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**Education**

*University of Hawaii at Manoa*

Bachelor's Degree in Sociology

*University of Hawaii at Manoa - Shidler College of Business*

Masters Degree in Human Resource Management

*University of Hawaii at Manoa – William S. Richardson School of Law*

Juris Doctor Degree

**Professional Experience**

*Office of United States Senator Brian Schatz*

Intern: May 2017 – August 2017

-Assist in day to operations of the office. Deal with constituent services included those visiting Washington D.C. as well as in Hawaii and have contacted the office with questions or concerns. Sit in place of staff members for numerous briefings in an array of topics. Draft informational briefs for staff and the Senator. Conduct legal research.

*Hawaii State Legislature – House Majority Leader Scott Saiki*

Extern/Session Aide: January 2017 – May 2017

-Conducts legal research on selected issues currently relevant to the state legislature. Draft bills and resolutions. Assists in day to day operations of the legislative office.

*Hawaii Government Employees Association*

Union Agent: September 2014 – June 2019

-Conducts investigations and analyzes pertinent material and information relating to member grievances and benefit claims. Prepares steps I, II, and III grievances for presentation and representation of members in accordance with contractual provisions. Prepares and presents arbitration recommendations for cases pending the final grievance step. Serves as a resource person to members, Stewards, Union Agents and responds to routine inquiries regarding contract provisions, civil service rules, and regulations and departmental procedures. Assist in grievance arbitrations such as prepping witnesses, preparing exhibits, and drafting closing argument briefs.

Hawaii Island Division Chief: June 2019 – March 2021

- Oversaw the Hawaii Island HGEA Office and Staff. Supervised six employees and provided constant guidance and direction regarding grievances, member governance, and other workplace issues. Managed overall operations including building and facility maintenance. Lead political action program for the 2020 Election Cycle. Reviewed all consultations for Hawaii Island and was the staff lead for BU 13 governance and negotiations.

Field Services Officer: March 2021 – Present

- Supervises and manages the Member Services Center which handles all incoming calls and emails from members and public. Also supervises the Advocacy section which handles all investigations, grievances, and arbitrations for the island of Oahu.

*University of Hawaii at Manoa - Student Recreational Services*

-Graduate Assistant: July 2012 – September 2014

Responsible for the hiring, managing and scheduling of over 80 student employees. .