### **WORK HISTORY**

Parent Consultant, 07/2021 – Present (FT)
Leadership in Disabilities and Achievement of Hawaii
245 North Kukui St., Ste. 205 Honolulu, HI 96817
(808) 536-9684

- Provides information, referral, and technical assistance to parents and professionals by phone, mail, or e-mail
- Conducts strategy group session, develops next steps for parents based on their concerns for their kids, their kids' most current individualized education programs (IEP) and evaluations, and determines whether a case merits advocacy based on core issues, facts, and evidence at hand
- Maintains advocacy case files and reviews applicable rules and laws impacting students with disabilities in Hawaii
- Attends meetings relevant to cases and issues needing resolution, including meetings with parents, schools, related service professionals, or other agency personnel and case review meetings, among others
- Develops storyboard for Parent Talk Café, a weekly program streamed live via zoom to our Facebook private group composed of parents of kids with disabilities

Outreach Advocate, 06/2017 – 07/2021 (PT) Hawaii Disability Rights Center (HDRC) 1132 Bishop St., Ste. 2102 Honolulu, HI 96813 (808) 949-2922

- Developed familiarity with the cultures, values, and disability-related needs of the Center's prioritized unserved and underserved populations through involvement and participation with community events targeted towards the Micronesian, Filipino, and military communities
- Prepared and submitted articles about the Center and its services for community publications
- Investigated complaints about and compliance with the Americans with Disabilities Act (ADA) and Structural Accessibility as assigned
- Attended hearings at the State Legislature for bills that may impact the disability and the unserved and underserved communities
- Developed outreach and diversification narratives for each of the agency's programs as part of the program performance report (PPR) to be submitted to the federal government

Teaching/Library Assistant & Writing Center Tutor, 08/2018 – 05/2019 (PT)
Pacific Rim Christian University
2223 Hoonee Pl., Honolulu, HI 96819
(808) 518-4791

- Maintained an accurate record of class attendance and students' quizzes, papers, and exams
- Prepared classroom needs like copies of handouts and worksheets and multimedia equipment
- Taught in class on topics assigned by the instructor and tutored students as requested
- · Manned the school library as scheduled

Legislative Analyst, 01/2016 – 05/2016 (FT)
Hawaii State House of Representatives | House Minority Research Office (HMIR)
State Capitol, Honolulu, HI 96813
(808) 586-7028

- Drafted bills, bill digests, speeches, reports, memos, resolutions, and other legal, economic, and political briefs
- Conducted fiscal, legal, and political research and tracked bills as they move through the legislative process
- Attended Education and Human Services Committee hearings, Human Services and Housing Committee conferences, and Kupuna and Keiki Caucus meetings
- Worked long hours (60 84 hours a week) and performed other duties as directed

## Content Developer/Independent Contractor, 01/2011 – 06/2017 (PT)

- Developed legal news stories based on state, federal and appeals courts' oral arguments, complaints and
  decisions and other legal developments in the Pacific Region (Hawaii, Alaska, Guam, and Northern
  Mariana Islands) for the Pasadena, CA-based Courthouse News Service. Also, gathered copies of civil cases
  in the Pacific Region daily in-person and online, summarized them and published a daily report for the
  subscribing law firms, lawyers, and the news media
- Composed business legal articles for the Chicago, IL-based Accredited Investor Markets
- Developed business and investment reports for the Miami, FL-based Capital Analytics Associates
- Covered a variety of personal finance topics including banking, mortgage, loans, credit cards, retirement, investments, credit and debt for the Los Angeles, CA-based Go Banking Rates
- Authored business-legal essays (4,000+ words) for the Farmington Hills, MI-based Gale Cengage
- Contributor to Colorado Springs, CO-based Thriving Family Magazine Focus on the Family
- Worked on business plans for domestic start-ups and E-2 Visa treaty investors for the Mesa, AZ-based Lanick Corp.
- Crafted infographic content on sales, marketing, and big data topics for the San Francisco, CA-based Visual.ly
- Developed content on defective drugs and medical devices for drugwatch.com and asbestos.com managed by the Orlando, FL-based AMAG, LLC
- Composed mortgage articles and press releases for the Ft. Lauderdale, FL-based RMLD, Inc.
- Wrote test items in History for students with significant cognitive disabilities from Kindergarten to 12th grade and higher education business, sales, marketing and economics for the Farmington Hills, MI-based A Pass Education
- Read books on their final print version and wrote critical and succinct reviews for the Titusville, NJ-based US Review of Books
- Penned in-depth commentaries and creative content for the Sunnyvale, CA-based Yahoo! Contributor Network
- Wrote news stories about Christian development-related events and general news for the New York-based Ecumenical News
- Wrote business articles for the New Jersey-based Center for Christian Business Ethics Today (CFCBET)
- Developed online content for Seattle, WA-based Stripes39

