



## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

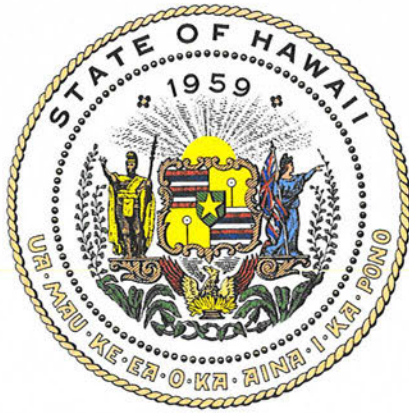


AUTHORIZED SIGNATURE

Mistee Bailey-Myrick  
President/CEO  
PRINT NAME AND TITLE



DATE



## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

MALAMA PONO HEALTH SERVICES

was incorporated under the laws of Hawaii on 10/16/1987 ;  
that it is an existing nonprofit corporation; and that,  
as far as the records of this Department reveal, has complied  
with all of the provisions of the Hawaii Nonprofit Corporations  
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set  
my hand and affixed the seal of the  
Department of Commerce and Consumer  
Affairs, at Honolulu, Hawaii.

Dated: January 06, 2022

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAI'I REVISED STATUTES**

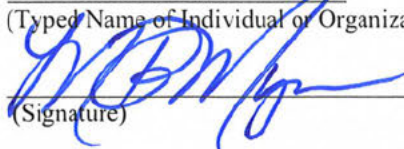
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Malama Pono Health Services  
(Typed Name of Individual or Organization)

  
(Signature)

01/06/22  
(Date)

Mistee Bailey-Myrick  
(Typed Name)

President/CEO  
(Title)



**§42F-102 Applications for grants.** Requests for grants shall be submitted to the appropriate standing committees of the legislature at the start of each regular session of the legislature. Each request shall state:

- (1) The name of the requesting organization or individual;

**Malama Pono Health Services**

- (2) The public purpose for the grant;

**Community Healthcare Services**

- (3) The services to be supported by the grant;

**Women's Wellness Clinic, HIV/STD testing and treatment, Mobile Health Unit, and Transgender Services**

- (4) The target group; and

**These services are provided to all individuals on Kauai over the age of 13. There is a specific focus in providing services to underserved populations on Kauai, including low SES (socioeconomic status) individuals and families, uninsured or underinsured women, those at high risk for contracting (Sexually Transmitted Diseases) STDs and HIV, and those of API (Asian and Pacific Islander) descent. These targeted populations are disproportionately affected by multiple health disparities, including being far less likely to see a doctor due to cost, having had a pap test or mammogram in the past 3 years, a pregnancy that is intended, and more likely to smoke cigarettes (HI Health Matters 2018).**

- (5) The cost of the grant and the budget. [L 1997, c 190, pt of §3; am L 2014, c 96, §6]

**\$200,000**

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

#### **1. A brief description of the applicant's background;**

Malama Pono Health Services' (MPHS) mission is to provide individualized, compassionate health care services and education to meet the evolving needs of those on Kauai. The agency launched in 1986 as the first AIDS service organization on the island and filled a critical community gap for those living with HIV. Over the last 35 years, this concept of addressing vital healthcare gaps has been a cornerstone of MPHS's vision and purpose. Today, the scope of services includes the Tobacco Cessation Program, Women's Wellness Clinic, HIV case management, HIV/STD testing and treatment, hormone-replacement therapy (HRT) for transitioning individuals, harm reduction services (needle exchange, Narcan training), and the Mobile Health Unit (MHU). These programs provide quality, affordable, and accessible services to eliminate health care disparities among low socio-economic status (SES) individuals, the LGBT community, and the local API (Asian or Pacific Islander) populations on Kauai.

Each MPHS program intends to create a lasting impact toward a need identified by the local community and provide an opportunity for all individuals to reach their “full health potential” (WHO, 2006). Those among MPHS’ targeted populations face critical barriers to care and are adversely impacted by lack of access to services. For example, those that make 130% or less than the federal poverty level, identify as LGBT, or identify as API are far less likely to see a doctor due to cost, have had a pap test or mammogram in the past 3 years, a pregnancy that is intended, and more likely to smoke cigarettes (Hawaii Health Matters 2019). Our agency programs address these inequities by offering services for free or on a sliding scale and utilizing the MHU to provide programs in targeted communities. Furthermore, all services utilize best-practice principles and continuous professional development to ensure quality services and culturally competent staff.

Malama Pono Health Services served 717 total unique individuals through 1,637 total services in FYE June 30, 2021. A breakdown of each service is below:

**HIV/STD testing Clinic:**

- 406 total patients
- 291 HIV testing and counseling sessions
- 66 Hepatitis C testing and counseling sessions
- 4 Hepatitis B testing and counseling sessions
- 389 Gonorrhea and Chlamydia testing and counseling sessions

**Tobacco Cessation Services:**

- 148 patients utilized our tobacco cessation services
- 93% of patients were from priority populations: Native Hawaiian, low income, low education, unemployed, houseless, behavioral health condition, LGBT, transgender, pregnant
- 97% of patients utilized free nicotine replacement therapy by the program to increase their chances of quitting.

**HIV Case Management Services:**

- 40 total patients living with HIV utilize a variety of case management services: nutritional support, transportation support, medical case management, non-medical case management, financial assistance in specific categories, and housing support.

**Women’s Wellness Clinic:**

- 123 total patients
- 280 total visits
- 15 abnormal pap smears were identified and referred to follow-up care



- 4 pregnancy tests
- 24 women initiated on birth control
- 64 total women utilized birth control services
- 51% identified as API
- 20% identified as Low SES

**Transgender Services:**

This program encompasses hormone replacement therapy, motivational and harm reduction counseling, and access to free STD/HIV testing for 3 individuals.

**Mobile Health Unit:**

- 353 total individuals
- 60 individuals enrolled in Med-Quest
- 3 individuals provided wound care
- 99 individuals trained in Narcan and 137 Narcan kits distributed

**2. The goals and objectives related to the request;**

Malama Pono Health Services utilizes Electronic Medical Records (EMR) systems in each program to provide statistics on the number of people screened, tests taken, results from the tests, vaccinations, patient demographics, etc. These figures are compared against predetermined S.M.A.R.T. (Specific, Measurable, Assignable, Relevant, Timely) goals and used to guide monthly staff meetings that discuss the program's project status, barriers, and successes.

