

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:
Kona Dance and Performing Arts, Inc. Kona Dance and Performing Arts, Inc.

Amount of State Funds Requested: \$46,700

Brief Description of Request (Please attach word document to back of page if extra space is needed):
Kona Dance and Performing Arts seeks Grant-in-Aid funds in support of its Youth After School and Weekend Program of dance education for students ages three through eighteen. Our mission is to provide high quality dance and performing arts instruction to the youth of North and South Kona on the Island of Hawaii. With the vision of making dance accessible to all, we offer beginning to advanced classes in a variety of genres, including ballet, jazz, hip hop, breaking, tap, musical theater, and contemporary. This grant will support our goals of empowering youth from diverse backgrounds to develop creatively, intellectually, and emotionally and grow into their best selves with dedication, discipline, and confidence.

Amount of Other Funds Available:
State: \$ _____
Federal: \$ _____
County: \$ _____
Private/Other: \$ 165,584

Total amount of State Grants Received in the Past 5 Fiscal Years:
\$ 15,000
Unrestricted Assets:
\$ 9,179


New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:
 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:
P O Box 852
City: State: Zip:
Kealahou HI 96750

Contact Person for Matters Involving this Application	
Name: Dana Mattos	Title: President
Email: info@konadanceandperformingarts.org	Phone: 808-640-7789

Federal Tax ID#: [REDACTED]	State Tax ID#: [REDACTED]
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 _____ Dana Mattos, President 1-19-2022
Authorized Signature Name and Title Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

KONA DANCE & PERFORMING ARTS, INC.

was incorporated under the laws of Hawaii on 03/18/2016 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 11, 2022

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**


The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kona Dance and Performing Arts, Inc.
(Typed Name of Individual or Organization)



(Signature) 1-19-2022

(Date)

Dana Mattos, President
(Typed Name) (Title)

Public Purpose Statement

Requests for grants shall be submitted to the appropriate standing committee of the legislature at the start of each regular session of the legislature. Each request shall state:

(1) The name of the requesting organization:

Kona Dance and Performing Arts, Inc.

(2) The public purpose for the grant:

To serve the West Hawaii community with high quality dance and performing arts instruction and education

(3) The services to be supported by the grant:

Youth After School and Weekend dance and performing arts program

(4) The target group:

Community of West Hawaii, youth ages three to eighteen

(5) The cost of the grant and the budget:

Grant of \$46,700 to support the program. (Budget detail in application).

II. Background and Summary

1. *A brief description of the applicant's background*

Kona Dance and Performing Arts (KDPA) was established as a nonprofit organization in 2017 and serves over 200 students ages 3 through 18 each session in our Youth After School and Weekend Program, where they receive dance and performing arts instruction from beginner to advanced levels. Classes are also offered for adults. Our mission is to make dance and performing arts education accessible to all so that students can develop to their fullest creative and intellectual potential. Although forced to close in March 2020 because of the pandemic, KDPA was the first arts education organization to re-open in West Hawaii. Following CDC guidelines and with a reduced schedule of classes to allow for social distancing, and sanitization, KDPA re-opened in October 2020. At our re-opening, we introduced a recreational track of classes in our Youth Program to complement our performance track. In the recreational track, students take beginner classes in a variety of genres to explore dance for fun and exercise. This track has made dance more accessible to the youth in the community. The Youth Program is complemented by our Company Program, which provides intermediate and advanced students with further training and performance opportunities. Prior to the pandemic, students performed in an annual spring production and at community festivals and programs throughout the dance season. Through the pandemic, students have had opportunities to continue their dance studies and to develop performance skills through in-studio and video performances.

2. *The goals and objectives related to the request*

KDPA aspires to make dance instruction and education accessible to all in West Hawaii. With so little arts instruction provided in our schools, it is essential to make dance classes available to our youth to expand their creative, physical, and intellectual development.

- Goal: The KDPA student body is composed of youth of diverse backgrounds and experience from throughout the districts of South and North Kona.
 - Objective: Seek funding to help support a full season of beginner through advanced classes at our studios in Kealahou, HI.
 - Objective: Offer programming in both performance and recreational tracks so that beginning students can explore dance for fun and exercise while more serious students can advance in training for performance opportunities.
 - Objective: Provide tuition waiver assistance to all families needing help.
- Goal: KDPA offers programming in a diverse range of dance genres and settings to provide the most opportunities for our students.

