

Application Submittal Checklist

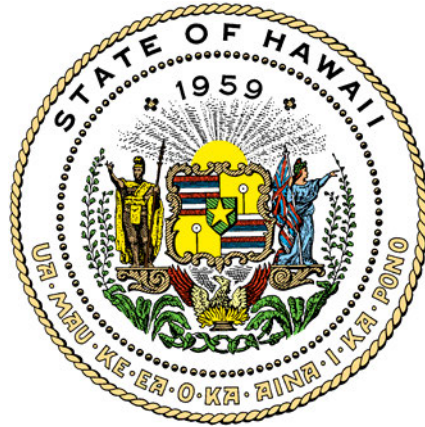
The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

ALICE LUCK, CEO
PRINT NAME AND TITLE

1/20/22
DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

KAUA'I PLANNING & ACTION ALLIANCE, INC.

was incorporated under the laws of Hawaii on 08/11/2004 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 17, 2022

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

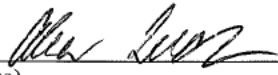
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kauai Planning and Action Alliance _____
(Typed Name of Individual or Organization)

 _____
(Signature) 1/20/22
(Date)

Alice Luck _____
(Typed Name) CEO
(Title)



KAUAI PLANNING & ACTION ALLIANCE

January 18, 2022

RE: Use for Public Purpose

As the Authorized Representative of Kauai Planning and Action Alliance, I attest that the Grant In Aid funding will be used for a public purpose in accordance with section 42F-102 of the Hawaii Revised Statues. The accompanying application provides details required by Section 42F, including the name of the applicant, services to be supported, how these services will fulfill a public purpose, target population to be supported, and the cost of proposed services.

Mahalo,

Alice Luck
President & CEO

Bringing people together to create a better future for Kaua'i

2959 Umi Street, Suite 201, Lihu'e, HI 96766 Phone 808.632.2005 Fax 808.632.2018
Email kpaa@kauainetwork.org www.kauainetwork.org

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

See attached.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

See attached.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

See attached.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

In 2001, Garden Island Resource Conservation and Development, Inc. (GIRC&D) began forming KPAA to be an “organization of organizations.” sparked by community interest during the update of the County’s General Plan. A two-year community development process led to the formation of KPAA as a membership organization with the mission to “Bring together diverse groups for collaborative planning and action to achieve targeted community goals.” The need for island-wide collaboration to strategically plan, leverage resources, and take action on priority projects on Kaua`i

became apparent during the 2000 General Plan Update. There was agreement that a working partnership of government, business, and community to jointly plan and implement projects would yield far greater results than any one entity working on its own. This premise underlies the vision for KPAA. KPAA was launched in 2003 to jointly plan and implement projects. KPAA attained its 501(c)(3) status in December 2004. Working with an advisory committee, KPAA developed a set of 55 community indicators to track over time in order to identify trends and provide guidance for decision-makers. The first report, *Measuring What Matters for Kaua'i – Community Indicators Report 2006*, was published in 2007. Over the years, KPAA has worked with broad collaboratives to address a wide variety of issues impacting Kauai, including improving County and State parks, increasing community support for public education, mitigating substance abuse through the Drug Action Team, and evaluating these and other issues through the Community Indicators Project.

The mission of KPAA is to bring together diverse organizations for collaborative planning and action to achieve targeted community goals. We carry out our mission by fostering creative solutions and aligning efforts among those who shape the destiny of our island: providing a safe and open forum for dialogue; setting priorities based on current data and indicators; collecting and publishing indicators data on trends, progress, and outcomes related to our priorities; and targeting specific actions and being committed continuous improvement to reach them. Our core belief is that by aligning and leveraging island resources, we will accomplish so much more than any organization can do alone.

In 2011, KPAA convened a cross-section of business, nonprofit and community leaders to explore the application of an innovative model called Collective Impact designed to facilitate large-scale social change. The model calls for the development of a common agenda, shared measures, mutually reinforcing activities, continuous communication and backbone support. With Kaua'i's small population, its close family ties and the willingness of agencies to work together, community leaders agreed that Kaua'i was well-positioned to launch a collective impact model and identified education as the greatest area of need. Today, we are focusing our efforts on the critical need to prepare our young people for success, to be sure they are ready to learn and ready for life. KPAA's primary focus is education and youth development, with our flagship initiative Keiki to Career Kauai (K2C). Building Kaua'i's foundational resources – our young people – will ensure that they have the opportunity to achieve a robust quality of life for themselves and their ohana. In addition, Kaua'i will be positioned with a strong, diverse workforce who will care for our aina and help our island economy thrive. K2C focuses on all aspects of child and youth health and development, including social-emotional health and wellness.

The Keiki to Career Initiative (K2C) was launched in 2013 and has been the main focus of KPAA since. Keiki to Career Kaua'i was created as an island-wide effort to help the community collectively address these issues. KPAA serves as the backbone

organization for the initiative. K2C is a collaboration of public and private community partners from across the island representing a diverse group of stakeholders. K2C's vision is for every child to be "healthy, competent, confident and caring", and that all children will graduate ready to learn and ready for life. K2C's partners work together to improve our young people's education opportunities, strengthen families, and provide support for our youth from birth to career. The Keiki to Career Leadership Council is composed of community leaders that have a wealth of subject matter expertise, career-specific skills in youth development, as well community influence.

The Keiki to Career Navigation Plan was the product of two years of community conversations, research on best practices and KPAA facilitated planning sessions that engaged a broad cross-section of the Kaua`i community, including youth, parents, service providers, educators and community, business and government leaders. The plan outlines the initiative's vision, mission, and focus area goals, including:

VISION: An island community where Kaua`i's keiki through young adults (birth to age 24) are healthy, competent, confident and caring.

MISSION: To unite the community in nurturing and developing Kaua`i's young people from keiki to career so they are ready to learn and ready for life.

KPAA directs the Keiki to Career Kaua`i initiative and K2C Leadership Council. Since 2013, KPAA has established working groups for birth to grade three and high school to post-secondary education. In 2019, K2C launched the Kaua`i Resilience Project (KRP), a collaborative effort of over 30 representatives from community organizations. The KRP is a bold community initiative that is taking a proactive approach to build up youth resilience and to provide hope – and to help youth learn the skills to navigate and overcome life's challenges so they can lead healthy and enriched lives. The goals of KRP are to increase protective factors among youth, build youth resilience and life skills, and reduce the prevalence of youth suicide attempts and suicides on Kauai. The group meets on a monthly basis to coordinate their work, share resources and information, and work together to support community-based action to reduce youth suicide and suicide attempts.