For Fiscal Year End (FYE) June 30, 2023, multiple goals are set for each program.

**The Women's Wellness Clinic (WWC):**

1. **Goal 1:** MPHS will continue to increase usage of WWC services throughout the local community through public services announcements, outreach, press releases, etc.

**S.M.A.R.T. Objective:** 10% growth in the number of unique patients and visits utilizing WWC services for FYE June 30, 2023, from 123 patients and 280 visits to 135 patients and 308 visits.

2. **Goal 2:** MPHS will ensure that the WWC reaches women of low socioeconomic status and that this segment of the population is utilizing services.

**S.M.A.R.T. Objective:** 20% (27) of those utilizing WWC services will be underinsured or uninsured for FYE June 30, 2023.

3. **Goal 3:** MPHS will increase the percentage of planned pregnancies in the Native Hawaiian and Other Pacific Islander community to address health disparities in unintended pregnancies and births to mothers with fewer than 12 years of education in this segment of the population (HI Health Matters 2019).

**S.M.A.R.T. Objective:** 30% (41) of those utilizing WWC services in FYE June 30, 2023, will be from the Native Hawaiian, Other Pacific Islander, or Asian community.

4. **Goal 4:** MPHS focuses on quality women's services in the WWC by ensuring a continuum of care with any abnormalities referred to follow-up care.

**S.M.A.R.T. Objective:** 100% referral for any abnormal exams in FYE June 30, 2023 -- i.e., pap smears, breast lumps

#### **HIV/STD Testing and Counseling:**

1. **Goal 1:** MPHS will continue to increase the number of individuals utilizing HIV/STD testing and counseling services throughout the local community through public services announcements, outreach, press releases, etc.

**S.M.A.R.T. Objective:** 10% growth in the number of patients from 406 to 447 individuals in FYE June 30, 2023.

2. **Goal 2:** MPHS focuses on providing quality HIV/STD counseling and testing services and will ensure that all patients are referred to proper care if unable to provide services internally.

**S.M.A.R.T. Objective:** 100% of individuals testing positive for gonorrhea, chlamydia, HIV, or syphilis will be treated by MPHS or connected to treatment for FYE June 30, 2023.

3. **Goal 3:** MPHS will ensure that all patients testing positive for HIV will be connected to case management services, provided intake, and assessed for qualification of assistance

**S.M.A.R.T. Objective:** 100% of individuals testing positive for HIV will be connected to MPHS case management services for FYE June 30, 2023.

4. **Goal 4:** MPHS will provide free contraceptives in the form of condoms throughout the community to increase access.

**S.M.A.R.T. Objective:** MPHS will disperse over 6,000 condoms in the local Kauai community for FYE June 30, 2023.

**Transgender Services:**

1. **Goal 1:** MPHS will continue to work with referral networks in the community to ensure that transgender individuals have access to affordable care on Kauai

**S.M.A.R.T. Objective:** MPHS will add 2 new referral agencies and continue to build a comprehensive network of care that includes the State Department of Health, County of Kauai, and other medical and social service agencies in FYE June 30, 2023.

2. **Goal 2:** MPHS will increase the total number of transgender individuals utilizing transgender services.

**S.M.A.R.T. Objective:** MPHS will increase the number of transgender individuals by 20% from 3 individuals to at least 4 individuals in FYE June 30, 2023.

**The Mobile Health Unit (MHU)**

1. **Goal 1:** MPHS will increase the number of individuals utilizing the MHU in the local community through consistent outreach in targeted communities, press releases, public service announcements, etc.

**S.M.A.R.T. Objective:** MPHS will increase the number of individuals who utilize services through the MHU by 10% from 353 to 388 in FYE June 30, 2023.

2. **Goal 2:** MPHS will ensure that services are delivered to API communities that experience significant health disparities and benefit from MHU services.

**S.M.A.R.T. Objective:** At least 30% (117) of those utilizing MHU services will identify as API for FYE June 30, 2023.

3. **Goal 3:** MPHS will ensure that services are delivered to Low SES (income less than 35k or High School Diploma / G.E.D. or less) communities that experience significant health disparities and benefit from MHU services.

**S.M.A.R.T. Objective:** At least 40% (156) of people who utilize MHU services will identify as Low SES for FYE June 30, 2023.

4. **Goal 4:** MPHS will enroll Low SES individuals in Med-Quest through the mobile health unit to ensure that they have access to medical insurance and affordable health care.



**S.M.A.R.T. Objective:** MPHS will enroll 50 individuals in Med-Quest through the MHU for FYE June 30, 2023.

3. The public purpose and need to be served;

This proposal's public purpose and funding request apply to four areas: the Women's Wellness Clinic (WWC), HIV/STD counseling and testing services, Mobile Health Unit (MHU), and transgender services.

### **The Women's Wellness Clinic (WWC)**

The WWC emerged in 2015 to fill three significant service gaps in the Kauai community: women's health, family planning, and access to care (2015 Kauai Community Health Needs Assessment (KCHNA)). Furthermore, women's wellness services are integral to the Kauai community because it helps women gain affordable access to preventative health care and keep community health spending low by preventing chronic diseases like breast and cervical cancer (CDC). Outside of MPHS' Women's Wellness Clinic, there are little to no options for uninsured and underinsured women to receive well-women services on the island of Kauai. Even for insured women, the average wait time to receive these services is several months from any local physician. In contrast, MPHS' Women's Wellness Clinic can provide them within three business days.

For FY 2023, MPHS' WWC strives to create impact in three areas with health disparities between local populations (Hawaii Health Matters 2018). The first disparity is lack of health insurance. Overall, Kauai's percentage of individuals without health insurance is around 10%, but over 16% of individuals who identify as Native Hawaiian (NH) have no insurance. Second, the percentage of Kauai women who have received a pap test within the past 3 years is significantly greater for those at higher-income and attained above a high school education. Moreover, those of Native Hawaiian and other Pacific Islander (NHPI) descent experience a breast cancer death rate almost four times higher (3.89) than the average woman in Hawaii. The third disparity is the rate of unintended pregnancies. Births to teen mothers of NHPI descent occurs at over seven times the average U.S. rate. MPHS addresses these disparities through several strategies: providing services for free and on a sliding scale, targeted outreach in communities that underutilize these services, and S.M.A.R.T. goals to evaluate effectiveness.

