

Department of Education - Charter Schools
Functions

Table 1

<u>Division</u>	<u>Description of Function</u>	<u>Activities</u>	<u>Prog ID(s)</u>	<u>Statutory Reference</u>
SPCSC	Authorize high-quality public charter schools throughout the state.	Solicit and evaluate charter applications; approve quality charter applications and decline weak or inadequate applications; and negotiate and execute sound charter contracts with each approved charter applicant and with existing public charter schools.	EDN 600 EDN 612	HRS 302D-3(b) HRS 302D-5
		Act as a point of contact between the department and a public charter school it authorizes; ensure compliance of a public charter school it authorizes with all applicable state and federal laws, including reporting requirements; receive and distribute applicable federal funds from the department to the public charter school; and receive and distribute per-pupil funding from the department of budget and finance to the public charter school it authorizes.	EDN 612	HRS 302D-3(b) HRS 302D-5
SPCSC	Continually monitor the performance and legal compliance of the public charter schools.	Monitor, in accordance with charter contract terms, the performance and legal compliance of public charter schools; determine whether each charter contract merits renewal, nonrenewal, or revocation.	EDN 612	HRS 302D-5(a) HRS 302D-17(a)
		Annually publish and provide, as part of its annual report to the Board of Education and the Legislature, a performance report for each public charter school it oversees.	EDN 612	HRS 302D-17(b)

Department-Wide Totals

Fiscal Year 2017				
Act 124/16 Appropriation	Restriction	Emergency Appopriations	Total FY17	MOF
\$ 75,933,916.00			\$ 75,933,916.00	A
\$ 2,004,550.00			\$ 2,004,550.00	N
\$ 77,938,466.00	\$ -	\$ -	\$ 77,938,466.00	Total
Fiscal Year 2018				
Act 124/16 Appropriation	Reductions	Additions	Total FY18	MOF
\$ 75,933,916.00	\$ (171,000.00)	\$ 1,187,471.00	\$ 76,950,387.00	A
\$ 2,004,550.00		\$ 917.00	\$ 2,005,467.00	N
\$ 77,938,466.00	\$ (171,000.00)	\$ 1,188,388.00	\$ 78,955,854.00	Total
Fiscal Year 2019				
Act 124/16 Appropriation	Reductions	Additions	Total FY19	MOF
\$ 75,933,916.00	\$ (171,000.00)	\$ 1,187,471.00	\$ 76,950,387.00	A
\$ 2,004,550.00		\$ 917.00	\$ 2,005,467.00	N
\$ 77,938,466.00	\$ (171,000.00)	\$ 1,188,388.00	\$ 78,955,854.00	Total

Department of Education - Charter Schools
 Program ID Totals

Table 3

Prog ID	Program Title	MOF	As budgeted in Act 124/16 (FY17)			Governor's Submittal (FY18)				Governor's Submittal (FY19)			
			Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$	Pos (P)	Pos (T)	\$\$\$	Percent Change of \$\$\$\$
EDN 612	Charter Schools Commission and Administration	A	16.12		\$ 1,033,061	16.12		\$ 1,033,061	0%	16.12		\$ 1,033,061	0%
EDN 612	Charter Schools Commission and Administration	N	1.88		\$ 115,700	1.88		\$ 115,700	0%	1.88		\$ 115,700	0%

Department of Education - Charter Schools
Budget Decisions

Table 4

Prog ID	Sub-Org	Description of Request	MOF	Initial Department Requests						Budget and Finance Recommendations						Governor's Decisions					
				FY18			FY19			FY18			FY19			FY18			FY19		
				Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
EDN 600		Increase Federal Fund Ceiling to Match Anticipated Awards	F															\$ 302,233		\$ 302,233	
EDN 600		Per Pupil adjustment based on DOE's FB 17-19 Operating General Fund Budget	A															\$ 7,744,711		\$ 7,961,640	
EDN 612		Facilities Funding for Charter Schools	A			\$ 5,479,000			\$ 5,479,000												
EDN 612		Funding for Hard to Staff Incentive	A			\$ 579,000			\$ 579,000												
EDN 612		Funding for National Board Certified Teacher Incentive	A			\$ 90,000			\$ 90,000												
EDN 612		Funding for Commission Staff Salary Adjustment	A			\$ 112,000			\$ 112,000												
EDN 612		Funding for New Charter School Start-Up	A			\$ 200,000			\$ 200,000												

