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DEPUTY DIRECTOR

April 24, 2020

TO: Members of the Senate Special Committee COVID-19

FR: Rona M. Suzuki, Director  
Department of Taxation

RE: Memo Regarding Meeting Held on April 22, 2020.

Thank you for the opportunity to talk with your committee regarding my role in the Federal Funds Management Process for the COVID-19 emergency. In response to your memo dated April 22, 2020, please see the following:

- 1. The website address for the Office of Federal Awards Management which we understand is where the public can go to see what federal grants are available to the state and the corresponding deadlines.**

For information regarding state management of federal funds awarded to the State, including the COVID-19 funding opportunities, visit <http://federalawards.hawaii.gov/featured/managing-coronavirus-federal-aid/>. This is the website for the Office of Federal Awards Management in the Department of Budget and Finance.

[Grants.gov](https://www.grants.gov) is the federal website to view all grant opportunities, including for states, and corresponding deadlines. Please keep in mind that grants.gov does not include funding opportunities that are expansions of existing funding (e.g., Community Services Block Grant, USDA Food and Nutrition programs, Unemployment Insurance).

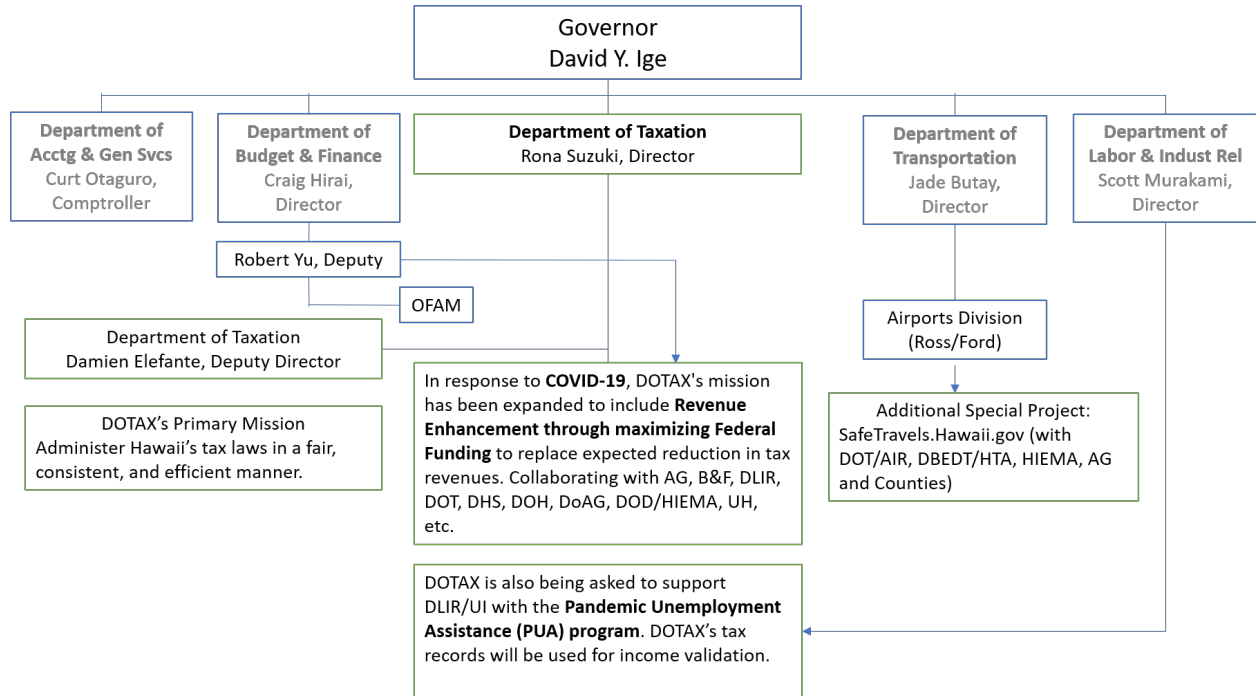
- 2. Which departments have taken advantage of the technical assistance that the RCUH offers to help with federal grant application?**

To date, we have not found grants that require RCUH assistance.

