

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



Stephanie Ryan, President

01/21/2022

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

OAHU SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS **OAHU SPCA**

Amount of State Funds Requested: \$350,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

The Oahu SPCA is the first no-kill animal shelter in Hawaii. From 2016 to 2021, Oahu SPCA saw an 80.8% increase in animal intakes. Thus, the organization is literally out of space to serve Hawaii's feral, stray, and abandoned dogs, cats, puppies and kittens. To address this issue, Oahu SPCA recently closed on a 12,500 square-foot, two-story warehouse. This facility, will be a world-class, no-kill shelter serving all Oahu and will also offer training and event space for neighbor island programs. The Oahu SPCA is requesting funds for minor interior alterations and clinical equipment.

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ _____

Private/Other: \$435,617

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$166,000

Unrestricted Assets:

\$277,664

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

823 Olive Ave

City:

State:

Zip:

Wahiawa

HI

96786

Contact Person for Matters Involving this Application

Name:

Stephanie Ryan

Title:

Founder & President

Email:

Phone:

Federal Tax ID#:

61-1569948

State Tax ID#

W33124648-01



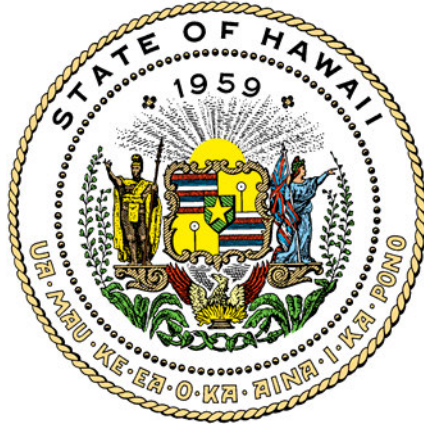
Authorized Signature

Stephanie Ryan, President Oahu SPCA

Name and Title

1/20/2022

Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

OAHU SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

was incorporated under the laws of Hawaii on 09/12/2008 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 20, 2022

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

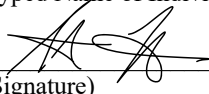
1. The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 1. Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 2. Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 3. Agrees not to use state funds for entertainment or lobbying activities; and
 4. Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
2. If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 1. Is incorporated under the laws of the State; and
 2. Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
3. If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 1. Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 2. Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Oahu Society for the Prevention of Cruelty to Animals

(Typed Name of Individual or Organization)



(Signature)
Stephanie Ryan

1/20/2022

(Date)

President for the Oahu SPCA

(Typed Name)

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

Attached

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Attached

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

This grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Oahu SPCA was founded in 2009, based on a no-kill philosophy and a mission that "every healthy, treatable animal will find a forever home." Oahu SPCA provides low-cost veterinary care including reduced-fee spay and neuter services, shelter and rehabilitation programs for surrendered and abandoned animals, foster homecare, and adoption services to give animals a second chance at a loving home and a good life.

2. The goals and objectives related to the request;

The overall goal of this request is to increase access to low-cost veterinary care, sterilization services and expanded shelter capacity for as many animals and families as possible. To address the lack of clinic and adoption space, Oahu SPCA recently purchased a new 12,500 square-foot, two-story Veterinary Clinic and Shelter Facility complete with multiple exam rooms, shelter spaces, offices, reception areas, restrooms, and photovoltaic panels. The organization will meet the goals and objectives related to this request by adhering to the following: 1) Within 90 days of grant award, all needed clinical equipment will be purchased. 2) Within 120 days of grant award, all interior renovations will be completed including the planning phase 3) Within six months of grant award, all interior reconfigurations will be complete 4) By the end of the one-year project period, Oahu SPCA will serve 17,400 animals statewide in 2022.

