

Application Submittal Checklist

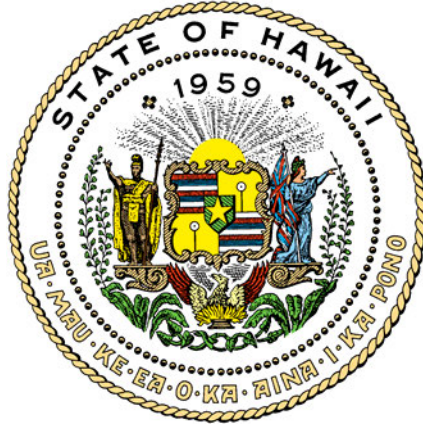
The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

JERRY CORREA, PRESIDENT
PRINT NAME AND TITLE

1/20/22
DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

ST. FRANCIS HEALTHCARE FOUNDATION OF HAWAII

was incorporated under the laws of Hawaii on 12/07/1984 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 19, 2022

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

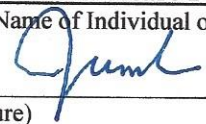
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

St. Francis Healthcare Foundation of Hawaii

(Typed Name of Individual or Organization)



(Signature)

1/20/22

(Date)

Jerry Correa

(Typed Name)

President

(Title)

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

St. Francis Healthcare Foundation of Hawaii

Amount of State Funds Requested: \$ 1,000,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):
State Grant-in-Aid funding would be used for clearing, demolition, planning, permitting and initial design and planning for the expansion of senior living facilities on the St. Francis Liliha campus property.

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ _____

Private/Other: \$ 250,000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 500,000

Unrestricted Assets:

\$ _____

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

2228 Liliha Street, Suite 205

City: Honolulu State: Hawaii Zip: 96817

Contact Person for Matters Involving this Application

Name:
Cathy Keaulani

Title:
Vice President, Foundation

Email:
ckeaulani@stfrancishawaii.org

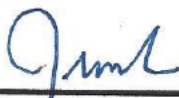
Phone:
(808) 547-8088

Federal Tax ID#:

██████████

State Tax ID#

██████████



Authorized Signature

Jerry Correa, President

Name and Title

1/20/22

Date Signed

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021. **See Attached**

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#). **See Attached**

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

If awarded funding, State Grant-in Aid funds would be used to meet the urgent need for places that care for Hawaii's growing elder population as described below.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;
Established in 1984, St. Francis Healthcare Foundation of Hawaii, a non-profit entity of St. Francis Healthcare System of Hawaii (St. Francis), coordinates fund development efforts to support the System's programs and services. St. Francis is a Catholic Healthcare System sponsored by The Sisters of St. Francis St. Francis Healthcare System of Hawaii (St. Francis) is a Catholic Healthcare System sponsored by The Sisters of St. Francis, committed to the mission of creating healthy communities.

Our vision for the future is to continue to transform our 8-acre campus in Liliha into a one stop health and wellness center for seniors and their caregivers.

2. The goals and objectives related to the request;
This grant would be used for demolition and clearing of an approximately 3-acre site on the grounds of the Liliha Campus. Funds may also be used for initial planning and design to create a living facility for those who need 24 hour, seven day a week medical care.

3. The public purpose and need to be served;
The proportion of Hawaii's population that is over 60 is growing much more rapidly than the proportion that is under 60. The U.S. Census Bureau estimates that about 27 percent of Hawaii's population will be over age 60 by the year 2030, an increase of 33 percent from 2012. Numerous factors are contributing to this demographic revolution. The in-migration of older adults from the U.S. mainland, lower mortality rates, improved public health practices, advances in medicine and pharmaceuticals and declining birth rates among most ethnic groups are resulting in this age boom. Historically, Hawai'i has long been a state with a larger proportion of younger people. However, the percentage of elderly over 65 has overshoot the national average since the year 2000 and today, there are very few states with a faster growing elderly population growth rate.