### **HIV/STD Testing and Treatment Program**

Malama Pono Health Services' (MPHS') HIV/STD testing and treatment program fills a critical need for affordable and accessible infectious disease services on the island of Kauai. Specifically, this program addresses three top health needs according to the most recent Kauai County Community Health Needs Assessment (2015): infectious diseases, teen and adolescent health, and access to health services. As the only

agency that provides these services for free, MPHS promotes easy accessibility and testing for adolescents and young adults, the LGBT community, low SES, and minority populations disproportionately affected by sexually transmitted diseases (STDs) and their long-term consequences (Am J of Public Health 2015). Some health consequences include untreated gonorrhea and chlamydia that lead to multiple long-term complications, including pelvic inflammatory disease, infertility, scarring, ectopic pregnancy, and long-term abdominal pain. It is estimated that at least 24,000 women each year become infertile due to STDs in the US every year (CDC). Syphilis has even more dire consequences that can lead to severe heart, brain, and nerve problems resulting in paralysis, dementia, deafness, blindness, impotence, and even death.

Furthermore, sexually transmitted diseases STDs can cause a significant economic strain on the local healthcare system and become costly without medical treatment. In fact, the CDC estimates the direct lifetime cost of new STDs contracted in 2018 to be nearly \$16 Billion with 26 million new infections in the United States alone. Moreover, of these new infections, over 45% were among an age group that usually lack the proper resources to access medical care: young people aged 15-24. Locally, gonorrhea in Hawaii is at its highest level of prevalence in 12 years, with over 40 people for every 100,000, and syphilis rates from 2014-2018 were higher than the 10 years prior. For these reasons, the work done by this program is integral in maintaining the sexual health of every Kauai resident and the entire community.

### **Transgender Services**

According to the "Hawaii Sexual & Gender Minority Report 2018" (HSGMR 2018), transgender youth experience significant barriers to healthcare that include denial to care, being treated harshly or harassed, providers refusing to touch them, and being denied access to hormonal therapy. Furthermore, the same report reveals higher risky or adverse health behavior rates. This includes a 30% higher chance of smoking cigarettes, 4 times more likely to be physically forced to have sexual intercourse, and less likely to see a doctor when compared to the cisgender population.

Malama Pono Health Services (MPHS) provides this population with a safe place to receive several beneficial services highlighted in this report. MPHS has an in-house tobacco cessation program, HIV/STD testing and counseling sessions, along with hormone replacement therapy and a referral network to the other local support services. All these services except hormone replacement therapy are provided for free and offer the transgender population on Kauai a safe space to receive quality health care treatment and support.

Moreover, there will be a greater need for these services in the foreseeable future. The HSGMR 2018 states that 3% of high school students identify as transgender in this study. When looking locally, the total high school population for the island of Kauai in 2021-2022 is 3,239 students (public school review). Therefore, on Kauai alone, there are approximately 97 individuals that currently identify as transgender in high school. As the only non-profit agency on the island that offers these services, MPHS believes it is

integral to have services available for this transgender youth as they progress into adulthood.

### **The Mobile Health Unit**

For the residents of Kauai, strengthening trust and providing accessible support in healthcare are top priorities identified by the Healthcare Association of Hawaii (2018 Hawaii Community Health Needs Assessment). Moreover, these barriers to receiving healthcare services are increasingly prohibitive as COVID-19 further strains finances for many households. To address these barriers, Malama Pono Health Services (MPHS) has increased the use of the Mobile Health Unit (MHU) to bring our gamut of services to the Kauai community. Through the MHU, our organization can provide most of the patient's services in the clinical setting. The programs include the Tobacco Cessation Program, Women's Wellness Program, STD/HIV testing program, wound care for the houseless, and Med-Quest enrollment.

Mobile Health Units successfully reach at-risk populations by delivering services directly in communities of need and confronting health issues on the community level (International Journal for Equity in Health, 2017). By meeting Kauai residents in their community setting, MPHS addresses the burden of infections that disproportionately affect Kauai's vulnerable populations. For example, condom use is statistically very low in the entire state of Hawaii, with 44% of teen boys and 41% of teen girls reporting using a condom (Hawaii Health Matters, 2018). This falls short of the national average of 61% and 52%, respectively. Furthermore, Births to teen mothers of NHPi descent occurs at over seven times the average U.S. rate. By delivering our STD testing and education services, and birth control services to communities with higher demographics in Native Hawaiian and Other Pacific Islander populations, MPHS can address these disparities within these target populations.

There are numerous healthcare barriers that MPHS' Mobile Health Unit addresses in bringing our vital services to the community. Through this program, our organization can tackle impediments such as transportation, financial costs, lack of healthcare providers, intimidation of health care settings, and insurance status (International Journal for Equity in Health, 2017). As an organization, MPHS feels that it is critical to continue to provide our services in the communities that need them most and face increased hardship due to COVID-19-related challenges. The Mobile Health Unit is an effective solution for meeting people where they are and delivering services that our community needs.

#### 4. Describe the target population to be served; and

The organization's services are offered to all individuals 14 years old and above. There is a specific focus in providing services to underserved populations on Kauai, including low SES (socioeconomic status) individuals and families, uninsured or underinsured women, those at high risk for contracting (Sexually Transmitted Diseases) STDs and HIV, and those of API (Asian and Pacific Islander) descent. These targeted populations



are disproportionately affected by multiple health disparities, including being far less likely to see a doctor due to cost, having had a pap test or mammogram in the past 3 years, a pregnancy that is intended, and more likely to smoke cigarettes (HI Health Matters 2018).

5. Describe the geographic coverage.

The geographic location covered by this project is the island of Kauai. Kauai is a rural and isolated island community located approximately 100 miles northwest of Oahu with over 72,000 residents and 1.37 million annual visitors (DBET 2019). The island is 551 square miles and ranks fourth in geographic size among the seven major islands.

