

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Makana O Ke Akua, Inc

Amount of State Funds Requested: \$ 430 000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

BEHawaii's (BEH) mission is to "Elevate Hawaii's people." We accomplish this mission by connecting and collaborating with local Hawaii businesses and nonprofits on programs and projects. In this economic development project -- designed to support and strengthen Hawaii's music industry, hula, and unique cultural assets statewide, nationally, and globally -- BEH is collaborating with Make Music Hawaii, the Hawaii Food and Wine Festival, and the Hawaiian Music Hall of Fame.

Amount of Other Funds Available:

State: \$190,000 _____
Federal: \$ _____
County: \$ _____
Private/Other: \$ _____

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0 _____

Unrestricted Assets:

\$ \$13,000 _____

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

92-365 Malahuna Place
City: State: Zip:
Kapolei HI 96707

Contact Person for Matters Involving this Application

Name: Keoki Dudoit	Title: Director of Operations
Email: kdudoit@mokainc.org	Phone: (808) 218-8756

Federal Tax ID#: [REDACTED]	State Tax ID# [REDACTED]
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ohn Dudoit, President

01-21-2022

Authorized Signature

Name and Title

Date Signed

Applicant Makana O Ke Akua, Inc.

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

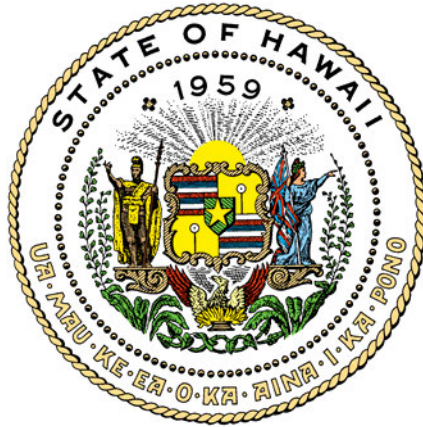

AUTHORIZED SIGNATURE

JOHN DUDOIT, PRESIDENT

PRINT NAME AND TITLE

01/21/2022

DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

MAKANA O KE AKUA INC

was incorporated under the laws of Hawaii on 10/01/2003 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 20, 2022

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Makana O Ke Akua, Inc.

(Typed Name of Individual or Organization)


(Signature)

01/21/2022

(Date)

Application for Grants

If any item is not applicable to the request, the applicant should enter “not applicable”.

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021. - Attached

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#). - Attached

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#). MOKA will use the GIA grant funding for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes. For more information on how MOKA fulfills this requirement, see the “public purpose and need to be served” section in the middle of page 2.

II. Background and Summary

Concisely summarize/highlight request to provide State Leg a broad understanding of the request. Please include the following:

1. A brief description of MOKA's background;
Makana O Ke Akua (MOKA) – *established in 2003* -- provides reentry/recovery housing programs for men leaving incarceration, recovering from substance abuse, and/or those involved in the criminal justice system who need safe housing. MOKA's housing facilities contribute to Oahu's public safety and community healing.

MOKA's mission and vision are centered around being a gift to those we serve. Since the time of our inception, our focus is to be a beacon of light and a ray of hope to all those in need. Our desire is to make a difference in the lives of others. We strive to provide the best services possible.

MOKA's Mission: "Provide a structured, clean and sober living environment for men who want to make a positive change with their lives."

MOKA's Vision: "To reconnect, reunite, and restore men back to their communities, workforce, and, most of all, back to their families."

2. The goals and objectives related to the request;
We chose this project based on our 18 years' experience in working with this population. In our MOKA sober living homes, residents are surrounded by people supporting their recovery, and hold them accountable daily. On-site managers are available 24/7 to help residents with potential issues that arise – e.g., difficult cravings, down emotions, trouble finding a job or simply lending a sympathetic ear.

MOKA homes help reduce loneliness -- an inherent part of the addiction cycle. Most residents have cut ties with the good people in their lives or withdrawn from family members in fear of judgement and rejection. In MOKA homes, they meet, live alongside, and share common ground with others in recovery. Over time, these people become more like their family or their community with everyone supporting and understanding one another.

Many of our staff and alumni have walked in their shoes, and experienced substance addiction, completing a rehab program, and living sober after treatment. They understand what it is like to: use drugs; crave drugs; feel distant or depressed; lose control; and disappoint others. Most of all, they have the desire and drive to change, and become the best people they can be, without drugs or alcohol.

