

RESUME

SUMMARY OF QUALIFICATIONS

- Uncompromising belief in civil rights, independent living and individual choice
- A professional with a life-long disability who has experience in leadership, advocacy, community contribution and business expertise
- Project Management – creating and implementing – able to work interdependently and/or with a team
- Excellent verbal and written communication skills, public speaker, trainer/teacher, fund raiser
- Resourceful, patient, fair, honest, empathetic
- Management/Supervision
- Maintaining an office, proficient with computers/office equipment
- Record keeping, data collection

EMPLOYMENT HISTORY

- CURRENT Executive Director, Statewide Independent Living Council 12/06-Present
841 Bishop St. St 201 Honolulu, HI 96813
Duties:
 - Report to Board of Directors
 - Conduct business, provides leadership, coordination and administrative support to the Council and committees of the Council
 - Public spokesperson and statewide advocate for people with disabilities
 - Oversee planning and implementation of the 3 year Statewide Plan for Independent Living (SPIL)
 - Record keeping and reporting
 - Serve as chief executive and provide leadership to the board, responsible for day to day operations
 - Develop long-range needs assessment and funding plans
 - Ensure compliance with federal, state and local laws and ordinances
 - Attend legislative sessions, testifying, working with elected officials, agencies and organizations
 - Establish and cultivate and maintain relationships with member agencies and other health and human service agencies to promote support for Independent Living and build connections in the community
 - Participate in nationwide conferences (NCIL) and National SILC Executive Directors monthly calls to keep current in disability issues and network on a national level

WORK EXPERIENCE

- Founder, Owner and Operator, OPEN ACCESS (an access consulting, training and education company) From: 1987-2006

- Consulting and trainings created and provided in variety of topics: i.e ADA, Rehabilitation Act, Reasonable Accommodations in the Workplace, Putting People First, How Attitudes Affect Access, Job Development, Braille and Tactile Sign Consulting.
- Trainings provided for following companies/agencies: State Dept. of Health, Developmental Disabilities Division (all employees), Disability and Communication Access Board (all employees), Winners at Work, Sheraton Hotels, Aston Hotels and Resorts, Hawaiian Airlines, Smithsonian Institute, (WashingtonDC, National Parks Service, (Western Region), Hawaii Museum Association, Hotel Association and Visitor Bureau.
- Disability Access Conference Victims of Crime Act (VOCA) Project, From 2006
 - Responsible for developing evaluation tool, facilitating evaluation session for VOCA participants, compiling statistics and submitting a final report.
- Office of Elections 8/04-11/06
 - Help AmericaVote Act of 2002. Statewide Trainer for People With
 - Disabilities: Help America Vote Act info, voter rights and responsibilities and the electronic voting process.
- Very Special Arts Hawaii 1985-2004
 - Kids on the Block (A Troupe of Educational Puppets). Program Coordinator, responsible for managing publicity, coordination, training, budget, hiring contractors and puppet shows. Program served approximately 15,000 elementary students and their teachers statewide
- Winners at Work, Ke Ala Holomua Project 1998-2000
 - Training Consultant Train the Trainer in Disability Law, Making Choices, Coping with Criticism and/or Anger, Being Your Own Advocate

OTHER

- Attend annual National Council for Independent Living (NCIL) conference yearly Washington D.C.- SILC Directors and board members, Center for Independent Living (CIL directors and others interested national and international participants attend to set upcoming federal legislative priorities, meet with legislators, attend sessions and network.
- Member of Hawaii Alliance of Nonprofit Organizations