- Objective: Expand staffing to include a Program Director to oversee curriculum development and the expansion of dance opportunities within the community.
- Objective: Maintain a highly qualified dance faculty with professional experience in a variety of dance genres.
- Objective: Seek partnerships with area arts organizations to expand opportunities for students and teachers.
- Objective: Provide opportunities for students that require discipline and dedication to a shared goal to help develop their creative and intellectual potential.
- Goal: The KPDA Company Program complements the Youth Program by providing advanced training and performance opportunities to our developing dancers.
 - Objective: Support a Company Director to provide creative leadership to the program.
 - Objective: Recruit dance and performing arts professionals to conduct workshops and special programs to expand training and choreographic opportunities for our students.
 - Objective: Provide performance opportunities for our students (however restricted by ongoing pandemic concerns).

3. Public purpose and need to be served

The mission of KDPA is to provide high quality instruction and education in dance and performing arts to the local youth and community of South and North Kona. Our vision is for every Big Island family to be empowered through dance and performing arts. With two studio spaces (one is 1400 square feet; the other is 400 square feet), Kona Dance is a powerful resource for the community. Not only do we provide outstanding dance and musical theater instruction, but we also provide a safe place for young people to go after school where they participate in an organized program of arts education that helps them develop physical and intellectual skills that will serve them well as adults. Physically they develop balance, flexibility, and strength. Dance instruction helps students develop aesthetic knowledge and skill in movement expression. Intellectually dance promotes self-confidence and a strong sense of self-identity. Students develop discipline, problem solving skills, creative thinking, and learn how to work cooperatively with dedication to a shared goal.

With so little opportunity for arts instruction, especially dance, in our schools, KDPA, as a non-profit organization serving South and North Kona, and located less than a mile from the local schools in Kealahou, provides a valuable public service, filling a need for arts education in our community.

4. *Describe the target population to be served*

KDPA's Youth After School and Weekend Program targets youth ages three through eighteen, regardless of their background or aspirations in dance. Our recreational track of classes is designed in particular for students with no dance training and those who might not otherwise think dance is a worthwhile pursuit. Beginning classes in hip-hop, acrobatics, and breaking are designed to introduce students to how fun and rewarding dance can be. Beginning classes in ballet, jazz, tap, and musical theater encourage students to begin the exploration of dance and to begin developing dance skills. Our performance track of classes targets those students who desire to progress beyond the beginner level and to continue to develop the physical, mental, and disciplinary skill required to advance in training.

5. *Describe the geographic coverage*

KDPA studios are located in Kealahou, almost directly on the line between the Districts of South and North Kona on Hawaii Island. Our students, therefore, come primarily from South and North Kona, although some students have traveled from the Kohala District to pursue classes with KDPA. South and North Kona are composed of rural, small-population communities with families that work primarily in the farming, service, and visitor industries. Prior to the pandemic, we performed annually at Waimea's Kahilu Theatre, thus reaching an audience throughout West Hawaii. We have also participated in programming in Hilo, expanding our geographic reach throughout the Island of Hawaii. As pandemic restrictions are eased, we will be able to expand our geographic reach again through performance opportunities island-wide.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. *Describe the scope of work, tasks and responsibilities*

The Board, Staff, and Faculty of KDPA will be involved with this Grant Activity, as the Youth After School and Weekend Program is central to our operations. In 2020 and 2021, our dance seasons were impacted by pandemic restrictions. In 2020, we, like so many other organizations, were closed in March 2020. However, we were the first arts organization to develop procedures and protocols and funding that enabled us to re-open in October 2020 with a reduced schedule of classes, which we continued in three sessions through May 2021. Although we did not offer a summer program in 2021, we re-opened in October 2021 and offered a nine-week session of classes. Following the holiday break, we are launching a winter-spring session to run from February through April 2022.

The period to be covered by this grant will be our complete 2022-23 season, with classes projected to run from August 2022 through May 2023, during which we anticipate returning to full operations and serving over 200 students, with many youth taking multiple classes per week. Prior to the pandemic, we were gearing up to expand our professional staff to include a program director. Under the leadership of our managing director, our Youth Program had grown by 10% to 20% each year, and we needed to expand staffing to keep expanding our programming and to explore opportunities to partner with other arts organizations and serve our schools and community. The Board, therefore, decided to add the position of Program Director to bring additional expertise and a second pair of hands to this vital work. Those plans were put on hold with the onset of the pandemic. As we emerge from pandemic restrictions, we can begin again to build and expand our programming in new and creative ways. Our class schedules parallel the school calendar, but we operate on a twelve-month schedule, maintaining our dance studios throughout the year, offering not only a season of dance instruction, but, whenever possible, summer camps and special workshops and series as well. Planning for our Youth Program is thus a year-round process.