Department of Education - Charter Schools
Proposed Budget Reductions

Table 5

Prog ID	Sub-Org	Description of Reduction	Impact of Reduction	MOF	FY18			FY19			FY17 Restriction (Y/N)
					Pos (P)	Pos (T)	\$\$\$\$	Pos (P)	Pos (T)	\$\$\$\$	
EDN600		Less Non-Recurring: Grant-Friends of Kona Pacific Public Charter School		A			\$ (171,000)			\$ (171,000)	

Department of Education - Charter Schools
Proposed Budget Additions

Table 6

Prog ID	Sub-Org	Addition Type	Prog ID Priority	Dept-Wide Priority	Description of Addition	Justification	MOF	FY18			FY19		
								Pos (P)	Pos (T)	\$\$\$	Pos (P)	Pos (T)	\$\$\$
EDN 600		FC	1		Collective Bargaining		A			\$ 1,187,471			\$ 1,187,471
EDN 600		FC	1		Collective Bargaining		F			\$ 917			\$ 917
EDN 612		AR	1		Facilities Funding for Charter Schools	Funding request would cover the rental or lease payments of currently operating charter schools not provided in the per-pupil funding.	A			\$ 5,479,000			\$ 5,479,000
EDN 612		AR	2		Funding for Hard-to-Staff Incentive	The Commission requests a separate appropriation for this collectively-bargained mandate to fund hard-to-staff incentive pay from the per pupil funding so they could be directed to those schools that have to make the payments.	A			\$ 579,000			\$ 579,000
EDN 612		AR	3		Funding for National Board Certified Teacher Incentive	Similar to the Hard-to-Staff incentive, a separate appropriation for this collectively-bargained mandate could be directed to those schools with teachers who have earned this distinction.	A			\$ 90,000			\$ 90,000
EDN 612		FC	4		Funding for Commission Staff Salary Adjustment	Funding align staff salary to the DOE salary structure.	A			\$ 112,000			\$ 112,000
EDN 612		AR	5		Funding for New Charter School Start-Up	Start-up funding would provide new charter schools financial supporting before becoming fully operational.	A			\$ 200,000			\$ 200,000

Department of Education - Charter Schools
 FY17 Restrictions

Table 7

<u>Prog ID</u>	<u>Sub-Org</u>	<u>MOF</u>	<u>Budgeted by Dept</u>	<u>Restriction</u>	<u>Difference Between Budgeted & Restricted</u>	<u>Percent Difference</u>	<u>Impact</u>
EDN 600		A	0	\$ 3,400	\$ (3,400)	100.00%	Restriction represents 5% of a \$68,000 GIA approved for the Hawaii Public Charter Schools Network.

Department of Education - Charter Schools
Emergency Appropriation Requests

Table 8

<u>Prog ID</u>	<u>Description of Request</u>	<u>Explanation of Request</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>
None						

Expenditures Exceeding Appropriation Ceilings in FY16 and FY17

<u>Prog ID</u>	<u>MOF</u>	<u>Date</u>	<u>Appropriation</u>	<u>Amount Exceeding Appropriation</u>	<u>Percent Exceeded</u>	<u>Reason for Exceeding Ceiling</u>	<u>Legal Authority</u>	<u>Recurring (Y/N)</u>	<u>GF Impact (Y/N)</u>
None									

Department of Education - Charter Schools
 Intradepartmental Transfers in FY16 and FY17