2. The goals and objectives related to the request;

The proposed projects further the goal of promoting child and youth health and protective factors. **Protective factors** are individual or environmental characteristics, conditions, or behaviors that reduce the effects of stressful life events. These factors also increase an individual's ability to avoid risks or hazards, and promote social and emotional competence to thrive in all aspects of life, now and in the future.

The projects align with the overall goals of Keiki to Career, which include:

1. Birth to Grade 3 – Provide a strong foundation in early childhood to ensure success along the Keiki to Career Kaua`i developmental continuum

2. Resilience & Life Skills – Create and coordinate a continuum of programming to develop resilience and life skills in students from preschool through high school
3. Parent, `Ohana and Community Engagement – Build parent, `ohana, and community engagement and involvement in the education and development of children, youth and young adults
4. High School – Postsecondary Opportunities – Prepare young adults to successfully transition to postsecondary opportunities like college, work, military, and technical training

Many of the proposed projects also support the goals of the Kauai Resilience Project Community Action Plan, which include: 1) Increase internal and external protective factors among youth; 2) promote the acquisition of social-emotional and life skills during and out of school 3) expand and increase access to quality after-school opportunities for youth by reducing barriers to access such as transportation and fees; and 4) increase or expand the number of safe spaces in the community for youth to use during out-of-school hours. The KRP is grounded in the research of the Search Institute's Developmental Assets and Developmental Relationships frameworks, which correlate positive youth development with specific internal and external assets and relationship characteristics between youth and adults.

3. The public purpose and need to be served;

The proposed projects address needs that have long been present in our community but recently made even more urgent during the pandemic; that is the need for enhanced supports for children, youth, and families. Financial stress, poor mental and physical health, inadequate social supports, and lack of opportunity are broad categories of risk factors that have contributed to poor outcomes for many working families and their children on Kauai. The pandemic shone a bright light on these preexisting issues and added new urgency to addressing them. Research is confirming the lifelong impacts of stress on mental health, child development, physical health, and family wellbeing. This is concerning because the pandemic has elevated stress levels for the entire community, but particularly for our families and children, who have struggled under the weight of isolation, disruption to routines, distance learning, and financial uncertainty. Direct financial supports through federal relief programs have largely ended, even as the pandemic drags on and stress on our families and young people compounds. An array of supports in these proposed projects will provide added protective benefits to families and youth during this difficult time and provide them with knowledge, tools, community resources, and social supports to mitigate some of the impacts of the pandemic. Two categories of projects are included: those designed to address youth mental health and resilience, and those designed to address child health and development.

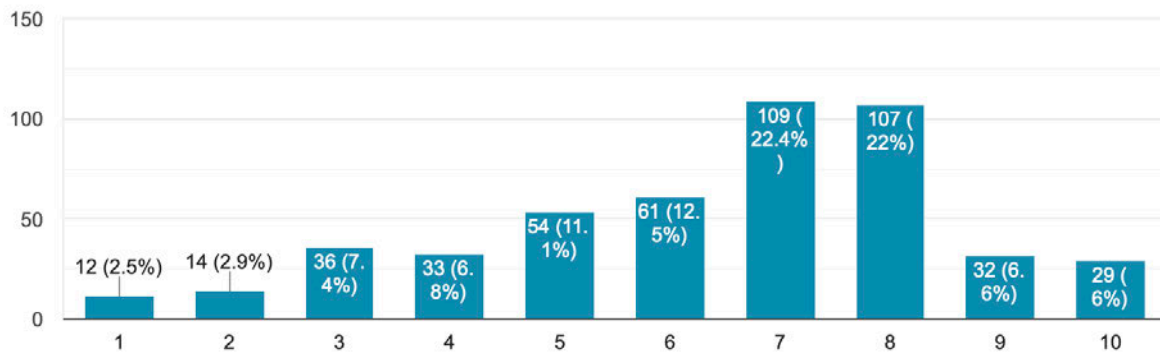
Youth Mental Health: On December 7th, the U.S. Surgeon General issued an advisory on the youth mental health crisis and Covid 19. This follows the declaration from the

American Academy of Pediatrics, American Academy of Child and Adolescent Psychiatry and Children’s Hospital Association of a state of emergency in child and adolescent mental health. The Surgeon General’s report outlines a number of recommendations for stakeholders, such as “creating positive, safe, and affirming educational environments, expanding programming that promotes healthy development (such as social and emotional learning), and providing a continuum of supports to meet the social, emotional, behavioral, and mental health needs of children and youth.” The report also calls on government agencies to invest in evidence-based prevention.

The 2019 Youth Risk Behavior Survey data of public middle and high school youth on Kauai revealed the following:

	2019 Middle School	2019 High School
Purposely hurt themselves without wanting to die	26%	20%
Experienced a major depressive episode	32%	33%
Never or rarely got the mental health help they needed among those with mental health issues	50%	54%
Seriously considered attempting suicide	29%	17%
Made a plan to attempt suicide	17%	15%
Attempted suicide	12%	11%
Suicide attempt resulted in needing to seek medical care	10%	3%

A recent survey of 489 public high school students on Kauai asked respondents to rate their level of stress during an average week, from 1 being not at all stressed to 10 being the most stressed. The majority of respondents rated their level at a 7 and 8.



When the Kauai Resilience Project was formed in 2019, we conducted research into effective approaches for suicide prevention and did focus groups with youth across the island. We found that the most effective interventions to this issue go “upstream” and build resilience in youth to enable them to navigate life’s challenges without falling into mental health crisis. We also heard from our youth that they need more support to build those skills through access to positive places and outlets after school, life skills, and

positive mentorship from adults. The KRP found the work of the Search Institute and the landmark Kauai Longitudinal Study on the importance of at least one caring adult in the lives of youth. We formed our Action Plan, which has provided our direction for the initiative, and also informed the selection of several of the projects proposed here.

4. Describe the target population to be served; and Keiki to Career Kaua`i (K2C) programs serve every young person on our island, from birth to age 24, by improving educational opportunities, increasing student support, building resilience, strengthening the family, and engaging parents and the community. There are more than 10,500 public and charter students on Kaua`i. The Kaua`i Resilience Project serves Kaua`i's 4,814 middle and high school youth aged 12-18. Select projects described below will target specific populations. Mural projects will target young men from single parent households. The Farm to Keiki project will target families with young children enrolled in preschool. Youth support groups will target students at select schools. The Youth Enrichment Program from Catholic Charities will target youth from families who are low-income and foster youth. The Youth Entrepreneurship Weekend will target high school youth. Family Hui Hawaii targets families with young children under five.