Research shows that companion animals make a significant difference in the lives of more than 900,000 people across the state. According to recent research, it is estimated that 64% of Oahu households own pets, with more than twice as many dog owners than cat owners at 73% and 30%, respectively. The Oahu SPCA has a proven track record of providing needed support to these families and their family members. The organization offers the lowest cost veterinary services, including sterilization, wellness clinics, and community education, for families living throughout Oahu, Maui, Kauai, and Hawaii. According to organization data, 37% of clients served are low-income or homeless, and 9% are transient. At the new facility, Oahu SPCA will be able to substantially increase the organization's ability to provide low-cost veterinary services including sterilization, in an effort to eliminate animal overpopulation and abandonment due to the high costs of veterinary care.

3. The public purpose and need to be served;

As indicated above, from 2016 to 2021, Oahu SPCA has seen an 80.8% increase in animals and families served. Oahu SPCA currently serves approximately 300 animals per week and the organization has outgrown its main site located at 823 Olive Avenue in Wahiawa. To address the lack of clinic and adoption space, Oahu SPCA recently purchased a new 12,500 square-foot, two-story Veterinary Clinic and Shelter Facility complete with multiple exam rooms, shelter spaces, offices, reception areas, restrooms, and photovoltaic panels. This facility, centrally located at 94-350 Ukee Street in Waipahu will be the first no-kill shelter in Hawaii serving all of Oahu and providing neighbor island programs such as low-cost veterinary services and sheltering overflow in Maui, Kauai, and the Island of Hawaii.

The problem of stray and feral animals and the overpopulation of felines and canines is significant and provides a substantial concern for Hawaii's fragile island ecosystem. According to (McDowell, Burns & Lepczyk, 2011), one female dog who is not sterilized can give birth to six to ten puppies twice a year (HHS, 2006). After six years, one female dog and her offspring can produce more than 60,000 dogs in a lifetime (HHS, 2006). On an island such as Oahu, this type of rapid year-round reproduction among dogs and cats can have catastrophic effects on limited island resources and the native Hawaiian environment.

Thankfully, the population of feral and stray animals began decreasing steadily every year since the Oahu SPCA sterilization clinic and shelter were established. The reduction in stray animals across the state is attributed at least in part to the Oahu SPCA's dynamic outreach and sterilization programs. Sterilization saves lives. Euthanasia is not only costly to the City and State, but it has proven ineffective in managing animal populations. Lord et al. (2006) suggest that sterilizations also improve the public perception of animals available for adoption, contributing to a decrease in euthanasia.

However, quality veterinary care is often costly and the cost in recent years has increased significantly. Expanded low-cost or no-cost sterilization and veterinary services available to the public at the Oahu SPCA provides a solution to significantly reducing the number of abandoned, relinquished and homeless animals. These services ensure that necessary and affordable veterinary care is available to all families in our community. Providing education to our community and affordable sterilization and veterinary care, prevents the reproduction of unwanted animals and the numbers of abandoned animals, due to the escalating cost of veterinary services. If left unattended, these animals are capable of reproducing at exponential rates that can quickly overwhelm animal welfare agencies. Preventing animal overpopulation will save money for the local government, nonprofits, and protect public health and the environment. This grant will optimize the veterinary clinic that will ensure our sustainability, continued success and contribute to the development of a more responsible community. According to the U.S. Bureau of Labor Statistics, average household expenditures on pets increased 22.5% from 2007 to 2015 with veterinary costs comprising about 25% of that amount. Moreover, the American Pet Products Association (APPA) National Pet Owners Survey indicates that 67% of U.S. households currently own one or more pets and that pet ownership has continued to rise by double digits since 1988. Yet, the larger problem of pet affordability extends to all low-income, under-resourced households. According to the Aloha United Way's ALICE (Asset Limited, Income Constrained, Employed) project, approximately 48% of Hawaii households have incomes below the ALICE survival budget, making Hawaii one of three states with the highest rates of struggling families.

