

Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

RICE STREET BUSINESS ASSOCIATION

was incorporated under the laws of Hawaii on 09/28/2018 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 09, 2022

Director of Commerce and Consumer Affairs

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

See attached.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Rice Street Business Association (RSBA) will use GIA grant funding for public purposes pursuant with Section 42F-103, Hawaii revised Statutes. RSBA will fund the community coordinators for our community service initiatives.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background

Rice Street Business Association is a 501(c)(3) non-profit that is dedicated to fostering the growth of the Lihue Town Core Center to create a vibrant community focused on our set core values. Since 2000, as part of the County of Kauai General Plan and Community plan, a community call for revitalizing the Lihue Town Core Center was emphasized due to the current economic and social trends for Kauai. Lihue, also known as the 'Heart of Kauai', is the economic and community center of the island of Kauai. With the recent improvements through

the federal T.I.G.E.R. Grant, continued community and business development is necessary in order to meet the needs of our community.

2. The goals and objectives related to the request;

The goal of this request is to obtain funding to complete the community programs that help our island recover from the financial challenges from the COVID-19 pandemic. The programs include our Monthly Night Market, Weekly Aloha Friday Art Nights, and our Kauai Made Retail store.

The objective of this request is to successfully support local small businesses recover and support the revitalization of the Lihue Town Core Center.

3. The public purpose and need to be served;

The public purpose and need to be served is the recovery of small businesses and community organizations in order to establish a circular local economy. The pandemic has severely affected the ability for our community to gather, support each other, and collaborate.

4. Describe the target population to be served; and

The target population to be served are local residents, visitors, and small businesses.

5. Describe the geographic coverage.

Geographic coverage for this grant would include all of Kauai with an emphasis on Lihue Town Core Center. Due to the majority of business being done in Lihue Town Core Center, the effects of this grant will reach all parts of the island.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

With this grant, Rice Street Business Association will be able to execute the following community and business services:

Business Improvement District (BID) - developing to sustain community services and projects. A BID will establish direct funding for community services that includes security, safety, community development, and business support. RSBA will be the primary nonprofit establishing and operating the BID.

Aloha Friday Art Night - supporting local artists through artist spaces. RSBA actively collaborates with local artists to share their public art and enable Hawaiian culture to be shared through visual art. In addition, RSBA collaborates with local musicians to foster the growth of music.

2nd Saturday Night Market - promoting local vendors and businesses. RSBA organizes and operates the market in order to continue to support local businesses and foster community collaboration.

3rd Wednesday Small Business Mentoring - enabling local small businesses to pivot and better serve the community with their services and products. RSBA connects business experts with local business owners and operators to find resources and solutions.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

July 1, 2022

- Alakoko Shop operations daily
- Weekly Aloha Friday Art Nights
- 2nd Saturday Night Market
- 3rd Wednesday Small Business Mentoring
- 3rd Wednesday Paint Pa'ina
- Rice Street Block Party - First Saturday of May
- Veterans Parade - First Saturday of November
- Lights on Rice Parade - First Friday of Friday

June 30, 2023

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

RSBA is setup with continuous feedback systems from our vendors, community members, board members, and internal review systems. RSBA sends digital surveys to members and regularly host strategic planning sessions in order to review the information and improve accordingly.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The

measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expanding agency.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Rice Street Business Association (RSBA) has been the leading community organization in Downtown Lihue since 2018. Our organization has executed and collaborated on nearly every project in Downtown Lihue. This includes the Rice Street Block Party, all parades, Night Markets, and other community events.

During the pandemic, RSBA has been the leading organization assisting local small businesses pivot and adapt to survive. RSBA provided technical support and community support by developing online and digital abilities for small businesses.

The focus of revitalization of Downtown Lihue has allowed RSBA to provide the necessary services in order to continue community and local business wellness.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Rice Street Business Association has a leased space of 1,400 square feet on Kress Street in Downtown Lihue for Alakoko Shop. In addition, the Rice Street Business Association has leased meeting space of 400 square feet on Rice Street.