### **III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

#### **Women's Wellness Clinic (WWC)**

The Women's Wellness Clinic provides essential services for women living on Kauai. The overarching goal of this program is to provide all women, age 14 and over, with quality well-women services at an affordable cost. For MPHS, it is imperative that these services are both available and accessible to the uninsured or underinsured, a demographic that has no other options in obtaining these services.

The program includes a comprehensive range of services: pap smears, breast cancer screenings, birth control options, cervical cancer screenings, vaginitis, urinary tract infections, pregnancy testing, wound care, and referral to follow-up care. The current staffing pattern includes two providers: a nurse practitioner on staff and a licensed OB/GYN that volunteers her time to provide these services by appointment every Tuesday and Thursday from 8 am – 3 pm. Furthermore, MPHS periodically provides birth control options on the west side of the island through a facility owned by the Hawaii Department of Health. This expansion is implemented to promote greater accessibility to the geographically remote areas of the island and reach a population that has been adversely affected by high rates of unplanned teen pregnancy and low contraceptive use (HI Health Matters 2018). Although COVID-19 has hindered outreach efforts, MPHS continues to assess new locations to bring family planning services to far-reaching areas of the island and targeted populations that need them most.

#### **HIV/STD Services**

MPHS' HIV/ STD testing and treatment program provides free human immunodeficiency virus (HIV) and sexually transmitted disease (STD) testing to the Kauai population as long as the patient shows sufficient risk. The STDs that MPHS will test for include gonorrhea, chlamydia, syphilis, Hepatitis C, and Hepatitis B. Testing and treatment are partially contracted through the State of Hawaii Department of Health. This partnership promotes consistent compliance communication regarding care coordination for positive patients and their partners. MPHS secures funding for the portion of HIV/STD testing that is not covered in the State of Hawaii Department of Health contract to ensure that all at-risk individuals on Kauai can gain access to these free services.

All testing services meet or exceed state standards and are accompanied by counseling that utilizes harm reduction and motivational interviewing techniques. These counseling services are essential in educating and creating a plan with the patient to reduce the risk for STIs and unplanned pregnancies. Furthermore, this interaction allows MPHS prevention specialists to connect the patient to various contraceptives provided by our agency for free or at a low cost. The hours for testing are Monday through Friday from 8 am -12:00 pm and 1:00 pm – 3:00 pm.

### **Transgender Services**

Malama Pono Health Services provides transgender services for male to female and female to male transitioning individuals. The services encompass hormone replacement therapy, counseling services based on motivational interviewing, referral for legal name change assistance, and referral to support groups in the community. Currently, the nurse practitioner and clinical supervisor carry out the clinical aspects of this program. Moreover, MPHS is fortunate enough to have Bianka Tasaka on staff who identifies as transgender and can be considered a peer navigator for these patients. She can provide services and support to transgender patients with the background of having lived experience. Bianka was highlighted in the “talk story” section of the Hawaii Sexual & Gender Minority Report 2018. Furthermore, these patients can take advantage of MPHS' other programs to maintain their sexual health and get support for substance abuse. These services are offered during regular clinic hours: 8 am – 12 pm and 1:00 pm – 3:00 pm, Monday through Friday.

### **Mobile Health Unit (MHU)**

Through the MHU, MPHS can provide most of the services a patient receives in our brick-and-mortar clinic. The services include tobacco cessation, birth control, family planning, STD/HIV testing and treatment, needle exchange, Narcan training, wound care, and Med-Quest enrollment. Furthermore, the agency utilized the MHU to partner with the lead infectious disease doctor on the island and Ho'ola Lahui (Federally Qualified Health Center) to offer free COVID-19 testing and vaccinations to the homeless population in the early stages of the pandemic.

Mobile Health Units successfully reach at-risk populations by delivering services directly in communities of need and confronting health issues on the community level

(International Journal for Equity in Health, 2017). By meeting Kauai residents in their community setting, MPHS addresses multiple health burdens that disproportionately affect Kauai’s vulnerable populations. Through this program, our organization can tackle impediments such as transportation, financial costs, lack of healthcare providers, intimidation of health care settings, and insurance status (International Journal for Equity in Health, 2017). As an organization, MPHS feels that it is critical to continue providing our services as our community faces COVID-19-related challenges and strategically adapts to benefit Kauai residents more effectively. The Mobile Health Unit is an effective solution for meeting people where they are and delivering services that our community needs. The MHU delivers services at least twice a month from 9 am – 3 pm at various locations.

3. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Key: X = goals/objectives in process towards S.M.A.R.T. goals in FYE 2023

| <b>Project Activity FYE 2023</b>  | <b>July</b> | <b>Aug</b> | <b>Sept</b> | <b>Oct</b> | <b>Nov</b> | <b>Dec</b> | <b>Jan</b> | <b>Feb</b> | <b>Mar</b> | <b>Apr</b> | <b>May</b> | <b>June</b> | <b>Goal</b>                                |
|---|-------------|------------|-------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|--|
| Total number (no.) of women served through Women’s Clinic: 8 am – 3 pm Tues & Fri (WWC) | X           | X          | X           | X          | X          | X          | X          | X          | X          | X          | X          | X           | 135 patients / 308 total visits            |
| No. of Uninsured/Underinsured Women/Teens Served (WWC)                                  | X           | X          | X           | X          | X          | X          | X          | X          | X          | X          | X          | X           | 27 patients                                |
| No. of women who identify as API (Asian and Pacific Islander) (WWC)                     | X           | X          | X           | X          | X          | X          | X          | X          | X          | X          | X          | X           | 41 patients                                |
| HIV/STD Testing and Treatment. Daily Clinic Hours 8am - 3pm Mon-Fri (HIV/STD)           | X           | X          | X           | X          | X          | X          | X          | X          | X          | X          | X          | X           | 447 total individuals (HIV + STD combined) |

