

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

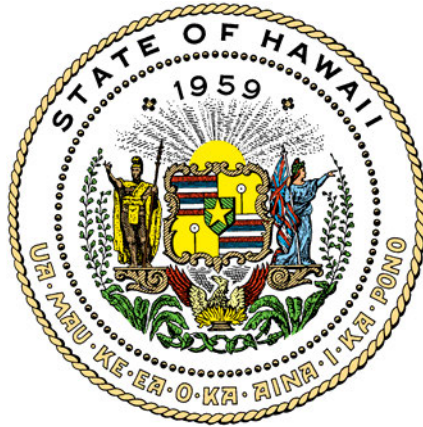
- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

Jennifer Taira, Executive Director
PRINT NAME AND TITLE

1/20/22
DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

OHANA ARTS

was incorporated under the laws of Hawaii on 05/12/2010 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 11, 2022

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

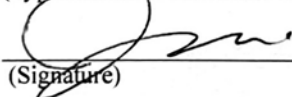
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

OHANA ARTS
(Typed Name of Individual or Organization)


(Signature)

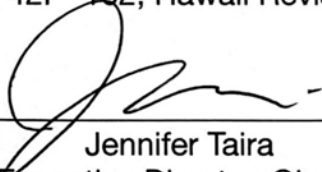
JENNIFER TAIRA
(Typed Name)

1/20/22
(Date)

EXECUTIVE DIRECTOR
(Title)

**STATEMENT OF COMPLIANCE WITH
SECTION 42F-102, HAWAII REVISED STATUTES**

The undersigned certifies that this grant will be used for a public purpose pursuant to Section 42F -102, Hawaii Revised Statutes.



Jennifer Taira
Executive Director, Ohana Arts

1/20/22

Date

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

SEE ATTACHED.

2. Declaration Statement

SEE ATTACHED DECLARATION STATEMENT.

3. Public Purpose

SEE ATTACHED STATEMENT

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Founded in 2010, Ohana Arts is a 501(c)(3) non-profit organization with a mission to inspire and engage people through high caliber educational and professional arts programs, and to cultivate an international family (Ohana) in the Pacific by promoting world friendship and peace through the universal language of the arts. Our annual summer musical theater training program takes place at the Kennedy Theatre on campus of the University of Hawaii at Manoa in cooperation with the UH Department of Theatre and Dance. Ohana Arts invites faculty with successful musical theater careers from Hawaii and the contiguous States to serve as stage directors, music directors, choreographers, acting, dance, and voice teachers to train students in an intensive, yet nurturing environment. In addition, Ohana Arts has established a pre-college musical theater training program, and invites faculty from the nation's top musical theater college and university programs to train high school students who are interested in pursuing theater degrees in college. To date, Ohana Arts has produced over 30 fully staged productions, and annually serves over 100 students from over 40 schools around the island.

In 2014, Ohana Arts produced its first original musical production entitled, "Peace On Your Wings," written by Ohana Arts Executive & Co-Artistic Director and composer Jenny Taira and Co-Artistic Director and lyricist Laurie Rubin for an all-youth cast, and based on the true story of 12-year-old Hiroshima atomic bomb victim Sadako Sasaki and her thousand paper

cranes. After its world premiere on Oahu, the Ohana Arts Hawaii-based cast toured the show to the islands of Kauai, Maui, and the Island of Hawaii, as well as Los Angeles and New York over the course of two years. In 2017-18, “Peace On Your Wings” toured San Francisco, San Jose, and Sacramento with a new cast of youth from Northern California and Hawaii. In 2020, the show was scheduled for a multi-city tour, including Hiroshima, to commemorate the 75th anniversary of the atomic bombings of Hiroshima and Nagasaki. The tour was indefinitely postponed due to the COVID-19 pandemic. “Peace On Your Wings” received numerous awards and recognitions, including an award from the Hawaii United Nations Association, a certificate from the Honolulu City Council, and a proclamation from Honolulu Mayor Kirk Caldwell, naming August 6, 2015 “Peace On Your Wings” Day.” In addition, the show enjoyed sold out performances around Hawaii and beyond.