With over 130 years of meeting Hawaii's health care needs, St. Francis is known for pioneering new services and has focused recent efforts on the state's aging senior population. Our goal is to provide a comprehensive senior program where seniors can: 1) focus on staying active, healthy, and well. 2) get the support they need to care for their loved ones, 3) have access to a place of healing, 5) have a safe and nurturing place to live, age and play 6) find help and support through our call center 4) are cared for at the end of their lives with dignity.

This project would serve to meet this goal.

4. Describe the target population to be served; and
The target population is seniors and those facing medical issues that require care in a 24 hour, 7 days a week facility. Those medical issues could range from early to late-stage dementia to ALS and those who have experienced a stroke and need full time care.

5. Describe the geographic coverage.
This project would serve seniors and those needing special accommodations that include healthcare services. Seniors or those needing special accommodations due to specific health challenges such as dementia or ALS would be served regardless of their current place of residence. The project would benefit anyone who lives in the State of Hawaii and qualifies for services.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;
St. Francis would contract with a company to provide clearing and demolition. In addition, if funding is available, St. Francis would contract with a planning and design firm to provide initial planning for the new facilities.
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
Once funding is secured, the demolition and clearing of the site is expected to take 12-18 months to complete. The planning would be done in tandem with the demolition and clearing.
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
Key measure of effectiveness and major milestones will be built into the performance expectations and included in the bid requirements for the contractor (s). The project manager will oversee sitework, demolition and clearing to ensure that the project is completed on time and within budget, reporting progress to the CEO and board. St. Francis Healthcare Foundation, along with Finance and Corporate Compliance, will work together to ensure all aspects of the State Grant-in-Aid contract are followed and funds are expended in a timely manner.
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.
St. Francis will report quarterly progress to the State based upon its pre-established project milestones.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request. **See Attached**

- a. Budget request by source of funds (Link) **See Attached**
- b. Personnel salaries and wages (Link) **See Attached**
- c. Equipment and motor vehicles (Link) **See Attached**
- d. Capital project details (Link) **See Attached**
- e. Government contracts, grants, and grants in aid (Link) **See Attached**

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$250,000	\$250,000	\$250,000	\$250,000	\$1,000,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.
St. Francis is planning to approach local foundations who have strongly supported various projects in the past in Fiscal Year 2023 for additional funding for the project.
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. **Not Applicable**
5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding. **See Attached**
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021. **We are still in process of closing the December Financials but our finance department reports that our current unrestricted assets are \$780,758.**

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

St. Francis continues to be a recognized leader in home- and community-based care, a sector of the healthcare spectrum that has emerged as the single most critical area of growth to meet the needs of older adults.

With recent efforts focused on programs targeting the state's aging senior population, St. Francis predominantly serves low- to moderate-income seniors aged 62 and over and caregivers through programs at its Liliha campus, Franciscan Adult Day Center in Manoa, and St. Francis Intergenerational Center in Ewa Villages.

With recent opening of St. Francis Kupuna Village, we continue to meet the needs of Oahu's growing senior population and their caregivers through a one-stop health and wellness center. Hale O Meleana is a new senior living community featuring 111-units licensed to provide a full spectrum of senior care, including adult residential, assisted living, memory, intermediate level and skilled nursing. Kupuna Village offers wellness classes and workshops through the Senior Community Center, designed to give seniors a safe environment to engage in activities that promote healthy aging while encouraging socialization. The specially designed center also includes a simulation room to facilitate hands-on caregiver training and support services to ensure caregivers are equipped to serve their loved ones at home. Kupuna Village extends services for seniors that promote aging in place and avoid premature, costly and life-changing institutionalization.

In 2015, we opened a 50,000 sf 119-bed skilled nursing facility by upgrading three floors of the Sullivan Building at our Liliha campus. Seventy percent of rooms in the skilled nursing facility are private, many which offer panoramic views of the Honolulu skyline and serene views of Nuuanu Valley. The facility is part of the Kupuna Village, each floor is designed to create a vibrant healing environment that ensures patients can fully recover to prevent readmissions in hospital settings.