|   |     |     |     |     |     |     |     |     |     |     |     |     |                                |
|---|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|--------------------------------|
| No. of free condoms dispersed in community  | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | 6,000 condoms distributed      |
| Transgender Services (Trans)  | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | 4 total individuals            |
| Add referral agencies / organizations specifically for transgender services (trans) | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | 2 new referral agencies / org. |
| Bi-Monthly Mobile Health Unit Services 9 am – 3 pm at various locations (MHU)       | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | 388 total individuals          |
| No. of patients who utilize MHU services that identify as API (MHU)                 | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | 117 total individuals          |
| No. of patients who utilize MHU services that identify as Low SES (MHU)             | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | 156 total individuals          |
| No. of patients that are enrolled in Med-Quest (MHU)                                | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | X   | 50 total individuals           |
| Radio Public Service Announcements : All Programs                                   | 300 | 300 | 300 | 300 | 300 | 300 | 300 | 300 | 300 | 300 | 300 | 300 | Average 300 PSA per month      |
| Education/Prevention Sessions: All Programs Quarterly/As Needed                     |     |     | X   |     |     | X   |     |     | X   |     |     | X   |                                |



3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Malama Pono Health Services (MPHS) utilizes electronic databases to monitor and evaluate program effectiveness every quarter. Each program uses a different tracking program, and these results are compared against predetermined S.M.A.R.T. goals prepared before each fiscal year.

For MPHS' Women's Wellness Clinic Program, the AthenaNet Health electronic medical record system is utilized to track program participation, usage of specific services, and demographic information of patients. Next, the STD/HIV program uses an electronic database provided by the State of Hawaii Department of Health called "Luther," for tracking "populations that received HIV/STD testing through our organization. For patients who get tested and do not fall into the "high-risk" category, MPHS has developed an internal database to monitor all HIV/STD tests provided with corresponding demographic information. Moreover, our organization also uses "E2," an electronic database, to monitor and evaluate people living with HIV that utilized MPHS' Ryan White services. Lastly, the Tobacco Cessation Program uses electronic medical records provided by Professional Data Analysts, Inc. to evaluate program effectiveness and track program capacity and participation.

These electronic databases make gauging effectiveness and evaluation simpler by allowing MPHS to track statistics in real-time. This allows our organization to make program adjustments quicker and monitor the efficacy of implementing changes. It is worth mentioning that MPHS' evaluation process can be improved by consolidating the multiple databases used between programs. Unfortunately, our contracts in different programs require that MPHS uses the contracting organizations' preferred electronic database.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The measures of effectiveness that will be reported to the State agency will be done on a quarterly basis. Malama Pono Health Services will have updates on the organization's progress towards the S.M.A.R.T. goals listed in the section above, as well as a detailed description of what and how funds were utilized (section II question 2). Furthermore, the report will contain an update on any unforeseen barriers in achieving goals and adjustments made to program delivery to address these barriers.

**IV. Financial**

**Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds (Link)
  - b. Personnel salaries and wages (Link)
  - c. Equipment and motor vehicles (Link)
  - d. Capital project details (Link)
  - e. Government contracts, grants, and grants in aid (Link)
  
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

| Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | Total Grant |
|-----------|-----------|-----------|-----------|-------------|
| \$75,000  | \$50,000  | \$50,000  | \$25,000  | \$200,000   |

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

Hawaii Women’s Legal Foundation  
 Mabel Wilcox Foundation Trust  
 Elsie H. Wilcox Trust  
 Women’s Fund of Hawaii  
 Antone & Edene Vidinha Charitable Trust  
 The Max and Victoria Dreyfus Foundation  
 McInerny Foundation  
 Joseph and Vera Long Foundation  
 Atherton Family Foundation  
 Chan Zuckerberg Fund  
 Friend of HI Charities  
 Hawaii Community Foundation  
 Sidney Stern Memorial Trust  
 G.N. Wilcox Trust  
 S.W. Wilcox Foundation  
 Safeway Foundation

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

**Prior Three Years**

| <b>Contract Description</b>    | <b>Agency</b>        | <b>Government Entity</b> | <b>Amount</b> |
|--------------------------------|----------------------|--------------------------|---------------|
| DOH Prevention/Case Management | Department of Health | State                    | 289,342       |
| DOH Prevention/Case Management | Department of Health | State                    | 28,935        |
| Ryan White                     | Department of Health | U.S.                     | 80,294        |
| Department of Health STI       | Department of Health | State                    | 15,000        |
| DHS/NIHP                       | DHS                  | State                    | 9,528         |
| HUD/NIHP                       | HUD                  | U.S.                     | 18,007        |
| Ryan White Covid               | Department of Health | U.S.                     | 4,855         |
| CDBG                           | HUD                  | U.S.                     | 304,709       |
| SBIRT                          | ADAD                 | U.S.                     | 13,700        |
| Grant in Aid                   | Department of Health | State                    | 166,500       |
| County of Kauai                | County of Kauai      | Kauai County             | 20,000        |

**Receiving in FY 2023**

DOH Prevention/Case Management  
 DOH Prevention/Case Management  
 Ryan White  
 Department of Health STI  
 DHS/NIHP  
 HUD/NIHP

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

Malama Pono Health Services current unrestricted assets as of December 31, 2021, is \$909,321.54.

**V. Experience and Capability**

**1. Necessary Skills and Experience**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a

listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

### **HIV/STD testing and counseling services**

Malama Pono Health Services (MPHS) has been the sole HIV case management and testing services provider on Kauai for over 35 years. MPHS has built a rapport with many organizations and government agencies in the community throughout its lifespan, creating a robust network of care. Currently, the organization offers various services within this program, including testing for gonorrhea, chlamydia, syphilis, HIV, Hepatitis C, and Hepatitis B. All testers are certified by the State of Hawaii and trained in harm reduction and motivational interviewing techniques. Moreover, all prevention staff are Certified Medical Assistants, and the Clinical Manager is a Certified Nursing Assistant and Certified Professional Coder (CPC). Lastly, MPHS finds it imperative to incorporate best practices whenever possible and provides additional training to staff to accomplish this task.