Nowhere is this more evident than among families living in Central and Western Oahu. According to U.S. Census data 2021 QuickFacts, the communities of Wahiawa, Waipahu, and Waianae have some of the highest incidences of poverty. In Wahiawa, 16.1% of the population is living in poverty. In Waipahu, 10.6% of the population, and in Waianae 24.4% of the population is living at or below the federal poverty level. These statistics are striking when compared with the poverty level in Honolulu County, which was 8% as of July 1, 2021. These numbers of low-income families who may abandon or euthanize their companion animals due to the high cost of veterinary care illustrates the need for Oahu SPCA to expand their services. The selection

of the new site was based on a community needs assessment for Central and Western regions in an effort to make the most impact and improve access to care for under-resourced families.

4. Describe the target population to be served; and

The target population is low-income, under-resourced families throughout the state of Hawaii, with a focus on families living in Honolulu County and specifically in the low-income communities of Wahiawa, Waipahu, and Waianae.

5. Describe the geographic coverage.

This capital request for minor interior renovations and new equipment for in the Oahu SPCA's new 12,500 square-foot, two-story Veterinary Clinic and Shelter Facility located at 94-350 Ukee Street, Waipahu, Hawaii will provide multiple exams rooms, sheltering spaces, offices, reception area, restrooms, and photovoltaic panels. This facility will be a world-class, no-kill shelter serving all Oahu and will also offer training and development for neighbor island programs.

All services will target families and individuals in financial crisis due to job loss or unemployment. The program is already well established in Wahiawa where the median household and per capita income is 30% and 22%, respectively below the State median and per capita income as a whole.

Due to the identified community need, the program will be expanding services to Waipahu where the per capita income is 42% less than the state average, and to Waianae where the per capita income is 76% less than the state average. In the first year, Oahu SPCA will focus efforts on Central and Western Oahu but will continue to build reach and provide access to the facility for neighbor island programs. Resources will include regular community training and workshops for foster parents and new pet parents in an effort to reduce the feral, stray, and abandoned animal population statewide.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

As indicated above, pet overpopulation in our fragile island ecosystem is a significant concern even more so today with high rates of unemployment and job loss due to the COVID-19 pandemic. Also related to the pandemic, recent news reports outline the fact that conservation work and sterilization at other shelters across the state slowed during stay-at-home orders, which

may lead to a feral cat increase. According to a recent article in the Honolulu Civil Beat, conservationists fear there might be an explosion in the number of cats, which may pose a threat to endangered birds, marine animals, and even human health. During the pandemic Oahu SPCA did not close for one-day and maintained all clinic services and day in operation. In addition, Oahu SPCA plans to address the community's concerns that there may be an increase in stray and feral animals by developing the new facility in Waipahu, which will allow the organization to grow and substantially increase the number of animals rescued and low-cost veterinary services provided to the community.

The key to humanely reducing pet overpopulation and euthanasia is sterilization and providing quality, affordable veterinary care. The Oahu SPCA rescues, rehabilitates-including all necessary surgeries, provides foster-care, adoption, and low-cost veterinary services for our communities state-wide. Based on annual estimates approximately 24,000 animals will become homeless this year on Oahu alone, and one of the most prevalent reasons is the high cost of animal care.

As outlined above, Oahu SPCA has literally outgrown its facility in Wahiawa and the new facility in Waipahu will proactively provide needed veterinary services to educate financially at-risk individuals and families on the proper care of animals, as well as the responsibilities of pet ownership, including the reproduction of unwanted animals. The new surgical equipment and renovation request will allow the organization to more than double the capacity of the current facility in an effort to serve more families across the state.

Needed clinical equipment including exam tables will allow Oahu SPCA to provide veterinary services including wellness exams, spay /neuter surgeries, medication, vaccines, and preventive care in an effort to educate community participants on the proper care of animals. All services are provided at a low or no cost for families that cannot afford care. Program oversight will be jointly managed by the following staff: The Oahu SPCA Director of Veterinarian Services, the Director of Operations and Development, the Clinic Director, and the Board President.

The president is an architect and will be working with contractors to complete all interior alterations and renovations on-time and within budget. The additional space will allow the organization to add two full-time veterinary providers. Oahu SPCA currently has two full-time and six part-time veterinarians. However, additional clinical staff is needed to meet the substantial increase in the animals served each year. The additional exam rooms, training, meeting rooms, kennel, and cattery space will allow Oahu SPCA to serve 17,400 animals in 2022.