The impact of “Peace On Your Wings” on multiple communities nationally has inspired the formal creation of a youth theater company arm of Ohana Arts. This new company, called the Ohana Arts Youth Theatre Company is dedicated to commissioning, producing, and touring original staged works focused on telling stories from the youth perspective and experience, with specific focus on themes of cultural, ethnic, BIPOC, disability, and LGBTQIA diversity. In the summer of 2020, Ohana Arts local writing team Jenny Taira and Laurie Rubin began work on a new musical with the working title, “Class of 2020,” which tells the story of the COVID-19 pandemic through the lens of graduating high school seniors. A cast of 13 Ohana Arts seniors was assembled to rehearse and record scenes and songs from the show virtually from their own homes.

The 2022-2023 season marks the first full season of the Ohana Arts Youth Theatre Company. The season includes a selection of short plays written by various BIPOC writers from the collection entitled, “All Of Us, a Celebration of BIPOC Voices” in November 2022; a brand new production of “Peace On Your Wings” with a Hawaii-based, all-youth cast to be performed on Oahu in March 2023, followed by a state-wide tour in April 2023; and the world premiere of “Class of 2020” in June 2023.

2. The goals and objectives related to the request;

Through the new works presented by the Ohana Arts Youth Theatre Company, we aim to answer the questions, "How can we raise awareness, cultivate cross-cultural understanding, start conversations about diversity, and give voice to those who are underrepresented on the stage and in the media?" It is our belief that establishing a home and creative space for these new works will help carve the path towards a more peaceful world as it will educate, share stories from the universal human experience, and help build an open line of communication between people across a vast array of life experiences. We feel it is important to include youth at the center of the works we present because it is the children of today who will be leading the way for society tomorrow. We want to instill in them the importance of exposure to our diverse history, acceptance and understanding across varying life experiences, and the wherewithal to provide equitable representation and treatment of all people. Our goals for the coming season are to provide substantive programming that answers the above questions, and to provide ample opportunity for outreach, fellowship, and development of young leaders through musical theater.

Goal: The Ohana Arts Youth Theatre Company will present a season of three new staged works, based on themes of diversity relevant to the subject matters, events, and issues of today.

- Objective: To seek funding from a wide variety of sources, including grants, sponsorships, and individual donations which will help to offset production and operation costs.
- Objective: To hire and work with a PR company to promote all three shows to a wide family audience.
- Objective: To send out audition announcements for all three shows via press releases to local media outlets, the Ohana Arts mailing list, to directors of the performing arts learning centers around Hawaii, and to directors of school theater programs outside of the performing arts learning centers to ensure we reach a diverse pool of young performers.

Goal: To program at least one school outreach performance and one family outreach performance per production in the 2023 season.

- Objective: To seek funding to subsidize an outreach school performance for each of the three shows on Oahu, and for each island on the “Peace On Your Wings” tour.
- Objective: To seek funding to subsidize a family performance for each of the three shows on Oahu, and for each island on the “Peace On Your Wings” tour.
- Objective: To reach out to the department of education and heads of school to arrange for upper elementary, middle, and high school students from schools on Oahu (and in the case of “Peace on Your Wings,” the neighbor islands) to attend an outreach school performance.

Goal: To foster community engagement around the themes and subject matters presented in each production of the season.

- Objective: To arrange pre-show panel discussions with “Peace On Your Wings” cast members and Hibakusha (atomic bomb survivors).
- Objective: To work with local organizations on creating materials which can be shared with teachers and students who attend the school shows.
- Objective: To reach out BIPOC organizations on island in preparing pre-show talks and other ways of raising awareness around the Ohana Arts performances of “All Of Us, a Celebration of BIPOC Voices”.

Goal: The Ohana Arts Youth Theatre Company aims to commission, create, and perform shows that speak to important issues and feature the voices of underrepresented youth with the hope of licensing the shows to theater companies around the country, thereby expanding the theater repertoire and opportunities for young performers from diverse backgrounds.