5. Describe the geographic coverage.

In their entirety, the proposed projects will reach most communities on Kauai. Each project's reach has been outlined in the individual project descriptions in the scope of work. The mural project will target the West Side of Kauai. Youth mental health support groups will target students at schools in Lihue and Kapaa. Farm to Keiki projects will target families with children enrolled in Kamehameha's two preschools on Kauai in Anahola and Kaumakani.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Youth Mental Health and Resilience Projects

Catholic Charities Hawaii Youth Registration Fees Support: CCH offers an array of services throughout the State of Hawaii and has extensive experience with over thirty (30) programs with four divisions including Housing Assistance and Referral Programs (HARP), Family and Therapeutic Services (FATS), Youth Enrichment Services (YES) and Community & Senior Services (CSS). In addition, the Kauai Community Office provides Community Assistance Programs that provides assistance with gap needs,

access to opportunities, and emergency stabilization. In the summer of 2020, Catholic Charities Hawaii launched a program to support healthy youth development by providing assistance to families which can be used for summer programs, school fees, sports fees, and other activity fees for children and youth on Kaua'i. KPAA proposes funding to offer the same support for youth to attend programs in FY 2023. The goal of this program is to ensure that all kids have access to positive out-of-school time support and that parents have safe spaces to take their children when they work. Providing additional support to cover the fees of the YMCA, Healing Horses Kauai, and other programs will help those families provide safe, enriching experiences for their children. This in turn will help their children continue to develop the sort of protective factors and relationships to build their resilience and avoid the social-emotional perils of too much time alone or with negative influences. Funding has been included in the budget to serve 95 children, with stipends ranging from \$200 to \$500.

KPAA has also budgeted additional funding to purchase skateboards and other equipment for youth in need who are from low-income families to participate in skateboard activities of the Kauai Skate Ohana, a nonprofit founded in 2010 and dedicated to enriching the lives of youth through skateboarding. This is noted in the budget. Funding will purchase skateboards and helmets for five youth.

Kauai Team Challenge (<https://www.kupuae.com/>) owns and operates a 30-foot rock climbing wall that travels throughout the island to serve youth. This grant will enable KTC to provide climbs on the wall for youth free of charge at Kukui Grove mall. The wall launched in 2020 and is incredibly popular with our youth, giving them opportunity to build their self-confidence through a healthy outlet.

Nirman Youth Murals – West Kauai Local muralist Seth Womble works with groups of youth to create public facing murals on Kauai and connect them with local artist mentors. This proposal is for two murals in the communities of West Kauai. The focus of these murals will be to empower young men (aged between 12 and 18) from single parent households in developing character and leadership skills through creative problem solving in a large scale community art format. As an underserved community, West Kauai needs activated spaces for youth (young men) to have creative and critical thinking outlets. This proposal focuses on activating spaces, in order to encourage community beautification and to discourage unwanted graffiti and general disrespectful behaviors in public utilization spaces. This proposal also focuses on developing youth leaders that are capable of contributing to their community in a positive way, through art. This proposal further focuses on developing character and leadership skills within underserved communities and households. By empowering young men to participate in community art projects, they develop self-confidence and community awareness that will serve them in the future. Ultimately, NirMana Projects would like to build up mentees that are then able to serve as mentors in the future, perpetuating positive and constructive creativity. The entirety of the mural creation process is documented through photo and video.

Youth Entrepreneurship Weekend: One of the goals of Keiki to Career is to prepare youth for postsecondary success. The generation of youth currently in high school or recently graduated, coined Gen Z, face significant anxiety about their future, and their place in the future economy. Kids on Kauai are faced with a housing market in which the median home price is over \$1 million, a stratified economy that is overdependent on tourism, service industry jobs that don't pay a living wage, and out of reach college costs. In order to avoid condemning this generation to either live in financial stress or leave their home, we need to provide them with more opportunities to learn skills that will enable them to not just survive but thrive here. A Youth Entrepreneurship Weekend will give our kids exposure and knowledge in the main driver of our nation's economy, small business. Modeled after the Tech Stars program, we will hold a three-day event for high school youth that will provide them with hands-on opportunity to learn about developing a small business in a team environment, mentored by local entrepreneurs. Teens will spend the weekend developing an idea, creating a business case, and developing a prototype. Teams will then pitch their work to judges in front of a live audience. Teams will be formed of 4-6 youth. They will learn all aspects of starting a small business. Our goal is to inspire youth to believe that they can have a good future on Kauai by opening doors to small business creation and innovation and connecting them with mentors. Estimated number of youth participating will be 70-100. Students must be able to participate all three days. Potential partners for this event include: UH Pacific Asian Entrepreneur Center, Kauai Community College, Dev Island Boot Camp, HTDC, Kauai Rotary Clubs, Kauai Chamber of Commerce, Girl Scouts, and the Boys and Girls Club.

Youth Mental Health Support Groups: During the pandemic, our mental health and education provider partners in the Kauai Resilience Project have shared that youth are presenting with increased anxiety, depression, suicide ideation, and eating disorders. Our mental health workforce is stressed beyond their capacity. We can provide an additional layer of support for youth who are not in crisis but need a low or moderate level of care through a group format to help them develop positive coping skills and learn social-emotional skills. A mental health counselor in DOE can provide youth support groups after school at select schools. For these groups, our target audience are youth in middle and high school. The groups would be held afterschool once or twice a week for approximately 45-60 minutes. The group size will be 5-10. The schools will host the group sessions on campus. Topics may include improving social interactions/communicating feelings, actions and consequences, coping with stress, and anger management. A strengths-based and humanistic approach will be used and students will learn Dialectical Behavior Therapy skills, a type of Cognitive Behavioral Approach.

Afterschool Access Website: The Kauai Resilience Project's working group dedicated to afterschool and safe spaces for youth has found that families on Kauai often are not aware of what afterschool or intercession opportunities are available. The group is

compiling an updated list of these programs, however it is burdensome to continually update this list as programs change and adapt, which is particularly true during Covid. We propose the creation of a website to 1) increase awareness of existing afterschool and intercession programs for children and youth, 2) make it easier to apply for afterschool programs for our families and 3) enable afterschool providers to continually update their information and receive applications through the system. Salesforce CRM is a robust platform that we can use to customize this solution. We will work with Pacific Point, a Hawaii based Salesforce consulting firm, will help our group to develop this site. They will work with a smaller group of 3-4 afterschool providers to design the site and receive training on utilization. KPAA staff will also be trained on administrating the site. Once complete, the working group will assist with outreach and promotion for the site and enrolling additional providers to utilize it.

Mental Health Access Website: The Kauai Mental Health Consortium is a group of over 150 mental health and substance abuse providers on Kauai. This group recognizes that a significant issue in the field here is enabling clients to find a provider, particularly one that is accepting new patients, takes their insurance, and meets their geographic criteria. A group of volunteers has developed the skeleton for a website to host this information. The Consortium will be building out the site this year. The site will automatically prompt providers to update their information periodically so that it is continually up to date, reducing the burden on the client in finding and accessing care. The site will include both adult and pediatric providers. Costs have been included in the budget for site hosting.

