

An innovator in the field of Workforce Development at one of the state's largest health care organizations. Scope of work involves collaborating with educational institutions and the community at large to increase awareness of health care occupations at the fundamental level. Area of strength and expertise include:

- Program Development
- Strategic Planning
- Regulatory Compliance
- Community Partnerships
- Training Development
- Team Development

EDUCATION

Master of Human Resource Management

Shidler College of Business - University of Hawai'i at Mānoa

Bachelor of Business Administration

Human Resources Management, International Business, Management
Shidler College of Business - University of Hawai'i at Mānoa

PROFESSIONAL EXPERIENCE

Associate Director, Workforce Development

April 2006 – Present

Hawai'i Pacific Health

- Develops strategic relationships with professional organizations, community boards, and educational institutions.
- Provides data interpretation and gap analysis related to short term and long term workforce planning and forecasting models.
- Develops and identifies opportunities for improvement related to recruitment and retention strategies.
- Manages academic partnerships for student activities, non-employee and student clearance and orientation processes, in accordance with accreditation and regulatory agency.
- Manages and maintains Human Resources Joint Commission accreditation compliance for all affiliates on an on-going basis.
- Oversees all Human Resources policies, Supervisory Guidelines, Standards of Conduct, Employee Handbooks, and any other official Human Resources publications, as required.
- Develops, coordinates, and delivers training and development programs that are aligned with organizational goals.
- Partners with external vendors, trainers, and consultants to deliver efficient and effective training and development programs and services.
- Selects staff, trains/orients subordinate personnel, prepares work schedules, and allocates assignments. Provides supervision, monitors and evaluates work performance. Recommends/initiates personnel actions up to, and including discharge, in accordance with Equal Employment Opportunity and Affirmative Action Programs, and in accordance with applicable collective bargaining agreements and personnel policies.

COMMUNITY & VOLUNTEER LEADERSHIP

Board of Director

Shidler College of Business, Alumni Association

July 2018 – Present