

Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

MAUI HUMANE SOCIETY

was incorporated under the laws of Hawaii on 05/10/1962 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 12, 2022

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Maui Humane Society

(Typed Name of Individual or Organization)


(Signature)

January 3, 2022

(Date)

Stephen MacKinnon

(Typed Name)

Chief Executive Officer

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

Attached

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Attached

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

This project serves the public purpose pursuant to Section 42-F-102 as detailed below in the narrative.

II BACKGROUND AND SUMMARY

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

- 1. A brief description of the applicant's background.*

The Maui Humane Society ("MHS"), a 501 (c)(3) non-profit organization, has been serving our community for 69 years. We are the only open admission animal shelter on the island of Maui which means we welcome all animals regardless of age, health or temperament. Our Mission is "to protect and save the lives of Maui's animals, accepting all in need, educating the community and inspiring respect and compassion towards all animals". Each year we help thousands of

animals, in FY21 taking in over 4419 animals to our shelter and serving many times that number through our community outreach programs. MHS programs and services focus on saving animal lives and inspiring the community to value and care for animals. Our programs adhere to nationally recognized best practices for the animal welfare industry and have resulted in record numbers of animal lives saved. Equally important we provide animal management services for the County of Maui as well as education and support for the 164,754 residents of Maui, of whom over 100,000 are pet owners.

MHS goals are to:

- Save animal lives
- End animal overpopulation by making spay/neuter surgeries accessible and affordable to the public
- Shelter and advocate for Maui's animals; promote adoptions and help lost animals find their way home
- Prevent pet relinquishment and preserve families by providing Maui's pet owners with the resources needed to keep pets in homes with the families who love them
- Humanely enforce animal related laws and prevent animal cruelty
- educate the community, especially young people, about responsible pet ownership
- Offer volunteer & fostering opportunities to the community
- Provide Animal Management Services for the County of Maui
- Promote the human-animal bond which is critical to the emotional well-being and resilience of our community

MHS Programs & Services are as follows:

Veterinary Services provide veterinary care to shelter animals and low cost veterinary care, including spay/neuter, for owners who cannot afford medical care for their pets

4EverPets Program reaches out to financially disadvantaged & underserved pet owners to provide support including a Pet Food Bank, subsidized veterinary care, supplies & resources to prevent pet relinquishment.

Wings of Aloha relocation program that transfers homeless animals to adoption guaranteed shelters and rescues on the mainland, giving these animals a second chance at life.

Adoption Program which advocates for animal adoption, finds new homes for homeless animals, and manages a satellite cat adoption center at Kahului Petco.

Community Education & Animal Camp for grades 2-5, are programs which provide Maui residents of all ages with education needed to become responsible & caring pet owners.

Volunteer & Foster programs engage the community in all phases of our lifesaving work.

Disaster Preparedness --MHS assists during disasters by working in partnership with Red Cross and Maui County Emergency Management Agency to staff Pet-Friendly shelters and educate Maui pet owners about disaster preparedness for their pets.

The impact of MHS's lifesaving programs has been dramatic with Live Release Rates (LRR) in FY21: 95.6% for dogs and 81% for cats, showing a significant improvement when compared to LRRs in FY14 which were 65% for dogs, 21% for cats.

2. *The goals and objectives related to the request:*

- 1) To continue to reduce the animal over-population problem on Maui with our aggressive spay/neuter program. Last year MHS veterinary department performed 8080 sterilization surgeries on owned pets, community cats and shelter animals.
- 2) To reduce shelter intake. The MHS spay/neuter program has significantly impacted shelter intake numbers which decreased from 8710 in FY14 to 4419 in FY21.
- 3) To provide accessible and affordable spay/neuter surgeries to all pet owners. Offering low cost spay/neuter surgeries and other types of low cost veterinary care is part of MHS's larger effort to improve the health of Maui's animals and to avoid the number one reason for pet relinquishment which is owner inability to afford veterinary care.
- 4) To reduce euthanasia rates by reducing the number of unwanted litters that are born on Maui

