

## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

#### PARTNERS IN DEVELOPMENT FOUNDATION

was incorporated under the laws of Hawaii on 04/17/1997 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 20, 2022

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Partners in Development Foundation  
(Typed Name of Individual or Organization)

  
(Signature) 01/21/2022  
(Date)

Shawn M. Kana'iaupnui, President & CEO  
(Typed Name) (Title)

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

  
AUTHORIZED SIGNATURE

SHAWN M. KANA'IAUPUNI, PRES & CEO  
PRINT NAME AND TITLE

JANUARY 21, 2022  
DATE

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Certificate of Good Standing (If the Applicant is an Organization)**

See attached

#### **2. Declaration Statement**

See attached

#### **3. Public Purpose**

This grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes:

- (1) The name of the requesting organization or individual

Partners in Development Foundation

- (2) The public purpose for the grant

The Kupa 'Aina Natural Farming Project seeks to address three challenges facing Hawai'i in support of the State's Aloha+ Challenge workforce and food production goals: 1. Reducing poverty and poor outcomes among opportunity youth who face significant hurdles meeting basic needs like access to food, housing, finding steady wages and employment; 2. Tackling food insecurity and its impact on community health; 3. Addressing shortages in the supply of traditional Hawaiian crops and teaching the community how to farm sustainably using cultural tools and methods.

- (3) The services to be supported by the grant

This project will provide a range of services in: education on natural farming methods, traditional agriculture, sustainability, and mālama 'āina; youth mentorship/development, workforce development, access to college credits, and mental health support; growing, harvesting, and donating food; creating and sharing sustainable inputs; providing resources for farmers; and establishing partnerships/collaboration with community service providers.

- (4) The target group

This project will primarily serve at-risk youth, including court-involved youth (12-17) and at-risk young adults (18-24) including those who are homeless, sexually exploited, and at risk of negative law enforcement entanglement. It will also benefit youth and families who are in need of food, primarily homeless, low-income, and ALICE (Asset Limited, Income Constrained, Employed) families

that are food insecure and rely on donated food to feed their families. The education component of the project will serve the larger community and farmers who are interested in learning more about natural farming, traditional agriculture, and growing their own food.

(5) The cost of the grant and the budget

\$ 541,764

## **II. Background and Summary**

### **1. A brief description of the applicant's background;**

Established in 1997, Partners in Development Foundation (PIDF) provides a wide range of free programs in early education, community strengthening, and island resiliency. PIDF is a local nonprofit serving the Hawai'i's most at-risk communities across the state with a focus on Native Hawaiian, low-income, remote, and rural communities who continue to be disproportionately represented in many negative statistics, such as high rates of incarceration, high school drop-outs, poverty, substance abuse, and below living wage jobs. PIDF's programs incorporate culture, language and values to reach families in a way that is relevant and meaningful. The overall goal of PIDF is to break the intergenerational cycles of disadvantage and equip participants with skills and supports needed to achieve long-term success.

Natural farming has been a part of PIDF programs since 2009. In July of 2018, PIDF began the Kupa 'Aina pilot project in July 2018 to create a path towards sustainable natural farming, reconnecting with traditional Hawaiian practices, rehabilitating youth, and educating the community. The purpose of the farm is to grow and sustain life- to grow food and people, and to sustain and restore the land, community, and individuals with the tools needed to be healthy and thriving in the long-term.

The farm is located on five acres of the Kawaihoa Youth and Family Wellness Center campus located below the Ko'olau mountains in Kailua, O'ahu. Youth on this campus include incarcerated, adjudicated, homeless, unemployed, and/or out-of-school youth. Kupa 'Aina serves as a safe place for the youth and young adults of Kawaihoa to learn to heal from past trauma and to become healers in their families and communities. It serves youth from partnering agencies including Residential Youth Services and Empowerment (RYSE), Hawai'i Youth Correctional Facility (HYCF), KUPU, and Kinai 'Eha as well as PIDF's Ke Kama Pono Safehouse program.

Results to-date indicate that youth report meaningful experiences at the farm, contributing to their positive transition out of cycles of incarceration and homelessness and into fulfilling paid work and the completion of educational goals. As an example of the impact, one youth participant who had struggled with being unhoused for many years and with maintaining a job benefited from the farm's mentorship program, progressing as an intern and recently to full-time employment at the farm. This year he transitioned to stable housing as he saves and plans for a bright future. Kupa 'Aina has begun a new partnership with Windward Community College for youth to earn college

credits while learning and working at the farm. The goal of this partnership is to provide a safe learning environment to successfully complete a college course and to set youth on a path to earn a degree and a wider range of employment options.

In addition, the farm has been an important source of food security during the pandemic. In the last year, Kupa 'Aina donated over 1,000 lbs of lau (taro leaf) and mai'a (banana) to The Pantry and other vendors that provide food to families in need. The farm is committed to providing local food and greater food security in Waimānalo and on O'ahu. It continues to build a network of community partners/organizations who can distribute the crops grown and help to perpetuate sustainable and indigenous farming methods (see *Necessary Skills and Experience* section for additional achievements to-date).

## **2. The goals and objectives related to the request;**

The **goal** of this project is to increase the resiliency of Hawai'i's communities by expanding the farm's capacity to increase food security and by expanding opportunities for at-risk youth to learn workforce skills that help them secure living wage jobs and achieve greater health and wellbeing. The objectives outlined below directly align with the State's Aloha+ goals, and will contribute to 2 areas that are currently in need of improvement.