In recent years, MPHS has experienced a decrease in total individuals utilizing these services, mainly due to COVID-19 restrictions that slowed down workflow. Still, the program served 406 individuals through testing and counseling sessions in FYE June 30, 2021. This program is also contracted through the state to provide HIV/STD tests and treatment (gonorrhea and chlamydia) to those that show risk within the community. MPHS' main goal is to provide everyone on Kauai with free and confidential testing. MPHS secures funding for testing to all individuals that show some risk, even though the state restricts who classifies as a "high-risk" individual that can test for free.

### **Women's Wellness Clinic**

The Women's Wellness Clinic (WWC) had shown considerable growth since the program began in 2015 but has seen a dip in total patients due to COVID-19 related restrictions. This program emerged to address a vital health care gap that left many uninsured and underinsured women with little to no options for women's health services. Furthermore, the need for launching the program is highlighted in the 2013 Kauai Community Health Needs Assessment, which listed women's health services as a top need. The current services offered in the WWC are comprehensive: pap smears, cervical cancer screening, family planning, birth control, pregnancy testing, breast cancer screening, urinary tract infection, yeast infection, vaginitis, reproductive options, and referrals. The statistics reflect that the community is still utilizing the services and is extremely satisfied with the level of quality care, as evidenced through patient feedback. The WWC has a family nurse practitioner, multiple medical assistants, and a Clinical Manager on staff to handle most of the tasks within the program. Dr. Carol Fujiyoshi (Ob/Gyn), the medical director, provides the remaining services.



## **Transgender Services**

Transgender services also began in 2015 as the Women's Wellness Clinic launched. There is an obvious need for the program as reflected in the "Hawaii Sexual & Gender Minority Report 2018", stating that 3% of high school youth identify as transgender. As a transgender person herself, Bianka Tasaka spearheads this program. She provides patients with valuable insight and support through her lived experience. The services in the transgender program encompass hormone therapy injections for both male to female and female to male transitioning individuals and access to other free services offered by MPHS. Furthermore, MPHS has a strong referral network with other organizations in the community that will provide legal name change assistance and other forms of support.

## **Mobile Health Unit**

The Mobile Health Unit (MHU) program was established three years ago and offers free STD/HIV testing and counseling, STD/HIV education, tobacco cessation, Med-Quest enrollment, Narcan training/education, and some family planning services. Within the past year and a half, MPHS upgraded the Mobile Health Unit to expand services in the mobile setting. This put the agency in a prime position during the early stages of the COVID-19 pandemic to offer expanded services that benefit Kauai's underprivileged populations. Malama Pono Health Services immediately partnered with the leading infectious disease specialist on the island, Dr. Heidi Hillesland, to offer free COVID-19 testing to symptomatic individuals in the houseless community. The MHU provided all these outreach services at each designated safe zone once every two weeks. Furthermore, MPHS utilizes the agency Nurse Practitioner to offer wound care in the outreach setting for the houseless and intravenous drug use community.

The Clinical Manager oversees the Mobile Health Unit, and two prevention staff members deliver STD and harm reduction services and a tobacco treatment specialist to offer smoking cessation services.

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

For fiscal year 2023, MPHS' clinic location is a newly constructed office space at 4370 Kukui Grove Street, Suite 114 & 115, Lihue, HI 96766. This space is 2,486 square feet and will have most staff in one combined office. The new area was designed by MPHS and is an optimum layout that increases production and communication among team members. The format of this location includes three exam rooms, a clinical lab, a reception area, a break room, a conference room, and four individual offices. The agency also has a separate office down the hall for HIV case management and a food pantry for MPHS clients living with HIV. This office provides a private setting for HIV

clients to receive services without being worried about being identified as HIV positive by the community. Lastly, this facility is very cost-effective and leased by MPHS for ten years.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train, and provide administrative direction relative to the request.

The Clinical Manager, Melisse Camelo, oversees the Women's Wellness Clinic and Transgender Services. The clinical administration of services under both programs is done by a Medical Assistant (Sherry Oyamot), Nurse Practitioner (Brandi Bartholomew), and Medical Supervisor (Dr. Carol Fujiyoshi). Furthermore, other staff are involved in the process, including the Accountant, Executive Team (CEO and Associate Director), and Lead Prevention Specialist Bianka Tasaka.

For the HIV/STD testing clinic, the Clinic Manager oversees the coordination of the project with testing and counseling sessions provided by our 2 Prevention Specialists (Sherry Oyamot and Bianka Tasaka). The Clinical Supervisor reports to the CEO and Associate Director, who will provide administrative oversight.

All staff on the clinical side are trained and certified by the Hawaii Department of Health. Furthermore, the staff is provided annual training in CPR, phlebotomy, harm reduction, cultural competence, and STD training to ensure best practice.

The Malama Pono Health Services (MPHS) Board of Directors (BOD) governs, sets policy, develops strategic planning and goals for the organizations. Moreover, the BOD supervises the President/CEO, Mistee Bailey-Myrick, to ensure that MPHS is sustainable and has adequate resources to advance the mission.

**Medical Supervision:** Dr. Carol Fujiyoshi, M.D. Obstetrics/Gynecology. Employed by Kauai Medical Clinic and MPHS Board of Directors Chair.

#### **President and CEO, Mistee Bailey-Myrick, 1.0 FTE**

Reporting to the Board of Directors, the CEO has overall strategic and operational responsibility for Malama Pono Health Services' staff, programs, expansion, and execution of its mission. She has extensive knowledge of the health services field, core programs, operations, and business plans and is responsible for media/public relations and community partnerships.

#### **Associate Director, Charles Roessler, 1.0 FTE**

Reporting to the President, the Associate Director is responsible for oversight of all MPHS' programs and operations: finance, office management, human resources, technology, curriculum and instruction, performance management, and research and evaluation. He is the liaison between the CEO, Board, and staff. This position also does grant writing and is responsible for all phases of the grant process: grant preparation, submission, final reports, and award receipts. MPHS grants include Federal, State, private foundation, and corporate sponsorship proposals. He works with the CEO and Accountant to plan and maintain the budget and fiscal requirements.

**Accountant, Rob Anderson, 1.0 FTE**

Reporting to the President, the Accounting Director manages practical and administrative/financial systems, including financial, accounting, legal, human resources, and physical infrastructure. She is responsible for all contract and grant fiscal compliances.