### Legislative Aide, 01/2008 - 05/2008 (FT)

Hawaii State House of Representatives | Office of Colleen Rose Meyer (+) State Capitol, Honolulu, HI 96813

- Prepared and examined records, documents, and materials for grants-in-aid, FY 2009
   Executive Supplemental Budget, and other bills with appropriation
- Conducted fiscal, legal, and policy research and interviewed individuals to obtain information
- Worked collaboratively with other staff of the legislator and performed related duties as assigned

News Writer, 08/2005 - 04/2006 (FT)

ABS-CBN Interactive | ABS-CBN Broadcasting Corp., Mother Ignacia Ave., Quezon City, 1100 Philippines (632) 415-2272 local 4117 or 4109; 412-3676

- Wrote News Stories for National, Business, Metro and Celebrity sections
- Managed traffic updates and covered press conferences and interviewed political figures in the Philippines
- Gathered news stories for world section

Writer-Researcher, 04/2005 - 08/2005 (FT); 08/2005 -12/2006 (PT)

TX Research and Consultancy

Rm. 203 Yrreverre Square Bldg., 888 Mindanao Ave., Quezon City, 1116 Philippines

• Researched, wrote, analyzed, proofread, edited, evaluated, and proposed business and academic papers using APA, MLA, Chicago and Turabian writing styles

Senior Customer Relations Officer, 08/2004 – 04/2005 (FT)

Focus Care Corporation

25/F Strata 2000, Emerald Ave., Ortigas Center, Pasig City, 1600 Philippines

- Dealt with customers' concerns
- Assisted customers with active accounts in the company
- Persuaded non-users to use the company's products

## **EDUCATION**

Master of Divinity,

Master of Arts,

Pacific Rim Christian University

2223 Hoonee Pl., Honolulu, HI 96819

Delta Epsilon Chi Honor Society Awardee

#### Intern.

One Love Ministries

670 Auahi St., A5 Honolulu, HI 96813

- Assisted church staff in research, meetings, counseling, and clerical work during weekday visit
- Developed Sunday School lessons for the Special Needs Ministry

### Intern/Volunteer,

YMCA Mililani

95-1190 Hikikaulia St., Mililani, HI 96789

- Assisted neurotypical elementary-age students during 2019 Summer Camp
- Assisted students with special needs at the Pearl City Highlands Elementary School during A+ hours

## MA in Communication Management,

(Six credits short for the degree)

Asian Institute of Journalism and Communication (AIJC)

2244 España Blvd., Sampaloc, Manila, 1008 Philippines

#### BA Journalism,

University of the Philippines Diliman Quezon City, Philippines

College Scholar, Best Thesis Nominee

# Intern thereafter stringer,

Reuters - Manila Bureau

- Covered the 2004 Philippine National Election
- Updated the Singapore Bureau on news stories that landed the front page of national newspapers in the Philippines

### **RELEVANT TRAININGS**

**Introduction to Peacebuilding Micro Course, 7/2020** 

Subject Area: Peacebuilding Process United States Institute of Peace

### ASIST Suicide First Aid, 7/2019

Subject Area: Suicide Prevention

LivingWorks

### Mental Health First Aid, 6/2019

Subject Area: Mental Health Mental Health America of Hawaii

# Wrightslaw Special Education Law and Advocacy Boot Camp, 4/2017

Subject areas: IDEA, ESSA, IEPs Speaker: Peter Wright, Esq.

