status in 1990 and has received local, state, and national recognition for the adaptive use of a plantation residence, and for its exhibits. There are two original 1902 plantation residences on the grounds, and are all that remain of a camp named Puunene, in the once-thriving town of the same name; one currently houses the museum, offices, and retail store, and one has been adapted to more adequately

preserve and store museum collections as well as provide office and storage space for the educational program, and is being prepared for public use. The grounds are designed to look as they would have during the height of the sugar plantation era in the 1920s and 1930s and contain historic plantation equipment exhibits, interpretive signage, and plant identification signs.

People came from around the globe to work in Hawaii's plantations and became an important part of the fabric of our culture. Residents visit the museum to reconnect with their past or learn about island history. Many people who walk in are visitors who provide us with an important opportunity to share our plantation history globally. To date, over a million people have visited the museum, and our education program has served over 56,000 students.

2. The goals and objectives related to the request;

In 1980, when plans to create the museum began, two plantation houses in Puunene were selected, salvaged, and rehabilitated and became the museum gallery, archival collection storage, and a place for educational programs and community events celebrating sugar plantation heritage. These two buildings are all that remain in their place of origin, where dozens of camp communities, along with sugar cane, once blanketed central Maui. They stand as a testament to the influence of the sugar industry and plantation life on Maui; they are a reminder of the endurance of the people, and how their descendants continue the diverse cultural traditions of their home lands and have created and shaped the social fabric that is Hawaii today.

When the Puunene mill began operations in 1902, the surrounding camp homes were maintained by the Hawaiian Commercial & Sugar Company's plantation system. The Sugar Museum's buildings were "grandfathered" into that system when it opened in 1987. In 2016, Hawaiian Commercial & Sugar Company ceased operations and closed, and the Sugar Museum lost critical maintenance support. Still reeling from the mill closure, the addition of the COVID-19 pandemic and its restrictions in 2020 caused the museum to immediately pivot to relevance and financial stability. These setbacks have affected the Sugar Museum's ability to sustain its regular upkeep of the buildings, grounds, and infrastructure, and have led to a deficit in their care.

The age, unique architecture, and features of these buildings need constant attention to keep them operational, preserve their historical quality and use as a public space for gathering, learning, and perpetuating local history.

This grant request will be used in conjunction with local private foundation grants and donations, and will assist the Museum in bringing the buildings, exhibits, and grounds back up to a level that is effectual and sustainable going into the future.

Objective 1: Replace aging air conditioning systems in the exhibit gallery, archive and collection room, retail shop, and offices.

Objective 2: Replace all outdoor signage: machinery exhibits, directionals, informational, parking, and plant identifying markers.

Objective 3: Rehabilitate the Museum's two restrooms: replace sinks, faucets, countertops, and flooring, bringing them out of their original 1980s condition and up to today's standards.

Objective 4: Make repairs, repaint, and apply rust-retardant to the historical outdoor machinery exhibits.

Objective 5: Install fencing along the front of the two Museum buildings to replace the border hedges that were destroyed by the invasive axis deer overpopulation on Maui.

Objective 6: Repair and re-install the chain link fence surrounding the outdoor exhibit base yard, to strengthen the safety, security, and function of the area.

Objective 7: Paint the interior of the Museum exhibit gallery, gift shop, restrooms, and offices.

3. The public purpose and need to be served;

The public purpose of this funding request is to bring the condition of the museum buildings and grounds up to a standard that can meet the needs of and expand our programs to the public we serve. Once this is done, we will then have maintenance and service plans in place to keep the buildings and grounds in a manageable condition, eliminating the need to defer their care.

Our purpose is to serve the community at large in Hawaii and the world to provide an enriching educational experience to those learning about the history of the sugar industry in Hawaii and understanding Hawaii's plantation heritage and how it has influenced and shaped its landscape and society. Our vision is to provide a variety of educational opportunities to all students, residents, and visitors so they may learn about this significant period in Hawaii's history, make connections between past and present, understand the origin and influence of the diverse communities we live in, and celebrate the heritage of Hawaii's sugar plantation era.

4. Describe the target population to be served; and

All people of Maui and the world, public and private K-12 school students, researchers, and scholars.