- Objective: To attend conferences and to reach out to theater companies and schools with information and archival performance footage for the new shows programmed on our season in hopes of garnering interest for future performances of the shows by other companies and schools nationwide.

- Objective: To approach musical theater licensing companies that specialize in licensing shows for youth, such as Musical Theatre International (MTI), Youth Plays, and iTheatrics.

3. The public purpose and need to be served;

The Ohana Arts Youth Theatre Company will commission, produce, and tour original staged works focused on telling stories from the youth perspective and experience, specifically focused on themes of cultural, ethnic, BIPOC, disability, and LGBTQIA diversity. There is a dearth of theater specifically written for youth performers, and fewer still that give voice to the stories of underrepresented minority groups. The Broadway show, “Hamilton” was revolutionary for reenacting American history with a cast comprised of people of color. Its unique rapped-and-sung-through style, and the diverse cast have inspired youth to take a greater interest in American history. The producers of Hamilton partnered with the Gilder Lehrman Institute in establishing the Hamilton Education Program which invites eligible Title I high schools to integrate Alexander Hamilton and the founding era into classroom studies, and to see the musical. At Ohana Arts, we have found that when students get the direct experience of telling stories they can relate to through the vehicle of theater, it mobilizes them to become leaders in their communities to raise awareness, and to look deeper into the history responsible for the current diverse make-up of our world.

As we move forward in programming our seasons, we will commission new works of theater written for youth performers by writers and composers from Hawaii and the Contiguous States. While there are excellent theater companies that commission and present new works, very few of them create works specifically featuring all-youth casts. Children’s theater companies and schools mostly have junior shows to choose from which are abridged and often watered down versions of Broadway shows. This selection of material does not allow for these young actors to consistently tell the stories that relate to their own life experiences or the issues they are facing. Editors of junior shows are tasked with whittling down plots and characters into more appropriate child friendly versions, often sacrificing the integrity of the original content. Furthermore, the great majority of theater repertoire has not caught up with the constantly changing fabric of our world. There is a need to tell the stories of the people who truly represent the diverse make-up of the world we live in. Hawaii’s culturally rich history and population make it an ideal home for creation and cultivation of new works. Bringing these stories to the stage with youth performers and presenting them to a family audience not only provides an important educational component, but it offers a visceral one. Suddenly, there are characters on stage who express themselves through the vehicle of music and theatrical storytelling, rather than being presented in a textbook form. Giving children and teens the opportunity to interact with history, almost as though it were living and breathing in real time, provides an outlet for them to feel empathy, and also furnishes them with a context for how history is still relevant today, rather than captured in books growing dusty and abandoned on shelves.

4. Describe the target population to be served; and

The Ohana Arts Youth Theatre Company targets a multicultural family audience, and strives to curate new works that speak to the most important issues of today, sharing the stories that truly represent the diverse make-up of our world. The works we program are meant to relate to today's youth, and tackle the hard hitting issues they are constantly being confronted by. By commissioning and programming works that are close to home for today's youth, we hope to broaden our reach and inspire a new audience of young theater goers. Our efforts begin with school audiences. Two of the three shows on our season will include one or more week day outreach performances for upper elementary, middle, and high school students to attend free of charge. Additionally, all three shows will have one subsidized family show with reduced ticket prices (\$3 per child and \$5 per adult) to provide greater access for those who may find costs to attend a theater performance prohibitive for an entire family. Hawaii is a microcosm of different cultures and ethnic backgrounds, and our aim in producing new works focusing on themes of diversity is to make theater accessible, relatable, and inspirational for a wide audience of youth in Hawaii of different backgrounds. We are specifically focused on creating and producing works of theater that serve both youth performers and audience members. We project that our season will reach a collective audience of 15,000-20,000 people.