**Clinical Manager/ Tobacco Treatment Specialist, Melisse Camelo, 1.0 FTE**

The Clinical Manager manages the daily activities of our Women's Wellness and STD Clinic: program effectiveness, progress toward S.M.A.R.T. goals, professional development, maintains oversight of the budget, and orders clinical equipment and supplies to fill patient needs. Furthermore, Melisse Camelo oversees medical billing and coding for the Women's Wellness Clinic and is trained in the tobacco cessation program.

**Case Manager, Vacant position, 1.0 FTE**

Accomplishes HIV/AIDS clients' care by assessing treatment needs, developing, monitoring, and evaluating individual treatment plans and progress. She assists with coordinating clients' benefits and support services as needed (Food Pantry, Food Cards, Bus Passes, etc.)

**Lead Prevention Specialist, Bianka Tasaka, 1.0 FTE**

The Lead Prevention Specialist position oversees the STD clinic and is the point person to provide culturally sensitive HIV/AIDS, Sexually Transmitted Disease (STDs), and Infectious Hepatitis Risk Reduction education, counseling, testing, and referrals to individuals and groups on Kauai. This position reports to the Clinic Manager requires a certification as a Medical Assistant and assists the Nurse Practitioner during well-women appointments.

**Prevention Specialist and Medical Assistant, Sherry Oyamot, 0.8 FTE**

Reporting to the Clinic Manager, the Prevention Specialist provides culturally sensitive HIV/AIDS, Sexually Transmitted Disease (STDs), and Infectious Hepatitis Risk Reduction education, counseling, testing, and referrals to individuals and groups on Kauai. This position also requires a certification as a Medical Assistant and assists the Nurse Practitioner during well-women appointments.

**Prevention Specialist and Medical Assistant, vacant position, 1.0 FTE**

Reporting to the Clinic Manager, the Prevention Specialist provides culturally sensitive HIV/AIDS, Sexually Transmitted Disease (STDs), and Infectious Hepatitis Risk Reduction education, counseling, testing, and referrals to individuals and groups on Kauai. This position also requires a certification as a Medical Assistant and assists the Nurse Practitioner during well-women appointments.

**Family Nurse Practitioner, Brandi Bartholomew, .40 FTE**

The Nurse Practitioner is a licensed independent practitioner responsible for managing health problems and coordinating health care for patients in accordance with State and Federal rules and regulations. She performs diagnoses and treatment of illnesses and carries out health-risk assessments, routine checkups, screening tests and immunization, and counseling for our Women’s Wellness Clinic.

**2. Organization Chart**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Please see **Attachment A**

**3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

|                           |             |
|---------------------------|-------------|
| <b>President/CEO</b>      | \$76,478.00 |
| <b>Associate Director</b> | \$60,000.00 |
| <b>Accounting</b>         | \$60,000.00 |

**VII. Other**

**1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable

**2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.



The following licenses and accreditations are held by Malama Pono Health Services (MPHS) Staff in the Women's Wellness Clinic, HIV/STD program, transgender program, and Mobile Health Unit.

1. MPHS President/CEO has a degree in Nursing and has led the organization for almost 9 years.
2. MPHS Nurse Practitioner is a Qualified and Board-Certified with current pediatric and women's health experience
3. MPHS Associate Director has a Master's Degree in Social Work, licensed (LMSW) in the State of Hawaii, and tobacco treatment specialist (TTS).
4. MPHS Clinical Manager is a certified medical assistant (MA), certified nursing assistant (CNA), tobacco treatment specialist (TTS), and certified professional coder (CPC).
5. All MPHS Prevention Specialists have been trained and certified by the STD/HIV/AIDS Prevention Branch of the Hawaii State Department of Health, certified as medical assistants, and are tobacco treatment specialists.
6. MPHS HIV Rapid Testing Program is a certified Clinical Laboratory Improvements Amendment (CLIA) waived activity given by the U.S. Centers for Medicare and Medicaid Services

### **3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Malama Pono Health Services will not use this funding to support or benefit a sectarian or non-sectarian private educational institution.

### **4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.

MPHS operational budget for FYE June 30, 2022, is \$1,808,486. Restricted funding accounts for around 43.5% (\$786,823) of this total, while unrestricted funding counts for 2% (\$40,000). Over the past couple of years, MPHS has continued growth in revenue


streams that have directly affected the organization: implementing fee-for-service and initiating the 340 B drug rebate program. These two revenue streams are projected to account for a little over 55% (\$991,000) of the total operating budget for FYE 2022.

MPHS functions under the public provider model, and the agency's financial sustainability relies partially on grant funding to help deliver needed services to underserved populations. Through support from funding sources like Grant in Aid, MPHS has provided quality services in the Kauai community. If funding is not given after fiscal year FY 2023, MPHS will seek out other funding opportunities through grants and continued revenue diversification. The organization continuously seeks new funding streams to meet the demands of an everchanging non-profit landscape.