Our Oahu residents also create bonds with other members. They realize they are not alone. There are people living with them that have had parallel experiences. Our residents will maintain many of these relationships for life. They know they have people they can call on when things get tough – even after they leave our facilities. These people that will hold them accountable for their sobriety time and time again. They become part of our residents' sober network.

When a person becomes addicted to drugs or alcohol, a lot of other obligations are tossed out the window. This might include eating healthy, exercising regularly, keeping a clean home, and maintaining good personal hygiene. Our homes help put structure back into their lives.

3. The public purpose and need to be served;

The detrimental impacts caused by relapse, recidivism, and homelessness are disproportionately felt in the disadvantaged, high poverty Oahu communities these men normally return to. MOKA's housing facilities help significantly reduce these rates for those on Oahu who struggle to achieve, and maintain, productive lives. Our housing programs offer safe, secure, clean, and sober alternatives.

(Source: Hawaii HCR (House Concurrent Resolution) 85 Task Force Key Recommendations - Jan 2020)

Issue: Hawai'i's correctional system is not producing acceptable, cost-effective, or sustainable outcomes, and it is not making our communities safe. The State spends over \$226 million a year on corrections, but we have a recidivism rate of over 50% and more than 27,000 citizens under some form of correctional supervision.

Issue: Native Hawaiians make up approximately 21% of the general population, but 37% of the prison population. This overrepresentation has existed for decades and has led to intergenerational incarceration for some Native Hawaiian families.

Issue: Hawaii does not (have) an effective support system (for) prisoners reentering the community.

(Source: "Critics Say Hawaii Prisons Are Failing To Help Released Inmates," Honolulu Civil Beat, March 2, 2020)

"Hawaii's correctional facilities have released hundreds of people as part of a statewide effort to reduce the inmate population in response to the evolving COVID-19 pandemic. Since March 2, the population has been reduced by about 800. Meanwhile, advocates are saying the public safety department is shirking its responsibility to provide them with adequate reentry services. Community organizations are stepping up to help find housing, case management and other services necessary to transition back into the community."

(Source: Honolulu Civil Beat, May 23, 2020)

"Lawmakers, public officials, victims' advocates and others have voice concerns about where some of these inmates end up after they are released from prison if they don't have families or housing. Meanwhile, advocates are saying the public safety department is shirking its responsibility to provide them with adequate reentry services. Community organizations are stepping up to help find housing, case management and other services necessary to transition back into the community."

"Finding housing (for reintegrating formerly incarcerated) has been a priority, says Carrie Ann Shirota, an attorney who has been volunteering with the reentry project. Nearly everyone involved in the process of reducing inmate populations, including the attorney general and the prosecutors, wants to make sure the inmates have somewhere to go. If the state partners with community organizations and nonprofits, it's a win-win situation for our entire community, because they will have a verifiable residence and they will have case management," she said.

(Source: "Secrets of Success After Prison." Hawaii Business Magazine, April 5, 2021)

"Easing people back into community life is managed by dedicated people and an array of programs, but far fewer than needed. We have very limited housing options for people transitioning from jail or prisons and housing is a fundamental need for people to successfully transition. Some shelter policies preclude their being able to stay there. This creates a gap. Where do these people go? We're creating this class of people that will be almost perpetually homeless."

4. Describe the target population to be served; and
MOKA provides reentry and recovery housing programs for men on Oahu: leaving incarceration; who may be recovering from substance abuse; and involved in the criminal justice system who need safe housing.
5. Describe the geographic coverage.
MOKA's housing programs serve male clients on the entire island of Oahu.

III. Service Summary and Outcomes

Provide a detailed discussion of MOKA's approach to the request. Clearly and concisely specify results, outcomes, and measures of effectiveness. MOKA shall:

1. Describe scope of work, tasks, and responsibilities;

The United States imprisons more of its citizens than any other nation—currently nearly 2.1 million. While more than 600,000 Americans are released from correctional facilities annually, two-thirds are rearrested within three years. Each year, the nation spends over \$80 billion to incarcerate and reincarcerate people. Beyond the financial impact, the cycle of crime and incarceration produces broken relationships, victimization, despair, and instability impacting families and communities across the nation.

MOKA provides reentry and recovery housing programs for men on Oahu leaving incarceration and who may be recovering from substance abuse, as well as those involved in the criminal justice system who need safe housing. MOKA's housing facilities contribute to Oahu's public safety and community healing. We significantly help reduce relapse, recidivism, and homelessness rates among those on the island who struggle to achieve, and maintain, productive lives.

