



The Alcoholic Rehabilitation Services of Hawaii Inc.,
dba Hina Mauka
45-845 Po'okela Street, Kaneohe HI 96744

**Response to
STATE Grant in Aid FY23**

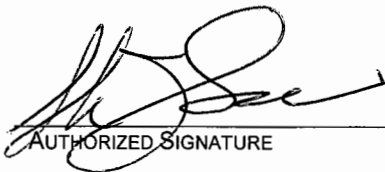
State of Hawaii
House of Representatives Committee on Finance
Senate Committee on Ways and Means
415 S. Beretania Street,
Honolulu, HI 96813
Attn: GIA, GIATestimony@Capitol.hawaii.gov

Contact Information:
Heather Butler, Administrative Supervisor
(808) 304-4492, hmoftitt@hinamauka.org

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

ALAN JOHNSON, PRESIDENT AND CEO

PRINT NAME AND TITLE

JANUARY 20, 2022

DATE

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021. **See Attached**

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#). **See Attached**

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

This grant will be used for a public purpose to provide comprehensive substance abuse treatment for 225 adults (18 or older) who do not have comprehensive health insurance.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Hina Mauka established itself as The Alcoholic Rehabilitation Services of Hawaii Inc. in July 1977, and possesses over 50-years of experience serving the individuals, families, and communities of Hawaii. We are leaders in treating substance use disorders that also co-occur with other mental health and physical health problems. We employ 122 full-time and 13 part-time staff, and our healthcare professionals are fully credentialed, licensed, and certified to practice in the State of Hawaii. We operate a 64-bed residential facility in Kaneohe as well as separate outpatient facilities located in Kaneohe and Waipahu, and our programs and services are nationally accredited and state-licensed. Each year we serve approximately 2,000 people, with 89% of our service population considered as having low to moderate income and 76% reporting an annual income of less than \$19,000.

The vast majority of our clients have little or no health insurance at the time of admission to treatment services. We offer a full continuum of care that includes inpatient detox and

residential treatment as well as day treatment, intensive outpatient, and aftercare programs. We also offer an array of recovery support services that include psychiatry, nursing, case management, peer mentoring and family education. Our treatments follow evidence-based practice guidelines and includes both individual and group cognitive-behavioral therapy as well as addictions psychiatry and medication-assisted treatment. We also offer a full array of wrap-around recovery support services that include best practices in nursing, case management, peer mentoring, family education, vocational rehabilitation, and transitional housing. We specialize in providing integrated substance abuse treatment for people experiencing alcohol and drug addiction along with severe mental illness and chronic physical health conditions such as hypertension and diabetes. We also specialize in providing wrap-around recovery support for people who are homeless, jobless, and involved with the criminal justice system.

2. The goals and objectives related to the request;

The goal of this grant-in-aid (GIA) request is to provide comprehensive substance abuse treatment for 225 adults (18 or older) who do not have comprehensive health insurance. This project will have several key objectives. One objective is to provide evidenced-based residential and outpatient services that include treatment for chronic substance abuse, co-occurring disorders as well as co-morbidity physical illness in one treatment episode. This includes having staff to address these multiple chronic conditions as well as having established networks to connect patients to appropriate care in the community. Our intention is to produce good outcomes while being cost-effective given the exorbitant costs for untreated chronic conditions. This involves helping clients recover from alcohol and drug addiction, while addressing other important issues they may have with co-occurring mental illness and physical health problems. Providing people with integrated healthcare improves outcomes by addressing complex mental and physical health issues that could trigger a relapse into alcohol and drug use. It is also cost-effective because our services help people to address all of their healthcare needs in an integrated care model, either in house or we help coordinate care with other medical providers while in treatment. Following treatment, patients are now connected with ongoing psychiatric or medical care to continue their recovery with several different providers.

A second objective is to provide best practices and promising practices in wrap-around recovery support. Helping uninsured people satisfy their basic social, financial, housing and employment needs is the best way to encourage treatment initiation and recovery maintenance. Wrap-around recovery support involves helping people obtain public health insurance as well as other social entitlements and assistance. It also includes helping people find stable housing and employment, as well as prosocial supports in the community. Providing people with linkages to community supports increases the likelihood that they will refrain from breaking the law and getting involved with the criminal justice system. It also increases the likelihood that they will develop productive relationships with people and make amends with family and community members that they may have alienated in the past.