### **Objectives:**

- 1. Expand mentorship, internship, vocational, and leadership opportunities for at-risk, "opportunity" youth** (defined as youth who are not in school or employed)
  - *this objective directly addresses the State's Aloha+ goal and need to increase Green Workforce Development*
- 2. Provide educational opportunities to increase community awareness and involvement in traditional and sustainable agricultural methods**
  - *this objective directly addresses the State's Aloha+ goal to provide 'āina-based education and stewardship opportunities that foster connection to land, 'ohana and communities, and create pathways for local-global servant leadership*
- 3. Increase the local production of traditional Polynesian crops**
  - *this objective directly addresses the State's Aloha+ goal and need to increase local food production*
- 4. Increase the amount of healthy and nutritious foods available for food-insecure families**
  - *this objective directly addresses the State's Aloha+ goal to increase the directory of available and locally sourced food to meet increased demand*
- 5. Develop local and sustainable fertilizer solutions to support food production, including soil testing and improving effectiveness through implementation**
  - *This locally-sourced, 'āina-enhancing natural fertilizer aligns with the State's overall goal of sustainability*

### **3. The public purpose and need to be served;**

The Kupa 'Aina Natural Farming Project seeks to address three challenges facing Hawai'i, which also support the State's Aloha+ Challenge workforce and food production goals: 1. Reducing poverty and poor outcomes among opportunity youth who face significant hurdles meeting basic needs like access to food, housing, finding steady wages and employment; 2. Tackling food insecurity and its impact on community health; 3. Addressing shortages in the supply of traditional Hawaiian crops and teaching the community how to farm sustainably using cultural tools and methods.

Youth in our communities greatly need a mentorship and training program to support them in moving from surviving to thriving by connecting with the 'āina, their cultural roots, and leadership opportunities. Some groups in Hawai'i are more likely to fall through the cracks than others, creating a unique set of challenges for our state to address. For example, one in five Native Hawaiian youth does not graduate high school on time, creating poor odds for successful employment. According to the U.S. Department of Health and Human Services, Office of Minority Health, in 2019, suicide was the leading cause of death for Native Hawaiians/Pacific Islanders (NHPI) ages 15-24. Those who become justice-entangled receive longer sentences for petty crimes of poverty and similarly face substance abuse, trauma, loss of loved ones, broken relationships, depression, sex exploitation, and economic instability--only worsened by confinement. These experiences affect later life. As adults, whereas Native Hawaiians make up 20% of the population, they are a soberingly high 44% of the adult prison population and 39% of the houseless on O'ahu. In 2019, NHPI were also three times less likely to receive mental health services or to receive prescription medications for mental health treatment as compared to non-Hispanic whites. The disproportionate impact of the COVID-19 pandemic on NHPI only exacerbates these conditions, worsening already deep racial equity divides. Fortunately, pathways to low barrier work training and mentorship opportunities such as Kupa 'Aina provide critically needed job and life skills in an environment conducive to healing. Through a model of identifying, training, and empowering, Kupa 'Aina is developing the next generation of Hawai'i's young people and farmers. This work is essential in addressing the health and resilience of our Native Hawaiian communities.

Food security among vulnerable populations and the state as a whole is another critical issue. With approximately 85-90% of it's food imported, Hawai'i is extremely vulnerable to the threat of emergency or natural disaster. The risk of importing food comes at a high cost, a high carbon footprint, and less nutritional value, compared to locally grown food. Economically, a shift of just 10% from imported to local food production would amount to approximately \$313 million dollars that would remain in the local economy. There has been an increasing interest and demand for locally grown foods, including traditional Hawaiian crops. The demand surpasses local supply and is therefore brought in from other shores. Given these conditions as an island community dependent on imported food, there is a critical need to address the pressing issue of food insecurity by sustainably increasing local food production.

The COVID-19 pandemic has increased economic instability across the world and in our state, resulting in a growing number of people in need of food. According to data from Feeding America, a national hunger relief organization, Hawai'i's food insecurity rate rose by more than 50% during the COVID-19 pandemic. According to the USDA Economic Research Service's Food Price Outlook 2021, nearly all food (except eggs) increased in price, especially fresh fruits. The United Nations Food Price Index showed that global food prices also rose for the 12th month in a row in May 2021, up nearly 40% in one year. With inflation expected to continue to raise food prices, food insecurity in Hawai'i is not expected to get any better for a long time.

In recent years, a resurgence in traditional agriculture has brought improved methods to restore and sustain our 'āina, culture, and values. By practicing sustainable agriculture as Native Hawaiians did for thousands of years before us, Kupa 'Aina provides an educational platform that revitalizes an integral part of Hawaiian heritage. Its programs teach the rich culture of cultivating the 'āina and producing food for our communities. This project teaches traditional Hawaiian agricultural methods while making it accessible as a profitable model of sustainable commercial agriculture. The methods used benefit all and increase overall island sustainability because they restore soil, use less water, and create less waste, while negating the need to import and purchase pesticides, herbicides, and commercial fertilizers.

#### **4. Describe the target population to be served; and**

Kupa 'Aina's youth workforce training program provides a place for restorative healing and wayfinding through positive mentorship and vocational opportunities. This component primarily focuses on the most at-risk and vulnerable youth, including PIDF's Ke Kama Pono Safehouse serving adjudicated male teens, homeless youth at Residential Youth Services and Empowerment (RYSE), and incarcerated youth from Hawai'i Youth Correctional Facility. As a community partner on the grounds of Kawailoa Youth and Family Wellness Center, Kupa 'Aina is part of a plan to create a restorative sanctuary for **at risk and justice-involved youth and young adults (14-24) including those who are homeless, sexually exploited, and at risk of negative law-enforcement entanglement.** Located in the Ko'olau mountains of O'ahu, Kawailoa sits on 500 acres of verdant green, encircled by tropical forests and towering mountains. Its youth-centered, community-driven leadership in partnership with the State Office of Youth Services has begun to transform these grounds of the Hawai'i Youth Correctional Facility into a place of healing. The vision for this pu'uhonua is a sanctuary for youth to learn to heal past traumas and become healers themselves, in their families, and in their communities. Anchored in indigenous knowledge, research, and practice, the youth will gain the wisdom and mentorship to better navigate life's journeys and inspire their peers and loved ones to do the same.