The community impact of relapse, recidivism, and homelessness is felt disproportionately within the relatively small number of disadvantaged, high poverty Oahu communities they normally return to. Our housing programs offer a safe, secure, clean, and sober approach that help individuals have a higher chance of success by providing conditions that keep them accountable in a structured setting essential to long term recovery. We have support staff and alumni who have walked in similar shoes.

GOALS: To relieve and reduce the unemployment, homelessness, crime, and chemical dependency of Native Hawaiians and all Hawaii residents. Interventions must address health, employment, housing, skill development, mentorship, and social networks, as these factors have the most significant impact on reentry success.

MOKA aids our Honolulu County government with its Community Improvement and War On Drugs missions. We will: strive to restore family unity in substance abused and poverty-stricken households; provide education, resource awareness, vocational, and employment assistance; and lessen non-violent criminal/addict recidivism.

Our seven MOKA Clean and Sober 132-bed housing facilities on the Island of Oahu, Hawaii, provide temporary housing for certain segments of the formerly incarcerated male population, including working homeless people who are earning too little money to afford long-term housing. Our transitional housing is set up to transition residents into permanent, transitional housing. To-date, we have impacted the lives of 2,200 individuals.

MOKA facilities are not emergency homeless shelters, we provide a room in a multi-individual dwelling residence with a resident manager. The transitional time can be short – e.g., one or two years. In that time, the person must file for and get permanent housing, and usually have some gainful employment or income, even if Social Security or assistance.

Our facilities charge residents a \$450 - \$650 per month room fee, depending on the facility's location. In Hawaii's extremely expensive housing market, the in-town locations pay higher fees due to the easier access to many community resources and the higher monthly leases MOKA must pay for the facilities. Due to the transitory nature of our clients, in a good year the facilities break even and there's a little extra. In a bad year – think 2020 and 2021 – the MOKA team must depend on personal credit lines to make up the deficits needed to survive.

COLLABORATIVE PARTNERSHIPS: MOKA has an array of organizations and businesses that we partner and collaborate with to provide the best service possible. These are the partnerships that we established over the years:

Hawaii Paroling Authorities; Dept of Public Safety; Federal Probation Office; Federal Pretrial Office; Hawaii Probation Office; Institute for Human Services; Hoomau Keola; Council for Native Hawaiian Advancement; Hina Mauka; Private Facilities; Waikiki Health Center; Saguaro Correctional Center; Waiawa Correctional Facility; Oahu Community Correctional Center; Halawa Correctional Facility; and Laumaka Work Furlough Center.

2. Provide projected annual timeline for accomplishing project's results or outcomes;

John L. Dudoit Jr. is the Founding Director of Makana O Ke Akua. John grew up as a rambunctious young boy. Life wasn't always easy for him. Wrong decisions led him to an unhealthy lifestyle. He was on his way to a destructive life. John completely changed his life while being incarcerated at the Oahu Community Correction Center (OCCC). At OCCC he found God. After being released from prison he was determined to have a new life. Eventually he was restored back to his family and remarried his wife. He became the father of his home and started helping other men restore their lives, just as he did.

Mr. Dudoit created Makana O Ke Akua ("Gift of God") in March 2003 as a response to an immediate need of eight men who were left stranded by their previous clean and sober home. That agency took their money and left the island. These men needed a place and John decided to open a home for them in Ewa Beach. This was the beginning of what we know today as Makana O Ke Akua clean and sober housing.

Each month – July 1, 2022 to June 30, 2023 - MOKA staff will provide: two Financial Literacy classes; ten direct service support; twenty individual referrals; seven new employments; and sixteen beds for our new residents.

Incoming Men Intakes: When a MOKA bed is available, we will select a candidate from our waitlist or a referral facility/organization. We will do intakes for each new resident.

Engagement and Assessment: These begin the foundational relationship between MOKA staff and prospective residents. The Case Manager (CM) gathers the man's info on his strengths, resources, needs, and support network. This info guides Individual Service Plan (ISP) creation and delivery of individualized program services.

MOKA staff will arrange supplementary services to: help stabilize support systems; enhance family functioning; or assist in goal attainment. This process determines the level of service needed and the man's willingness/readiness to engage. Additional staff supervision/support may be required depending on his circumstances and needs. Financial Literacy Classes: Two hour-long classes per month (2nd & 4th Wednesday). See Question B-2.