3. The public purpose and need to be served;

The purpose of this GIA request is to provide the public with access to integrated treatment substance abuse, mental and physical health free of charge. Poverty should not be a barrier to

good health and wellbeing. Likewise, having little or no health insurance should not prevent people from receiving access to comprehensive healthcare treatments and services. The Department of Health (DOH) Alcohol and Drug Abuse Division (ADAD) is the primary funder of substance abuse treatment for the uninsured and underinsured living in the State of Hawaii. Hina Mauka is one of few public-funded agencies that treat co-occurring substance use, mental health and physical health disorders in Hawaii. However, we will experience a \$3,110,000 reduction in ADAD funds for the 2022-2023 cycle. This means that we will only be able to serve roughly 75 uninsured clients this year, which is well short of the over 500 uninsured clients that we served last year. With the COVID-19 pandemic still hurting so many individuals and families, there are more underserved people in our communities than ever before. This GIA funding request will go a long way to helping Hina Mauka continue helping the uninsured and underinsured people of Hawaii while waiting for ADAD to restore its funding.

The need for this GIA request is great. Uninsured or underinsured people represent the most vulnerable members of our community. Typically, those with little or no health insurance are impoverished, unemployed, homeless, and not enrolled in the state's Medicaid program. Often times they suffer from severe physical and mental health conditions that have gotten worse overtime due to going untreated. Moreover, many self-medicate their mental and health problems through the abuse of alcohol and drugs, which not only exacerbates existing health problems, it also can cause new ones. Failing to treat chronic health conditions eventually results in irreparable tissue or organ damage, emergency hospitalization, or even premature death. Additionally, uninsured or underinsured people have difficulty finding a primary care provider because Medicaid reimbursement rates are far lower than private health insurance rates. As a result, many go to the emergency room for treatment, which is costly to the public and insufficient to address most chronic health conditions. This GIA request will allow Hina Mauka to help people stabilize their chronic health conditions and gain access to primary care providers capable of prescribing more long-term treatments and services.

4. Describe the target population to be served; and

This GIA request targets 225 adults (18 or older) who are experiencing complex substance use disorders and either do not have health insurance (uninsured) or have coverage that does not pay for important wrap-around recovery support services (underinsured). The uninsured and underinsured people of our community can include those who are recently homeless, jobless or exiting jail or prison. Although the state's Medicaid program covers the healthcare costs for the uninsured or underinsured, many people still fall through the cracks. For example, homeless people typically do not have a mailing address to receive importance notices and forms that require a timely response to avoid loss of benefits. In addition, people who lost their job also lose their employee health insurance and may be unable to afford the cost of health insurance and are unfamiliar with or unwilling to apply for Medicaid. Likewise, those existing jail and prison are unable to apply for Medicaid until after their release and may have difficulties accessing information and assistance with the application process. This GIA request will ensure that uninsured and underinsured people will receive the treatment and services they need to overcome their health problems and live a productive life.

5. Describe the geographic coverage.

With separate windward and leeward locations on Oahu, Hina Mauka serves the entire State of Hawaii with 10% to 15% of our annual census being clients who are residents of Kauai, Maui and Hawaii Island. Therefore, the services funded by this grant-in-aid request will benefit anyone living in Hawaii, even though treatment will occur on Oahu.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The scope of work covered by this GIA request will reflect our entire care continuum and services array. For our residential program, this includes intake processing, assessment and evaluation, as well as logging, room and board, along with 24/7 access to psychiatric, nursing, and counseling services. For our outpatient program, this also includes intake processing, assessment and evaluation, as well as daily access to psychiatric, nursing, counseling, peer support and case management services. The tasks of delivering the proposed scope of work is the responsibility of the clinical team, which is multi-disciplinary and includes psychiatrists, nurses, counselors, case managers, peer specialists and treatment associates.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Hina Mauka proposes a one-year timeline for this GIA request. Between the award and release of funding, we will work with our community partners to streamline client referral processes, service delivery practices, and outcome data-collection protocols. Upon release of funds, we will begin receiving referrals from hospitals, urgent care and homeless providers, while ensuring patients receive treatments tailored to their service needs through data-driven assessment and evaluation processes. Altogether, these activities will position our services in places where uninsured and underinsured people are most prevalent. It also will make sure that uninsured and underinsured people have timely, appropriate, and continuous access to the most effective treatments without any gaps or disruption in services.