The Oahu SPCA will reach this target through its established network of animal welfare organizations and impassioned individuals. The organization offers trapping and mass

sterilizations at no cost to the public. The Oahu SPCA has made a significant impact in eliminating free-roaming packs of feral and aggressive dogs and reducing the feral cat population.

As outlined previously, unwanted dogs and cats are a danger to the community and themselves. They can spread disease to humans and pets, destroy property, endanger children and pets, and upset the natural balance of ecosystems. Oahu SPCA sterilization programs serve to humanely control the feral and stray populations. Available to the public, Oahu SPCA will place particular focus on neighboring areas with acute feral animal overpopulations - Wahiawa, Waipahu, and Waianae. Community cats and dogs, whether they are considered stray, feral, or just free roaming, will be caught in humane traps, medically evaluated, spayed or neutered by a licensed veterinarian, be provided with all necessary vaccines, given parasite and heartworm prevention, and then returned. By focusing on targeted areas and educating the community about responsible pet ownership, Oahu SPCA is confident that this expanded site will effectively manage the feral/stray population and reduce animal euthanasia rates, especially in target areas and among low-income and undersourced communities.

The scope of service is to add additional clinical space and exam rooms to increase the number of animals served. This will improve access to high-quality veterinary care and reduce feral, stray, and abandoned animal populations in underserved communities. The organization will benchmark success by implementing all alterations and renovations on time, within budget and by tracking the number of animals served using Vetter and ShelterLuv clinical software. The Clinic Director will ensure that all data has been entered accurately and the director of development will write and report on all grant outcomes to the State of Hawaii. The Director of Veterinarian Services will be responsible for hiring two additional veterinarian providers and ensuring that weekly and monthly productivity goals are being met. The Directors will report to the President who will provide overall oversight of the program. The community and island-wide benefits from the program will be evident in the number of animals and low-income families who need and receive low-cost veterinarian care. The most noticeable benefit will be a decrease in stray /homeless animals in the communities of Wahiawa, Waipahu, and Waianae.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

As outlined above, this annual timeline will break down as follows: 1) Within 90 days of grant award, all needed clinical equipment will be purchased. 2) Within 120 days of grant award, all interior renovations will be complete including the planning phase 3) Within six months of grant award, all interior reconfigurations will be complete 4) By the end of the one-year project period, Oahu SPCA will have served 17,400 animals statewide. The project purchases, interior design, and completion of renovations will be documented via receipts photos and if needed all work over the required threshold will be sent out for public bid. As applicable, prevailing wage rates

will be applied, and minor alterations will be reviewed and approved by Oahu SPCA board of directors and the President. All animals served will be documented in the organization's electronic health records, known as Vetter and ShelterLuv. Qualitative success stories and photos will be requested of families to show the impact of the new facility on the community.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Oahu SPCA will use Specific, Measurable, Achievable, Realistic, Time-Framed, or SMART, outcomes to monitor, evaluate and improve results on an ongoing basis. Oahu SPCA uses Vetter and ShelterLuv clinic software to track all animal handling information. In addition, the Oahu SPCA publishes data on animal intakes and outcomes on its website in the format established by the Asilomar Accords and Shelter Animals Count. Information on the website shows a breakdown of the incoming and outgoing animal statistics, and Oahu SPCA also publishes all data annually in the Shelter Animals Count survey.

Oahu SPCA will make all purchases on time and within budget for this capital funding, and the program outcomes are documented and shared via Vetter and ShelterLuv clinic software. Results will include reporting the number of animals served, the number of referrals from partner social service agencies, the number of educational and social media outreach conducted on Facebook and Instagram as measured by likes and followers.

Oahu SPCA will also report on qualitative data from clients in success stories, lessons learned, and feedback on the new facility. As indicated above, quantitative data on the number of animals and clients served and the animal outcomes will be measured using Vetter and ShelterLuv clinic software.