Case Management: MOKA staff will assist with a minimum of 10 personal documentations monthly in their ISP. The ISP, which is developed collaboratively with the man, and -- *when appropriate* -- his family, close support persons, and other service providers. The needs are prioritized. The ISP is updated following any reassessment or significant change in his circumstances.

- a. Initial ISP Development: Planning is a critical component of MOKA's case management. It guides the man and CM using a proactive, step-by-step approach. The CM supervises the process and related documentation.
- b. ISP Implementation: CM the man is in person, by phone, or in writing. The type and frequency of contact is dictated by the residents' needs. But MOKA may establish minimum levels of contact and specify the types of contact required.
- c. Reassessment: Evaluate impact of ISP activities to date, assess participant progress, and identify barriers to fully attaining ISP goals. Reassessment allows MOKA staff to determine whether current services or service levels should be changed.
- d. Service Plan Update The ISP will be revised following a reassessment It may also be updated to reflect goal changes, case management activities and participant circumstances.

Referrals: Complete a minimum 20 referrals to needed support services.

Employment: Help a minimum of seven individuals find and/or keep employment during the month. Long-term job retention success is a product of delivering individualized supportive and job retention services that challenge these men to move forward in their employment pathways. These must be combined with separate - but concurrent - delivery of wraparound case management services that will give them the direction, tools, affirmation, and self-confidence they need to stabilize crises and sustain employment.

Since 2003, Makana O Ke Akua has provided clean and sober transitional living for men in recovery. The purposes for which this organization is formed are charitable and exclusively for relieving and reducing: unemployment; homelessness; crime; and chemical dependency of Native Hawaiians and all Hawaii's people. We aid the City & County of Honolulu government in its role for community improvement and fighting the war on drugs. We also operate to: restore family unity in substance abused and poverty-stricken households; provide education, resource awareness, vocational and employment assistance; and decreasing the recidivism of the non-violent criminal/addict.

3. Describe MOKA's quality assurance and evaluation plans for the request. Specify how MOKA plans to monitor, evaluate, and improve its results; and

Merriam-Webster defines Quality Assurance (Q.A.) as *"the systematic monitoring and evaluation of the various aspects of a project, service, or facility to maximize the probability that minimum standards are being attained by the production process."*

MOKA leadership team understands a Q.A. plan is one of the most important aspects in the successful implementation of any quality system within the organization. The team also recognizes that -- *prior to beginning a project* -- Q.A. planning for project success evaluation and developing the tools necessary to collect desired data helps ensure:

- data-driven decisions guide the project's overall success;
- an optimum Return On Investment;
- the efficacy of the project's approach
- and how/when needed improvements are implemented to increase project success.

MOKA's Q.A. planning begins by forming a group dedicated to this activity. Plan development is an organization-wide activity. When planning, our MOKA Team first defines the project's goals and objectives. We then develop the corresponding quality goal and objective targets needed to ensure the project meets the highest standards.

Our MOKA Team develops a Q.A. Plan to ensure all processes required for accomplishing the project are implemented successfully. This includes developing standard operating procedures (SOP). Our MOKA Q.A Plan benefits initially by working with staff or partners who experienced problems with prior projects. MOKA understands experienced staff can anticipate and guard against problems that may occur during the project which can affect its performance. We will use their input to guide project protocols, techniques, and tools.

Considering the metrics, and collecting data on the efficacy of MOKA's initiatives, has been a root Q.A. practice since MOKA's inception. Project participants are routinely surveyed during and at projects' end. Their feedback is compiled into a dynamic database where overall trends are analyzed and evaluated.

MOKA uses quantitative and qualitative Q.A. tools to assess program impact. We intend to collect data related to and evaluate project performance using the following metrics:

- number of clients making ends meet.
- number of clients that use their new personal budget to manage their finances.
- number of clients that exhibit increased confidence with their finances.
- number of clients that increased their savings.
- number of clients that reduced their debt load

- number of clients progressing towards their personal financial goals.

MOKA will use surveys and attendance sheets to collect data, assess performance, track client data points, and survey participants and partners regularly regarding their safe housing experience and their recommendations on areas to improve. Data will be compiled and reviewed against the performance metrics to identify areas of needed improvement and determine the best strategies to implement to effect positive change.