5. Describe the geographic coverage:

All of the island of Maui.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The Museum's staff and Board of Directors have determined what repairs are needed, and their priority is to bring the buildings, outdoor exhibits, and grounds back up to a level that is effective for the present, and sustainable into the future. The tasks and responsibilities include management and oversight of all aspects of the project; monitoring the work of contractors and subcontractors and museum maintenance staff; reviewing and adjusting the schedule and scope of work as needed to stay within the parameters of the funding; providing reports to Museum board of directors and funding agencies as requested.

Initial estimates have been requested for the different areas of the project: Facility-wide air conditioner replacement; Outdoor signage replacement; Museum interior painting; Repairs to and preventive maintenance of outdoor equipment displays, container lot fencing; Museum restroom upgrades; Fencing along Hansen Road fronting Museum buildings.

Tasks:

The Museum will use local, licensed, businesses and labor. The parties will complete the work according to contract requirements.

Responsibilities:

Project management and oversight will be performed by the Museum's Director and Assistant Director to insure completion on time and within budget. They will ensure that reporting and adjustments are made in a timely manner, and that all work meets local and historic building requirements.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Below is a projected annual timeline for accomplishing the results or outcomes of the service. Some projects will need to be done during specific times of the year, to not interfere with educational programs and holidays. Taking into consideration any supply chain issues, weather, and other unforeseen delays or economic factors, all work will be completed within 12 months after funding is approved. An updated quarterly schedule and budget will be provided as work progresses.

**Alexander & Baldwin Sugar Museum
CIP Timeline 2023-2024**

Projects	1st Qtr. '23			2nd Qtr. '23			3rd Qtr. '24			4th Qtr. '24		
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Prep and paint museum interior											x	x
Replace all outdoor signage		x	x									
Welding, painting, and rust retardant of outdoor exhibits				x	x	x						
Low fencing along Hansen Road fronting both buildings		x										
Re-route chain link fence around steam engine		x										
Replace all A/C units					x	x	x					
Restroom Upgrade		x	x									
Funding per Quarter	\$29,805.00			\$88,145.00			\$11,265.00			\$32,305.00		

- Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The Assistant Director will monitor progress and prepare monthly reports, which will be given to the Museum Director. Any alteration of the work schedule will be assessed and addressed immediately. Any corrective action needed will be confirmed when taken and shown in the next monthly report. Daily observations and weekly reporting from the Assistant Director will be done to ensure the scope of work is progressing as outlined and will be recorded in writing. These will be compiled and presented by the Museum Director to the President of the Board of Directors monthly. The Museum Director will oversee the Assistant Director, and prepare financial statements concerning the project.

- List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The measure of effectiveness will be the successful completion of the stated repairs, the functionality of the improvements, and how they enable the Museum to fulfill its mission and carry out its daily operations at a greater capacity than before the improvements were completed. The replacement of the air conditioning systems will provide comfort for visitors, students, staff and volunteers as temperatures rise. This will allow us to

increase the time allotted for, and expand our schedule of, events and program activities at the Museum. The painting of the Museum interiors will help protect the building for preservation, functional, and cosmetic purposes. The addition of fencing in place of the deer-ravaged shrubs and hedges fronting our buildings will eliminate the need for pest control and watering while providing an attractive and safe barrier between busy Hansen Road and Museum grounds. The restoration of the outdoor exhibits will preserve the one-of-a-kind sugar harvesting machines for the benefit of visitors now and into the future. The new signage will educate the public and provide directionals for visitor flow while beautifying the grounds. The base yard fencing will discourage vandalism and attempted occupation from the increase in homeless activity in the area, keeping our maintenance zone protected. All of these improvements will be measured with surveys, tabulations, visitor counts, income reports, and monthly maintenance reports that will be compiled into usable and presentable data. The Alexander & Baldwin Sugar Museum will report on receipt of CIP funds expended in accordance with the project's timeline and budget.

1. Date funds received from state agency
2. Dates of requests for work sent out
3. Date contracts are signed
4. Amounts and/or percentages of funds expended quarterly
5. Percentage of work completed quarterly
6. Quarterly reports on any corrective actions taken and results
7. Date work completed, and final report

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$29,805	\$88,145	\$11,265	\$32,305	\$161,520

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024.