The organization will use monthly participation numbers to assess if social media communication and outreach strategies have been effective in increasing the number of animals spayed, neutered, rehabilitated, and rehomed by Oahu SPCA.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

As indicated above, the measure of effectiveness will be increasing clinical exam space in the low-income and underserved community of Waipahu. This effort will build on work already undertaken at the organization's clinic site in Wahiawa. Efforts will be expanded to include Waianae and the west Oahu region.

Oahu SPCA’s ability to increase services and exam space will be measured by meeting the above timeline and reaching the following SMART objectives: 1) Within 90 days of grant award, all needed clinical equipment will be purchased. 2) Within 120 days of grant award, all interior renovations will be complete including the planning phase 3) Within six months of grant award, all interior reconfigurations will be complete 4) By the end of the one-year project period, Oahu SPCA will have served 17,400 animals statewide. Oahu SPCA will also adhere to all grant reporting requirements and will include both qualitative (i.e., client photos and stories) and quantitative data (i.e., data from Vetter and ShelterLuv, electronic health records, and clinical outcomes for all animals served.)

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$87,500	\$87,500	\$87,500	\$87,500	\$350,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

Oahu SPCA is seeking the following funding for this Capital Campaign: \$435,617 in private foundation funding. Foundations include: the Kosasa Foundation, Swinerton and Petco Foundation.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

Oahu SPCA received state funding in the amount of \$166,000. Oahu SPCA is working to secure additional funding through individual donors, private foundation and family foundations. Besides this request in the amount of \$350,000 from the State, all additional funding is anticipated to be private at this time.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

Attached

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Oahu SPCA is an animal welfare organization that fosters or rescues companion animals. Included in its list of accomplishments is the successful rescue of 432 animals in July 2009 after the death of the owner of an animal sanctuary in Waianae, and the care of more than 90 abandoned animals recovered after 200 inhabitants were displaced from Maili Point Beach Park in 2010. Since the inception of the Oahu SPCA in 2009, the number of homeless animals on Oahu has been reduced by more than 50%. The first animal shelter in Hawaii with a "no-kill philosophy," the mission of the Oahu SPCA is to ensure that every healthy, treatable animal will find a forever home. Oahu SPCA operates a low cost veterinarian clinic in Wahiawa and the organization just closed on a new facility, a 12,500 square-foot warehouse in Waipahu.

Oahu SPCA's spay and neuter program offers same-day surgery and its wellness services include vaccinations, heartworm testing, micro-chipping, ringworm prevention, ear cleaning, skin and parasite testing, flea and tick prevention, and de-worming. Expanding services in the community, Oahu SPCA, in partnership with Petco Hawaii, also offers wellness clinics at seven Petco stores on Oahu and four on the neighbor islands. To better serve the pet owner population of Honolulu, Oahu SPCA offers twice-weekly wellness clinics at the Petco store on Beretania Street, and weekend clinics at all eleven locations across the state. These in-store clinics successfully serve tens of thousands of Hawaii families annually and have broadened the organization's footprint of care to neighborhoods across all major Hawaiian Islands.

Open to the general public with below-market pricing, the Oahu SPCA clinics are an alternative to those who cannot afford private, full-service veterinarian care. Low cost sterilization and wellness services are provided at our shelter location in Wahiawa . Oahu SPCA also serves as a shelter that provides foster-care and adoption services to the community. It rescues, rehabilitates (including all necessary surgeries, medications and preventions) and re-homes an estimated 9,100 dogs and cats annually.

In 2019, Oahu SPCA rescued, rehabilitated and served a total of 2,526 animals. All animals were behaviorally and medically rehabilitated. According to clinic data, 885 dogs and cats were surrendered or abandoned to or taken in by the Oahu SPCA from other organizations; of those 706, or 80%, were adopted. At the end of the year, 151 animals remained in-house. In addition, 1,332 sterilizations were performed on family pets and stray animals. Approximately 7,500 pets were treated at the Oahu SPCA's Petco Low-Cost Vaccination Clinics on Oahu, Maui, Kauai, and Hawaii Island.

