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<b>Experience:</b> Employer Support of the Guard and Reserve (ESGR) <i>Volunteer</i>	May 2017-Present
Hau'oli Street Neighborhood Watch <i>Coordinator</i>	March 2016-Present
Hawai'i National Guard State Advisory Council (HING SAC) <i>Air Guard Island Representative and Treasurer</i>	September 2012-Present
Big Island National Guard Retiree Association (BINGRA) <i>Member and Past President</i>	May 2011-Present
Hawai'i Air National Guard <i>Recruiter and Retention Noncommissioned Officer (NCO)</i>	May 2001-May 2011
Hawai'i Air National Guard <i>Administrative Specialist/Guard Member</i>	April 1976-May 2001

**Management Skills:**

- Communicate and work well with constituents and leadership.
- Compile accurate reports.
- Plan and execute projects and goals.
- Community outreach with individuals of various occupations, ages, and backgrounds to discuss issues and provide updates.

**Recruiting Skills:**

- Interview military workers and civilians to recruit personnel.
- Inform individuals on matters concerning career opportunities, incentives, military rights, benefits, and advantages of military careers.
- Assist and advise military commands in organizing, preparing, and implementing recruiting and retention programs.
- Interview individuals to determine their suitability for placement in specific military occupations.
- Speak to civic and social groups, military dependents, school officials, and religious leaders concerning military career opportunities.
- Successfully manage a recruiting and retention program for the Hawai'i Air National Guard on the Big Island and Maui.