3. *The public purpose and need to be served:*

Spay/neuter surgeries are key to addressing the problem of prolific breeding, a root cause of animal overpopulation and animal homelessness on Maui. The high cost charged by private veterinarians has put spay & neuter surgeries out of reach for many Maui pet owners, especially the 10.7% of Maui residents living below the poverty line and those employed in low paying tourist industry jobs. The need for low-cost spay/neuter surgeries has become even more urgent due to the negative financial impact of Covid19 which has left many Maui pet owners struggling with financial insecurity and unable to afford spay/neuter surgery or other veterinary care for their pets. For example, the cost of a canine spay surgery from a private veterinarian on Maui ranges from \$ 250-\$460 with pregnancy adding an additional \$200 and microchip, lab, pain meds adding \$185.

Maui Humane Society is the only provider of free and low cost spay/neuter surgeries on Maui. Grant funding is urgently needed so that MHS can continue to provide affordable and accessible subsidized spay neuter services to pet owners in our community who desperately need the help. Spay/neuter also positively impacts the entire community by decreasing animal over population and improving overall animal health. Current MHS charges for sterilization surgery are \$20 spay, \$10 neuter, and no charge for TNR (Trap/Neuter/Return) cats. The actual annual cost consistently exceeds \$350,000 each fiscal year. With our estimated spay/neuter numbers for FY23 (8,400) we project a budget of \$353,737. This is based on minimal cost for a cat surgery \$39.20 and for dogs at \$58.61. Such a cost includes medical supplies, Veterinarian and Support staff costs and required microchip. We have calculated a 30% overhead cost to these numbers base on supporting the entire program. Such costs include building operations, administrative costs, utilities and other support costs. Grant funding is essential to ensure that MHS can continue to provide this critical service.

4. *Describe the target population to be served; and*

Population of Maui County is 164,754 of whom approximately 100,000 are pet owners. MHS does not require proof of financial need in order to access our spay/neuter or other “improving access to veterinary care” services, but these care efforts are largely targeted at vulnerable & underserved pet owners who cannot afford private veterinary care and have the greatest need for MHS services. Those pet owners include but are not limited to owners faced with financial insecurity from job loss & other causes, low income families, the homeless, seniors, the disabled, people suffering from domestic or substance abuse and other marginalized and underserved communities, particularly those with language or cultural barriers or those with distance/transportation challenges that makes it difficult to access veterinary care.

5. *Describe the geographic coverage.*

MHS serves primarily the Island of Maui. Our experience has shown that targeting the entire island of Maui enables MHS to reach the largest number of people & animals needing services while making the most efficient use of available animal welfare resources. Molokai & Lanai residents are encouraged to use MHS services. Recently increased collaboration between MHS and Lanai Cat Sanctuary, Maui Police Department (oversees Animal Control on Molokai) and Molokai Humane Society, as well as newly expanded MHS services in these locales, promise a new chapter in the history of cooperation between the three sister islands.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. *Describe the scope of work, tasks, and responsibilities.*

Scope of the work: to perform an average of 700 spay/neuter surgeries per month, 8400 spay/neuter surgeries during FY23

Tasks and responsibilities:

Surgery--Public animals typically arrive for surgery intake between 8-9 am each weekday. Pet and Owner information is obtained by Customer Service personnel and paperwork generated to accompany the animal. The animal is brought to our surgery clinic by a vet tech, weighed and a pre-surgery exam is performed by vet staff. Animal is brought to surgery prep station for induction and intubation and prepping of surgical site. Once this is accomplished, patient is moved to surgery suite, placed on warmed surgery table, pulse oximeter is attached to monitor heart rate and oxygenation, and animal connected to anaesthesia machine. Surgery tech monitors anaesthesia and oximeter as Veterinarian performs the spay/neuter surgery. After surgery, animal is placed on heated blanket then transferred to the recovery area where techs and volunteers monitor the animal until it can be extubated. Once fully awake, the animal is returned to a holding kennel. Prior to discharge at about 4 PM, the animal receives a pre-

discharge exam by a tech or veterinarian and is discharged to care of owner with after-surgery care instructions and, if indicated, pain medication. Owner is given MHS contact numbers in case of problems, with vet tech and veterinarian on-call after hours to address any post-op problems.