In 2020, Oahu SPCA rescued, rehabilitated and served a total of 4,134 animals. All animals were behaviorally and medically rehabilitated. According to clinic data, 813 dogs and cats were surrendered or abandoned to or taken in by the Oahu SPCA from other organizations; of those 712, or 86%, were adopted and 71 animals were reunited with their owners. At the end of the year, 155 animals remained in-house. Additionally, 3,321 sterilizations were performed on family pets and stray animals. Approximately, 5,000 pets were treated at the Oahu SPCA's Petco Low-Cost Vaccination Clinics on Oahu, Maui, Kauai and Hawaii Island for more than 9,100 animals served overall. The Petco clinic numbers are slightly less in 2020 due to the COVID-19 pandemic and statewide stay-at-home orders.

Currently, 2021 numbers are in the process of being finalized but should, conservatively, mirror Oahu SPCA's 2020 outcomes.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Oahu SPCA currently operates an animal shelter and veterinary clinic out of a 4,000 square-foot facility located at 823 Olive Avenue in Wahiawa.

As indicated above, Oahu SPCA recently closed on the purchase of a new 12,500 square-foot Veterinary Clinic and Shelter Facility located at 94-350 Ukee Street in Waipahu. This request is

to conduct minor alteration and renovations in the interior of the building and to purchase needed clinical equipment.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Stephanie Ryan, President and Founder

Stephanie has extensive animal welfare experience from her work as the Founder of Oahu SPCA in 2009 and previously when she served in multiple capacities in numerous California-based animal welfare organizations. She also spent seven years in the Bay Area and developed and funded a food bank that reached six hundred families in East Oakland, South San Francisco, and inner city San Francisco each week. This was the largest food distribution network at the time.

Stephanie is an architect and investor with thirty eight successful high-end residential and commercial projects as part of her resume. She designed, permitted, and was responsible for the financing, construction administration, materials, interiors, photography and ultimately the sale of 29 of these projects. She designed and built the home at the apex of Mount Tiburon, across the Golden Gate Bridge, as one of her first residential projects from the ground up. She marketed and sold the home to the King of Malaysia which at the time received the highest recorded sale in Marin County. She was also a finalist in the World Trade Center Memorial Competition. With more than 20 years of experience in architecture and commercial property development, Stephanie will be responsible for the design, budgeting, building materials and project management for the new Oahu SPCA Facility. Her services will be offered pro bono.

David Ryan, Board Member

David Ryan is a member of the Board of Directors and will assist as a volunteer Construction Administrator during the interior alteration and reconfiguration of the new facility. David will be responsible for the selection of the construction contractor, monitoring construction activities at the site, managing the construction budget and ensuring the project is completed on time and within budget. David is a talented investor and project manager. He has approximately twenty years of experience in financing and developing high-end residential and commercial projects.

Andrien Pesqué, DVM, Director of Veterinary Services

Adrien Pesqué earned bachelor's degrees in evolutionary biology and psychology at the University of Arizona. In 2016, he earned his Doctor of Veterinary Medicine degree with a zoological focus at the University of California, Davis. After graduation, he completed an avian internship at The Raptor Center at the University of Minnesota. Dr. Pesqué has worked on Oahu in emergency and general practice for dogs, cats, and exotic animals since 2018. Dr. Pesqué is currently the Director of Veterinary Services for Oahu SPCA. He oversees all clinical team members and provides leadership and oversight to Oahu SPCA's 27 staff. Dr. Pesqué will work with the clinic supervisor and the Director of Operations and Development to ensure that all data is adequately input into the organization's electronic health records.

Kristen Hudson, Director of Operations and Development

Kristen has worked with animal welfare organizations for almost 20 years. Previously she worked at the Canine Company, Best Friends Pet Care, Riddle's Elephant Sanctuary, and Animal Eye Clinic. Kristen is a talented web designer, social media manager and is well-versed in search engine optimization, as well as corporate and individual donor stewardship. Kristen has a bachelors in science in Liberal Arts from Pace University. Kristen will work with Dr. Pesqué to ensure that all clinical data is tabulated and that client stories, photos, etc. are compiled, analyzed and shared in all grant reports.

