

SUMMARY

Dedicated, young CPA with nearly 5 years of public and not-for-profit accounting experience. Seeking to serve on the State Board of Public Accountancy to contribute to the profession, develop professionally, and make lasting friendships.

CERTIFICATIONS

AICPA – Not-for-Profit Certificate II	September 2021
AICPA – Not-for-Profit Certificate I	July 2021
State of Hawaii – CPA License	July 2021
State of Nevada – CPA License	April 2021

EDUCATION

Bachelor of Science – Accounting & Business Management Double Major

Brigham Young University – Hawaii

- 3.93 cumulative GPA – Summa cum laude
- Double Major – Accounting & Finance
- 2nd in University Accounting Case Competition
- Accounting Society Vice President

Languages

English & Korean

WORK EXPERIENCE

Chief Financial Officer	~5 months	August 2021 - Present
<i>Ko'olaupoko Health Center – (Not-for-Profit Federally Qualified Health Center)</i>		
<ul style="list-style-type: none">• Manage federal, state, and private grants by fund accounting• Supervise billing and accounting personnel• Report operational analysis to the board of directors and key executives• Prepare Financial Statements for Single Audit• File compliance reports for grants, Medicare, UDS, and other FQHC related compliance		
Staff Accountant	~1.5 years	March 2020 – June 2021
<i>BD & Associates, CPAs, PLLC</i>		
<ul style="list-style-type: none">• 80% S-Corp, C-Corp, Partnership, and individual tax returns• 20% Audit, review, compilation, and internal audit engagements		
Accounting Clerk	~2 years	May 2017 – June 2019
<i>Ko'olaupoko Health Center – (Non-Profit Health Center)</i>		
<ul style="list-style-type: none">• Worked under the direction of a licensed CPA• Closed a division of the company based on financial analytics I prepared• Reconciled bank statements; prepared monthly payroll and annual depreciation adjustments		