MOKA is committed to openly sharing the outcomes of our data analysis with other safe housing partners so all involved can learn and benefit from one another's findings. We believe by sharing successful strategies -- and learning from each other's lessons -- we can expedite the roads to successfully addressing some of the critical self-sufficiency needs facing our male clients. Lessons learned are a critical part of any community's growth.

4. List the measure(s) of effectiveness reported to the State. The measure(s) will provide a standard and objective way for State to assess program's achievement or accomplishment.

Monthly Measurable Outcomes: 2 Financial Classes; 10 direct service support; 20 individual referrals; 7 new employments; 16 beds reserved for 192 reentry/recovery clients.

Financial literacy empowers communities. It leads to food security and a stronger and educated workforce, which translates into: a lower crime rate; fewer foreclosures in our neighborhoods; less stress in our lives; and happier individuals and families. MOKA's leadership understands the critical – *albeit indirect* – role financial literacy plays with our target population.

Underserved communities, like MOKA's reentry and recovery clients, have very little or no financial buffer to absorb the economic shock of exiting incarceration – especially in Hawaii's high cost-of-living environment. They were already struggling. Then, the COVID-19 pandemic exacerbated everything. The lockdown exposed our most vulnerable populations to the uneven economic recovery.

MOKA's reentry and recovery residents do not have much money and typically have even less knowledge of how to manage it and make good decisions with it. So, they need a solid foundation of the basics of personal finance. MOKA's program focuses on the importance of saving and budgeting, while emphasizing the perils of debt and credit. Focusing on just these topics allows MOKA's resident/students to reach the level of knowledge they need about the basics.

MOKA provides their residents/students a structured learning experience with in-person classes in their facilities. They also have access to online resources. But the main instruction is delivered in the classrooms. They follow a timeline with flexibility to stay on-pace with the students' level of knowledge. This flexibility is needed to allow the flexibility to highlight different things to the same class with residents/students in different phases of life.

MOKA's financial literacy workshops help their residents/students walk out of these workshops with a working understanding of sound personal financial principles and the motivation to put them to use in their lives immediately. Ideally, MOKA wants their residents/students to be able to think strategically about their money. But if they just get an understanding of the basic skills, and concepts of basic money management, the financial literacy training is still a success if they improve their behavior with money.

To acknowledge their residents/students' achievement – *and strengthen their job and educational applications* -- MOKA presents each resident/student a Certificate of Completion. We then advise them on how to best leverage it to get the position they want.

IV. Financial

Budget

1. MOKA will submit a budget using enclosed budget forms to detail request costs.
 - a. Budget request by source of funds – See Attachment
 - b. Personnel salaries and wages – See Attachment
 - c. Equipment and motor vehicles – See Attachment
 - d. Capital project details – See Attachment
 - e. Government contracts, grants, and grants in aid – See Attachment
2. MOKA will provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$119,575	\$99,258	\$115,442	\$95,725	\$430,000

3. MOKA will list all other sources of funding that they are seeking for fiscal year 2023. MOKA is seeking funding from federal, state and county grants and/or contracts. MOKA is also looking at foundation and corporate grants.
4. MOKA will list: 1) all state and federal tax credits it has been granted in prior three years; and 2) all state and federal tax credits it has applied for or anticipates applying for pertaining to any capital project, if applicable. Not Applicable
5. MOKA will list all federal, state, and county government contracts, grants, and Grants-In-Aid it has been granted in prior three years and will be receiving for fiscal year 2023 for program funding. State of Hawaii contract from the Public Safety Department for \$190,000.
6. MOKA will provide balance of its unrestricted current assets as of December 31, 2021. The only unrestricted assets that MOKA has is \$13,000 in the bank, which is unrestricted funds.

V. Experience and Capability

1. Necessary Skills and Experience

MOKA will demonstrate it has necessary skills, abilities, knowledge of, and experience relating to the request. Provide a listing of verifiable related projects or contracts for most recent three years.

IN 18 YEARS, MOKA HAS NEVER APPLIED FOR -- OR RECEIVED -- A GRANT.

MOKA offers men a safe and supportive living environment so that they may increase their chances at creating a life of happiness and purpose in long-term sobriety. The MOKA leadership team feels that if we can continue to use our successful business model but make changes to the improve its efficiency and efficacy, our organization will be around for a long time. And our entire island state will benefit for many years.