Key outcomes of interest include increased enrollments in Medicaid and public entitlement and assistance programs, as well as reduced problems with substance abuse, mental illness, physical ailments. Additional outcomes include lower rates of emergency hospitalization and criminal arrests, as well as improved individual well-being and social functioning. By achieving these outcomes, we will accomplish the goals of this GIA request and fulfill our mission to improve the quality of life among the most vulnerable uninsured or underinsured people living in our community. We expect that this project will result in a significant number of people breaking the cycle of addiction, mental illness, physical ailment, hospitalization, incarceration, joblessness and homelessness.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Hina Mauka will utilize robust continuous quality improvement (CQI) methodologies to evaluate program performance and ensure the quality of services and outcomes associated with this GIA request. This includes collecting program-level data on the number of clients admitted to and discharged from services, financial data on program income and expenditures, as well as staff satisfaction and supervision surveys. It also includes collecting client-level data on services received, treatment plans, program satisfaction, as well as psychosocial functioning and clinical symptom variations from intake, follow-up, and discharge. We compile these CQI into summary reports and disseminate this information to funding agency sponsors regularly.

Hina Mauka will monitor and improve the efficacy and effectiveness of services and outcomes through internal CQI planning and review processes. This includes monthly reporting and oversight from our Board of Directors, as well as annual reviews of agency policies, procedures, financial controls and service delivery protocols. It also includes weekly meetings between our Chief Executive Officer and program directors overseeing human resources, administrative management, clinical programs, information technology, and program development departments. Our Board of Directors include experts and community leaders in the areas banking, real estate, medical services, fund raising, and governmental operations. Our Medical Director oversees all psychiatric and nursing services in consultation with the Chief Executive Officer and clinical program director. Our Chief Financial Officer oversees accounting and independent auditing results and provides these results to the Board of Directors and Chief Executive Officer quarterly or as needed. Altogether, these leadership activities translate into service and outcome improvements through adjustments in policies, procedures, and protocols that program directors implement and manage in collaboration with each department's management and line staff.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Hina Mauka will utilize its existing CQI methods to measure performance and collect outcome data. This includes tracking the number of uninsured and underinsured clients served, as well as determining how well they responded to treatment. Key measures of success include treatment completion rates and Medicaid enrollments. The target population needs this project to establish benchmarks from which to improve outcomes. A significant measure of outcome is to develop effectively working relationships for integrated practices with primary care providers, hospitals and emergency rooms.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$187,500	\$187,500	\$187,500	\$187,500	\$750,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

Hina Mauka will continue to seek funding from local foundations and through a special event that will take place in 2022-2023 depending on COVID restrictions.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. **Not Applicable**

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding. **See Attached**

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

Hina Mauka's unaudited and unrestricted current assets as of January 20th, 2022, is \$6,453,782.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable

experience of related projects or contracts for the most recent three years that are pertinent to the request.

Hina Mauka employs a team approach that is motivational, and client centered in all of its services. The medical team comprises of Psychiatrists, who specialize in addiction medicine, medication assisted treatment (MAT) and psychiatry; Registered Nurses (RN) and Advance Practice Registered Nurse (APRN) and Medical Assistant who have at least 3-years of experience working with complex patients.

The clinical team consist of License Certified Social Workers (LCSW) License Mental Health Counselors (LMHC) and Certified Substance Abuse Counselors (CSAC), with the minimum requirement of a Bachelor's degree in social work or behavioral science. Intake staff also holds a CSAC or an advance degree in behavioral sciences that reinforce their competency to meet the work requirements. Intake staff are also skilled in interviewing techniques (attending, paraphrasing, reflecting, etc.) designed to quickly establish rapport or an alliance, gather assessment data and formulate summaries for treating staff to use as part of the treatment regimen. Treatment Associates (TA) provide behavioral observation and monitoring during structured and non-structured programming hours (24/7) alongside the medical assistant. They report their observations to the clinical team daily. Treatment Associate receive training annually on Crisis Prevention Intervention (CPI), CPR and First Aid and behavioral health management.

The Case Management team also employs staff with Master's degrees and documented experience working with the complex patients. On the average, the entire service team has worked with the substance abuse, mental health, homeless, legally encumbered and the complex patients for at least 5-years or longer.