5. Describe the geographic coverage.

Ohana Arts Youth Theatre Company productions primarily take place on Oahu and serve students from all districts. However, we will program one touring show per season. In the 2023 season, the new production of "Peace On Your Wings" will take place for a run of performances on Oahu, followed by a tour to Kauai, Maui, and the Island of Hawaii, thereby reaching a school audience of upper elementary, middle, and high school students, and a family audience from the general public on all four islands.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The requested State GIA funds will help support the expansion of the Ohana Arts Youth Theatre Company arm, and will, in great part, make it possible to program our first full season of new works. In addition, requested funding will support a neighbor islands tour of the Ohana Arts original musical, "Peace On Your Wings." Core faculty, including Executive & Co-Artistic Director Jenny Taira, Co-Artistic Director Laurie Rubin, and a Program Coordinator, (to be brought on later this year) will be involved with this grant activity, and faculty and staff who work on specific projects will be brought on according to the needs of each production. We project that Ohana Arts Youth Theatre Company productions will serve up to 20,000 people in

the community, including participating students and audience members from Oahu, Kauai, Maui, and the Island of Hawaii.

Ohana Arts administrative and artistic staff plan each season a year or more in advance. Each production programmed on our season has its own creative team, including a stage director, music director, and choreographer, as well as a team of designers for set, lighting, costumes, and sound. Technical staff and stage managers are contracted per production.

Our fiscal year begins on September 1st which typically coincides with auditions and rehearsals for our first production of the season, and ends on August 31st which coincides with the wrap up of our summer program and final Youth Theatre Company production.

The three shows programmed on the 2023 season are each scheduled for a one weekend run of 3-5 performances. The casts for each show will rehearse for two months prior to showtime.

In addition to all performances on Oahu, the Ohana Arts original musical, “Peace On Your Wings” will embark on a tour of performances to the neighbor islands. We are requesting funding to offset airfare and accommodations to alleviate the financial burden on individual cast members, as well as theatre rental costs and designer fees.

Executive & Co-Artistic Director Jenny Taira and Co-Artistic Director Laurie Rubin will network with writers and composers from Hawaii and beyond to curate shows for the following two seasons, as well as lay the groundwork for the fundraising efforts, grant writing, presentations to donors and sponsors for upcoming and subsequent seasons.

Ohana Arts has partnered with local organizations, including the Japan America Society of Hawaii (JASH), The Japanese Cultural Center of Hawaii (JCCH), the East West Center, and many others which have assisted with fundraising, promotion, and cultural exchange. Ohana Arts cast members have been asked to lead activities to promote cultural exchange with the East West Center and other organizations on island who bring students from Japan and the contiguous States to Hawaii for peace building retreats. Each new production will open doors for Ohana Arts to network and partner with different organizations around Hawaii which will strengthen our impact on local communities.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

2022

September

Auditions for fall production of “All of Us: A Celebration of BIPOC Voices”

Rehearsals begin for “All of Us: A Celebration of BIPOC Voices”

October

Rehearsals continue for “All of Us: A Celebration of BIPOC Voices”

November

“All of Us: A Celebration of BIPOC Voices” Public Performances, including a subsidized family outreach performance where tickets are \$3 for children and \$5 for an accompanying adult

“All of Us: A Celebration of BIPOC Voices” 1 School Outreach Performance

December

Auditions for winter/spring production of “Peace On Your Wings”

2023

January

“Peace On Your Wings” rehearsals begin

February

“Peace On Your Wings” rehearsals continue

March

“Peace On Your Wings” Public Performances, including a subsidized family outreach performance where tickets are \$3 for children and \$5 for an accompanying adult

“Peace On Your Wings” 1 School Outreach Performance

April

“Peace On Your Wings” Neighbor Islands Tour (Maui, Hawaii, and Kauai), including public and school outreach performances on each island.