Table 10

<u>Actual or Anticipated Date of Transfer</u>	<u>MOF</u>	<u>Pos (P)</u>	<u>Pos (T)</u>	<u>\$\$\$</u>	<u>From Prog ID</u>	<u>Percent of Program ID Appropriation Transferred From</u>	<u>To Prog ID</u>	<u>Percent of Receiving Program ID Appropriation</u>	<u>Reason for Transfer</u>	<u>Recurring (Y/N)</u>
None										

Department of Education - Charter Schools
 Non-General Funds

Table 11

<u>Name of Fund</u>	<u>Purpose</u>	<u>Statutory Reference</u>	<u>MOF</u>	<u>Beginning FY17 Unencumbered Cash Balance</u>	<u>Estimated FY17 Revenues</u>	<u>Estimated FY17 Expenditures and Encumbrances</u>	<u>Estimated FY17 Net Transfers</u>	<u>Estimated FY17 Ending Unencumbered Cash Balance</u>	<u>Balance in Excess of Program Needs</u>
None									

Department of Education - Charter Schools
 Vacancy Report as of November 30, 2016

Table 12

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Date of Vacancy</u>	<u>Expected Fill Date</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>Perm Temp (P/T)</u>	<u>FTE</u>	<u>MOF</u>	<u>Budgeted Amount</u>	<u>Actual Salary Last Paid</u>	<u>Authority to Hire (Y/N)</u>	<u>Occupied by 89 Day Hire (Y/N)</u>	<u># of 89 Hire Appts</u>	<u>Describe if Filled by other Means</u>	<u>Priority # to Retain</u>
None																		

Department of Education - Charter Schools
 Positions Filled from July 1, 2015 to November 30, 2016

Table 13

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Effective Date</u> <u>Position Filled</u>	<u>Position</u> <u>Number</u>	<u>Position Title</u>	<u>Exempt</u> <u>(Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>Budgeted</u> <u>FTE</u>	<u>Budgeted</u> <u>Salary</u>	<u>Actual</u> <u>FTE</u>	<u>Actual</u> <u>Salary</u>	<u>Occupied</u> <u>by 89 Day</u> <u>Hire (Y/N)</u>
EDN 600		7/22/2015	7342003	Administrative Support Officer	Y		56	P	A	1.00	\$3,666.66	1.00	\$3,666.66	N
EDN 600		2/10/2016	7342004	Administrative Support Assistant	Y		56	P	A	1.00	\$3,750.00	1.00	\$3,750.00	N
EDN 600		3/21/2016	7342005	Communications & Legislative Coordinator	Y		56	P	A	1.00	\$6,250.00	1.00	\$6,250.00	N
EDN 600		6/17/2016	7342005	Applications Specialist	Y		56	P	A	1.00	\$5,416.67	1.00	\$5,416.67	N
EDN 600		6/2/2016	7345007	Educational Specialist	Y		56	P	A	1.00	\$6,250.00	1.00	\$6,250.00	N
EDN 600		7/5/2016	7343001	Information Systems Manager	Y		56	P	A	1.00	\$7,083.33	1.00	\$7,083.33	N
EDN 600		8/4/2016	7344002	Financial Performance Specialist	Y		56	P	A	1.00	\$4,827.33	1.00	\$4,827.33	N
EDN 600		9/1/2016	7341001	Executive Director	Y		96	P	A	1.00	\$10,416.66	1.00	\$10,416.66	N
EDN 600		10/7/2016	7345001	Academic Performance Manager	Y		96	P	A	1.00	\$7,985.08	1.00	\$7,985.08	N
EDN 600		10/12/2016	7345006	Educational Specialist	Y		56	P	A	1.00	\$6,250.00	1.00	\$6,250.00	N
EDN 600		11/14/2016	7344001	Financial Performance Manager	Y		96	P	A	1.00	\$7,985.08	1.00	\$7,985.08	N

Positions Established by Acts other than the State Budget as of November 30, 2016