Child Health and Development Projects

Farm to Keiki: The mission of Farm to Keiki is building lifelong earth- and health-conscious values within children through hands-on gardening, nutrition and cooking education. Farm to Keiki is a program of the non-profit Olapono. Since 2010, Farm to Keiki, has played an instrumental role in the farm to early childcare and education (F2ECE) movement locally, state and nationwide. Farm to Keiki has been awarded numerous contracts and grants to train nearly 500 ECE providers statewide in F2ECE and utilize the "Farm to Keiki" curriculum (aligned to Hawai'i education and health standards). In 2022, Farm to Keiki was awarded a USDA Farm to School grant to develop and implement a Hawai'i Farm to Child and Adult Care Food Program Learning Collaborative Pilot for Family Childcare Homes to meet the critical need to improve access to local foods and agriculture education in Hawai'i's family childcare homes (FCC) through comprehensive Farm to CACFP (F2CACFP) programming.

Farm to Keiki was awarded funding from Kamehameha Schools and Hawai'i Pacific Health to develop a "Local Food in Kaua'i Preschools Pilot," at the two Kaua'i Kamehameha Preschools. The project seeks to educate keiki, teachers and families about healthy eating and wellness through local foods; improve access to healthy foods; and build new avenues for healthy farm to table food networks on Kaua'i.

Funding from the GIA grant will be used to implement a robust family engagement portion of this project.

The Farm to Keiki Family Engagement Series (FES or project) will meet the critical need to improve access to local foods, nutrition and agriculture education to Hawaii's preschool-aged children and their families through comprehensive farm to early care and education programming. The need for this innovative and scalable F2K family engagement model couldn't be greater in a state where approximately 90% of foods are imported and 28.6% of the children aged 4 to 5 years are either overweight or obese.

Strong relationships between children, families and their early care/preschools are crucial for children's mental health, wellness and healthy development. While preschools are ideal entry points to significantly impact the health and education of children and their families with farm to table family engagement programming, implementation is often lacking since many providers do not have the skills or access to the professional development, curriculum, partnerships, technical assistance and time needed to provide family engagement opportunities. Furthermore, because of COVID-19 restrictions, family engagement in schools and restrictions on entry, families are even less engaged in their children's lives at preschool than ever and therefore now require a unique family engagement model. By developing a replicable family engagement model, Kamehameha preschools on Kaua'i and other preschools statewide could finally provide the necessary family interaction around health and wellness that is desperately needed throughout Hawai'i.

Farm to Keiki will develop and pilot the Farm to Keiki Family Engagement Workshop Series, a replicable farm to early care and education online workshop series for families that empowers children and families to learn about nutrition and choose healthy, locally sourced foods while also strengthening family bonds and wellness skills. The Workshop Series promotes preschools as hubs for healthy and vibrant learning communities. The Series aims to increase education of locally grown foods and opportunities to develop child and youth health and wellness, establish relationships with the land, their food, their culture, as well as stronger bonds within families.

Goals of the Workshop Series: 1) Promote families to engage with children in healthy ways; 2) Promote healthy, locally grown foods in the home; and 3) Promote cultural practices and connection to 'aina.

The series will be based on the Farm to Keiki 'Ohana Curriculum Book and integrated into the Farm to Keiki Local Food in Kaua'i Preschools 2022-2023 Pilot. Locally-grown foods will be served for snack and integrated into the curriculum at the schools. (Ex: Poi is served for snack so the workshop will focus on kalo) Hands-on learning and activities will teach families how to explore new foods with their children including gardening and taste tests activities. Special guests in the community (ex./ farmers, community farms, food hubs, etc.) will be featured during the workshops to connect children and families

to local farms, food resources and food experts in their communities. The workshop series will be offered to two Kaua'i Kamehameha Preschools, serving up to 120 families. Four online local food workshops will be provided for each school (a total of 8 workshops). Workshop materials for up to 120 families will be provided to do activities together and practice wellness skills in the workshop.

Family Hui Hawaii: Family Hui Hawaii (FHH) programs utilize the Center for the Study of Social Policy's evidence based protective factors framework that is proven to prevent child abuse and neglect. FHH peer support groups allow families to connect, share, learn and inspire each other to support their children's development and integrate protective factors in their life. Peer-to-peer programs build community and outperform conventional parenting classes, even those targeted at hard to reach populations, in successfully engaging caregivers dealing with children's challenging behaviors.

Abuse statistics highlight the need for social support and parenting education to strengthen parents' capacities to cope with stress and provide strategies/knowledge so children can thrive. FHH is a "first contact provider" to parents, especially first-time parents of children, prenatal to 5yrs providing broad based prevention against child abuse and neglect, identifying and referring those needing further intervention. Hui peer support groups empower parents to have nurturing relationships with their children and build a network of support of other parents. FHH provides age-friendly ways to connect through live video & in-person support groups, individualized coaching, 2-way texting, developmental screening and referrals, and innovations to address changing needs.

All primary caregivers (birth/grand/teen/single/LBGQT/adoptive/foster) and their children (prenatal-5yo) may participate. FHH targets recruitment from economically/socially vulnerable communities and geographic areas, working with families with confirmed cases of child abuse and neglect, in substance use recovery, living in public housing, and those near/under the 200% poverty line, accounting for approx. 70% of all individuals served annually.

COVID unveiled our human need for social connection for individual, family & community health. The Zero to Three National Parent Survey (2016) reports parents' high desire to learn effective childcare strategies and peer support needs. Parents say if they had more strategies, they would use them. 50% aren't getting support when overwhelmed, when help is most needed, increasing stress/incidences of child abuse and neglect. Parents/Caregivers need support. It takes a village to raise a child. A village provides parents and children sustainable support. FHH peer-to-peer support groups build community and outperform conventional parenting classes in successfully engaging parents/caregivers dealing with children's challenging behaviors because trust is built quickly and families are more willing to apply what is shared and learned. FHH provides:

- A safe, culturally appropriate place+space to self-reflect deeply, share challenges, discuss solutions, offer support and learn together

- Science based knowledge on child development, early learning and appropriate parenting strategies
- A network of peers, building lasting relationships, often supporting each other through adolescence
- Added supports through texting and developmental screening

FHH will provide virtual and/or in-person (COVID dependent) support to:

- Increase adult and child wellbeing to combat stress/isolation/depression
- Build Protective Factors against child abuse and neglect
- Increase parent engagement in their child's learning
- Promote healthy child outcomes

FHH will serve 30-60 Kauai children/parents/caregivers (may include duplicate participants as some may need additional support or want to seek additional services) through:

- 24 Hui Support Group Sessions including:
 - Mentor-led Hui with Early Learning Health & Wellness Partners
 - Parent Cafe sessions
 - In-person peer-to-peer Hui group sessions (COVID dependent)
 - 1:1 FHH staffed mentoring sessions
 - 1-2 Volunteer Peer Leader Trainings

30-60 children/parents/caregivers (may include duplicate participants as some may need additional support or want to seek additional services) will benefit from age-friendly Hui Parent Support Group Sessions while building Protective Factors against child abuse and neglect and promoting healthy outcomes for children.