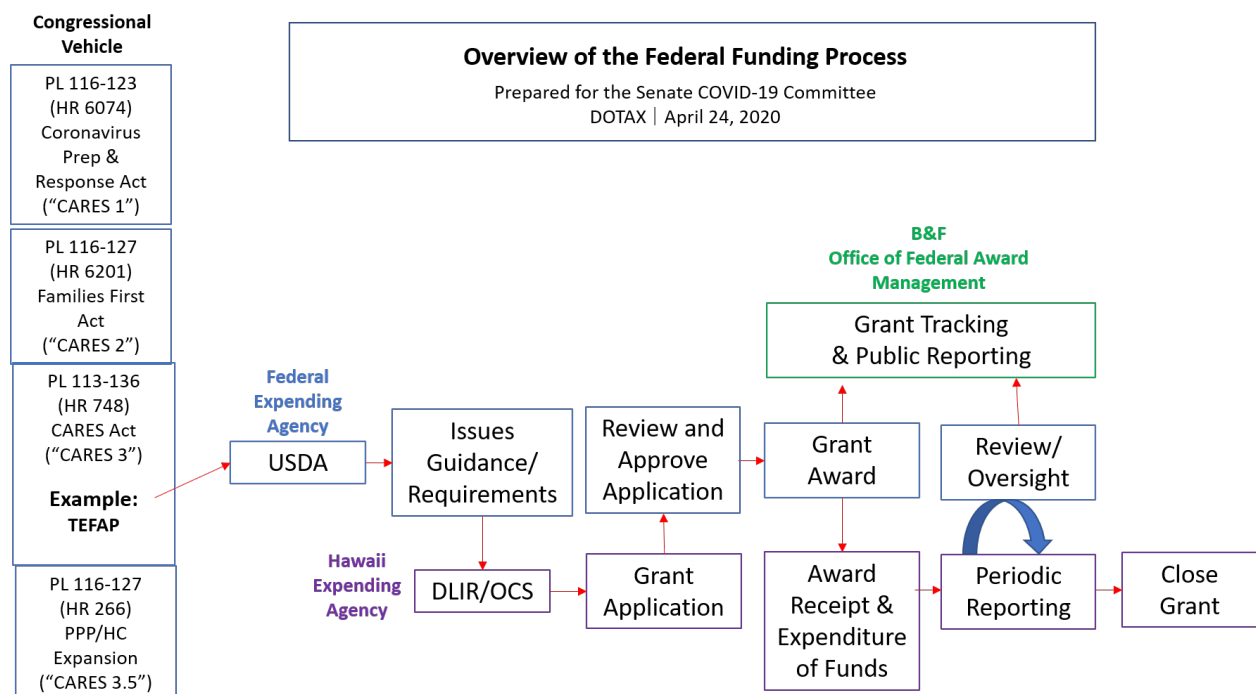
The federal government has introduced two methods for funding allocation to the states for coronavirus federal aid, (1) through expanding existing funding sources and additional flexibilities and (2) through new grants and programs.

Departments with "expansion" grants have the capability to monitor and complete the applications. There are few "new" grants/programs, none of which have required RCUH assistance.

**3. An updated organization chart showing us your role in all the overall state system and this additional responsibility for federal monies.**



**4. An outline and a flow chart of the process of tracking federal funds you described today.**



We respectfully ask for an extension to your following request:

**A list of grants that will allow state employees to be paid by federal grants when redeployed to another program covered by federal COVID monies.**

In order to properly and accurately respond to this request, we must review each federal funding opportunity for allowable costs.

Please feel free to contact me should you have additional questions or require clarification.

Thank you,

A handwritten signature in black ink, appearing to read "Rona M. Suzuki". The signature is fluid and cursive, with a prominent loop at the end.

Rona M. Suzuki  
Director  
Department of Taxation