This project will also benefit **youth and families who are in need of food, primarily homeless, low-income, and ALICE (Asset Limited, Income Constrained, Employed)** families that are food insecure and rely on donated food to feed their families.

The educational training and resources/inputs provided through the project will serve the larger **community and farmers who are interested in learning more about natural farming, traditional agriculture, and growing their own food.** This will provide the community and farmers an affordable alternative to commercial fertilizer, pesticides and herbicides to impact their bottom line and support the agricultural industry in our state.

#### **5. Describe the geographic coverage.**

The farm is open to visitors from communities statewide, however because it is a fixed location, we expect to primarily serve 'Oahu residents. The farm comprises 5-acres of land on HYCF campus in Kailua and has plans to expand production with increased acreage in the coming year, in conjunction with our state partners.

### **III. Service Summary and Outcomes**

#### **1. Describe the scope of work, tasks and responsibilities;**

This scope of this project provides an important public good by creating sustainable food production alternatives and by supporting at-risk/opportunity youth through a multifaceted approach that 1) builds more opportunities for youth to learn workforce skills and achieve greater health and wellbeing, 2) expands the farm's capacity to increase food security in the community, and 3) provides education and resources to the community and other farmers.

#### **Education and Youth Development**

**Mentorship:** Mentorship opportunities at the farm will incorporate Native Hawaiian culture, language, and values to reach Native Hawaiian youth and families in a way that is relevant and meaningful.

**Workforce development:** The farm will host workforce development and vocational training for youth from community partners such as houseless youth from Residential Youth Services and Empowerment (RYSE), incarcerated youth from Hawai'i Youth Correctional Facility (HYCF), and youth with disabilities from Lanakila Pacific. The farm will assist youth with building vocational and leadership skills as they engage in low-barrier work at the farm for 8-20 hours/week. Through these partnerships, we will identify, train, and employ youth into paid work positions at the farm wherever possible, and assist others with preparing for the workforce outside of the farm.

**Mental Health:** Our mentorship and workforce development model will integrate a trauma-informed approach including education regarding Adverse Childhood Experiences (ACEs)/trauma and personalized plans to help build resilience and to mitigate structural and institutional racism. The farm will provide a safe place and safe people to process some of the youths' trauma and issues, including providing a place for mental health providers and counselors to meet with youth.

**High School/GED Curriculum:** The farm will partner with High Schools and GED programs to provide mālama ‘āina curriculum for students.

**College Pathways:** This project will also continue its initial steps in establishing a workplace/college credit program through a partnership with Windward Community College, whereby participants can earn college credits and or accreditations through their time participating in workforce training at Kupa ‘Aina.

**Outreach:** Added outreach activities will be undertaken to recruit youth participants in workforce and/or college credit opportunities, and to seek additional community partnerships.

### **Transforming Hawai‘i’s food system through demonstration and implementation**

**Indigenous crops:** Kupa ‘Aina plants, harvests, and distributes indigenous crops to meet the increasing demand for traditional Hawaiian foods that is surpassing current local supply.

**Food donations:** Many families are facing food insecurity and lack access to healthy and nutritious fresh foods. The farm will partner with The Pantry and establish additional partnerships with other organizations to provide fresh produce to low-income families across O‘ahu.

**Circular economy/sustainable inputs:** We are committed to circular economy solutions that minimize and reuse waste that would otherwise go into the landfill in generative ways, such as: fish waste fermented to make fish amino acids; meat bones for calcium phosphate inputs, coffee chaff (husk) from Hawaii Coffee Co. used as mulch; lactic acid bacteria from expired milk sprayed on kalo to prevent blight. In addition to food distribution, the farm will partner with The Pantry and others, to recycle their food waste as compost for the farm’s soil. Locally-sourced, ‘āina-enhancing crop fertilizer will also be produced with plans to provide this affordable and natural resource for the public. Indigenous microorganism inputs will be cultivated and used to rejuvenate the land and produce high-yield, high-nutrient crops. These microorganisms are collected from areas close to the farms, and cultured using everyday ingredients such as sugar, rice, and seawater.

**Resources for farmers:** Kupa ‘Aina will provide a seed bank and provide resources for farmers and others who are interested in implementing the natural farming method to grow their own food.

**Education on natural farming:** By producing fresh vegetables and fruits using natural farming methodologies, we also continue to inspire existing and new growers to the viability of food production using natural farming means. Our crops not only taste better, but we are also able to produce them without endangering our workers, our land, or our communities. With the importance of our location, sandwiched between Maunawili elementary, HYCF, and the Maunawili community; we are demonstrating that commercial food production can be done safely and with respect to the families around us.

**Expanding farm operations:** Funds would be leveraged to seek and secure more land to expand the farm, to be able to grow more crops and serve more people. Additional special projects and partnerships in food production include aiding growers in the community with pest issues like the avocado lace bug that has been decimating avocado trees across the island, and advising the establishment of new farms through a partnership with KUPU and Pono Pacific.