Kauai Ohana Resource Kiosk: In 2021, Keiki to Career partnered with Kamehameha Schools, the Kauai District Health Office, Kukui Grove Center, Hawaii Pacific Health, and Hale Opio to launch the Kauai Ohana Resource Kiosk (KORK). The KORK is placed at Kukui Grove Shopping Center by the keiki play area and features information on a wide variety of community resources for child and family health and wellness, child and youth enrichment, education, financial supports, early childhood, and youth development. This is a critical opportunity to promote community resources to a wide swath of the population, since Kukui Grove is a place where most families on Kauai go. Particularly as the pandemic has altered the availability of resources available, resulted in new temporary public supports, communications with the public and outreach have become even more critical to ensure families are able to take advantage of new resources. Rent costs have been included in the budget for this kiosk to continue. KPAA has budgeted additional funds for the purchase of community resource calendars and child abuse and neglect prevention promotional items, which will be distributed at the kiosk.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

September, 2022 – Assuming contract execution is complete, KPAA will hire and onboard Marion Paul, GIA Grant Manager. KPAA will complete all subcontractor MOUs by the end of the month.

October, 2022 – June, 2023 – Subcontractors will perform work in accordance with their SOW. Work will be ongoing unless otherwise indicated below.

Farm to Keiki Family Engagement Workshop Series Timeline:

Activity	Start Date	Completion Date
Hire a project assistant to support the Farm to Keiki Family Engagement Pilot.	October 2022	November 2022
Convene meetings to develop the project action plan, monitor progress, share data and oversee reporting. Regular meetings will be held with 1) Project Leadership Committee (KS Kaua'i Director /F2K/ KeikitoCareer); 2) Kamehameha Preschool Director 3) Kamehameha Teachers;	October 2022	May 2023
Develop four Farm to Keiki family engagement handouts to accompany each family engagement workshop. Handouts are focused on building family relationships and connection to agriculture education, recipe/tastes and resources about local farmers and food procurement. Kamehameha Schools staff reviews materials for quality assurance.	October 2022	March 2023
Hire a graphic designer to design a template for the family engagement handouts.	October 2022	April 2023
Partner with Kamehameha Schools and the Kaua'i Resilience Project to align family engagement handouts and workshops with the 2022-2023 Farm to Keiki Local Food Pilot and The Kaua'i Resilience Project.	October 2022	March 2023
Print and provide workshop handouts to families. Purchase Farm to Keiki 'Ohana Curriculum Book and provide them to the KS families at each preschool. Up to 120 children will receive 4 handouts and 1 Farm to Keiki 'Ohana Curriculum Book.	Nov 2022	April 2023
Develop content for Family Engagement workshops. Local Food Experts (up to 6 farmers and/or community food organizations) will be contracted as guest speakers. Materials will be purchased for hands-on activities for families (ex. bag of poi when learning about kalo).	Nov 2022	April 2023

Farm to Keiki will develop, market and facilitate 8 family engagement workshops for Kamehameha Anahola (4) and Kamehameha Kaumakani (4) preschools that promote developmental relationships within families, share local food and agriculture education best practices and introduce local farmers and agricultural organizations as partners in family wellness.	Nov 2022	April 2023
Oversee and analyze monitoring and evaluation metrics conducted in this project. Project Director completes and submits reports to Keiki to Career.	Nov 2022	April 2023

Family Hui Hawaii Timeline:

October - December: Recruit and train community-based peer leaders for Parent Cafés and Parent Support Sessions and Hui support sessions to place age-friendly adults and their children into Hui support group sessions and facilitate Parent Cafes.

January - June: Sessions are implemented.

Youth Entrepreneurship Weekend Timeline: Tentatively planned for spring of 2023.

4 months prior to event: Lead Coordinator organizes event team of 5 to 6 people.

Team will consist of Business leaders, Youth organizations, and technology leaders selected from all regions of the island.

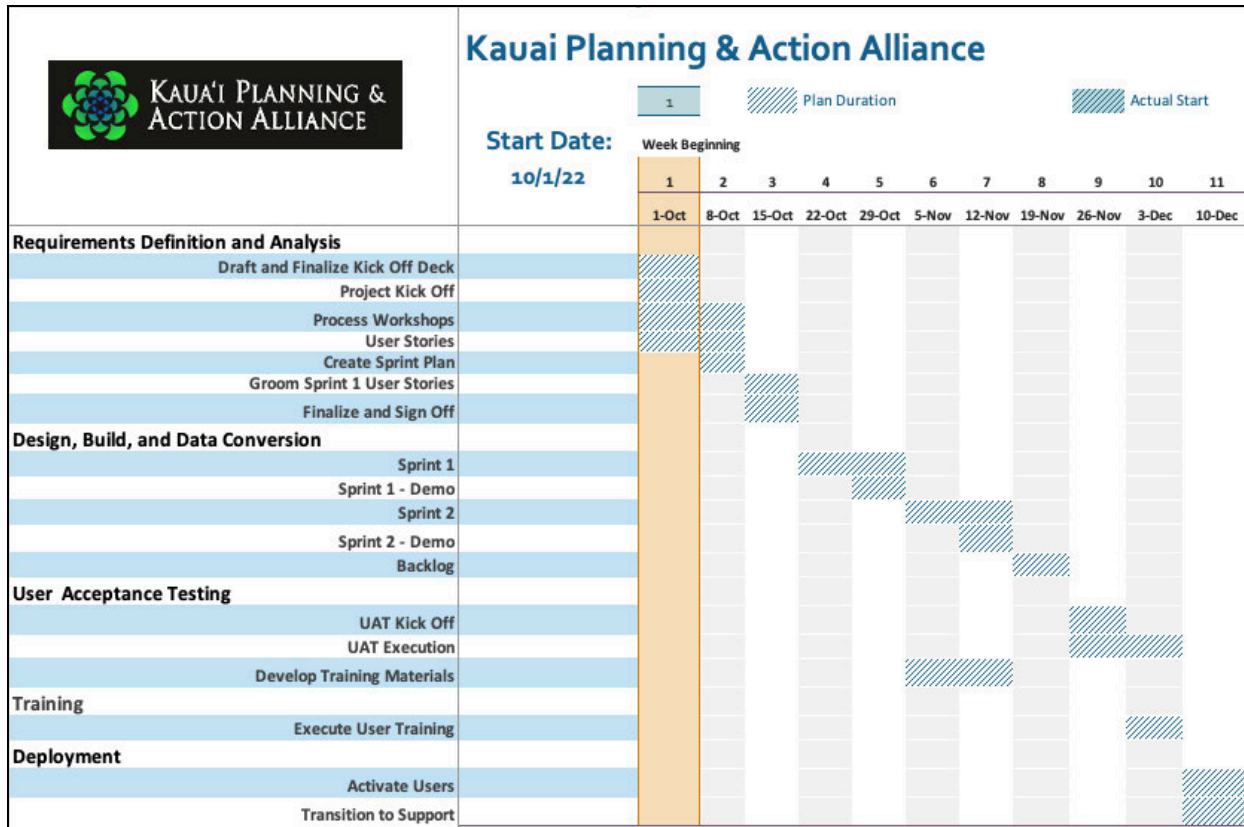
3 Months prior to event: Select Venue, draft format for the event, identify speakers, mentors and judges. Create sponsor list. Create outreach strategy to engage young people to get them interested in the event. Outreach to at risk youth organizations. Create video to spur buzz. Create an FAQ.