Auditions for summer production of “Class of 2020”

May

Rehearsals begin for production of “Class of 2020 - A New Musical”

June

“Class of 2020 - A New Musical” Public Performances (World Premiere), including a subsidized family outreach performance where tickets are \$3 for children and \$5 for an accompanying adult.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Following Ohana Arts events and performances, evaluation forms and surveys are sent to event attendees and participating students to help us improve upon our programs year after year. We provide opportunities for students and parents to answer specific questions about their experience in our program with a rating system, as well as a comments section for them to give feedback. Ohana Arts will also disseminate exit surveys for audience members in order to help us measure the success of our outreach shows and performances for the general public and their impact on students and families. After past outreach performances, Ohana Arts has also received

emails and letters from teachers and students which have made us realize the importance of continuing to provide these opportunities.

Ohana Arts holds weekly staff and faculty meetings which help us monitor how the program is running, and are instrumental in helping us make adjustments when needed. Feedback from faculty and staff is crucial in helping us fine-tune our policies, scheduling, and classroom management.

Faculty members also provide feedback on the growth of individual students which enables us to continually make our training more inclusive and effective. At the completion of our productions and summer programs, Ohana Arts hosts debriefing sessions with faculty, staff, and production teams to evaluate the rehearsal process, the efficiency of the production process, and performance quality.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

- Number of tickets sold per show on Oahu
- Number of tickets sold per island for the “Peace Of Your Wings” neighbor islands tour
- Audience exit survey feedback
- Feedback from participating cast members and their families on the quality of training, the rehearsal process, and performance experience recorded from evaluation surveys
- Number of schools attending school performances
- District representation of participating schools
- Number of students attending each outreach school show
- Number of students and adults purchasing tickets at reduced prices for the subsidized family shows
- Number of people served for each show programmed on the 2023 Ohana Arts Youth Theatre Company season

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

- a. Budget request by source of funds (Link)
- b. Personnel salaries and wages (Link)
- c. Equipment and motor vehicles (Link)
- d. Capital project details (Link)
- e. Government contracts, grants, and grants in aid (Link)

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$10,188	\$25,470	\$25,470	\$40,754	\$101,882

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

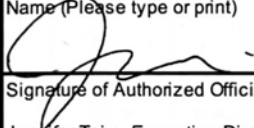
Ohana Arts will apply to numerous foundations to support the 2022-2023 season, many of whom have generously donated to Ohana Arts in the past. These foundations include (but are not limited to) the Atherton Foundation, Cades Foundation, Kosasa Foundation/ABC Stores, Julia Temple Davis Brown Foundation, Hawaii State Foundation on Culture and the Arts, Baldwin Foundation, First Hawaiian Bank Foundation, Island Insurance Foundation, J. Watamull Fund, and the John Young Foundation, among others. In addition, Ohana Arts plans to submit a proposal to the National Endowment for the Arts.

- 4. List of all state and federal tax credits: N/A
- 5. List of all federal, state, and county government contracts, grants, and grants in aid: SEE ATTACHED
- 6. Balance of unrestricted current assets as of December 31, 2021: \$161,365

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Ohana Arts

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	42,482	34,536		110,707
2. Payroll Taxes & Assessments				38,896
3. Fringe Benefits				
TOTAL PERSONNEL COST	42,482	34,536		149,603
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	14,400	10,800		0
2. Insurance				10,000
3. Lease/Rental of Equipment				24,000
4. Lease/Rental of Space	25,000	25,000		99,600
5. Staff Training				2,000
6. Supplies				24,650
7. Telecommunication				360
8. Utilities				0
9. Contractors - Designers & Technicians	10,000	10,000		96,850
10. Advertising and Marketing				23,100
11. Office Supplies & Software				2,000
12. License Fees				1,000
13. Ground Transportation				7,200
14. Accommodations, Inter-Island	10,000	10,000		18,250
15. Airfare, Guest Artists				6,250
16. Accommodations, Guest Artists				17,500
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	59,400	55,800		332,760
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	101,882	90,336		482,363
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	101,882	Jennifer Taira	646-573-6405	
(b) Total Federal Funds Requested	90,336	Name (Please type or print)	Phone	
(c) Total County Funds Requested			1/20/22	
(d) Total Private/Other Funds Requested	482,363	Signature of Authorized Official	Date	
TOTAL BUDGET	674,581	Jennifer Taira, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