**2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;**

Activity	Timeline
<b><i>Farm operations (growing and providing food)</i></b>	
Create job description(s), interview and hire new staff	Month 1
Grow and harvest crops, build seed bank	Months 2-12
Donate food to community partners for food-insecure families and youth	Months 2-12
Train youth to create resources/inputs (e.g. natural fertilizer)	Months 2-12
Establish additional community partners for food distribution and food waste collection (for composting)	Beginning month 2-12
Explore expansion opportunities	Months 6-12
<b><i>Education and Youth Development (growing and supporting people)</i></b>	
Develop, expand and formalize educational component for youth and community members (on-site and through partners)	Months 1-6
Establish internship/vocational program with mentorship and trauma-informed care approaches	Months 1-3
Establish community partners (high school, GED, college) that serve the target youth population, to provide the farm's mālama 'āina education for students	Months 2-12
Conduct outreach to recruit youth participants	Months 1-3 and as needed
Coordinate to have a designated farm space used for individual mental health sessions for youth and their counselors/service providers	Months 1-12
Provide mentorship at the farm 2-4 times/week	Months 1-12

**3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and**

The Program Director will manage day-to-day operations of the farm and provide monthly updates to PIDF Officers at PIDF Manager meetings. These meetings are used to review progress on goals, barriers and challenges, and to make adjustments as needed. Besides managing and monitoring by executive management, PIDF's Board routinely examines the progress of each program and administration at its quarterly meetings. The Program Director will provide quarterly dashboard reports including: numbers served/month, staffing/vacancies, data on the program's goals/objectives, funding expenditures by grant, and impacts on the program due to COVID. The dashboard reports incorporate an internal system to evaluate whether the program is on-track to meeting its stated objectives, budgets, and other deliverables set. The organization's leaders provide a stable core of expertise, values, and community networks critical to monitoring, supporting and successfully carrying out this project.

**4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.**

12 Month Program Outcome Measure	Target
At-risk youth will have participated in mentorship/vocational opportunities	To exceed 60 youth (5-10 youth/month)
Farmers, youth, and community members will have participated in culturally relevant farm education and learning opportunities	To exceed 250 people
Traditional Hawaiian crops will be grown	To exceed 1,000 lbs
Nutritious, naturally farmed food will be donated to food-insecure families and youth (Hawaiian and other crops)	To exceed 2,000 lbs
Locally made, chemical free fertilizers will be produced	To exceed 900 gallons

## **IV. Financial**

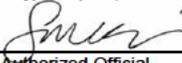
### **Budget**

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
  - a. Budget request by source of funds (Link)
  - b. Personnel salaries and wages (Link)
  - c. Equipment and motor vehicles (Link)
  - d. Capital project details (Link)
  - e. Government contracts, grants, and grants in aid (Link)

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Partners in Development Foundation

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	307,994			
2. Payroll Taxes & Assessments	40,039			
3. Fringe Benefits	58,519			
<b>TOTAL PERSONNEL COST</b>	<b>406,552</b>			
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter-Island				
2. Insurance	1,500			
3. Lease/Rental of Equipment	18,000			
4. Lease/Rental of Space	0			
5. Staff Training	0			
6. Supplies	24,000			
7. Telecommunication	3,300			
8. Utilities	1,620			
9. Facilities/Maintenance	4,800			
10. Audit	2,500			
11. Farm Inputs	12,000			
12. Mileage	6,084			
13. Workforce training/Stipends/Housing Assistance	10,000			
14				
15. Indirect Expenses	43,908			
16				
17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>127,712</b>			
<b>C. EQUIPMENT PURCHASES</b>	<b>7,500</b>			
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>541,764</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested	541,764	Stephanie Nishimura	808-595-2752	
(b) Total Federal Funds Requested		Name (Please type or print)	Phone	
(c) Total County Funds Requested				44,582
(d) Total Private/Other Funds Requested		Signature of Authorized Official	Date	
<b>TOTAL BUDGET</b>	<b>541,764</b>	Shawn Kana'iaupuni, President		
		Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

Applicant: Partners in Development Foundation

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Project Director	1	\$71,194.00	100.00%	\$ 71,194.00
Vocational and Education Coordinator	1	\$62,000.00	100.00%	\$ 62,000.00
Outreach/Farm Coordinator	1	\$50,000.00	100.00%	\$ 50,000.00
Farm Assistant	2	\$46,800.00	100.00%	\$ 93,600.00
Farm Interns	1	\$31,200.00	100.00%	\$ 31,200.00
				\$ -
<b>TOTAL:</b>				<b>307,994.00</b>

**JUSTIFICATION/COMMENTS:**

The personnel listed above will contribute 100% level of effort for 12 months, as is adequate and necessary to successfully accomplish this project's stated goals and objectives. Personnel salaries are estimated based on comparable positions within the State of Hawai'i.

The **Project Director** will manage the day-to-day operations of the farm (crop selection, farming methods, fish fertilizer and other natural input manufacturing process) along with its education, mentorship/vocational, and outreach components. He will be responsible for the supervision and training of all of the farm's staff, interns, and youth.

The **Vocational and Education Coordinator** will expand upon and formalize the farm's educational component, and adapt the curriculum to meet the needs of the different target populations of the farm (e.g., at-risk youth, high school students, college students focusing on agriculture, community members, farmers, etc.). He/she will consult with the Hawaiian Cultural Specialist to ensure the curriculum incorporates traditional Hawaiian values, culture, and methods. Programming for at-risk youth will also include a trauma-informed care approach, training for youth to be peer leaders, and an internship/vocational component to ensure the long-term success of youth. The

**Outreach/Farm Coordinator** will conduct outreach to establish new partners in the community to expand the farm's reach with youth, food distributions, food waste collection/composting, and other related opportunities. He/she will also conduct outreach to raise awareness of the farm's services and recruit youth participants. This position will also assist the Project Director with administrative tasks such as scheduling farm visits, data collection, reporting, communications, and seeking additional resources to sustain the farm's operations (funding, land, etc.).

The **2 Farm Assistants** will assist the Project Director in the various operational duties of the farm, including: implementing day-to-day farm operations as directed; weed whacking, planting, weeding, harvesting; explaining the natural farming methodology to volunteers, visitors, and partner agencies; producing natural farming inputs; working with and guiding volunteers and visitors.