Service staff are well versed in clinical theory and able to deliver a variety of service activities at all levels of care. Clinical staff is skilled in facilitating individual counseling sessions, crisis intervention, educational, skill building, process groups, gender and illness specific groups and offender groups that require time spent on actual practice or role-playing. Clinical staff receive assignment to each modality with consideration to individual skill set, abilities, and experience.

Clinical staff receives ongoing trainings such as the use of motivational interviewing techniques, cognitive behavioral interventions and client-related approaches, Confidentiality, Ethics, HIPAA Privacy Rule, Client's Rights and Infection Prevention and Cultural Competency. Clinical staff also attend internal and external trainings related to their profession, including Integrated Treatment for Persons with Dual Diagnosis; Treatment as an Alternative to Incarceration for Offenders with Mental Health and Substance Abuse Disorders; Denial and Resistance in Chemical Dependency and Cognitive Behavior Intervention for Substance Abuse. Staff also attend regular training offered by the DOH and ADAD.

Hina Mauka has an extensive history working with various government and community-based and recovery-oriented providers. Our current contract with the DOH and ADAD, which includes a continuum of care that consist of Pre-Treatment and Pre-Recovery Support Services, Treatment Services and Recovery Support Services. Historically, Hina Mauka has provided services under this contract for the last 20 years.

Hina Mauka also has a current contract with Adult Client Services Branch (ACSB) providing similar services as described above for those under probation supervision. Hina Mauka staff work closely with the contract manager and probation officers by sharing client clinical information to help offenders access needed services. Hina Mauka's working relationship with ACSB extends over the last 15 years or more. As a result of this productive working relationship, Hina Mauka was awarded and currently manages a reentry grant from the Substance Abuse Mental Health Administration (SAMHSA) Honolulu County Offender Reentry Program (HCORP 2) that funds care coordination (case management) and housing assistance for probationers reentering the community from incarceration.

Hina Mauka also has a current contract with the DOH's Adult Mental health Division (AMHD) providing a continuum of care that involves a comprehensive approach for the Severely Mentally Ill (SMI) consumer, which includes residential and day treatment services. Hina Mauka also contracts with AMHD to provide an essential range of intensive community-based case management and rehabilitative services for those consumers with high utilization of services (high utilizers) and homeless individuals. Case managers provide intensive and highly integrated services to those who are experiencing recurring crises, frequently hospitalization or incarceration, and require a higher level of service coordination to become or remain stable in their community-housing placement.

Hina Mauka provides programs and services for over 2,000 adults and per year. Adult programs are at multiple outpatient sites in Waipahu, WCCC and Kaneohe. A recently successful capital campaign helped us to increase our residential beds from 48 to 64 to accommodate a growing statewide waitlist. Our patients have come to us with increasingly complex issues. Hina Mauka now serves people with co-morbidity issues including mild to moderate physical medical conditions and moderate to severe mental health issues.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Kaneohe: 45-845 Po'okela Street, Kaneohe, Hawaii 96744

Hina Mauka's Kaneohe facility has the ability to provide residential services to 64 clients at any given time. This residential facility has adequate space for several outpatient groups and houses our administrative staff, kitchen, dining room, laundry room, and individual counseling rooms. The residential clients reside upstairs, which is accessible by stairs and elevator. On the ground floor there are 5-large, enclosed group rooms including an expansive dining room that also serves for client groups, recovery meetings and staff trainings. There also are 9-individual enclosed counseling rooms, a Treatment Associates' office that is open 24 hours a day, a physician's office, a nursing office, a physical examination room, a large, enclosed chart/documentation room, and a large enclosed clinical administrative office. Double closed doors provide privacy and separate the clinic area from the large open lobby where our

receptionist and intake specialist's welcome guests, our patients, families and those seeking program services.