2. *Provide a projected annual timeline for accomplishing the results or outcomes of the service*

June-July 2022: Planning underway for fall session classes; secure faculty commitments; design fall class schedule; advertise and market classes; open registration. Begin recruitment for a Program Director to assist the Managing Director in the development of existing and new programming. Continue this search until the position is filled.

August 2022: Continue registration, recruitment, interviewing; hold faculty meetings to cover operational procedures and ensure compliance with COVID-19 guidelines in place at the time. Launch fall-winter session of classes. Interview candidates for Program Director.

August – December 2022: Fall-winter session classes continue. Hire and onboard the new Program Director to begin working closely with the Managing Director to study existing programming and begin developing new and expanded programs.

September 2022: Faculty lead for the Company Program invites intermediate and advanced students to join additional classes and rehearsal workshops as part of the Company Program.

September-November 2022: Recreational series classes offered. These beginner classes are designed to attract new students to dance and musical theater and to inspire returning students to try different styles of dance.

November 2022: Secure faculty commitments and develop class schedule for Winter-Spring session. Begin to plan for and implement new programming ideas developed by the Program Director.

December 2022-January 2023: Advertise winter-spring session and open registration.

January -May 2023: Winter-Spring classes are held.

February-April 2023: Recreational series classes offered. Program Director explores opportunities for summer camps and workshops.

January 2023: Choreography and rehearsals for spring concert begin. Pursue opportunities for community performances (if possible).

May 2023: Spring concert held at Kahilu Theatre, if possible, or pursue an alternative performance opportunity. (In May 2021, our spring concert was held at Aloha Theatre and live-streamed but without a live audience.)

May 2023: Survey families for feedback. Meet with faculty to review year and plan for future programming.

June 2023: Prepare final reporting on dance season and begin developing plans for next season. Launch summer programs.

3. *Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results.*

Throughout each session, our Managing Director will work closely with each faculty member to monitor student progress, reaching out to families to report progress and helping students decide on which classes to pursue and at what level. The Managing Director will work closely with the Program Director (when brought on board) and with the Front Desk Administrator to assess and respond to studio and student needs throughout each session. The Board of Directors will meet monthly to oversee operations and planning. At the conclusion of the season, a survey will be sent to all families whose students participated in classes to invite feedback on the student experience and invite ideas and suggestions for future class offerings and improvements to the programming.

4. *List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the state to assess the program’s achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expanding agency.*

- Number of students registered for each session; number of students participating in series classes (beginning level classes offered each session in the recreational track); number of new students entering the program.
- Participation by families in special event weeks at the studio, including “Family Watch” weeks and “Spirit” week.
- Number of performance opportunities provided for students.
- Additional funding raised through foundation, corporate, and individual support.

IV. Financial

1. *See following attachments for*
- a. Budget request by source of funds
 - b. Personnel salaries and wages
 - c. Equipment and motor vehicles (not applicable)
 - d. Capital project details (not applicable)
 - e. Government contracts, grants, and grants in aid

2. *Anticipated quarterly funding requests for the fiscal year 2023:*

Quarter 1	Quarter 1	Quarter 3	Quarter 4	Total Grant
\$11,675	\$11,675	\$11,675	\$11,675	\$46,700

3. *Other funding sources being sought for fiscal year 2023*

The KDPA fiscal year runs from January through December, so our Grant-in-Aid request will supply funding for the second half of our 2022 fiscal year and first half of our 2023 fiscal year (and for all of our 2022-23 season of classes and performances). We are also applying to numerous foundations and corporations who have supported our operations and programs in the past, including, but not limited to, Cooke Foundation, Atherton Family Foundation, Hawaii Community Foundation, and Walmart, as well as individual donors. Traditionally, our performances have also provided sources of funding, with corporate sponsorship at community events and festivals and through ticket sales to our concerts and other performances. As we are

Kona Dance and Performing Arts, Inc.
Application Narrative to State Grant-in-Aid
Sections I-IV
Submitted January 2022

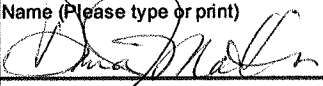
able to return to pre-pandemic schedules, income from performances and corporate sponsorships will again provide a significant source of funds.