2 Months prior to event: Secure venue and vendors. Confirm speakers, mentors and judges. Recruit volunteers to help during the weekend with logistics. Set up website and registration.

1 month out: Start promoting the event at organizations, radio and print. Walk the venue, go over set up. Meet with volunteers. Check in with food vendors/contributors, sponsors, etc. Makes sure we have audio and visual covered.

Event days will be a full weekend (Friday, Saturday, and Sunday)

Pacific Point - Afterschool Access Website Development Timeline:



3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Family Hui Hawaii Goals and Evaluation: 85% of participating parents will indicate knowledge gained and increases in the CSSP Strengthening Families PROTECTIVE FACTORS (Resilience, Social Connections, Concrete Supports in Time of Need, Knowledge of Parenting & Child Development, and Social Emotional Competence of Children) measured by qualitative and quantitative evaluations. The areas measured will include:

- Developing RESILIENCE to cope with parenting stressors, learning strategies to address behavioral/developmental challenges, increasing adult self care.
- Increasing SOCIAL CONNECTIONS, responsive interactions and relationships with other families to reach out to when stress is high. Hui participants meet often and develop trusting friendships that last for years.
- Building knowledge of CONCRETE SUPPORTS IN TIMES OF NEED, awareness and access to reliable community resources
- Building a toolkit of KNOWLEDGE OF PARENTING & CHILD DEVELOPMENT strategies and clarity of expectations of children’s behaviors appropriate to developmental stages of growth.

Increasing knowledge and supporting SOCIAL & EMOTIONAL COMPETENCE OF CHILDREN, building empathy and opportunities to practice social skills in a group.

The Farm to Keiki Family Engagement Workshop Series will be evaluated as follows: This project has three unique evaluation points to assess the ability of the family engagement program to improve family relationships and choose local and healthy foods in their households.

Workshop Attendance: The number of attendees to workshops or video views will measure family's participation in the family engagement offerings.

Workshop Reflection: All webinar participants will complete a pre and post poll to assess the impact of the workshop on improving access to local foods in their programs. Farm to Keiki will assess the results.

Kamehameha Staff Evaluations: The Kamehameha teachers and staff will be asked to provide qualitative feedback on how the family engagement program has affected their children and families.

Youth Entrepreneurship Weekend: This project will be evaluated through attendance tracking and post-event surveys of participating youth.

Kupuae Rock Climbing: This project will be measured through tracking number of youth served.

Catholic Charities Youth Enrichment Program: This program is measured through tracking the number of youth served.

Youth Mental Health Support Groups: This program will be measured through tracking the number of youth in attendance at groups, the topics presented in group sessions, and feedback surveys of participating youth.

Afterschool Access Website: This project will be deliverable-based evaluation, by monitoring the successful completion of established benchmarks during the creation of the site. Once the site is complete, the working group will measure success by monitoring the number of providers and families using the site.

Nirmanā Murals Youth Projects: Youth participation on the two mural projects will be tracked by the project lead. Deliverables will be two finished murals. Post project surveys will measure feedback from participating youth.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will

provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

- 1) Number of children, youth, and families served in each project
- 2) Delivery of two completed murals and one afterschool access website
- 3) Analysis of feedback survey results from participating youth – Youth Entrepreneurship Weekend, Nirmana Murals, Youth Mental Health Support Groups
- 4) Outcome results from Family Hui Hawaii post-test surveys
- 5) Farm to Keiki participant and staff survey results

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

See the attached budget documents.

Supplemental Budgets – Subcontractors

Catholic Charities Youth Enrichment Program:

\$23,500 in direct assistance to assist 95 families with stipends from \$200 to \$500.

\$8,000 in administrative costs and advertising.

Total: \$31,500

Family Hui Hawaii:

Personnel - Salary Expense				6000
Fringe Benefits and Payroll Taxes				900
Participant Incentives – Group Leader stipends				
\$300 X 3 Group Leader training stipends				900
\$100 X 3 sets of 3 sessions X Group Leader for leading Parent Cafes				900
Program Materials				

Outreach - Advertising/Recruitment			600
Printing and Publication			
Facilitator Training - Manual/Reg			100
Participant Materials – Embracing Ohana Participant Notebook			500
Other - Administrative			1100
Travel - Neighbor Island Airfare			1500
Total			12,500

Family Hui Hawaii is highly cost effective and dependent on volunteers. Program materials are purposely kept simple. We work where families are (parks, homes, partner facilities, virtually) and staff telecommute allowing us to allocate more funds to programming costs. It is free for families to participate as they are already struggling and we ask families to donate their time to be a volunteer Peer Leader (PL) for a new group or PC sessions once they experience Hui for themselves.

PLs have 2 opportunities to exercise leadership:

1. Hui group PLs invest approx. 40 hours each to be trained, host and lead Hui discussions with participants over a 10-week period. Valued at \$30/hr+payroll expenses, each PLs will provide savings of \$1200, not reflected in the budget. PL stipends are included as Program Expenses at \$250/PL to thank them for their time and cover expenses incurred to host a Hui group.