The reason our MOKA sober living house approach has been so successful in the 18 years of its existence is because we constantly insist on using the “continuing improvement” business model. We believe that same methodology will help maintain – and grow – our organization. We use our locally and culturally driven framework, which has successfully assisted over 2,300 clients.

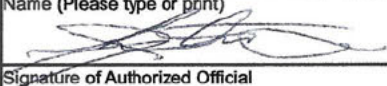
Individualized: Using Individual Service Plans (ISPs) to meet each client’s specific needs.

Outcome-Based: ISP goals and strategies are linked to observable and/or measurable success indicators. Progress is monitored, and ISPs are revised to reflect achievements or address unanticipated/new challenges.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Makana O Ke Akua, Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	148,000		100,300	
2. Payroll Taxes & Assessments	40,700		7,673	
3. Fringe Benefits	30,600		0	
TOTAL PERSONNEL COST	219,300		107,973	
B. OTHER CURRENT EXPENSES				
1 Accountant Contractor	30,000		10,800	
2. Insurance	7,200			
3. Lease/Rental of Equipment	6,000			
4. Lease/Rental of Space 25K monthly @20%	60,000		60,000	
5. Staff Training	25,000			
6. Supplies	10,600		5,000	
7. Telecommunication	9,000		720	
8. Utilities 54.8K @50%	26,400		10,560	
9 Bedding sets	5,000			
10 Auto Expenses	7,500			
11 Volunteer hours @ \$30.55				38,126
12 Indirect cost			4,947	
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	186,700		92,027	38,126
C. EQUIPMENT PURCHASES	24,000			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	430,000		200,000	38,126
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	430,000	John Dudoit	(808) 218-8756	
(b) Total Federal Funds Requested		Name (Please type or print)	Phone	
(c) Total County Funds Requested	200,000		1/21/2022	
(d) Total Private/Other Funds Requested	38,126	Signature of Authorized Official	Date	
TOTAL BUDGET	668,126	John Dudoit, President		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

Applicant: _____ Makana O Ke Akua, Inc. _____

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	1	\$55,000.00	100.00%	\$ 55,000.00
Director of Operations	1	\$45,000.00	100.00%	\$ 45,000.00
Administrative Assistant	1	\$30,000.00	100.00%	\$ 30,000.00
Driver	1	\$18,000.00	50.00%	\$ 9,000.00
Driver	1	\$18,000.00	50.00%	\$ 9,000.00
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				\$ -
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				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				148,000.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Applicant: _____ Makana O Ke Akua, Inc. _____ Period: July 1, 2022 to June 30, 2023

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Refridgerators	20.00	\$1,200.00	\$ 24,000.00	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:	20		\$ 24,000.00	

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS: This is the one item, we're really needing at our homes for the men that stay with us.

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: _____ Makana O Ke Akua, Inc. _____

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY: 2022-2023	FY: 2022-2023	FY: 2023-2024	FY: 2024-2025
PLANS	N/A					
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						
THIS SECTION IS NON-APPLICABLE						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Makana O Ke Akua, Inc.

Contracts Total: 190,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Public Safety Department	02/01/2022-01/31/2023	State of Hawaii	State	190,000
2					
3					
4					
5					
6					
7					
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Professionally Responsible: Residents' privacy, confidentiality, health, and safety information are maintained by adhering to ethical, legal, and program standards/guidelines.

Strength-Based: A friendly and positive approach is used to identify and build on the individual, his/her family, and their community's knowledge, skills, and assets.

Culturally and Linguistically Competent: Staff understands local culture and communicates with clients in culturally appropriate ways.

Community Resource Based: Staff facilitates access to other community resources.

Compassion-Based: Activities are implemented with empathy and an understanding of the life experiences/challenges our clients face.

Our seven MOKA Clean and Sober 132-bed housing facilities on the Island of Oahu, Hawaii, provide temporary housing for certain segments of the formerly incarcerated male population, including working homeless people who are earning too little money to afford long-term housing.

Our facilities charge residents a \$450 - \$650 per month room fee, depending on the facility's location. In Hawaii's extremely expensive housing market, the in-town locations pay higher fees due to the easier access to many community resources and the higher monthly leases MOKA must pay for the facilities. Due to the transitory nature of our clients, in a good year the facilities break even and there's a little extra. In a bad year – think 2020 and 2021 – the MOKA team depends on personal credit lines to make up the deficits needed to survive. STARTING NOW, MOKA will apply for private, corporate, and community foundation; and county, state, and federal grants. Those should help sustain our successful business model in the future.