Data collection: Chart documentation is completed by the surgical tech and volunteer, but cumulative data collection and reporting is done by the Veterinary Supervisor. Data collected includes type of procedure; daily, monthly, and yearly spay/neuter surgery numbers; comparison of monthly and yearly surgery totals to the prior year; details of additional medical treatments given to the spay/neuter patient. Data related to surgery wait list is also collected and analyzed monthly so that MASH clinic can be scheduled to promptly respond to community demand if waiting list gets too long. MHS Data Coordinator helps collate and analyze monthly and year- end surgery statistics.

Reporting—Reporting to the Board of Directors is done by CEO and Veterinary Services Director. Reporting to the Grantor or expending agency is the responsibility of the Director of Development (who supervises grants) and is done quarterly or according to grant requirements.

Other Contributing Departments:

- Customer Service personnel: Do scheduling & maintain the wait list, collect animal and owner intake information on day of surgery, return the animals to owners with post-operative instructions.
- Professional Staff: All members of the professional staff refer unsterilized animals to the spay/neuter program. Each provides input and guidance to all department in the areas of education, funding, training, human resources, and other administrative support duties.
- Marketing: is responsible for making the public aware of the availability of low-cost spay/neuter surgeries, providing education to the community on the value of such surgeries, and also reporting the success and accomplishments of the Spay/Neuter Program. This includes, but is not limited to, use of the following communication modalities:
 - MHS e-blast: 12,205 sent weekly
 - MHS website: 30,332 individual sessions per month
 - Social media—Facebook, Instagram & Twitter
 - Radio ads & interviews run on 14 different stations
 - Press release announcing spay/neuter grant and new spay/neuter initiatives to be covered by Maui News, MauiNow.com, Oahu-based TV news networks
 - Multi-lingual direct mail communications to high volume/densely populated community cat locations throughout the island

2. *Provide a projected annual timeline for accomplishing the results or outcomes of the service:*

From July 2022 to June 2023, an average of 700 spay/neuter surgeries will be performed each month for an annual total in FY23 of 8400 spay/neuter surgeries.

3. *Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and*

We will monitor, evaluate, and improve our results by tracking the following parameters:

- Number of Spay/neuter surgeries performed monthly quarterly and annually.

Our goal is an average of 700 surgeries per month, with annual total of 8400 spay/neuter surgeries, an increase of 5% over FY21 and an historic high for MHS. That goal takes into consideration surgical capacity limitations due to current staffing levels and leaves veterinarian and tech time to perform other kinds of surgeries/procedures for both shelter animals and public animals receiving care from MHS's low-cost "Improving Access to Veterinary Care" Program, with the goal of also increasing the amount of care delivered by that program. Separate funding has already been secured to add a new "outreach" veterinarian in early 2023, which will further expand spay/neuter and "access to care" capabilities.

- Data collection and analysis

MHS believes strongly in the importance of collecting and analyzing organizational data to help us develop and implement effective program strategies. "We can't know where we're going unless we know where we've been". For that reason, a Data Specialist has been hired to collect, collate, and analyze data from all departments. Already this is having a major positive impact on improving operational pathways. With regards to the spay/neuter program, comprehensive data collection about spay/neuter numbers, types of animals, owner demographic characteristics, correlation between requests for service and our ability to provide it, are enabling us to monitor, evaluate, and constantly improve the program.