4. *List of all state and federal tax credits –not applicable*
5. *List of federal, state, and county contracts/grants/GIA –attached*
6. *Balance of unrestricted current assets as of December 31, 2021: \$9,179*

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: _____ Kona Dance and Performing Arts, Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	30,821	0	0	49,531
2. Payroll Taxes & Assessments				11,000
3. Fringe Benefits				10,800
TOTAL PERSONNEL COST	30,821			71,331
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				4,062
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				51,900
5. Staff Training				
6. Supplies, software, computer exp.				5,153
7. Telecommunication				
8. Utilities				4,092
9. Program Expenses	15,879			20,046
10. Marketing, Fund Dev, Business Mgmt				9,000
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	15,879			94,253
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	46,700			165,584
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	46,700	Laurie Mattos	808-938-2243	
(b) Total Federal Funds Requested	0	Name (Please type or print)	Phone	
(c) Total County Funds Requested	0		808 646-7789	
(d) Total Private/Other Funds Requested	165,584	Signature of Authorized Official	Date	
TOTAL BUDGET	212,284	Dana Mattos, President	1-19-2022	
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: _____

Kona Dance and Performing Arts, Inc.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: _____ Kona Dance and Performing Arts, Inc.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY: 2022-2023	FY: 2022-2023	FY: 2023-2024	FY: 2024-2025
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:	N/A					
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: _____ Kona Dance and Performing Arts, Inc.

Contracts Total: 15,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	SFCA- American Recovery Plan Grant	10/01/2021- 11/30/2021	SFCA	State	15,000
2					
3					
4					
5					
6					
7					
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24					

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

KDPA has been in operation since 2016 (receiving non-profit status in 2017) and is the only non-profit organization offering such a broad range of dance and musical theater instruction in West Hawaii. Our seven member board of directors is chaired by local businessman Dana Mattos. Our board is composed of local business people, professional dancers, and parents of dancers who oversee governance, human resources, strategic planning, finance, and fund development. Our key full-time staff person is our managing director who has been with KDPA since its inception, overseeing both business operations and programming, recruiting talented professional dancers to teach beginning through advanced classes in ballet, jazz, tap, contemporary, hip hop, breaking, and musical theater. Prior to the pandemic, KDPA had grown enrollment and class offerings by 10% to 20% each year. KDPA responded to the pandemic with creativity and determination, first offering a summer program over Zoom in the summer of 2020 during the state-wide shutdown of business. Following CDC guidelines and protocols, KDPA was the first arts organization in the area to re-open its doors in October 2020, with innovative programming and schedules that have provided students a creative outlet in a safe environment. Students can take in-person classes in socially distanced settings, attend classes remotely over Zoom, or pursue a hybrid approach by coming in-person when they are able and attending by Zoom if circumstances require them to stay at home. Having thrived through the most trying months of the pandemic, KDPA is well positioned to pursue its next phase of development. Grants from the Cooke Foundation, Atherton Family Foundation, from several donor advised funds and corporate sponsors also show community confidence in KDPA to fulfill its mission of providing high-quality dance instruction and education to area youth and the West Hawaii community.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request.

KDPA operates out of a remarkable facility for dance and musical theater instruction. The facility boasts two dance studios, the larger of which has wood, sprung flooring and provides 1400 square feet of dance and rehearsal space. Its large “garage style” door on

the west side (makai) of the building provides good cross ventilation and makes the large studio an ideal venue for in-studio performances as well as for larger classes. The smaller studio has Marley flooring and provides 400 square feet of space for smaller dance classes and individualized instruction. Additional amenities within the facility include two restrooms, a changing area, a warm-up space, costume storage space, and a small office area for the staff. This amazing studio facility has also been shared with the community for a variety of events. Outside of the hours that the After School and Weekend Youth Program is in session, the space can be rented or donated for other purposes, including dance workshops, individual instruction, and musical theater rehearsals, and other community events. In November 2019, for example, KDPA held an "Evening of Talent" in the large studio for the community. Community performers included dancers, singers, poets, musicians, comedians, musical theater performers, and aerial artists. This program is destined to be an annual community event at our facility as soon as it is permissible to return to in-person performance and gatherings.