2. Parent Cafe PL invests 9 hours over 3 days to become certified to facilitate the Be Strong Families virtual PC and an additional 2 hours per PC session they facilitate. Training includes PF, facilitation, and practice. PLs receive \$300 when they complete the training and are expected to volunteer as facilitators for 3 PCs. For every 3 PCs they lead, they will receive \$100 to help with expenses such as childcare. Only certified facilitators may lead PCs, therefore, PLs save us \$450 every time they facilitate, which is not reflected in the budget.

The majority of the budget is for staff time spent working with families, PL training and supporting PLs. FHH staff will need to occasionally travel to Kauai to visit community partners, train PLs and Hui in-person to provide on-site support and coordination. Our programming requires in-depth planning, coordination and logistics, frequent communication, preparation of weekly materials and commute time. 1:1 staffed mentoring sessions are essential to meet the greatest level of need and increases program quality of interactions. Mentor-led Hui requires staff to facilitate and tailor each meeting to the group’s specific needs. Other staff time will encompass advertising, partnerships with community agencies, implementing Hui Support Group Sessions, administering 2-way texting service, developmental screening/follow-up, and grant reporting.

Nirman Youth Mural Projects Budget: Per mural cost is as follows:

Personnel cost

- Project Management Expense: \$2500
- Mentor Expense: \$2000
- Administration: \$500

Other expenses

- Insurance Expenses: \$250
- Media, Marketing and Documentation: \$750
- Misc. Permit Expenses \$500
- Equipment Rental: \$1750
- Job Supplies: \$1000
- Mentee Education Materials \$500
- Miscellaneous: \$250

Total per youth mural project: \$10,000

X 2 murals = **Total \$20,000**

Olapono - Farm to Keiki Family Engagement Workshop Series

- Program Director: \$20,775
- Program Assistant: \$2,400
- Stipends for Local Food and Education Guest Speakers: \$1080
- Benefits: \$3,178
- Workshop Materials and Books: \$6,471
- Office Supplies: \$331
- Software Licenses: \$200

Total: \$34,435

Youth Entrepreneurship Weekend

- Facilitator Stipend: \$500
- Audio and Video Equipment: \$1000
- Food Costs/snacks/2 lunches/2 dinner: \$2000
- Venue: \$2000
- Marketing/promotion: \$1000
- Organizers' stipend (5 people): \$2500
- Speaker Stipend, \$100 x 3: \$300

Total: \$9,300

Kauai Team Challenge

- Space Rental at Kukui Grove Mall: \$5,000
- Insurance: \$1,000
- Registration Website: \$500
- Maintenance: \$2,000
- **Total: \$10,000**

Youth Mental Health Support Groups

Mental Health Counselor I Stipend: \$100/hr X 30 hours (15 hours planning and 15 hours in group) = \$3,000 per counselor = \$3,000

Mental Health Counselor II Fees:

Hourly Rate: \$125.00 per hour

4 cohorts, 6-week sessions each at 4-hours per week (includes prep time and documentation)

Supplies, snacks, water: \$1500

Overall cost for program: \$21,100

Total for Youth Mental Health Support Groups: **\$24,100**

Afterschool Program Access Website (Pacific Point Consulting Scope of Work)

	Hr Rate	Hours	Total
Requirements Definition and Analysis	\$150	80	\$12,000
Design, Build, and Data Conversion	\$150	180	\$27,000
User Acceptance Testing	\$150	60	\$9,000
Provider and Administration Training	\$150	16	\$2,400
Deployment	\$150	16	\$2,400
TOTAL			\$52,800 + 4.712% HI GET

*KPAA is requesting **\$30,000** for this project through GIA funding. The remainder will be raised through private funding.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
24,610	73,829	73,829	73,829	246,099

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

Funding Source	Amount
Cooke Foundation	10,000
Kamehameha Schools Community Investing	75,000
Kamehameha Schools Early Childhood Systems Coordinator	100,000
Atherton Foundation	10,000
Chan Zuckerberg Kauai Community Fund at Hawaii Community Foundation	25,000
Hawaii Community Foundation Critical Issues	100,000
Annie Knudsen Community Grant (HCF)	7,500
Bill Healey Foundation	25,000
G.N. Wilcox	7,000

Kauai Island Utility Corp	1,000
AT&T	3,500
Deva Vu Surf Hawai`i	5,000
First Hawaiian Bank	15,000
Individual Giving	15,000

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Kauai Planning and Action Alliance has not received any tax credits in the prior three years, nor has the organization applied for or anticipates applying for tax credits for any capital projects.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

Funding Source	Amount
Grant In Aid FY 20	100,000
Department of Health Marshallese Maternal and Child Health Outreach (Contract)	19,802
County of Kauai CARES Act/Kupaa Kauai	251,573.00
County of Kauai Life's Choices	2,500
Paycheck Protection Program 2021	44,527
Paycheck Protection Program 2020	36,477

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

As of December 31, 2021, KPAA held \$40,771 in unrestricted funds. Below you will find our balance sheet as well as breakdown of unrestricted funds.

Kaua'i Planning & Action Alliance, Inc.
Statement of Assets, Liabilities and Fund Balance - Income Tax Basis As of Dec
31, 2021

	Dec 31, 2021
ASSETS	
Current Assets Checking/Savings	
1020 · FHB Checking Account	102,242.58
1050 · Petty Cash	100.00
Total Checking/Savings	102,342.58
Total Current Assets	102,342.58
Fixed Assets	
1510 · Equipment	11,020.49
1710 · Accumulated Depreciation-Equip.	-11,020.49
Total Fixed Assets	0.00
TOTAL ASSETS	102,342.58
LIABILITIES & FUND BALANCE	
Liabilities	
Current Liabilities Accounts Payable	
2000 · Accounts Payable	275.00
Credit Cards	0.00
Total Accounts Payable	275.00
Other Current Liabilities	
2105 · Accrued Vacation-Leased Employees	11,034.50
Total Other Current Liabilities	11,034.50
Total Current Liabilities	11,309.50
Total Liabilities	11,309.50
Fund Balance	
Fund Balance	91,033.08
Total Fund Balance	91,033.08
TOTAL LIABILITIES & FUND BALANCE	102,342.58

Statement of Revenue, Expenses and Changes in Fund Balance - Income Tax Basis For the Twelve Months Ended Dec 31, 2021