COLLABORATIVE PARTNERSHIPS: MOKA has an array of organizations and businesses that we partner and collaborate with to provide the best service possible. These are the partnerships that we established over the years: Hawaii Paroling Authorities; Dept of Public Safety; Federal Probation Office; Federal Pretrial Office; Hawaii Probation Office; Institute for Human Services; Hoomau Keola; Council for Native Hawaiian Advancement; Hina Mauka; Private Facilities; Waikiki Health Center; Saguaro Correctional Center; Waiawa Correctional Facility; Oahu Community Correctional Center; Halawa Correctional Facility; and Laumaka Work Furlough Center.

2. Facilities

MOKA will provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

In its 18 years of successful operations, MOKA has helped over 2,300 formerly incarcerated men reintegrate into our Hawaii society. MOKA's facilities have 132 resident beds available across Oahu.

Clean-And Sober Houses MOKA Currently Operates:

MOKA 1 (Kapolei):	92-365 Malahuna Place	Kapolei, HI 96707
MOKA 2 (Kalihi Valley):	2826 Numana Road	Honolulu, HI 96819
MOKA 3 (Waipahu):	94-274 Kahuanani Street	Waipahu, HI 96797
MOKA 4 (Maili):	87-116 Pelanaki Street	Waianae, HI 96792
MOKA 5 (Waikiki):	761 McCully Street	Honolulu, HI 96826
MOKA 6: (Ewa Beach):	91-714 Poloula Place,	Ewa Beach, HI 96706
MOKA 7 (Kalihi):	2822 Numana Road	Honolulu, HI 96819

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

MOKA will describe the proposed staffing pattern and proposed service capacity. MOKA will also provide personnel qualifications and experience, and will describe its ability to supervise, train and provide administrative direction.

The MOKA Staff has a combined experience of over 55 years.

The Executive Staff is comprised of three individuals.

Executive Director John Dudoit promotes cross-housing collaboration, as well as specified departmental support as needed. This includes providing administrative and managerial support to the seven properties. This role ensures development and implementation of administrative controls, goal visibility & measurement, and program compliance measurements. He is also the liaison with state and county agencies with an overall goal of strengthening MOKA's housing programs, fostering agency growth, and ensuring alignment with overall agency mission and standard.

Essential Duties and Responsibilities:

- Evaluate, develop, and implement procedures according to programmatic, or agency mission, and fiscal objectives. Coordinate the team to implement updates to protocols, procedures, and systems in support of goals.
- Inter-housing coordination: Develop strategies and coordinate implementation plans to standardize and improve the operation of s's housing programs. Analyze and ensure efficient use of resources, staffing, & office logistics across MOKA's housing programs.
- Monitor and analyze goals, metrics and needs for timely completion of deliverables, ensure housing sustainability.
- Liaison with other service providers regarding agency-wide strategic goals & initiatives, and operational activities. Collaborate with executive team regarding long-term operational plans and performance goals.
- Foster and maintain relationships with department leaders, executive team, external partners, and vendors. Uphold agency mission, policies, and standard.
- Oversee the administrative functions of housing programs to ensure apartment unit acquisition, furniture purchase, client move out, apartment clean-outs, and donation pick-ups.
- Supervises direct reports.
- Works with Finance Department in connection with the operation of Property Management.
- Shall be available to handle all other issues.

House Managers (11 total)

There are also 11 experienced house managers that supervise the seven MOKA facilities on Oahu. Each house has at least one House Manager, but the majority of the homes have two House Managers.

House Manager Duties:

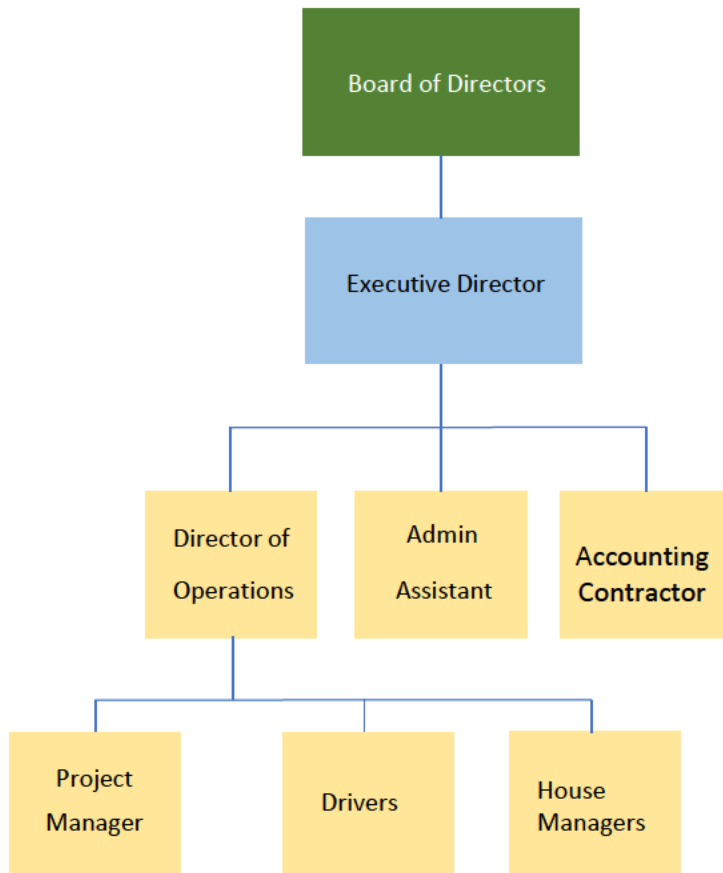
- Assist applicants with the In-take process and follow-up throughout the process.
- Implement Crisis Intervention Strategies: Provide intensive supports and wrap-around services to individuals transitioning into housing or experiencing mental health, substance use, lease violations, financial issues and any other problem that may cause severe life disruption or program termination
- Tenant Rights and Advocacy: educating residents on their tenancy rights and activities that allow them to advocate for themselves
- Assist coordination of client engagement process, follow-up and tracking reentry

- Maintain relationships with partner agencies/organizations involved in housing counseling.
- Participate in training opportunities for housing.
- Complete all required paperwork, data entry, communications, filings, and report housing stability, challenges, housing maintenance reports and resolutions, and other programmatic information to the Executive Director.
- Record tracking and dissemination documents via shared file database.
- Assist clients with maintaining stable employment, meetings, scheduled appointments and linking residents to community resources and supports.
- Prepare monthly, quarterly, and annual reports
- Complete other tasks as assigned, to support the housing program
- Helping clients accomplish their goals and work towards self-sufficiency; offer counsel and guidance; maintain regular face-to-face contact with enrolled individuals.
- Maintain case documentation in prompt and timely manner, including progress notes, database entries, and all other relevant information to assist clients and to comply with program requirements.

2. Organization Chart

MOKA will illustrate position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

ORGANIZATIONAL CHART



3. Compensation

MOKA will provide an annual salary range paid three highest paid officers, directors, or employees by position title, not employee name.

Executive Director – \$55,000 annually
Director of Operations – \$45,000 annually
Project Manager – \$40,000 annually

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A – Does not apply to MOKA

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A – Does not apply to MOKA

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian Private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

N/A – Does not apply to MOKA

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

- (a) Received by MOKA for fiscal year 2022-23, but
- (b) Not received by MOKA thereafter.

Understanding the importance of long-term sustainability MOKA's staff and board are constantly developing and implementing plans to diversify our funding. In the past year, MOKA has approached several new grantmakers, and we were -- *in turn* -- approached by several organizations for funding support.

We are pleased to report that – based on our highly successful 18-year track record – we are now eligible for: city, state, and federal grants, as well as private, corporate, and community foundation grants. In consultation with – and the support of – our Board of Directors MOKA was able to contract a grant writing team on Oahu.

They will help MOKA develop and implement a strategic fundraising plan that will incorporate an expanded city, state, and federal grant writing campaign. MOKA anticipates their efforts and ours will result in a successful grant seeking program that will help ensure our financial future.

We are confident MOKA will be able to increase our programmatic and organizational sustainability through a combination of several strategies:

- Strengthening both board and staff's fundraising capacity through professional development opportunities
- Building and sustaining relationships with other local foundations
- Developing stronger ties to local corporations as well as to small businesses
- Improving and innovating on our special events to bring in more revenues
- Evolving our annual mailing campaign through innovative donor-centric communication
- Expanding our individual donor cultivation activities, and
- Exploring earned-income strategies

We believe that through a robust fundraising plan -- *combined with an organizational culture of philanthropy*—MOKA will be able to sustain, expand, and scale its program to effectively serve the community for the long-term – way past this GIA's applicable grant period.