Oahu SPCA has a dedicated and qualified team to complete the alterations and renovations at the new site. As the Founder and President, Stephanie is committed to the expansion and success of Oahu SPCA at the new facility. Oahu SPCA has a proven track record of opening and expanding sites to meet the community's needs and this site will follow the same model. Oahu SPCA currently has 27 committed staff, a dedicated six member board, and various consultants to assist in the successful execution of this project. The staff outlined above are well qualified to execute this project on-time and within budget and to deliver on all program goals, objectives and outcomes.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Attached

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Director of Veterinarian Services: \$120,000

Staff Veterinarian: \$86,360

Director of Operations and Development: \$65,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

None

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not Applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.

In 2020, Oahu SPCA hired Kristen Hudson, as the Director of Operations and Development. Kristen brings a wealth of digital marketing and social media management to her new role. Kristen will be focused on expanding individual and corporate giving and on developing ongoing

donor stewardship. In addition, the organization also hired a Grant Consultant to help identify and apply to additional funding and to launching a capital campaign. Oahu SPCA is currently in the quiet phase of the capital campaign, but the team has been working on donor cultivation, developing a case for support, and on identifying and applying to additional federal, state, county, city, private and family foundations.


The organization is confident that with this investment in interior reconfiguration and clinical equipment the program will be able to be sustainable with the additional low-cost clinic services provided to low-income and under-resourced communities. To continue to grow and to meet the increasing needs of Wahiawa, Waipahu and Waianae, Oahu SPCA will continue to apply for and seek funding to increase productivity at this new facility.

This continued development will increase the numbers of people and animals annually served by the organization. In addition, Oahu SPCA is fortunate to have a corporate partner, Petco Hawaii, with which Oahu SPCA operates low-cost wellness and vaccination clinics on all major Hawaiian Islands. This valued relationship as well as the support from the following agencies and corporate sponsors: Central Pacific Bank, Swinerton Foundation, PetSmart, Subaru, HawaiiUSA, ABC Stores of Hawaii, Spectrum, Aulani, Hawaii News Now and Home Light will help the organization to continue to serve the community at the new facility and to remain sustainable and solvent. These partnerships are expected to continue and grow in 2022 and beyond. Finally, grant support from the State would enable Oahu SPCA to finalize the new facility, and to expand programs and services in additional underserved communities. This assistance is meaningful to ensuring ongoing sustainability and success by both expanding Oahu SPCAs client base and enhancing the organization's value proposition for the purposes of fundraising.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Oahu SPCA _____

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter Is and				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	125,000			
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	125,000			
C. EQUIPMENT PURCHASES	75,000			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL	150,000			435,617
TOTAL (A+B+C+D+E)	350,000			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	350,000	Stephanie Ryan 808 349-3475		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	435,617	Signature of Authorized Official Date		
TOTAL BUDGET	785,617	Stephanie Ryan Founder & President Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

Applicant: Oahu SPCA

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Not Applicable				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: Oahu SPCA

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Exam Tables	5.00	\$1,400.00	\$ 7,000.00	
Surgical Equipment, Pulse Oximeter, Autoclave, Oxygen Machine, Microscope			\$28,000.00	
Kennels for cats and dogs cost is for 3 (4x6 foot stalls)	20	\$2,000.00	\$ 40,000.00	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	25		\$ 75,000.00	

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: Oahu SPCA

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION			150000			
EQUIPMENT			75000			
TOTAL:			225,000			
JUSTIFICATION/COMMENTS: Funds will be used for interior renovation of the existing facility. Permitting is not anticipated as only minor interior reconfiguration is needed. However, any permitting will be completed prior to any release of GIA funding. A volunteer construction administrator will be in place. Funding will only be used for equipment and renovation of the new facility.						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Oahu SPCA