- County of Maui Office of Economic Development
- Cooke Foundation, Limited, administered by Hawaii Community Foundation
- Alexander & Baldwin Kokua Giving

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

No tax credits have been received, nor will be applied for.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding.

The Alexander & Baldwin Sugar Museum has received the following federal, state or county grants in the past three years. All of these grants have been expended.

Agency	Year	Amount	Purpose
State Foundation on Culture and the Arts (ARP Recovery Grant)	2021	\$15,000.00	Museum Operations
SBA Shuttered Venue Operators Grant	2021	\$93,662.08	Museum Operations
PPP Loan	2021	\$44,710.00	Museum Payroll
Maui County Adaptability Fund	2021	\$10,000.00	Museum Programs
County of Maui Office of Economic Development	2022	\$20,000.00	Plantation Days Community Event

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022.

\$102,216.21

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Alexander & Baldwin Sugar Museum has contributed to its sustainability since its opening in 1987. It has been overseeing the financing, construction, and management of its buildings and grounds by accepting kokua from the former Hawaiian Commercial & Sugar Company, applying for foundation grants, and using funds from admission fees, retail sales, donations, grant funds, capital campaigns, and the use of qualified volunteer labor and the hiring of local construction professionals. The staff, volunteers, and all-volunteer Board of Directors of the Museum are well-versed in the upkeep and maintenance of historic buildings. These include journeyman carpenters, irrigation specialists, cement company managers, journeyman plumbers, certified historic home museum professionals, and degreed arts and visual professionals. We have the necessary skills, abilities, knowledge, and experience related to the projects listed in the proposed CIP application, with access to preservation specialists, and all manner of building trades specialists.

The current all-volunteer Board of Directors is composed of:

- Robert Stoner, Board President, *owner, S&F Land Company*
- Ken Ota, Vice President, *owner, Irrigation Systems Incorporated*
- Wil Cambra, Treasurer, *Vice President, Walker Industries*
- Alyson Nakamura, Secretary, *Vice President, Governance & Sustainability, and Corporate Secretary at Alexander & Baldwin*
- Richard Cameron, Director, *Retired General Manager, Hawaiian Commercial & Sugar Company*
- Meredith Ching, Director, *Vice President External Affairs at Alexander & Baldwin*
- Estefano Ferrari, Director, *Director of Facilities and Project Management, Hawaii Petroleum, LLC*
- Roger MacArthur, Director, *Retired First Hawaiian Bank Senior Vice President*
- Grant Nakama, Director, *Operations Manager at Mahi Pono LLC*
- Maryanna G. Shaw-Stockholm, Director, *Retired Vice President, Alexander & Baldwin*
- Douglas Sheehan, Director, *Retired Vice President of Sales, Kaman Industries*
- Darren Strand, Director, *Vice President of Agricultural Outreach and Business Development at Mahi Pono, LLC*
- Rick Volner, Jr., Director, *General Manager at Honolulu Construction & Draying Co., Ltd., Maui*

The Board of Directors oversees Museum Director:

- Jill Pridemore, Museum Director

The Museum Director oversees staff consisting of:

- Holly Buland, Assistant Director
- Traci Kala, Front Desk and Retail Manager
- Liane Pasion, Education Program Manager
- Charles Kanno, Maintenance and Security

Projects completed in the last three years:

- 2019: Retrofitting Museum gallery lighting to LED using Hawaii Energy rebates and foundation grant funds
- 2021: Exterior painting of both museum buildings using foundation grant funds
- 2019: Remodeling of the Museum gift shop using foundation grant funds and museum operating funds
- 2022: The assembly of two sugar mill steam engines on museum grounds using foundation grant funds
- 2020-present: Regularly scheduled maintenance such as irrigation and landscape repairs and maintenance, exhibit construction and maintenance, plumbing and electrical maintenance using museum operating funds and donations.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Sugar Museum occupies a wooden 1902 plantation-era house that is approximately 1800 square feet. Adjacent to the museum building is an additional 1902 wooden plantation-era house that is designated as an Annex building. It currently houses our archive and object collection and is for public use. The entire facility is situated on 4.166 acres. The museum provides wheelchair access and a public parking lot with designated handicapped and bus stalls.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Jill Pridemore, Museum Director, has been with the Sugar Museum since 2020 with a degree in visual arts. She is the founder of an educational nonprofit, experienced in grant, budget, and financial statement writing and reporting, and historic and artistic exhibit development and installation, including large, outdoor industrial exhibits. She will oversee all staff involved in this funding request, and will be responsible for all financial reports and tasks. Holly Buland, Assistant Director, has been with the Sugar Museum since 2009 and is a certified small museum professional with 15 years' experience in historic building maintenance and rehabilitation, construction project management, grant and budget writing, reporting, and management. She will report to and work directly with the Museum Director on all aspects of this funding request. Supervision follows the

chain of command with the Board of Directors at the top, and the Museum Director who reports to the Board and supervises all museum staff.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

1. Museum Director	\$80,000
2. Assistant Director	\$29,406
3. Front Desk/Retail Manager	\$15,210

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not Applicable.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not Applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

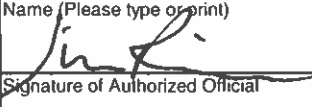
- (a) Received by the applicant for fiscal year 2023-24, but
- (b) Not received by the applicant thereafter.

The Sugar Museum has developed an annual maintenance plan that will have an inventory of weekly, monthly, and annual repairs and maintenance. The plan will also contain the life expectancy of items such as roofing, paint, air conditioners, and treatments of outdoor exhibits that are exposed to the elements. This will allow us to address repairs in a timely manner, and plan for scheduled maintenance and “what-if” scenarios, such as emergency repairs and natural disasters. Portions of earned income and donations will go towards sustaining the improvements made by this funding, and the Museum will continue to seek sources locally via foundation grants, historic preservation agencies, and capital campaigns.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: Alexander & Baldwin Sugar Museum

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	6,941	0	0	0
2. Payroll Taxes & Assessments	1,643	0	0	0
3. Fringe Benefits	637	0	0	0
TOTAL PERSONNEL COST	9,220			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0	0	0	0
2. Insurance	0	0	0	0
3. Lease/Rental of Equipment		0	0	0
4. Lease/Rental of Space	0	0	0	0
5. Staff Training	0	0	0	0
6. Supplies	0	0	0	0
7. Telecommunication	0	0	0	0
8. Utilities	0	0	0	0
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	0	0	0	0
C. EQUIPMENT PURCHASES	44,800	0	0	0
D. MOTOR VEHICLE PURCHASES	0	0	0	0
E. CAPITAL	107,500	0	0	0
TOTAL (A+B+C+D+E)	161,520	0	0	0
SOURCES OF FUNDING	0	Budget Prepared By:		
(a) Total State Funds Requested	161,520	Holly Buland 808-871-8058		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official Date		
TOTAL BUDGET	161,520	Jill Pridemore, Museum Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2023 to June 30, 2024

Applicant: Alexander & Baldwin Sugar Museum

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Museum Director	\$80,000.00	\$80,000.00	5.00%	\$ 4,000.00
Assistant Director	\$60,320.00	\$29,406.00	10.00%	\$ 2,940.60
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				6,940.60
JUSTIFICATION/COMMENTS: Museum Director 5% (not including payroll taxes and fringe benefits) preparing progress and financial reports, meeting with Assistant Director and Board of Directors. Assistant Director 10% (not including payroll taxes) preparing progress reports, scheduling and coordinating construction activities, monitoring timelines, and reporting to Museum Director. The total requested amount from budget page 6 is divided into the 4 quarters of the grant period and added to the anticipated quarterly funding requests on page 6 of the application narrative.				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: Alexander & Baldwin Sugar Museum

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Air Conditioner systems for Gift Shop, collection room, offices	4.00	\$4,700.00	\$ 18,800.00	\$ 18,800.00
Air Conditioner systems for main exhibit gallery	2.00	\$13,000.00	\$ 26,000.00	\$ 26,000.00
		\$ -		
		\$ -		
		\$ -		
TOTAL:	6		\$ 44,800.00	\$ 44,800.00
JUSTIFICATION/COMMENTS: Estimated cost of Air Conditioner equipment				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A	0.00	\$0.00	\$ -	0
		\$ -		
		\$ -		
		\$ -		
		\$ -		
TOTAL:	0		\$ -	0
JUSTIFICATION/COMMENTS: Not applicable				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2023 to June 30, 2024