Additionally, Rice Street Business Association has storage space of 400 square feet.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Staff pattern

**service capacity
qualifications and experience of personnel
ability to supervise, trains and administrative direction**

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Krystl Apeles - Manager of Alakoko Shop

- manage the shop and events related to the shop

Abie Coma - Assistant of Alakoko Shop

- manage the shop and events related to the shop

Adrian Bulosan - Waste Management Consultant

- Manage trash and recycling receptacles on Rice Street

Lexi Jones - Community Coordinator

- coordinate community events

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Alakoko Shop -\$60,000.00

Assistant of Alakoko Shop - \$40,000.00

Community Coordinator - \$60,000.00

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

None at this time.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

None at this time.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1. of the State Constitution](#) for the relevance of this question.

N/A

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.

Upon completion of this grant, all programs will have sustained revenue that will allow for these programs to operate without additional grants.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Rice Street Business Association
(Typed Name of Individual or Organization)


(Signature) 1/21/2021
(Date)

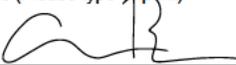
Addison Bulosan
(Typed Name) 1/21/2021
(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Rice Street Business Association

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	60,000	0	0	160,000
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	60,000			160,000
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	0	0	0	0
2. Insurance	0	0	0	820
3. Lease/Rental of Equipment	0	0	0	0
4. Lease/Rental of Space	24,000	0	0	0
5. Staff Training	0	0	0	12,000
6. Supplies	0	0	0	36,000
7. Telecommunication	0	0	0	3,000
8. Utilities	0	0	0	3,000
9				
10				
11				
12				
13				
14				
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16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	24,000			54,820
C. EQUIPMENT PURCHASES	0	0	0	24,000
D. MOTOR VEHICLE PURCHASES	0	0	0	0

E. CAPITAL	0	0	0	0
TOTAL (A+B+C+D+E)	84,000			238,820
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	84,000	Addison Bulosan	808-652-1442	
(b) Total Federal Funds Requested	0	Name (Please type or print)	Phone	
(c) Total County Funds Requested	0		12.21.2021	
(d) Total Private/Other Funds Requested	238,820	Signature of Authorized Official	Date	
TOTAL BUDGET	322,820	President		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES Period: July 1, 2022 to June 30, 2023

Applicant: _____Rice Street Business Association_____

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B
Alakoko Shop Manager	1	\$60,000.00	20.00%
Alakoko Shop Employee	1	\$40,000.00	20.00%
Social Media Manager	1	\$40,000.00	20.00%
Event Coordinator - Night Market, Aloha Friday Art Night, Block Pa	1	\$60,000.00	20.00%
Waste Management Coordinator	0.5	\$20,000.00	100.00%

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES Period: July 1, 2022 to June 30, 2023

TOTAL:				
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JUSTIFICATION/COMMENTS:

TOTAL STATE FUNDS REQUESTED (A x B)	
\$	12,000.00
\$	8,000.00
\$	8,000.00
\$	12,000.00
\$	20,000.00
\$	-
\$	-
\$	-
\$	-
\$	-
\$	-
\$	-
\$	-
\$	-
\$	-

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES Period: July 1, 2022 to June 30, 2023

60,000.00
-

Applicant: Rice Street Business Association

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
n/a	0.00	\$0.00	\$ -	0
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
n/a	0.00	\$0.00	\$ -	0
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

Applicant: _____ Rice Street Business Assc

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	0	0	0	0
CONSTRUCTION	0	0	0	0	0	0
EQUIPMENT	10000	5000	0	0	0	0
TOTAL:	10000	5000				
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

App#

Rice Street Business Association

Contracts Total:

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)
1	Trash Management on Rice Street	1/1/2022	Office of Economic Development	Kauai County
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