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Not Applicable				
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					

Oahu SPCA
Balance Sheet
As of December 31, 2021

	Total
ASSETS	
Current Assets	
Bank Accounts	
0651 - Payroll	0.00
0686 - Clinic	0.00
1000 0678 - New General	0.00
1002 9816-CPB	227,696.80
1003 PayPal - General	0.00
2836 - Construction Account	0.00
3813- CPB	0.00
7225 - Fundraiser	0.00
Cash on hand	24.00
Deposit Bank for Square	0.00
PayPal - Clinic	0.00
PayPal - Funding	0.74
PayPal Bank	7,758.05
Payroll Account	0.00
Total Bank Accounts	\$ 235,479.59
Accounts Receivable	
11000 Accounts Receivable	62,322.98
Total Accounts Receivable	\$ 62,322.98
Other Current Assets	
12000 Undeposited Funds	0.00
12100 Inventory Asset	0.00
Food Donations	0.00
Total 12100 Inventory Asset	\$ 0.00
12200 Ask My Accountant	0.00
12300 Other Receivables	160,000.00
Employee Advances	3,000.00
Grants Receivable	0.00
Inventory for Sale	0.00
Pledges Receivable	150,000.00
Prepaid Insurance	2,666.66
Sterilization Deposits	0.00
Total Other Current Assets	\$ 315,666.66
Total Current Assets	\$ 613,469.23
Fixed Assets	
15000 Furniture and Equipment	56,683.67
18650 Accumulated Amortization	-14,948.28
18660 Accumulated Depreciation	-84,607.65
18670 Car	7,622.00

18680 Construction in progress	0.00
2020 CIP	8,569.00
2021 CIP	228,806.58
Total 18680 Construction in progress	<u>\$ 237,375.58</u>
18690 Machinery & Equipment	38,250.26
Fixed Assets 2021	6,500.00
Land	0.00
Total Fixed Assets	<u>\$ 246,875.58</u>
Other Assets	
18795 Debt Issuance Costs - Asset	8,050.00
18800 Accumulated Amortization - Debt Issuance Costs	-8,050.00
Other Receivable - recovery of deposit	276,042.62
Security Deposits	0.00
Total Other Assets	<u>\$ 276,042.62</u>
TOTAL ASSETS	<u>\$ 1,136,387.43</u>
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	27,402.90
Total Accounts Payable	<u>\$ 27,402.90</u>
Other Current Liabilities	
24000 Payroll Tax Liabilities	3,240.28
24100 Federal Taxes Payable	42,596.12
24200 Hawaii Tax Payable	1,626.44
Garnishments Payable	1.19
SUTA Payable	0.00
Total 24000 Payroll Tax Liabilities	<u>\$ 47,464.03</u>
24250 Due to/ Due from Amanda	0.00
24300 FHB - State Grant Advance - Note payable	0.00
24400 Loan Payable to ALAN MAYHACK	0.00
Accrued expenses	0.00
Accrued interest payable	0.00
Accrued Payroll	0.00
Loan from Stephanie Ryan	0.00
Payroll Advance	0.00
Payroll Clearing	0.00
Total Other Current Liabilities	<u>\$ 47,464.03</u>
Total Current Liabilities	<u>\$ 74,866.93</u>
Long-Term Liabilities	
ACM Bridge Loan	0.00
Note Payable - Land	0.00
PPP Loan	0.00
SBA Loan	436,800.00
Total Long-Term Liabilities	<u>\$ 436,800.00</u>
Total Liabilities	<u>\$ 511,666.93</u>
Equity	

30000 Opening Balance Equity	325,503.90
32000 Unrestricted Net Assets	-52,828.33
Prior-period adjustments	4,615.09
Net Income	347,429.84
Total Equity	<u>\$ 624,720.50</u>
TOTAL LIABILITIES AND EQUITY	<u>\$ 1,136,387.43</u>

Monday, Jan 17, 2022 07:00:29 PM GMT-8 - Accrual Basis



**2021
Organizational Chart**