Waipahu: 94-830 Hikimoe Street, Waipahu, Hawaii 96797

The Waipahu adult office is located on the ground floor of a leased building. It has a separate outside entry for the adult program and the offices and group room are restricted from the rest of the building. It provides space for a warm and welcoming reception area, (2) intake and admission, (5) counseling, UA collection and testing office and (2) group rooms and a kitchen break room. The facility has ample parking for staff and consumers with 24/7 video surveillance. This office is ADA compliant, wheelchair accessible and has handicap ramps. This location is next to a bus transit center.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

This GIA request will cover staffing costs for the following personnel:

Medical Director/psychiatrists are licensed, experienced in this population, working at Hina Mauka in part time positions and have prior experience in hospital psychiatric departments, Hawaii State Hospital, Tripler and private practice. Dr. Shibata, Dr. Rudlowski and Dr. Yamamoto. This grant would expand their role. Policies and procedures are developed with supervision practices in place to manage medical teams. Training is ongoing and scheduled per year, often involving some traveling, or working with UH Medical School. These doctors have addiction credentials as well. Uncompensated costs include uninsured and underinsured.

APRN: Hina Mauka has had an APRN from time to time though has difficulty affording this position. In this grant, the APRN would help considerably to manage medical procedures and provide after hour consultations to help reduce the more expensive doctor time. The APRN would report the Medical Director.

RNs 24/7. Hina Mauka has part time RN, but this position is currently uncompensated. Procedures, training, and supervision are in place. Hina Mauka would recruit several more nurses, part time and full time to cover services 24/7, especially onsite during day hours. Some of the coverage would be by telephone consultation after hours.

Medical Assistants: Hina Mauka intends to greatly expand this role, recruiting staff who have completed course work in this area. This would be new hires. Hina Mauka would develop P&Ps, and training for these positions.

Management: Our Clinical Director and Manager of Adult Programs would provide management, ensure integration and address personnel issues.

License/Certified Staff: The clinical team comprise of License Certified Social Workers (LCSW) License Mental Health Counselors (LMHC) and Certified Substance Abuse Counselors (CSAC), with the minimum requirement of a Bachelor’s degree in social work or behavioral science. Intake staff also holds a CSAC or an advance degree in behavioral sciences that reinforce their competency to meet the work requirements. Treatment Associates (TA): provide behavioral observation and monitoring during structured and non-structured programming hours (24/7) alongside the medical assistant. They report their observations to the clinical team daily. Treatment Associate receive training annually on Crisis Prevention Intervention (CPI), CPR and First Aid and behavioral health management.

2. Organization Chart - HEATHER

*The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request. **See Attached***

3. Compensation -

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Title	Salary
Chief Executive Officer, President	\$150,000-\$160,000
Medical Director	\$160,000-\$170,000
Director of Research and Development	\$133,000-\$140,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Hina Mauka has no known litigations at this time.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Originally accredited by CARF (Commission on Accreditation of Rehabilitation Facilities) in 1999, we continued to receive three-year accreditations in 2002, 2005, 2008, 2011, 2014 and 2017. Hina Mauka’s consecutive years of CARF accreditation indicate our enduring commitment

to quality. Hina Mauka also received CARF accreditation for Criminal Justice Programming. The CARF is a national organization that establishes standards of quality for programs and services to determine how well organizations are serving their clients and what areas are in need of improvement. Additionally, since the mid-1990s, Hina Mauka has also maintained a Substance Treatment Facility (STF) license for residential services through the Department of Health. This license receives annual review, for which Hina Mauka continues to remain in good standing.

3. Private Educational Institutions

*The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question. **Not applicable***

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

(a) Received by the applicant for fiscal year 2022-23, but

This GIA request will fill gaps in services funding for uninsured and underinsured people resulting from limited ADAD funding in the 2022-2023 cycle.

(b) Not received by the applicant thereafter.

Hina Mauka will not pursue grant-in-aid funding to support services for the uninsured and underinsured if ADAD restores our funding to prior levels.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

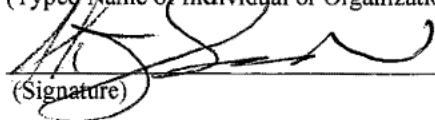
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

The Alcoholic Rehabilitation Services of Hawaii Inc., dba Hina Mauka
(Typed Name of Individual or Organization)


(Signature)

January 20, 2022
(Date)

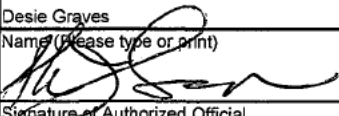
Alan Johnson
(Typed Name)

President and CEO
(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: The Alcoholic Rehabilitation Services of Hawaii Inc., dba Hina Mauka