One **Intern** will be selected and hired among youth who participate in the farm's vocational program and are interested in applying to be a farm intern. This paid internship will provide a pathway for youth to be successfully employed long-term as they transition from the farm's vocational mentorship program to a paid internship to full-time employment, whether at the farm or elsewhere. The intern will learn valuable employment and farming skills in a safe and supportive environment, to set them up to be successful as they transition to the workforce.

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: Partners in Development Foundation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Apple Macbook laptop computers	3.00	\$2,500.00	\$ 7,500.00	7500
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>	<b>3</b>		<b>\$ 7,500.00</b>	<b>7,500</b>

**JUSTIFICATION/COMMENTS:**

Due to the remote location of the farm, the project is requesting laptop computers for the 3 new staff (Farm Coord., Vocational and Ed Coord., Farm Asst). Laptops purchased will allow staff to complete the requirements of their positions, including: data collection, curriculum development, email communication, research, reports, and other administrative tasks/office work. Macbooks in particular are preferred for the farm, as they will allow for better design work and productivity to fit the farm's current operations.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
<b>TOTAL:</b>				

**JUSTIFICATION/COMMENTS:**

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Partners in Development Foundation- Kupa 'Aina program

Contracts Total: 200,756

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	Youth Homeless Demonstration Program- to provide mentorship/vocational opportunities for at-risk and homeless youth	10/1/20-9/30/21	U.S. Department of Housing and Urban Development	U.S.	40,378
2	Youth Homeless Demonstration Program- to provide mentorship/vocational opportunities for at-risk and homeless youth	10/1/21-9/30/22	U.S. Department of Housing and Urban Development	U.S.	60,378
3	Subcontract under Honolulu Community Action Program's (HCAP) CARES fund- funds allow the farm to better support youth and families affected by COVID	6/1/21-5/31/22	Community Services Block Grant- CARES Act Supplemental Funds (CSBG-CASF)	Honolulu	100,000
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**2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$126,615	\$138,383	\$138,383	\$138,383	\$541,764

**3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.**

For PIDF's Kupa 'Aina program, we are applying for funding from:

- **KUPU Hawai'i-** Kupu 'Āina Corps program: application was submitted on 1/3/22 to be a host site for up to 2 farm staff/interns for 1 year (in-kind support to cover the majority of costs for additional staff, for which PIDF would contribute a \$12,000 fee per staff). We were just informed we were awarded the request and were also selected to have the \$24,000 expense covered by Harold KL Castle Foundation.
- **Nā 'Ōiwi Kāne Fund:** application submitted on 1/14/22 for \$80,000 for 1 year to provide mentorship/vocational opportunities, education and food, with a focus on Native Hawaiian youth and communities.
- **First Nations Development Institute-** GATHER Food Sovereignty Grant: application submitted on 1/14/22 for \$30,891 to provide food for families for one year and increase awareness of natural farming and sustainability.
- **Aloha United Way-** Asset Limited, Income Constrained, Employed (ALICE) grant: an application will be submitted by 2/15/22 for funding to provide services to support the success of ALICE youth and families, as well as financial literacy workshops for 3 years.
- **W.K. Kellogg Foundation-** 2030 Racial Equity grant: a proposal for the Kawaioloa Youth and Family Wellness Center initiative will be submitted in March 2022. If funded, this project will benefit all programs and youth of Kawaioloa, including Kupa 'Aina's youth mentorship program, by establishing a strong network of wraparound services for youth while providing a restorative model to end youth incarceration and juvenile justice involvement. If awarded, this grant will cover partial funding for eight years.

PIDF will continue to seek and apply for additional funding for fiscal year 2023, to be able to continue the farm's operations beyond current grant funds, and better meet the needs of the community.

**4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

No federal or state tax credits have been granted.

- 5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.**

**Federal:**

- **U.S. Department of Housing and Urban Development-** Youth Homeless Demonstration Program Grant HI0118Y9C011800 (subcontract under Residential Youth Services & Empowerment, Continuum of Care Program Grant Agreement: HI00115Y9C011800)
  - Yr 1 (10/1/20-9/30/21) \$40,377.90
  - Yr 2 (10/1/21-9/30/22) \$60,377.95

**State:** no direct funding; however, Kupa 'Aina has a short-term lease with DHS-OYS and negotiations for a 25-year lease are in review.

**County:**

- **Community Services Block Grant-** CARES Act Supplemental Funds (CSBG-CASF), Honolulu Community Action Program's (HCAP) CARES fund (6/1/21-5/31/22), \$100,000

**GIA:** none within the past three years.

**Private Foundations:**

- **Kamehameha Schools** (7/1/18-6/30/19) \$153,556, and (7/1/19-6/30/20), \$299,993
- **The Harry & Jeanette Weinberg Foundation** (9/17/20-12/31/22), \$113,526
- **Hawai'i Community Foundation- Omidyar 'Ohana Fund** (8/14/20-8/13/21), \$10,000
- **Pamela K. Omidyar Trust Fund** (8/14/20-8/15/21), \$5,000
- **Nā 'Ōiwi Kāne Fund** (6/1/21-5/31/22), \$75,000
- **Harold KL Castle Foundation- Pilina Fund** (10/15/21-10/14/22), \$8,000 will provide community farm boxes for families in Waimānalo

- 6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.**

Unrestricted current assets for Kupa 'Aina are approximately \$3,200.

## **V. Experience and Capability**

### **1. Necessary Skills and Experience**

PIDF has 23 years of experience managing programs and grants, complying with a range of technical, fiscal and programmatic requirements for over 75 private, State and Federal grants and contracts with an approximate value of over \$140 million, serving over 50 communities across the state and over 110,000 children and family members with its free programs. Each year PIDF conducts an extensive audit of its financials to ensure proper compliance in accordance with Government Auditing Standards, accounting principles generally accepted in the USA, OMB Uniform Guidance (2 CFR, part 200), and ERISA. The organization reports "clean" audits (no significant findings, questioned costs, or noncompliance issues) for the past 14 years (2007-2020).

