

Professional Experience:

Marriott Hawaii & French Polynesia

Area Director of Human Resources

7/2019 – Present

Oversee the HR discipline among managed resorts in Hawaii & French Polynesia, comprised of 6,000 union and non-union employees across various brands that include limited service, premium, lifestyle and luxury.

Westin Maui Resort & Spa

Director of Human Resources

7/2012 – 7/2019

Lead the Human Resources function for the property, and partner with Executive Committee and Operations in support of business goals as delivered by an engaged team of leaders and associates. Focus areas include associate engagement, staffing, compensation, compliance, labor relations, risk management and workers' compensation.

Sheraton Maui Resort

Director of Human Resources

5/2002 – 7/2012

Training Manager

5/1999 – 5/2002

Hired as Human Resources Manager and subsequently promoted to Director of Human Resources.

Responsible for managing all Human Resources & Training activities involving staffing, compensation, compliance, employee and labor relations, risk management & workers compensation, strategic and tactical support as member of the Executive Committee, 40 managers and approximately 400 union and non-union associates in an award-winning 510-room resort.

Hawaii Pacific University

Adjunct Instructor, Human Resources Management

Fall 1998 and Spring 1999

Instructed students and facilitated classroom learning in the undergraduate level.

Pacific Guardian Life

HR Coordinator

9/1994 – 11/1995

Duties included recruitment and staffing on non-exempt positions; processing of new and terminated employees; new hire orientation; records management; administration of employee benefits; workers' compensation; 401(k) plan; maintenance of HRIS. Acted as liaison between management and employees by providing counseling and assistance.

Sheraton Maui Resort

Guest Service Agent / Human Resources Assistant

7/1992 – 9/1994

Guest Service Agent duties included check-in and check-out of guests, posting of charges, and receipt of payments. Handled guest questions and requests. Resolved complaints. Promoted to Human Resources Assistant with duties including recruitment and staffing of non-exempt positions; processing of new and terminated employees; new hire orientation; records management; administration of employee benefits and workers compensation.

Education:

Human Resource Management, Hawaii Pacific University
Economics, College of the Holy Spirit, Philippines, With Honors

Training & Certification:

Professional in Human Resources (SHRM-CP); National Competency Designation; SHRM

Certified in Behavioral Interviewing

Certified as Six Sigma Green Belt

eCornell Certificate: Change Leadership

eCornell Certificate: Building and Managing Employee Relations

eCornell Certificate: Understanding Financial Statements

eCornell Certificate: Communicating & Counseling for Improved Performance