4. *List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency).*

The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

- Number of spay/neuter surgeries done monthly, quarterly, and annually (e.g., year-end-total for FY23)
- Compare FY23 totals to 2 prior fiscal years
- Breakdown of # spay/neuter surgeries for public animals vs shelter animals vs community cats

- Number of additional medical treatments spay/neuter patients receive at the time of their spay/neuter surgery (funding for these additional treatments is not included in this grant)
- Impact on annual shelter intake numbers

IV. Financial

Budget

- 1 *The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.*
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

- 2 *The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.*

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
63,435.00	63,434.00	63,434.00	63,434.00	253,737.00

- 3 *The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.*

With the exception of funding being sought in FY23 through the County of Maui for Spay and Neuter services (Question #5 below) we have no other known funding sources to support this program.

4. *The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.*

Not Applicable

5. *The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.*

EXISTING COUNTY CONTRACTS				
County of Maui Contracts	FY20	FY21	FY22	FY23 (Proposed)
Animal Care and Sheltering	1,598,468	1,598,468	1,598,468	1,848,000
Animal Enforcement	923,650	983,650	983,650	1,195,000
Spay and Neuter Services	100,000	100,000	100,000	150,000

6. *The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.*

\$5,738,974.00

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Maui Humane Society has provided spay/neuter services for homeless shelter animals for many years. But in 2015, MHS embarked on a new and aggressive spay/neuter initiative to increase the number of spay/neuter surgeries performed and for the first time to make affordable, low-cost spay/neuter surgeries available to publicly owned pets. As part of this effort, 21 high volume, low-cost MASH (Mobile Animal Surgical Hospital) clinics have been held under tents, each of which have resulted in 200-700 sterilization surgeries performed during a single MASH clinic.

In February 2017, a newly expanded MHS Veterinary Clinic, including a new Community Spay/Neuter clinic, opened, significantly increasing surgical capability and enabling MHS to provide 5-day-a-week, year-round, no and low cost spay/neuter surgeries to publicly owned pets as well as shelter animals and community cats. The MHS Veterinary Clinic, where spay/neuter surgeries are performed, is staffed by 2 full time veterinarians experienced in high quality, high volume spay/neuter surgery, 2 part time veterinarians, 6 veterinary techs and specially trained volunteers, 3 of whom assist in the clinic every day. Over 27,000 animals have been spayed or neutered in the last 4 years at the clinic, with 8080 spay/neuter surgeries performed in FY21. Other statistics from FY21 are over 3000 other procedures performed including 743 “access to care” surgeries or procedures provided to at-risk animals whose owners could not have otherwise afforded the needed veterinary care.

Maui Humane Society is also working to provide outreach clinics to underserved communities where distance/transportation and language or cultural challenges are obstacles to accessing veterinary care. Between 2012 to 2015 special funding enabled MHS to hold spay/neuter clinics

in Hana. More recently wellness/vaccine clinics have been held in Hana approximately every 6 weeks. Feedback from the Hana Community has been overwhelmingly positive since this is a community with many devoted pet owners but no resident veterinarian. Planning is underway to resume spay/neuter clinics in Hana in early 2023. Other wellness and vaccine clinics are being planned to take place in FY23 throughout Maui thanks to new funding which will provide an outreach veterinarian and a specially designed veterinary care trailer plus towing vehicle. Reaching out into our community to provide veterinary support for at-risk animals and pet owners is a major priority of the Maui Humane Society's new community-centric organizational model and increasing spay/neuter accessibility is an important part of this effort.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Maui Humane Society is a full service animal shelter, built in 1986 and located in Central Maui on 3.5 acres adjacent to Veterans Highway (Route 311). The main structures include an Intake/Welcome building, Administration and Humane Enforcement office buildings, Cat Ohana, Dog housing, and the MHS Community Spay/neuter & Veterinary clinic.

