



The Senate

STATE CAPITOL
HONOLULU, HAWAII 96813

August 18, 2020

Mr. Ryker Wada, Director
Department of Human Resources Development
235 S. Beretania Street
Honolulu, HI 96813

Dear Director Wada:

In preparation for your meeting with the Senate Special Committee on COVID-19 this Wednesday, the Committee asks that you prepare to speak on the following topics:

1. The Committee requests that you compile and present information on DHRD's policy for teleworking. Please include specifics on:
 - a. Statewide telework protocols;
 - b. Department-specific protocols; and
 - c. Include data on Departments with employees who are currently teleworking.
2. The Committee requests that you speak on past, present, or future plans for DHRD, DLIR/HIOSH, and DAGS to assess state workspaces to ensure the safety and health of employees.
3. The Committee requests that you assess and assist the Department of Health's Disease Outbreak Control Division in its hiring, training, and deployment efforts in the investigation, contact tracing, and administrative support.
 - a. Once you have completed your assessment, we ask that you report your findings of their needed resources.

Should you have any questions, please contact Duncan Osorio at 586-6800 or via email at d.osorio@capitol.hawaii.gov.

Sincerely,

Senator Donovan M. Dela Cruz Senator Jarrett Keohokalole
Senator Michelle N. Kidani Senator Donna Mercado Kim
Senator Sharon Moriwaki Senator Kurt Fevella

Cc: Senate President