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Malama Pono Health Services

| BUDGET CATEGORIES                       | Total State Funds Requested<br>(a) | Total Federal Funds Requested<br>(b)   | Total County Funds Requested<br>(c) | Total Private/Other Funds Requested<br>(d) |
|---|------------------------------------|--|-------------------------------------|--|
| A. PERSONNEL COST                       |                                    |  |                                     |  |
| 1. Salaries                             | 133,172                            |  |                                     |  |
| 2. Payroll Taxes & Assessments          |                                    |  |                                     |  |
| 3. Fringe Benefits                      |                                    |  |                                     |  |
| TOTAL PERSONNEL COST                    | 133,172                            |  |                                     |  |
| B. OTHER CURRENT EXPENSES               |                                    |  |                                     |  |
| 1. Airfare, Inter-Island                |                                    |  |                                     |  |
| 2. Insurance                            | 11,000                             |  |                                     |  |
| 3. Lease/Rental of Equipment            |                                    |  |                                     |  |
| 4. Lease/Rental of Space                | 15,000                             |  |                                     |  |
| 5. Staff Training                       | 1,500                              |  |                                     |  |
| 6. Supplies                             | 14,128                             |  |                                     |  |
| 7. Telecommunication                    | 1,000                              |  |                                     |  |
| 8. Utilities                            |                                    |  |                                     |  |
| 9. Contract Services                    | 7,700                              |  |                                     |  |
| 10. Publicity/Advertising               | 11,500                             |  |                                     |  |
| 11. R&M Building                        |                                    |  |                                     |  |
| 12. Uninsured Care                      | 5,000                              |  |                                     |  |
| 13                                      |                                    |  |                                     |  |
| 14                                      |                                    |  |                                     |  |
| 15                                      |                                    |  |                                     |  |
| 16                                      |                                    |  |                                     |  |
| 17                                      |                                    |  |                                     |  |
| 18                                      |                                    |  |                                     |  |
| 19                                      |                                    |  |                                     |  |
| 20                                      |                                    |  |                                     |  |
| TOTAL OTHER CURRENT EXPENSES            | 66,828                             |  |                                     |  |
| C. EQUIPMENT PURCHASES                  |                                    |  |                                     |  |
| D. MOTOR VEHICLE PURCHASES              |                                    |  |                                     |  |
| E. CAPITAL                              |                                    |  |                                     |  |
| <b>TOTAL (A+B+C+D+E)</b>                | <b>200,000</b>                     |  |                                     |  |
| <b>SOURCES OF FUNDING</b>               |                                    | Budget Prepared By:  |                                     |  |
| (a) Total State Funds Requested         |                                    | Charles Roessler   | (808) 246-9577                      |  |
| (b) Total Federal Funds Requested       |                                    | Name (Please type or print)  | Phone                               |  |
| (c) Total County Funds Requested        |                                    |  | 01/21/22                            |  |
| (d) Total Private/Other Funds Requested |                                    | Signature of Authorized Official   | Date                                |  |
| <b>TOTAL BUDGET</b>                     |                                    | Mistee Bailey-Myrick, President/CEO  |                                     |  |
|   |                                    | Name and Title (Please type or print)  |                                     |  |

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

Applicant: Malama Pono Health Services

| POSITION TITLE                 | FULL TIME EQUIVALENT | ANNUAL SALARY A | % OF TIME ALLOCATED TO GRANT REQUEST B | TOTAL STATE FUNDS REQUESTED (A x B) |
|--------------------------------|----------------------|-----------------|--|-------------------------------------|
| President/CEO                  | 1                    | \$76,478.00     | 5.00%                                  | \$ 3,823.90                         |
| Associate Director             | 1                    | \$60,000.00     | 5.00%                                  | \$ 3,000.00                         |
| Accounting                     | 1                    | \$60,000.00     | 5.00%                                  | \$ 3,000.00                         |
| Clinic Manager                 | 1                    | \$55,000.00     | 50.00%                                 | \$ 27,500.00                        |
| Prevention Specialist II       | 1                    | \$45,000.00     | 40.00%                                 | \$ 18,000.00                        |
| Prevention Specialist I        | 1                    | \$42,265.00     | 40.00%                                 | \$ 16,906.00                        |
| Family Nurse Practitioner      | 0.5                  | \$56,160.00     | 70.00%                                 | \$ 39,312.00                        |
| Receptionist                   | 1                    | \$43,260.00     | 50.00%                                 | \$ 21,630.00                        |
|                                |                      |                 |  | \$ -                                |
|                                |                      |                 |  | \$ -                                |
|                                |                      |                 |  | \$ -                                |
|                                |                      |                 |  | \$ -                                |
|                                |                      |                 |  | \$ -                                |
|                                |                      |                 |  | \$ -                                |
|                                |                      |                 |  | \$ -                                |
| <b>TOTAL:</b>                  |                      |                 |  | <b>133,171.90</b>                   |
| <b>JUSTIFICATION/COMMENTS:</b> |                      |                 |  |                                     |



## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: Malama Pono Health Services

| DESCRIPTION<br>EQUIPMENT       | NO. OF<br>ITEMS | COST PER<br>ITEM | TOTAL<br>COST | TOTAL<br>BUDGETED |
|--------------------------------|-----------------|------------------|---------------|-------------------|
| Not Applicable                 |                 |                  | \$ -          |                   |
|                                |                 |                  | \$ -          |                   |
|                                |                 |                  | \$ -          |                   |
|                                |                 |                  | \$ -          |                   |
|                                |                 |                  | \$ -          |                   |
| <b>TOTAL:</b>                  |                 |                  |               |                   |
| <b>JUSTIFICATION/COMMENTS:</b> |                 |                  |               |                   |

| DESCRIPTION<br>OF MOTOR VEHICLE | NO. OF<br>VEHICLES | COST PER<br>VEHICLE | TOTAL<br>COST | TOTAL<br>BUDGETED |
|---------------------------------|--------------------|---------------------|---------------|-------------------|
| Not Applicable                  |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
| <b>TOTAL:</b>                   |                    |                     |               |                   |
| <b>JUSTIFICATION/COMMENTS:</b>  |                    |                     |               |                   |

## BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: Malama Pono Health Services

**NOT APPLICABLE**

| FUNDING AMOUNT REQUESTED       |  |               |                       |                                  |                                      |              |
|--------------------------------|--|---------------|-----------------------|----------------------------------|--------------------------------------|--------------|
| TOTAL PROJECT COST             | ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS |               | STATE FUNDS REQUESTED | OTHER SOURCES OF FUNDS REQUESTED | FUNDING REQUIRED IN SUCCEEDING YEARS |              |
|                                | FY: 2020-2021                                | FY: 2021-2022 | FY:2022-2023          | FY:2022-2023                     | FY:2023-2024                         | FY:2024-2025 |
| PLANS                          |  |               |                       |                                  |                                      |              |
| LAND ACQUISITION               |  |               |                       |                                  |                                      |              |
| DESIGN                         |  |               |                       |                                  |                                      |              |
| CONSTRUCTION                   |  |               |                       |                                  |                                      |              |
| EQUIPMENT                      |  |               |                       |                                  |                                      |              |
| <b>TOTAL:</b>                  |  |               |                       |                                  |                                      |              |
| <b>JUSTIFICATION/COMMENTS:</b> |  |               |                       |                                  |                                      |              |



Agency Organization Chart