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	468,748			
2. Payroll Taxes & Assessments	60,937			
3. Fringe Benefits	70,312			
TOTAL PERSONNEL COST	599,997			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance	5,000			
3. Lease/Rental of Equipment	3,003			
4. Lease/Rental of Space				
5. Staff Training	1,000			
6. Supplies	3,000			
7. Telecommunication	6,000			
8. Utilities	10,000			
9. Covid Testing	25,000			
10. Client Expenses	15,000			
11. Building Repairs and Maintenance	3,000			
12. Payroll Fees & Audit Fees	4,000			
13. Administration Cost 10%	75,000			
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	150,003			
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	750,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	750,000	Desie Graves 808-447-5272		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested		Signature of Authorized Official Date		
		Alan Johnson, President and CEO		
TOTAL BUDGET	750,000	Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

Applicant: The Alcoholic Rehabilitation Services of Hawaii Inc., dba Hina Mauka

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Medical Director	0.5	\$160,697.00	25.00%	\$ 40,174.25
Psychiatrist	0.25	\$91,732.00	10.00%	\$ 9,173.20
APRN	1	\$90,483.36	75.00%	\$ 67,862.52
RN	1	\$89,981.00	50.00%	\$ 44,990.50
Medical Assistant	1	\$35,361.00	50.00%	\$ 17,680.50
Medical Assistant	1	\$35,361.00	50.00%	\$ 17,680.50
Medical Assistant	1	\$35,361.00	50.00%	\$ 17,680.50
Licensed Counselor-Kaneohe	1	\$50,000.00	50.00%	\$ 25,000.00
Licensed Counselor-Kaneohe	1	\$50,000.00	50.00%	\$ 25,000.00
Clinical Director	1	\$105,000.00	25.00%	\$ 26,250.00
Manager of Adult Programs	1	\$86,726.00	50.00%	\$ 43,363.00
Treatment Associate	1	\$31,200.00	100.00%	\$ 31,200.00
Treatment Associate	1	\$31,200.00	100.00%	\$ 31,200.00
Intake Supervisor	1	\$54,491.00	25.00%	\$ 13,622.75
Manager of Adult Client Services -Leeward Division	1	\$71,480.00	25.00%	\$ 17,870.00
Licensed Counselor-Leeward	1	\$50,000.00	50.00%	\$ 25,000.00
Licensed Counselor-Leeward	1	\$50,000.00	30.00%	\$ 15,000.00
				\$ -
TOTAL:				468,747.72

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: The Alcoholic Rehabilitation Services of Hawaii Inc., dba Hina Mauka

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: The Alcoholic Rehabilitation Services of Hawaii Inc., dba Hina Mauka

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS: <b style="color: red;">Not Applicable						

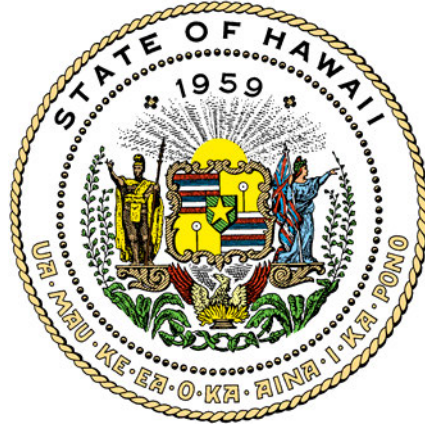
GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: The Alcoholic Rehabilitation Services of Hawaii Inc., dba Hina Mauka