Applicant: Alexander & Baldwin Sugar Museum

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2021-2022	FY: 2022-2023	FY: 2023-2024	FY: 2023-2024	FY: 2024-2025	FY: 2025-2026
PLANS	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	0	0	0	0
CONSTRUCTION	0	0	107500	0	0	0
EQUIPMENT	0	0	44800	0	0	0
TOTAL:			152,300	0		

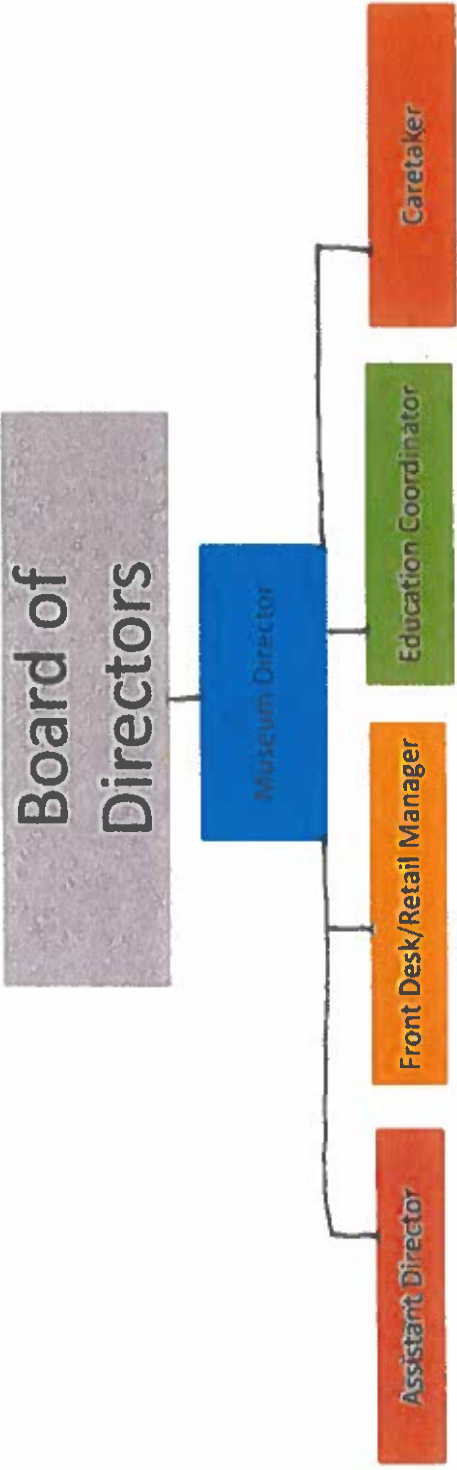
JUSTIFICATION/COMMENTS: Requesting \$44800 in funds for A/C equipment and installation. Construction costs are: museum interior painting, fence restoration/installation, outdoor sign replacement, restroom upgrades, painting of outdoor sugar harvesting equipment exhibits. Funding for personnel costs allocated to management of the grant on budget page 6 are divided by the 4 quarters of the grant period and added to the anticipated quarterly funding requests on page 6 of the application narrative.

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Alexander & Baldwin Sugar Museum

Contracts Total: 183,372

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Museum Operations	2021	State Foundation on Culture and the Arts (ARP Recovery Grant)	State	\$15,000.00
2	Museum Operations	2021	SBA Shuttered Venue Operators Grant	U.S.	\$93,662.08
3	Museum Payroll	2021	PPP Loan	U.S.	\$44,710.00
4	Museum Programs	2021	Maui County Adaptability Fund	Maui County	\$10,000.00
5	Community Event	2022	Maui County Office of Economic Development	Maui County	\$20,000.00
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Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

HOLLY BULAND, ASSISTANT DIRECTOR
PRINT NAME AND TITLE

JANUARY 13, 2023

DATE