VI. Personnel: Project Organization and Staffing

1. *Proposed Staffing, Staff Qualifications, Supervision and Training*

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Our Youth After School and Weekend Program is overseen by our Managing Director, Heidi Noche, who has been with KDPA since its inception in 2016. She received professional dance education and training at the University of California, Santa Cruz, and performed and choreographed professionally throughout the San Francisco Bay area until her move to Hawaii Island almost two decades ago where she has championed dance education for the youth of West Hawaii and overseen a vibrant and growing youth program at KPDA. During the pandemic season of 2020-21, KDPA also employed a part-time Studio Operations Manager. This position was important in helping KDPA resume operations in compliance with CDC guidelines for sanitation and social distancing and for assuring that all students, faculty, and parents followed guidelines for safety. This position was filled by a business systems student who also oversaw the implementation of new technology that enabled us to offer classes over Zoom as needed. This staff person also greatly improved our web and social media presence, which enabled us to stay connected to our dance families throughout the shutdown and re-opening process. Because this employee elected to return to school in fall 2021, we left this position unfilled for the 2021-22 season, both to conserve resources and to plan for hiring a Program Director when we return to full-season operations for our 2022-23 season. The Program Director will provide strategic direction for expanding our

programming post-pandemic. Our part-time Front Desk Administrator position is typically filled by a dance parent who offers time and skill in exchange for a tuition waiver. This individual(s) greets, monitors, and assists students and parents before, during, and after classes. Our teaching faculty consists of the following core group of professional dancers:

Katy Raczkowski, Instructor (Ballet & Contemporary) and Company Program Lead. She danced with the Salzburg Ballet, was a soloist with the San Diego Ballet, and a principle with the Montana Ballet.

Mike Sato, Instructor (hip hop, breaking, acrobatics). A professional photographer and organizer for the hip hop break community in Hawaii.

Tamara Doherty (Tap). She has studied with Chloe Arnold, Derick Grant, and Aaron Tolson, among others and was a member of the USA Tap Team in 2008 and 2010.

Jaquelynn Jeanne Collier (Musical Theater). She studied at the American Musical and Dramatic Academy (integrated theater) and Borough of Manhattan College (early childhood education and theater). She is the education director of Aloha Theatre's CREATE program.

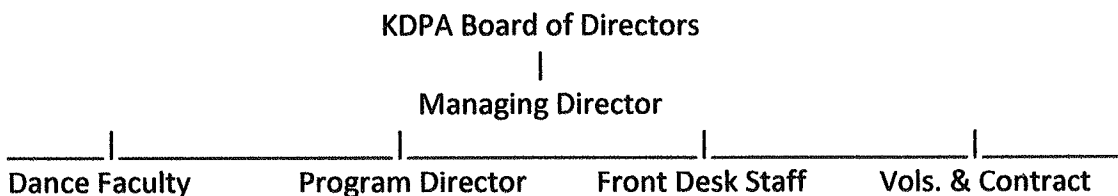
Jeanne Kapela (Ballet, Lyrical). She danced with Ballet Hawaii and under scholarship with Boston Ballet and American Ballet Theatre. She was Miss Hawaii 2015 and is the artistic director of the Miss Kona Coffee Scholarship Competition.

Debra McGee (Ballet, Jazz, Contemporary). She has a BFA from Marymount Manhattan College and danced internationally with Garth Fagan Dance. She trained vocally at Eastman School of Music and has taught dance at the University of Minnesota and other schools.

Our personnel is rounded out by our stable of volunteers and independent contractors (parents and community members) who work in fund development, public relations, marketing, photography, and web site maintenance.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision.



3. *Compensation*

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Managing Director:	\$36,000-\$40,000
Program Director:	\$30,000-\$35,000
Front Desk Admin:	\$ 8,000-\$10,000

VII. **Other**

1. *Litigation*—Not applicable
2. *Licensure or Accreditation*—Not applicable
3. Private Educational Institutions—Not applicable

4. *Future Sustainability Plan*

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- a. *Received by the applicant for fiscal year 2022-23, but*
- b. *Not received by the applicant thereafter.*

Grant-in-Aid funding will assist KDPA in two important ways: (1) As we return to normal programming for the 2022-23 season and a full year of classes, company program, performances, and workshops, this infusion of support will ensure we are able to retain our outstanding dancer/teachers and still keep tuition below pre-pandemic levels. Many of our families have suffered economic hardship during the pandemic, and our reduced tuition rates (along with shorter sessions) has helped families keep their children enrolled in dance and musical theater classes with us. (2) As we return to normal programming, we also embrace the opportunity to expand our programming with innovative class offerings and programs that reach out into the community. With the addition of a Program Director to our staff, this new phase can commence with great forward momentum. We anticipate that tuition income will rise sharply as we are able to offer more classes and new programming.

As our class enrollments return to pre-pandemic levels, our ability to raise funds through performance opportunities will increase in following years, and as our fund development matures with continued and expanding support from foundations and corporations, we do not anticipate a further need for grant-in-aid support for our Youth Program in the 2023-24 season.

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

DANA MATTOS, PRESIDENT

PRINT NAME AND TITLE

1-19-2022

DATE