PIDF has been incorporating natural farming in its programs on a smaller scale for nearly 10 years. For example, adjudicated youth from the Safehouse participate in regular mentorship opportunities at a local farm and also maintain an aquaponics system and chicken coop using natural farming methods, and a PIDF preschool has installed planter boxes at one of its sites. These have shown to be beneficial for our families in many ways, as it not only provides fresh, healthy foods for food-insecure families, but also provides opportunities to reconnect with the land and traditions. It has proven to be healing and engage youth who were previously disconnected with deep rooted trauma.

For the last 3-4 years, PIDF's Kupa 'Aina Natural Farming project has been building a demonstration farm to teach and implement sustainable, natural farming methods and at the same time provide a space for rehabilitation and mentorship of at-risk youth with a focus on trauma-informed care. Previous projects/contracts include partnerships with: Kamehameha Schools and The Harry and Jeanette Weinberg Foundation to establish the farm and build capacity; Hawai'i Community Foundation-Omidyar Ohana Fund and Pamela K. Omidyar Trust Fund for help with a business plan for the farm's natural fertilizer; and several partnerships to serve at-risk youth from PIDF's Safehouse and KYFWC through funds from Nā 'Ōiwi Kāne and subcontracts from the U.S. Department of Housing and Urban Development-Youth Homeless Demonstration Program and Honolulu Community Action Program's (HCAP) CARES fund. These contracts have either already ended or are slated to end in August 2022, as they were start-up or one-time funds; we are currently seeking continued funding to maintain and expand the farm for the next year and beyond. **To-date, the farm has served over 160 at-risk youth and nearly 1,000 community members, harvested over 8,000 lbs of crops, donated over 5,000 lbs of food, and produced 8,800 meals. By rehabilitating the soil through natural, sustainable inputs, the farm has reduced its resource use (e.g. water) by 20% in just the past year alone.**

## 2. Facilities

As previously mentioned, the farm is located on five acres of the Kawaihoa Youth and Family Wellness Center campus located below the Ko'olau mountains in Kailua, O'ahu. PIDF currently has a month-to-month lease agreement with DHS; however, we are in negotiations for a 25-year lease which is in review. The site is ideal, as it is located between the youth correctional facility on one side and the school on the other and provides an avenue for site specific vocational training. There is also direct access for youth participants in other programs located on the campus, as well as the adjudicated youth population and other community members entering from off-site. The farm has equipment and materials readily available, as well as a meeting/teaching area, restroom, and portable trailer for office space.

## VI. Personnel: Project Organization and Staffing

### 1. Proposed Staffing, Staff Qualifications, Supervision and Training

**Alison Masutani, PIDF's Vice President of Operations**, will provide oversight and overall guidance for this project (provided in-kind covered under other sources of funding). Ms. Masutani has over 35 years of management experience and has led PIDF programs for the past 18 years, overseeing all aspects of program implementation to ensure that a quality program is executed, there is organizational efficiency, and an accurate and complete data collection system is maintained. Ms. Masutani has co-authored articles, made academic presentations on the design, educational strategies, outcomes and impacts of PIDF programs, and provided consulting for other organizations nationwide and internationally on the implementation.

**Zachary Huang, Project Director of Kupa 'Aina**, has been with the project since its beginning in 2018 and will manage the day-to-day operations of the farm (crop selection, farming methods, fish fertilizer and other natural input manufacturing process) along with its education, mentorship/vocational, and outreach components. He will be responsible for the supervision and training of all of the farm's staff, interns, and youth. Mr. Huang has a B.A. from Boston University in Botanical Chemistry and prior to PIDF, he worked for the National Park Service (Arizona), served as a Green Team Coordinator (Massachusetts), and a Nursery Worker for the Honolulu City & County Division of Urban Forestry. Mr. Huang is a student of the Korean Natural Farming Methods and has participated in symposiums, conferences as well as spent many hours working with a large scale natural farming practitioner in Wai'anae to learn these methods firsthand. He is passionate about natural farming and is eager to share this passion, learning and knowledge with the youth who will be our future farmers.

**Aaron Mahi, PIDF Native Hawaiian Cultural Specialist**, will devote a portion of his time (provided in-kind covered under other sources of funding) to provide information and guidance to Kupa 'Aina staff relative to Hawaiian cultural values and practices, for development of program activities and curriculum materials. Mr. Mahi is fluent in

Hawaiian and has been a Cultural Specialist for PIDF for the past 13 years. He served 4 years as Division Director of Abigail K. Kawānanakoa Foundation, and 24 years as Bandmaster for City & County of Honolulu, Royal Hawaiian Band. He is also a board member of the Ko'olaupoko Hawaiian Civic Club.

**Machijah Perez-Fonseca, Farm Assistant**, is a former youth participant at Kawaiiloa Youth and Family Wellness Center. After participating in mentorship/vocational opportunities at the farm, he was selected and hired as one of the farm's interns, which subsequently led to a full-time position as Farm Assistant since November 2021. Mr. Perez-Fonseca is an asset to the farm as well as a great success story of how the program can transform the lives of youth. As a Farm Assistant, he not only is knowledgeable with and assists with all of the day-to-day operations, but is a peer leader who now serves and mentors other youth.

The following positions will be hired at the start of the project:

The **Outreach/Farm Coordinator** will conduct outreach to establish new partners in the community to expand the farm's reach with youth, food distributions, food waste collection/composting, and other related opportunities. He/she will also conduct outreach to raise awareness of the farm's services and recruit youth participants. This position will also assist the Project Director with administrative tasks such as scheduling farm visits, data collection, reporting, communications, and seeking additional resources to sustain the farm's operations (funding, land, etc.). Minimum requirements include: at least one (1) year of demonstrated experience coordinating groups, at least one (1) year of experience in the agricultural and or food sector, experience working a minimum of five (5) acres in commercial food production preferred.