<u>Prog ID</u>	<u>Sub-Org</u>	<u>Date Established</u>	<u>Legal Authority</u>	<u>Position Number</u>	<u>Position Title</u>	<u>Exempt (Y/N)</u>	<u>SR Level</u>	<u>BU Code</u>	<u>T/P</u>	<u>MOF</u>	<u>FTE</u>	<u>Annual Salary</u>	<u>Filled (Y/N)</u>	<u>Occupied by 89 Day Hire (Y/N)</u>
EDN 612		1/5/2015		7345008	Pre-K Grant Manager	Y		56	T	N	1.0	\$ 75,000	Y	N
EDN 612		6/1/2016		7345010	Pre-K Coach	Y		56	T	N	1.0	\$ 60,000	Y	N
EDN 612		6/1/2016		7345011	Pre-K Specialist	Y		56	T	N	1.0	\$ 65,000	Y	N

Department of Education - Charter Schools
Overtime Expenditure Summary

Table 15

				FY16 (actual)			FY17 (estimated)			FY18 (budgeted)		
<u>Prog ID</u>	<u>Sub-Org</u>	<u>Program Title</u>	<u>MOF</u>	<u>Base Salary</u> \$\$\$\$	<u>Overtime</u> \$\$\$\$	<u>Overtime</u> Percent	<u>Base Salary</u> \$\$\$\$	<u>Overtime</u> \$\$\$\$	<u>Overtime</u> Percent	<u>Base Salary</u> \$\$\$\$	<u>Overtime</u> \$\$\$\$	<u>Overtime</u> Percent
None												

Department of Education - Charter Schools
Active Contracts as of December 1, 2016

Table 16

Prog ID	MOF	Amount	Frequency (M/A/O)	Max Value	Outstanding Balance	Term of Contract			Entity	Contract Description	Explanation of How Contract is Monitored	POS Y/N	Category E/L/P/C/G/S
						Date Executed	From	To					
EDN 612	A	\$ 7,797	M	\$ 467,878.00	\$ 350,909.00	11/23/2015	9/1/2015	8/31/2020	1103, LLC.	Office space lease	Monthly review of invoices	N	L
EDN 612	A	\$ 864	M	\$ 51,840.00	\$ 38,880.00	7/13/2015	9/2/2015	8/31/2020	Xerox Corporation	Office copier lease	Monthly review of invoices	N	E
EDN 612	A		O (as needed)	\$ 8,800.00		7/6/2015	7/1/2015	6/30/2017	Net Enterprises	On-going network support services	Monthly review of invoices	Y	S
EDN 612	A	\$ 64,600	O (Qtrly)	\$ 233,800.00	\$ 37,683.00	6/2/2014	1/1/2014	6/30/2017	Epicenter Services	Web-based work flow management tool for charter school monitoring and reporting	Monthly review of invoices	Y	S

Department of Education - Charter Schools
 Capital Improvements Program (CIP) Requests

Table 17

<u>Prog ID</u>	<u>Prog ID</u> <u>Priority</u>	<u>Dept-</u> <u>Wide</u> <u>Priority</u>	<u>Senate</u> <u>District</u>	<u>Rep.</u> <u>District</u>	<u>Project Title</u>	<u>MOF</u>	<u>FY18 \$\$\$</u>	<u>FY19 \$\$\$</u>
None								

CIP Lapses

<u>Prog ID</u>	<u>Act/Year of Appropriation</u>	<u>Project Title</u>	<u>MOF</u>	<u>Lapse Amount</u> <u>\$\$\$\$</u>	<u>Reason</u>
None					

Department of Education - Charter Schools
Program ID Sub-Organizations

Table 19

<u>Program ID</u>	<u>Sub-Org Code</u>	<u>Name</u>	<u>Objective</u>
None			

Department of Education - Charter Schools
Organization Changes

Table 20

<u>Year of Change</u>	<u>Description of Change</u>
FY18/FY19	
See attached	