Applicant: Ohana Arts

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive & Co-Artistic Director	0.5	\$45,000.00	10.00%	\$ 4,500.00
Co-Artistic Director	0.5	\$36,000.00	10.00%	\$ 3,600.00
Program Coordinator	0.5	\$26,000.00	10.00%	\$ 2,600.00
Directors	0.5	\$42,000.00	20.00%	\$ 8,400.00
Music Directors	0.5	\$42,000.00	20.00%	\$ 8,400.00
Choreographers	0.5	\$36,000.00	20.00%	\$ 7,200.00
Stage Manager	0.5	\$27,412.00	20.00%	\$ 5,482.40
Assistant Stage Manager	0.5	\$11,500.00	20.00%	\$ 2,300.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				42,482.40
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: _____ Ohana Arts _____

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: Ohana Arts

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS	N/A					
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Ohana Arts

Contracts Total: 12,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	SFCA Biennium Grant FY21	3/15/21-6/30/21	SFCA	State	12,000
2					
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25					

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Over the past 12 years, Ohana Arts has put up 34 productions with casts of youth ages 5-18. Directors, music directors, and choreographers are assigned to each production based on their experience, skill sets, and comfort level working with specific age groups. Over the years, Ohana Arts students and faculty have developed a rapport, and we bring back teaching artists who challenge, believe in, and bring out the best in our students to produce the highest quality performances. Ohana Arts has garnered over five years of experience touring “Peace On Your Wings” to nine cities around the United States, and has streamlined the process for load-in and tech, blocking on different stages, and rehearsal scheduling that does not overtax a cast experiencing jet lag. Cast members have learned to be adaptable and flexible, and have learned new material quickly through the experience of being part of an evolving new show.

Executive and Co-Artistic Directors place safety as the top priority when running rehearsals and performances, and have fine-tuned their approach to implementing specific policies and procedures which keep students safe while in transit and in constantly changing venues on tour.

Ohana Arts productions have taken place in a number of different theaters on Oahu, including Leeward Community College, Paliku Theatre, Mamiya Theatre, Hawaii Theatre, and Kennedy Theatre. Ohana Arts artistic staff have developed good working relationships with the theater managers and technical staff at these theaters. In addition, Ohana Arts shows have been performed at Kauai Community College and Kahilu Theatre on the Island of Hawaii.

Ohana Arts executive and co-artistic directors have had a good track record and experience fundraising in Hawaii and the contiguous States, and have developed relationships with heads of partnering organizations, including the Honpa Hongwanji Mission of Hawaii which provided financial and promotional support for “Peace On Your Wings” to tour to the neighbor islands in 2015, the Buddhist Churches of America which provided financial and promotional support for “Peace On Your Wings” in multiple cities in the Contiguous States, and many other local chapters of Japanese and peace advocacy organizations in multiple cities in Hawaii and the Contiguous States. In addition, they have garnered the support of numerous corporate sponsors and individual donors who made it possible to successfully produce “Peace On Your Wings” on four islands, in Los Angeles and Northern California, and New York.

The Ohana Arts Youth Theatre Company curates, programs, and performs shows with the goal of starting conversations around important issues, and cultivating opportunities for cultural exchange and fellowship. Ohana Arts casts have been invited to lead peace building activities with student delegates from Hiroshima and the contiguous States, were invited to a special event