The **Vocational and Education Coordinator** will expand upon and formalize the farm's educational component, and adapt the curriculum to meet the needs of the different target populations of the farm (e.g., at-risk youth, high school students, college students focusing on agriculture, community members, farmers, etc.). He/she will consult with the Hawaiian Cultural Specialist to ensure the curriculum incorporates traditional Hawaiian values, culture, and methods. Programming for at-risk youth will also include a trauma-informed care approach, training for youth to be peer leaders, and an internship/vocational component to ensure the long-term success of youth. Minimum requirements include: at least one (1) year of experience in an educational setting, at least one (1) year leading group in guided activities, experience working a minimum of five (5) acres in commercial farm production preferred, and working knowledge of personal computer software applications such as MS Word, Excel, PowerPoint, etc.

A second **Farm Assistant** in addition to Machijah Perez-Fonseca will be hired, to assist the Project Director in the various operational duties of the farm, including: implementing day-to-day farm operations as directed; weed whacking, planting, weeding, harvesting; explaining the natural farming methodology to volunteers, visitors, and partner agencies; producing natural farming inputs; working with and guiding volunteers and visitors. Minimum qualification required include working knowledge of

various farm tools and equipment, with experience with implementing natural farming methods preferred.

One **Intern** will be selected and hired among youth who participate in the farm's vocational program and are interested in applying to be a farm intern. This paid internship will provide a pathway for youth to be successfully employed long-term as they transition from the farm's vocational mentorship program to a paid internship to full-time employment, whether at the farm or elsewhere. The intern will learn valuable employment and farming skills in a safe and supportive environment, to set them up to be successful as they transition to the workforce. Minimum requirements include participation in Kupa 'Aina's youth program, some working knowledge of various farm tools and equipment, and experience with implementing natural farming methods preferred.

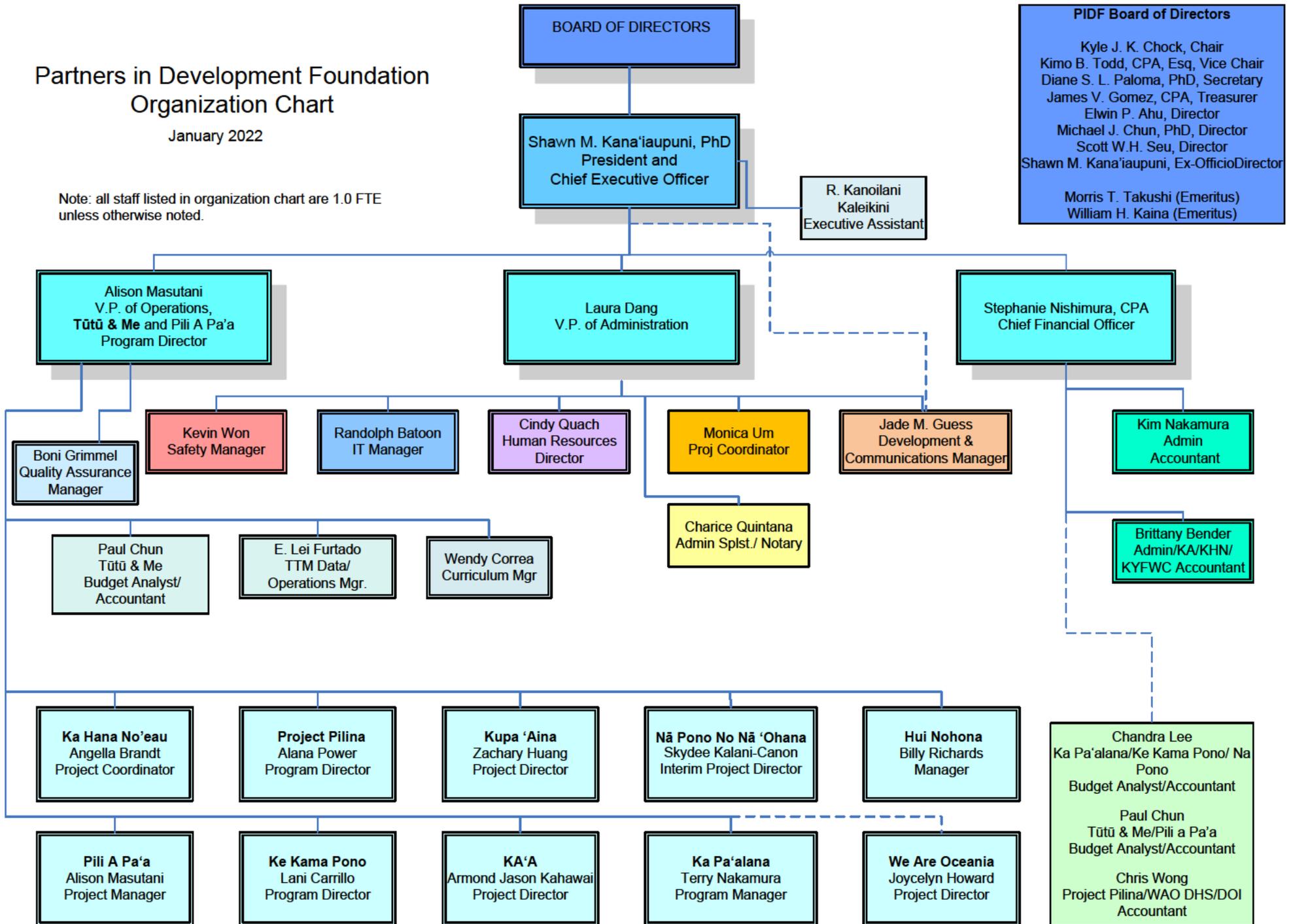
## **2. Organization Chart**

PIDF (organizational) and Kupa 'Aina (program-specific) charts are provided in the following 2 pages.