The Community Spay/neuter & Veterinary Clinic, where spay/neuter surgeries are performed, is 710 square feet in size and consists of an operating suite, prep station which includes 2 wet tables, a central recovery area, "dog ward" room with treatment area and 12 individual dog kennels for recovery, "cat ward" room with treatment area and individual recovery kennels. Clinic also contains workstations for staff, an instrument cleaning and sterilizing area, a lab station, and laundry room. Shoreline holding kennels immediately adjacent to the clinic are used for holding extra-large dogs. For patients hospitalized overnight there is a separate hospitalization area. Equipment in the clinic includes 2 pre-op wet prep tables, 3 surgery tables, 5 surgery lights, lab equipment including a chemistry/hematology blood analyzer and an ultrasound machine. X-rays are outsourced to local veterinary clinics, but installation of an X-ray machine at MHS is being planned. The clinic is an "open concept" clinic so that all areas can be seen and observed either thru glass windows or doors.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Staffing for the MHS Spay/neuter Program involves both paid staff and MHS volunteers. The veterinary team and their qualifications are as follows:

Dr. Jennifer Fitzpatrick, Veterinarian, Humane Alliance trained in high quality, high volume spay/neuter surgery, 12 years' experience as small animal veterinarian, Fear Free certified.

Dr. Laurie Gaines, Veterinarian, Humane Alliance trained in high quality, high volume spay/neuter surgery, 16 years' experience in shelter medicine with Shelter Fellowship and additional post-graduate training, Fear Free certified.

Dr. Kim Thomson-Kerr, part time Veterinarian, specialty in diagnostic imaging and soft tissue disorders, with 25 years' private practice and shelter medicine experience, Fear Free Certified.

Dr. Miyo Kim, MHS Medical Director for 25 years with expertise in shelter medicine, recently retired, now working part-time, Fear Free Certified.

Kelly Maguire, MHS Director of Veterinary Services, 29 years' experience, Fear-Free Certified.

Six surgical and four shelter techs with 2-5 years' experience each, all Fear Free Certified.

Shelter techs are responsible for the medical pathways of all animals housed at our animal shelter or hospital area. Surgery techs are responsible for the pathway of all animals entering the shelter and the clinic for spay/ neuter or other surgeries as well as post-op care.

Three specially trained volunteers work in the clinic each day. They assist with paperwork and observation of animals in the recovery area. Some have medical experience in humans, all have been trained by the MHS veterinarians and techs and many of the assigned volunteers have worked in the clinic for years so have a great deal of experience. Two of these volunteers are so dedicated they work 5 days a week.

Staff from other departments are involved in the successful implementation of the spay/neuter program—include Customer Service personnel, who do intake & data collection for patients & owners on day of surgery and refer clients to the program who want to sterilize their pets but cannot afford spay/neuter or other veterinary care costs. The Development & Marketing Department use numerous communication modalities to make the public aware of the availability of low-cost spay/neuter services. The Data Coordinator is in overall charge of data collation and analysis. Staff from the 4EverPets community outreach program and Humane Enforcement Officers educate the public about the need for spay/neuter and refer animals for spay/neuter surgeries, especially those animals whose financially disadvantaged or homeless owners cannot afford veterinary care. The entire staff and most volunteers are Fear-Free certified.

Staffing pattern and service capacity

Spay/neuter surgeries are performed five days a week, 21 days a month (unless there is a holiday or closure). Two or three veterinarians, 3 vet techs and 3 specially trained volunteers are scheduled each working day. If three veterinarians are working, they perform 45 to 60 spay/neuter surgeries a day and each vet does approximately 15 surgeries in a 4-hour period, operating on both cats, dogs and occasionally rabbits. On feral cat Mondays, even more spay/neuter surgeries are performed. Animals treated at the spay/neuter clinic receive additional services including vaccines, microchips, nail clipping, ear cleaning, flea and tick treatment. Animals remain for observation for several hours post-op while they recover from their surgery and are then discharged. Spay/neuter patients who are noted by veterinary staff to have other medical or surgical problems that need attention are referred to the MHS low-cost "access to veterinary care" program for treatment.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/ supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Highest Paid Annual Salaries	
Chief Executive Officer	145,000.00
Veterinarian	105,000.00
Veterinarian	102,000.00

