

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization) *(N/A)*
(Registered as an Association)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds (Link)
 - b) Personnel salaries and wages (Link)
 - c) Equipment and motor vehicles (Link)
 - d) Capital project details (Link)
 - e) Government contracts, grants, and grants in aid (Link)
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

 AUTHORIZED SIGNATURE CHARLES SPENCE, TREASURER PRINT NAME AND TITLE 1/21/22 DATE

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Trinity Episcopal Church By-the-Sea _____
(Typed Name of Individual or Organization)

 _____ 1/21/26
(Signature) (Date)

Charles Spence Treasurer _____
(Typed Name) (Title)

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Trinity Episcopal Church By-the-Sea

Amount of State Funds Requested: \$258,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

We operate Trinity Episcopal Church By-the-Sea on state owned land with a long term land lease. On our property is a historic church built by David Malo in 1853 and the Lihue Cemetery with ancient Hawai'ian family burial ground dating back to 1832.

The historic church and cemetery are being battered by the severe storms that blow down 60 foot Kiawe trees onto our historic sanctuary and floods from the Kulanihako'i gulch behind the property that is destroying and opening the graves.

Amount of Other Funds Available:

State: \$0

Federal: \$0

County: \$0

Private/Other: \$00

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$0

Unrestricted Assets:

\$\$60,000

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation

Other Non Profit

Other

Mailing Address:

100 Kulanihako'i Street

City:

Kihei

State:

HI

Zip:

96753

Contact Person for Matters Involving this Application

Name:
Charles Spence

Title:
Treasurer

Email:
chuck@trinitybts.org

Phone:
M 917-825-4205

Federal Tax ID#:

██████████

State Tax ID#

██████████



Authorized Signature

Charles Spence, Treasurer

Name and Title

1/21/22

Date Signed

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021. **Not applicable. We are a 501c3 nonprofit organization.**

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background; **We operate as an open church in the Episcopal Diocese and have a long term lease on this property.**
2. The goals and objectives related to the request; **To mitigate further damage from the massive storms (like 12/5/21) on the historic Hawai'ian ruins/cemetery**
3. The public purpose and need to be served; **All projects and programs of Trinity are open to the public. Hawai'ian ancestry is buried on this property.**
4. Describe the target population to be served; and **Native Hawai'ian families and local residents who have ancestors/friends buried here, all people wishing to worship in an open environment.**

5. Describe the geographic coverage. **The entire island of Maui.**

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities; **Use of the grant funds will allow us to build water diversion away from historic site and remove trees that fall on it.**
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service; **We will endeavor to complete the project by the end of calendar year 2022.**
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and **We will monitor the effect of storms and protect these vital historic Hawai'ian cultural sites from further damage.**
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency. **We will document all work before, during and after the construction. Additionally, we can provide documentation of the contractors bids and invoices for the various aspects of this project.**

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

- The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$200,000	\$58,000			\$258,000

- The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023. **None- Not Applicable**
- The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. **None-Not Applicable**
- The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.
- The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

We have landscape architects on retention who are licensed and certified to help us save this historic site.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities. **We use the outdoor historic ruins for worship on Sundays. Kilolani Hall was built to serve the community (12 step meetings, community meeting space, preschool, etc.**

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request. **Not applicable. The volunteer 'board' of the church will utilize licensed contractors.**

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request. **Not applicable.**

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name. **Currently we have one part time administrative assistant earning under \$20,000/year. All board positions are volunteer and not paid positions.**

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain. **None-Not Applicable**

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request. **We operate a nonprofit church/religious organization that the Hawai'ian Monarchy selected as the Christian religion for Hawai'ians.**

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question. **Not Applicable**

4. Future Sustainability Plan

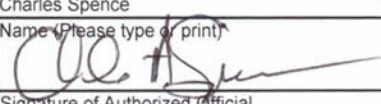
The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but **The plans we have developed are the bulk of the work needed to save and retain the historic Hawai'ian site. Once the construction of the storm mitigation work is done, we will be able to maintain the property with the tithings of the general congregation.**
- (b) Not received by the applicant thereafter. **Not Applicable.**

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Trinity Episcopal Church By-the-Sea _____

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	0	0	0	0
2. Payroll Taxes & Assessments	0	0	0	0
3. Fringe Benefits	0	0	0	0
TOTAL PERSONNEL COST	0	0	0	0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0	0	0	0
2. Insurance	0	0	0	0
3. Lease/Rental of Equipment	0	0	0	0
4. Lease/Rental of Space	0	0	0	0
5. Staff Training	0	0	0	0
6. Supplies	0	0	0	0
7. Telecommunication	0	0	0	0
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	0	0	0	0
C. EQUIPMENT PURCHASES	0	0	0	0
D. MOTOR VEHICLE PURCHASES	0	0	0	0
E. CAPITAL	258,000	0	0	0
TOTAL (A+B+C+D+E)	258,000	0	0	0
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	258,000	Charles Spence M917-825-4205		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official Date		
TOTAL BUDGET	258,000	Charles Spence Treasurer		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: Trinity Episcopal Church By-the-Sea

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: _Trinity Episcopal Church By-the-Sea

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS	0	0	10000	0	0	0
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	10000	0	0	0
CONSTRUCTION	0	0	238000	0	0	0
EQUIPMENT	0	0	0	0	0	0
TOTAL:			258,000			
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Trinity Episcopal Church By-the-Sea

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	N/A				
2					
3					
4					
5					
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10					
11					
12					
13					
14					
15					
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TRINITY EPISCOPAL CHURCH BY THE SEA

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File Number

475453 ZZ

Certificate Number

4244692

Status

Active

Purpose

CHURCH, PLACE OF WORSHIP, NON-PROFIT

Category

0 - NO CATEGORY SELECTED

Expiration Date

Aug 13, 2025

Registration Date

Aug 14, 2020

Mailing Address

100 KULANIHAKOI ST
KIHEI, Hawaii 96753
UNITED STATES

Registrant

TRINITY EPISCOPAL CHURCH BY THE SEA

Other Filings

Date	Description	Remarks
Aug 14, 2020	Application for Registration of TN/TM/SM	Application for Registration of TN/TM/SM

Note: Transactions may be available for purchase. Please see the **Buy Available Docs** tab for additional information.

BREG DCCA | Contact us [\(http://cca.hawaii.gov/breg/contact/\)](http://cca.hawaii.gov/breg/contact/)

King Kalakaua Building
335 Merchant St Rm 201
Honolulu, Hawaii 96813

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