

Doreen Nāpua Canto

Resume

Objective:

To support The Department of Land and Natural Resources, with discharging its functions as it relates to managing, administering, and exercising control over public lands, water resources, ocean waters, navigable streams, coastal areas (except commercial harbors), minerals, and all interests therein.

Boards and Commissions:

2015-2020	Maui Native Hawaiian Chamber of Commerce, Past President
2019-Present	Kula Community Association, President
2014-2017	Department of Hawaiian Home Lands, Maui Commissioner
2016-2018	Maui Planning Commission
2012-2016	Maui Fire & Public Safety, Chair
2005-2010	Maui Police Department, Commission Chair
2001-2008	Waiohuli Hawaiian Homesteaders Association, President

Interests:

Reading, Grant Writing, Community Involvement, Family, Cultural Events.

Professional Working Experience:

2017 -Present	Maui Grown Therapies, Processing Assistant, Kula, Maui, HI
2009-Present	Building Permits Facilitator, Maui Island (as needed) Palekana Permitting and Planning, Honolulu, Oahu
2005-2007	Health Unit Assistant, Kula Hospital, Kula, Maui;

1980-2005 Administrative Assistant, Engineering, Hawaiian Telecom,
Wailuku, Maui Contract Administration; responsible
for receiving and processing projects.

1968-1980 GTE Hawaiian Tel, Wailuku, Maui, Engineering

Professional Skills and Training:

Responsible for transcriptions of physician's orders; Assisted in the facilitation and coordination of quality medical care to patients; ensuring that unit activities were carried out efficiently and effectively. Hawaii Health Systems Corporation, Kula Hospital.

Responsible for promotion of positive customer relations, and managing the internal and external customer billing and payment processing operations (Hawaiian Tel)

Responsible for the security of company assets, personnel, and confidential information, and also responsible for all activities related to the external procurement of goods and services. (Hawaiian Tel)

Assist Palekana Permitting and Planning with discharging its functions as it relates to the requirements set forth by the Development Services Administration of the County of Maui, 2009 to present.

Education:

University of Phoenix -
Associate Degree, General Studies (including courses
in college mathematics I & 2, finance, accounting,
management, public relations, and telecommunications)
Maui Community College, now University of Hawaii,
Maui College.
Henry Perrine Baldwin High School, Wailuku, Maui