St. Francis successfully operates other senior programs through three adult day care programs that focus on client health and well-being through structured activities and social interaction in a safe group setting. St. Francis Intergenerational Center in Ewa Villages addresses the needs of the elderly and preschoolers residing in West Oahu, bringing keiki and kupuna together for joint activities through a shared space that offers adult day care and quality preschool education. St. Francis also oversees the management and operations of Franciscan Vistas Ewa, a vibrant, affordable senior independent living community that is 100% leased and features amenities typically found only in luxury living centers.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

St. Francis Healthcare Foundation of Hawaii is led by President Jerry Correa, who provides oversight of day-to-day operations covering a broad range of programs and services. Correa led the transformation of the Liliha campus into St. Francis Kupuna Village, a one-stop health and wellness center for seniors and caregivers, which includes the skilled nursing facility and Quality of Life Center. Prior to being named President, Correa served as Chief Operating Officer from 2007 through 2012, where he oversaw operational and financial performance of the different health services and programs.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request **See Attached**

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

President: \$310,000
COO: \$200,000
VP Foundation: \$128,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain. **Not applicable**

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

St. Francis maintains licensure through the Hawaii Department of Human Services and The Joint Commission, both which require providers to commit to continuous improvement of services in collaboration with stakeholders and with ongoing monitoring of results.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question. **Not applicable**

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

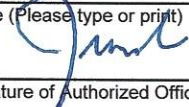
- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.

Once funding for this phase is completed, additional funding for demolition and clearing will not be required.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

St. Francis Healthcare Foundation of Hawaii

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	\$ -	\$ -	\$ -	\$ -
2. Payroll Taxes & Assessments	\$ -	\$ -	\$ -	\$ -
3. Fringe Benefits	\$ -	\$ -	\$ -	\$ -
TOTAL PERSONNEL COST	\$ -	\$ -	\$ -	\$ -
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	\$ -	\$ -	\$ -	\$ -
2. Insurance	\$ -	\$ -	\$ -	\$ -
3. Lease/Rental of Equipment	\$ -	\$ -	\$ -	\$ -
4. Lease/Rental of Space	\$ -	\$ -	\$ -	\$ -
5. Staff Training	\$ -	\$ -	\$ -	\$ -
6. Supplies	\$ -	\$ -	\$ -	\$ -
7. Telecommunication	\$ -	\$ -	\$ -	\$ -
8. Utilities	\$ -	\$ -	\$ -	\$ -
9				\$ -
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	\$ -	\$ -	\$ -	\$ -
C. EQUIPMENT PURCHASES	\$ -	\$ -	\$ -	\$ -
D. MOTOR VEHICLE PURCHASES	\$ -	\$ -	\$ -	\$ -
E. CAPITAL	\$1,000,000	\$ -	\$ -	\$ 250,000.00
TOTAL (A+B+C+D+E)	\$1,250,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	\$1,000,000	Jerry Correa	808-547-8088	
(b) Total Federal Funds Requested	\$ -	Name (Please type or print)	Phone	
(c) Total County Funds Requested	\$ -		1/20/22	
(d) Total Private/Other Funds Requested	\$250,000	Signature of Authorized Official	Date	
TOTAL BUDGET	1,250,000	Jerry Correa, President Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: **St. Francis Healthcare Foundation of**

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: St. Francis Healthcare System of Hawaii

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS	\$ -	\$ -	\$ 50,000.00	\$ -	\$ -	\$ -
LAND ACQUISITION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DESIGN	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CONSTRUCTION	\$ -	\$ -	\$ 950,000.00	\$250,000	\$ -	\$ -
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:	\$ -	\$ -	\$ 1,000,000.00	\$250,000	\$ -	\$ -
JUSTIFICATION/COMMENT Grant funds will be used for demolition, clearing and initial planning of a project to be constructed on the Liliha Campus.						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

St. Francis Healthcare System of Hawaii

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Not Applicable				
2					
3					
4					
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SFHS Organizational Chart