# Partners in Development Foundation Organization Chart

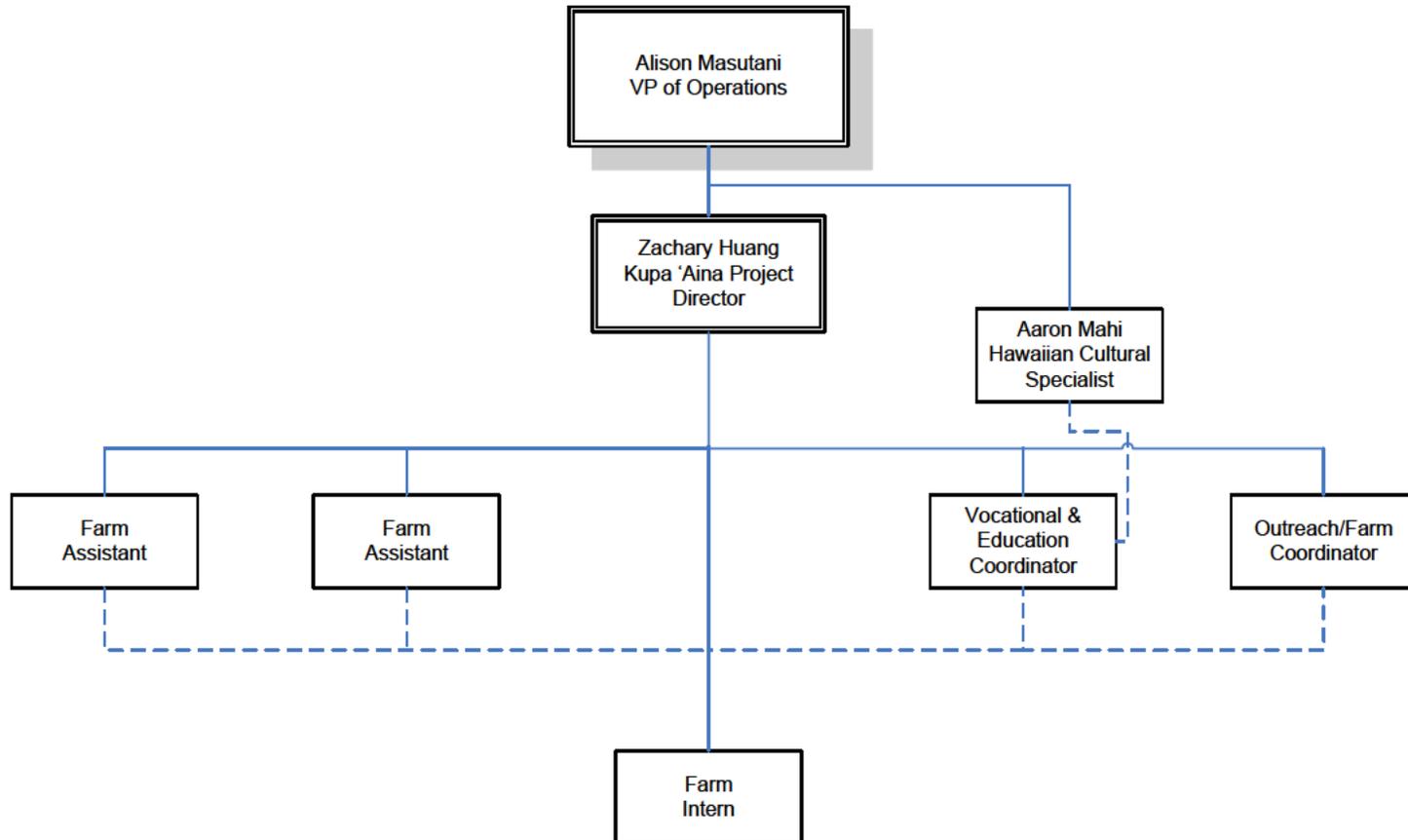
January 2022

Note: all staff listed in organization chart are 1.0 FTE unless otherwise noted.



# Kupa 'Aina

2022



### **3. Compensation**

- President & CEO - \$193,125.00
- CFO - \$149,063.52
- VP of Operations - \$149,063.52

## **VII. Other**

### **1. Litigation**

PIDF does not have any pending investigations or outstanding judgment.

### **2. Licensure or Accreditation**

None

### **3. Private Educational Institutions**

This grant will not financially support a sectarian or non-sectarian private educational institution. However, this project will indirectly support public schools and colleges and directly benefit their students, by providing supplemental services to enhance their education, such as opportunities for vocation/mentorship at the farm and college credit for farm experiences.

### **4. Future Sustainability Plan**

As mentioned above, we are actively seeking additional funds to continue and expand services provided and increase the sustainability of the program, and have already submitted or have plans to submit applications for funding. We continue to seek strong partnerships with community agencies and funders whose missions and priorities align with the farm's. As a unique state entity, Kawaioloa Youth and Family Wellness Center (where Kupa 'Aina is located), is being positioned to sustain this momentum with efforts already in motion to establish a social entrepreneurship model at the 500-acre campus. The vision is to be able to provide revenues to support community-based services and providers co-located on the property, including Kupa 'Aina. By leveraging existing and anticipated farming capabilities and commercial operations, the intent is to generate revenue and workforce opportunities in the foreseeable future that would provide funds for more youth to participate in co-located and nearby community programs, while also strengthening community food systems with locally produced agriculture and educational training. In this way, the proposed project will help leverage and secure additional funds to sustain the program beyond this grant.