Contracts Total: 16,933,950

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	#21-066 Prevention Teen CARE Oahu & Kauai	Oct 1, 2020- Sept 30, 2022	Dept. of Health Alcohol and Drug Abuse Division (ADAD)	State	\$1,430,000
2	#22-037 Substance Abuse Treatment Adult & Teen CARE Oahu	Oct 1, 2021- Sept 30, 2023	Dept. of Health Alcohol and Drug Abuse Division (ADAD)	State	\$3,420,000
3	#22-037 Substance Abuse Treatment Teen CARE Kauai Rural Remote	Oct 1, 2021 - Sept 30, 2023	Dept. of Health Alcohol and Drug Abuse Division (ADAD)	State	\$1,080,000
4	#20-233 Complex Patient Adult RESIDENTIAL	July 1, 2020 - June 30, 2021	Dept. of Health Alcohol and Drug Abuse Division (ADAD)	State Grant in Aid	\$150,000
5	#20-104 Substance Abuse Treatment Adult & Teen CARE	Oct 1, 2019 - Sept 30, 2021	Dept. of Health Alcohol and Drug Abuse Division (ADAD)	State	\$7,430,000
6	#20-104 Substance Abuse Treatment Teen CARE Kauai Rural Remote	Oct 1, 2019 - Sept 30, 2021	Dept. of Health Alcohol and Drug Abuse Division (ADAD)	State	\$1,080,000
7	#22-170 Adult Dual Diagnosis Residential, Day Treatment and Continuing Care	Oct 28, 2021 - Oct 27, 2023	Dept. of Health Adult Mental Health Division (AMHD)	State	NA
8	#20-119 Integrated Case Management Plus	Aug 1, 2019 - July 31, 2022	Dept. of Health Adult Mental Health Division (AMHD)	State	NA
9	#19-234 Community Based Case Management	April 1, 2019 - March 30, 2022	Dept. of Health Adult Mental Health Division (AMHD)	State	NA

10	#19-080 Intensive In-Home Therapy (Central Oahu)	Feb 1, 2018 - June 30, 2022	Dept. of Health Child & Adolescent Mental Health Division (CAMHD)	State	NA
11	#19-081 Intensive In-Home Therapy (Honolulu)	Feb 1, 2018 - June 30, 2022	Dept. of Health Child & Adolescent Mental Health Division (CAMHD)	State	NA
12	#17-POS-4016 Assessment and Monitoring Adult	Jan 1, 2017 - June 30, 2022	Dept of Human Services Social Services Division	State	\$235,210
13	#67659 Substance Abuse Treatment for Pre-Trial Defendants	Jan 1, 2019 - Dec 31, 2022	Dept. of Public Safety (Oahu Intake Service Center)	State	\$120,000
14	#69211 Residential Treatment for Female Offenders Oahu	Nov 1, 2020 - Oct 31, 2022	Dept. of Public Safety (WCCC)	State	\$844,000
15	0975-21-RES Residential Treatment Co-Occuring	Oct 1, 2020 - Sept 30, 2022	Federal Probation & Pre-Trial	U.S	\$85,560
16	0975-22-UA-01WW Urinalysis Testing (Windward Oahu)	Oct 1, 2021 - Sept 30, 2022	Federal Probation & Pre-Trial	U.S	\$22,800
17	0975-22-UA-01C Urinalysis Testing (Central Oahu)	Oct 1, 2021 - Sept 30, 2022	Federal Probation & Pre-Trial	U.S	\$91,380
18	#19-274 Grant in Aid - HVAC	March 25, 2020 - June 30, 2022	Dept. of Health	State Grant in Aid CIP	\$200,000
19	#18-255 Grant in Aid - Facility Upgrades Kitchen, Carpet, Flooring, Grease In	Sept 4, 2018 - June 30, 2022	Dept. of Health	State Grant in Aid CIP	\$500,000
20	CT-DCS 2000080 Grant in Aid Flooring	Oct 30, 2019 - Sept 30, 2020	C&C Dept of Community Services	City & County HNI	\$125,000
21	J20137 Substance Abuse Treatment Adult Probation	July 1, 2021 - June	Judiciary Adult Client Services Branch	State	\$120,000
22					
23					
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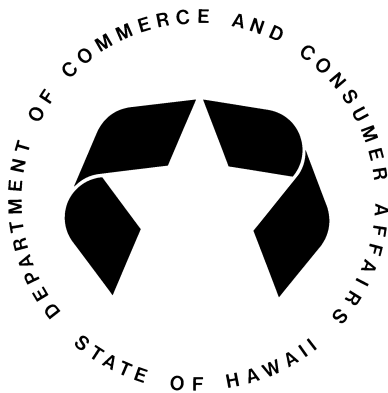
Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

THE ALCOHOLIC REHABILITATION SERVICES OF HAWAII, INC.

was incorporated under the laws of Hawaii on 11/16/1976 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 19, 2022

Director of Commerce and Consumer Affairs

Hina Mauka Organizational Chart

Agency Organizational-Wide Structure

The CEO, CFO, or DOA is on site at all times during normal business hours. These individuals are accessible through phone and/or email even when absent from the facility.