Host: LD-ADHD Center of Hawaii

## Online Training Course for Comprehensive Proposal Writing, 6/2012

Subject Area: Proposal Writing

The Foundation Center

79 Fifth Avenue/16th St., New York, NY 10003-3076

## 501(c)3 Nonprofit Proposal Training, 5/2011

Subject Area: Proposal Writing

Hawai'i Alliance of Nonprofit Organizations P. O. Box 240382 Honolulu, HI 96824-0382

### **VOLUNTEER WORK**

Parent Representative, 7/2020 - Present
Hawaii Early Intervention Coordinating Council (HEICC) | Department of Health
1010 Richards St., Ste. 811 Honolulu, HI 96813
(808) 594-0006

Special Needs Ministry Coordinator, 11/2016 – Present One Love Ministries 670 Auahi St., A5 Honolulu, HI 96813 (808) 955-9335

Support Personnel, 07/2016 – 12/2018 Dress for Success Program | YWCA O'ahu 1040 Richards St., Honolulu, HI 96813 (808) 538-7061

## **PUBLICATIONS**

### Mulag The Plantation Ant

Series: A Clever Plan (Book 1)

ISBN-10: 1520195222 ISBN-13: 978-1520195223

eBook | Paperback Edition | Original Copyright December 2016

# Gale Business Insights Handbook of Global Business Law, 1st Edition

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- Steps to Developing a Sound Business Plan for Importing
- Development of an International Export/Import Marketing Plan

### **Manila Times**

A Meaningful Noche Buena, 12/31/2016 Like the White Popinac Tree, 9/24/2016

### **Courthouse News**

More Time Needed in Tusk-Smuggling Case, 10/30/2015 Solar Industry Fights Weakening of Hawaii Law, 10/26/2015 Taxpayers Sue Hawaii for Money Grab, 10/23/2015 Teacher Sues USA for 'Birth Tourism' Arrest, 10/22/2015 Alaska Governor Can Expand Medicaid, 8/28/2015 Sewage Spill Closes Waikiki Beaches, 8/28/2015 Native Hawaiian Campaign Roils Voters, 8/19/2015 State Workers Fight Hospital Privatization, 8/10/2015 Museum Says Donor Gave It Looted Art, 8/10/2015 Mom Challenges State's Child Abuse Registry, 7/23/2015 North Korean Charged, With Chinese Connection, 7/22/2015 Hawaii Regulates Sale of Medical Marijuana, 7/16/2015 States Easing Some Transgender Rules, 7/15/2015 Hawaii Defends Closure of Mauna Kea Summit, 7/10/2015 Kahuna Demands Access To Mauna Kea Summit, 7/8/2015 Maui Can't Ban GE Crops, Judge Says, 7/2/2015 Smoking Age Raised to 21 in Hawaii, 6/22/2015 U of Hawaii Sues Fired Hoops Coach, 6/12/2015 EPA Scoffs at Pebble Mine Suit in 9th Circuit, 5/18/2015 Fight Over Guam Vote Headed Back to Court, 5/11/2015 Blind, Deaf Hail Hawaii's Movie Theater Caption Law, 5/8/2015 Water Problems Even in Hawaii, 4/15/2015 Political Fight Over Teachers' Mailboxes, 3/30/2015 Genetically Engineered Crop Ban Put on Hold in Hawaii, 3/26/2015 Political Land Grab Alleged in Marianas, 3/24/2015 Attorney's Fees Awarded for De-Occupy Hawaii, 3/18/2015 No Urine Test for Court Clerk - Yet, 3/16/2015 Teachers Fight Morals Clause in Guam, 3/6/2015 Hawaii Shield Law Resuscitated, 2/26/2015 Guam Landfill Case Goes Before 9th Circuit, 2/23/2015

#### **Financial Poise**

Revisiting SEC's Crackdown On Small Securities Law Infractions, 2/18/2015

### Go Banking Rates

Study: CD Rates in Hollywood Fall Behind the Florida Average, 1/1/2014
Trends and New Law Promise Upbeat Pittsburgh Housing Market, 12/30/2013
Fort Worth Housing Market Steadily Recovers, 10/22/2013
Obamacare Costs Vs. Average Savings Account Rates Today, 10/14/2013
\$615,000 Proposed Tax Break for Dorm Developer Divides City, 10/1/2013
5 Ways a Government Shutdown Over Obamacare Could Impact Your Savings, 9/17/2013

## **Ecumenical News**

Some Christians accept Indonesia bill seen favoring Muslims, 4/22/2013 Indonesian lawmaker says Mass Organization bill is moderate, 4/8/2013 Sympathies flow to Pastor Rick Warren after son's suicide death, 4/7/2013 Libyan security official 'says' no decision to release held Christians, 4/3/2013 Hula: From taboo to prominence at worship, 3/24/2013