on the Peace Boat to perform for a group of Hibakusha (Hiroshima atomic bomb survivors), and have spoken and performed at events for the Hiroshima Ken-jin Kai, the Japanese Chamber of Commerce, and the Make-a-Wish Foundation.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Ohana Arts does not own or lease a theater or any other rehearsal space. The Ohana Arts summer program runs annually by contract with the UH Department of Theatre and Dance at the Kennedy Theatre. The OA Youth Theatre Company productions will take place at various theaters around island depending on availability and specifications for each production. In the past, Ohana Arts has rented from theaters such as Leeward Theatre, Mamiya Theatre, Hawaii Theatre, Paliku Theatre, Roosevelt High School Theatre, Doris Duke Theatre, and has also partnered with schools, organizations, and local non-profits for rehearsal space such as the Hongwanji Mission School, Honpa Hongwanji Mission of Hawaii, Aiea Hongwanji, and Moiliili Hongwanji.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Our leadership team consists of co-founders and Yale School of Music graduates, Jenny Taira and Laurie Rubin. Jenny has served as Ohana Arts Executive & Co-Artistic Director for over 12 years. She has successfully grown the program, curated the summer festival of performances, and has worked with faculty to implement curricula for the annual summer musical theater workshops. She has ample experience training and overseeing the work of 30 staff and 14 faculty to ensure that the programs maintain their high quality year after year, and that day-to-day operations run smoothly while ensuring that the program continues to be a nurturing environment with effective learning. Jenny has also served as head music director and conductor for many of the Ohana Arts shows' pit orchestras. In addition to her role as Executive Director, Jenny is an active performing musician and composer who concertizes nationwide. She is currently pursuing an Executive MBA from Quantic School of Business and Technology, and holds degrees from Yale University and Northwestern University in Music. Laurie Rubin has served as Ohana Arts Co-Artistic and Development Director for over 12 years. She has helped Ohana Arts cultivate its donor base, and has successfully secured individual donations and

corporate sponsorships for the annual summer program, and led fundraising efforts for the world premiere and subsequent national tour of “Peace On Your Wings.” Laurie is also an author and international opera singer/recitalist, and graduate of Yale University and Oberlin Conservatory with degrees in Music.

Our Program Coordinator provides administrative and fundraising support, and also handles day-to-day tasks associated with the program including scheduling, box office support, and communication with parents, students, and faculty.

Our artistic staff consists of both local and visiting guest directors, music directors, choreographers, and writers who are working professionals in the musical theatre industry, and whose experience includes work on Broadway, off-Broadway, regional theatre, Disney, national tours, and films. At Ohana Arts, artistic staff members are not only selected based on artistic merit, but also based on their prior experience and dedication towards working with youth.

Ohana Arts also hires a Stage Manager and Assistant Stage Manager for each show to handle the day-to-day rehearsal and production logistics, and a team of Designers and Technicians who bring the shows to life on stage.

Ohana Arts requires all staff to attend training sessions prior to the start of each season, including CPR and First Aid Training and Certification (by Altres). In addition, Ohana Arts plans to send staff members to professional development courses offered by Altres in the next season.

2. Organization Chart - See attached

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive & Co-Artistic Director: *\$45,000*

Co-Artistic Director: *\$36,000*

Program Coordinator: *\$26,000*

VII. Other

1. Litigation

N/A

2. Licensure or Accreditation

N/A

3. Private Educational Institutions

N/A

4. Future Sustainability Plan

State GIA funds would help Ohana Arts jumpstart this new phase in the establishment of our Youth Theatre Company arm, allowing us to take a big step forward in planning a full season of new works. We feel that expanding our reach and community engagement will attract the support of new donors and corporate sponsors. Furthermore, each production we program targets a different niche audience, and opens doors to different grants and new funders with a vested interest in particular subject matters. Over the past several years of producing “Peace On Your Wings,” we learned that support, believe, and trust in our work was built over time as new supporters became aware of Ohana Arts, joining our efforts in supporting the next leg of our journey. Once we have initial opportunities to commission, produce, and tour new works, we will be able to build momentum and support which will enable us to continue, to increase our offerings, and to grow our donor/audience base.

State GIA support for the “Peace On Your Wings” neighbor islands tour will enable us to develop relationships with schools, theater managers, and donors, thereby making future tours possible year after year. Our goal is to serve larger audiences of Hawaii’s youth and families with every season, and that success with our touring model will allow us to tour more than one show per season.

OHANA ARTS
Organizational Chart
1/20/22