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

N/A

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

N/A

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but*
- (b) Not received by the applicant thereafter.*

We are confident that MHS's financial health and strong commitment to spay/neuter and other veterinary assistance programs will ensure program sustainability when awarded grant funds end. We base this confidence on our excellent donor base, investment income, funding from the Maui County Animal Management Contract, event income and revenue from services (adoption fees, fees from Hawaii Quarantine Direct Release Service, Animal Camp tuition, end of life services, agility training class tuition, veterinary testing fees, merchandise sales) which have enabled MHS to maintain a balanced budget during significant organizational growth. In addition, we have worked diligently and successfully in recent years to secure additional funding and resources from grants and donations to sustain and expand programs and services which achieve our lifesaving goals. Future funding support is assured both by the afore-mentioned efforts and the MHS long-term fiscal growth strategy which includes:

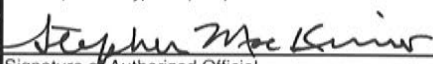
- Post-pandemic resumption of in-person fundraising events including the Fur Ball gala, MHS slumber party, Charity Walk, MHS Calendar contest & sales, virtual auctions and other smaller events.
- Continued growth of fundraising efforts to reach both individual & business donors.
- Improving grant writing capability and success by enlarging the pool of grant writers and utilizing advanced data collection techniques to enhance the quality of our applications.
- Ongoing revenue from MHS investments.
- Continued partnership with the County of Maui by providing Animal Management Services.
- Continued implementation & expansion of our robust MHS Legacy Program.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant:

MAUI HUMANE SOCIETY

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9. Spay/Neuter Surgeries	253,737		100,000	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
TOTAL OTHER CURRENT EXPENSES	253,737		100,000	
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	253,737		100,000	
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	253,737	Stephen MacKinnon	808-877-3680, Ext 215	
(b) Total Federal Funds Requested		Name (Please type or print)	Phone	
(c) Total County Funds Requested	100,000		1/20/2022	
(d) Total Private/Other Funds Requested		Signature of Authorized Official	Date	
TOTAL BUDGET	353,737	Stephen MacKinnon, Chief Executive Officer		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

Applicant:

MAUI HUMANE SOCIETY

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
NOT APPLICABLE				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant:

MAUI HUMANE SOCIETY

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Spay/Neuter Surgeries for Cats	7140	\$39.20	\$ 279,888.00	
Spay/Neuter Surgeries for Dogs	1260	\$58.61	\$ 73,848.60	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	8,400		\$ 353,736.60	

JUSTIFICATION/COMMENTS Projected surgeries for FY23 is 8,400

85% of Surgeries are Cats = 7,140

15% of Surgeries are Dogs = 1,260

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant:

MAUI HUMANE SOCIETY

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
NOT APPLICABLE						
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant:

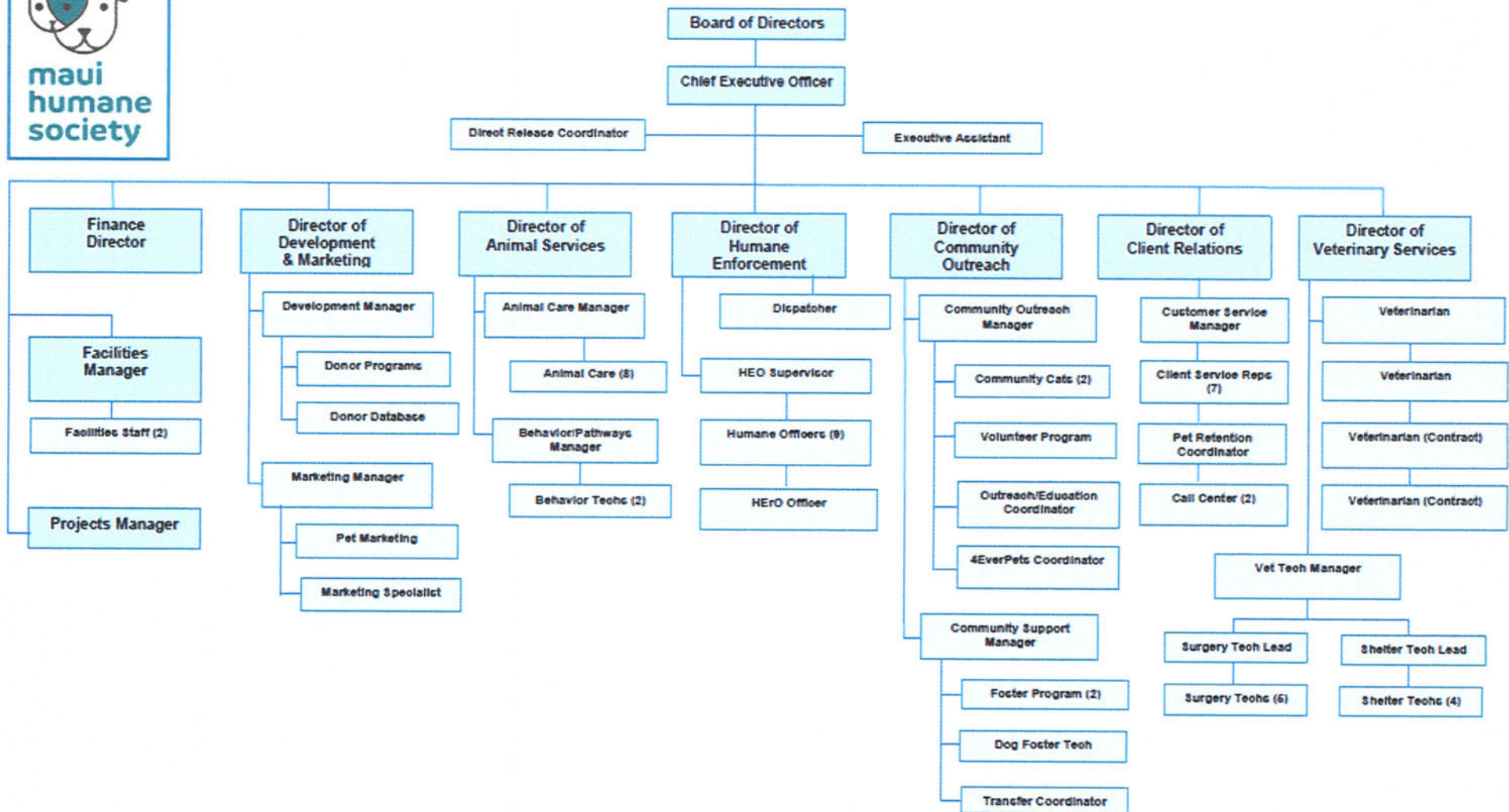
MAUI HUMANE SOCIETY

Contracts Total:

2,682,118

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Animal Care and Sheltering	07/01/2021 to 06/30/2022	Dept. of Housing and Human Needs	Maui County	1,598,468
2	Animal Control and Enforcement	07/01/2021 to 06/30/2022	Dept. of Housing and Human Needs	Maui County	983,650
3	Spay and Neuter Services	07/01/2021 to 06/30/2022	Dept. of Housing and Human Needs	Maui County	100,000
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Personnel: Project Organization and Staffing



Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

STEPHEN MACKINNON, CHIEF EXECUTIVE OFFICER

PRINT NAME AND TITLE

01/22/2022

DATE