	Unrestricted Income		
	Dec	Jan - Dec 2021	Annual Budget
Ordinary Income/Expense Income			
4010 Federal Grants			
4020 State of Hawaii Grants			
4030 County of Kauai Grants			
4040 Foundation Grants			
4050 Corporate Grants			
4110 Contributors	100.00	12,884.20	
4340 In Kind Program Materials			
Total Income	<u>100.00</u>	<u>12,884.20</u>	<u>0 00</u>
Expense			
6010 Advertising & Promotion 6030 Bank Fees			
6070 Dues			
6120 Employee Benefits-Leased Ee's President/CEO			
Program Coordinator 6140 Equipment Purchases 6150 Furniture Purchases			
6160 Equipment Rental & Leasing 6180 Insurance			
6250 Internet-Email & Website Server 6310 Meeting & Events			
6330 Membership Dues Expense 6350 Postage & Delivery			
6370 Printing & Reproduction 6420 Professional Services			
6440 Prof'nal Services-Accounting 6510 Rent- Office & CAM			
6530 Repairs & Maintenance			
6560 Salary & Wages-Leased Employees President/CEO			
Program Coordinator			
6610 Subscriptions			
6620 Supplies			
6645 Program Materials and Expense			
6670 Telephone/Fax/Broaband/Cell			
6690 Training & Prof'nal Development			
6710 Travel-Mileage			
6720 Travel-Off-island			
6730 Travel-Speakers & Trainers			
	<u>0.00</u>	<u>0.00</u>	<u>0 00</u>
Net Ordinary Income	100.00	12,884.20	0 00
Other Income/Expense			
Other Expense	0.00	0.00	0 00
8000 Admin. Fee (Reimbursed)/Charged			
Total Other Expense	<u>0.00</u>	<u>0.00</u>	<u>0 00</u>
Net Other Income	<u>0.00</u>	<u>0.00</u>	<u>0 00</u>
Excess/(Deficit)	<u>100.00</u>	<u>12,884.20</u>	<u>0 00</u>
Fund Balance - December 31, 2020		27,887.65	
Other Increase(Decrease) in Fund Balance		<u> </u>	
Fund Balance - Dec 31, 2021		<u>40,771.85</u>	

V. Experience and Capability

1. Necessary Skills and Experience

Kaua`i Planning & Action Alliance (KPAA) has a 17-year history of facilitating successful collaborative projects that benefit the community, including initiatives and projects focused on education, social-emotional skills, and the whole child. We serve as the backbone agency for the island-wide youth focused collective impact initiative, the Kauai Resilience Project, which is supported by Hawaii Community Foundation, Kamehameha Schools, and numerous other private foundations. Every other year, KPAA convenes subject area experts, compiles data on children and youth, and publishes the Kaua`i Youth Report, a compilation of 26 youth indicators to measure how our youth are doing. KPAA has also published a separate report in 2018 on early childhood care and education on Kauai, in partnership with community organizations, educators, and area experts. KPAA launched the Share Family Meals campaign to strengthen families and support young people at home by educating the public on how eating together as a family improves child outcomes. KPAA also coordinates the Keiki to Career Early Literacy Project to increase reading proficiency among children at Kekaha Elementary. The project promotes reading in school, at home, and in the community, and engages families, educators, community members, businesses, and a local health clinic to increase reading among children in the pre-K to 5th grades at Kekaha and educate their parents/caregivers about the importance of reading to and with children regularly.

Prior Grant Management Experience: KPAA has had numerous private foundation grants since our founding, as well as grants from the County and the State. County grants have included CEDS grants awarded in consecutive years from 2003-2015. State grants were awarded from the Grant in Aid (GIA) fund in 2007, 2009, 2015, and 2018, and CEBD funding was received in 2003. KPAA received over \$250,000 in CARES Act funding from the County of Kauai in 2020, which was used to promote mental health stigma reduction, youth mental health, and resilience projects. We currently hold one public contract with the Department of Health.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

KPAA maintains an office to conduct its business, located at 2959 Umi Street, Suite 201 in Lihu`e, across from the historic County Building in the heart of Lihu`e. This office includes conference room space for meetings. KPAA holds the lease on the community resource kiosk at Kukui Grove Mall. Individual projects proposed here will largely

happen in the community and will not necessitate office space. Our proposed GIA Grant Manager will work remotely with the exception of meetings with individual subcontractors and the CEO of KPAA as needed.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The President and CEO of KPAA brings over 10 years of experience working with nonprofits and school districts in the fields of youth development, mental health, education, early childhood, and family support. She brings strengths in the areas of fund development, program development, and administration. She has a Bachelor's Degree in Communications and a Master's Degree in Public Affairs.

The Keiki to Career Program Manager has a background in communications. She coordinates the Kekaha Early Literacy Project and also serves as KPAA's communication liaison. She has a degree in Communications-Marketing from Chaminade University and spent a few years abroad to expand her skills by immersing herself in the challenge of living and studying in a different country. She was raised on Kaua'i and is a graduate of Kaua'i High School.

Proposed GIA Grant Manager: Marion Paul has dedicated her career to helping youth get ready for successful futures. She was executive director of Jobs for Colorado's Future, senior policy analyst in the Colorado Governor's Office, and a public affairs manager at the Denver Metro Chamber of Commerce. She helped chart the course for youth to get ahead in life. In all of these positions, the emphasis was on early intervention to build a solid foundation for success, starting in preschool.

As executive director of Junior Achievement of San Diego, she was instrumental in building youth programs from kindergarten to post-secondary. Under her leadership, JA built the nationally recognized JA BizTown, a 10,000 square foot mini-city for elementary school children to learn about life. The town included a medical center with information on wellness and nutrition and an introduction to the many careers available in the industry. She most recently served as executive director of the San Diego Social Venture Partners, a philanthropic group dedicated to improving the region's quality of life. In her tenure, they raised and awarded nearly \$500,000 in grants to non-profits. She is active in the local community. She is currently a board member of the Hanalei Bay Rotary, an advisory board member of Junior Achievement Kaua'i and is on the advisory board of the CMEC Food Pantry in Kilauea. She is a former board member of the San Diego Social Venture Partners, a former member of the San Diego Women's

Foundation, and a graduate of LEAD San Diego, a leadership program for selected candidates. She holds a BA in Political Science and a BS in Geology from the University of Illinois. Marion provided grant management for KPAA's CARES Act grant.

Should KPAA be awarded funding, Marion Paul will oversee the execution of all subcontracts. Subcontractor MOUs will be drafted immediately upon contract execution by Alice Luck, which will outline the invoice process, scope of work for each project, and the outcome measures to be reported. Alice Luck will meet with Marion weekly to monitor and problem solve any issues that arise. Marion will draft monthly reporting for the state, which Alice will review and submit. Funding that was included in the budget and that will not be subcontracted, including the Kauai Ohana Resource Kiosk, Kauai Skate Ohana equipment, and Mental Health Consortium funds (website fees and Zoom subscription), will be managed and distributed by Alice Luck.

Subcontractor Biographies

Robbie Melton, Youth Entrepreneurship Weekend: Ms. Melton is the Center Director for the Hawaii Small Business Development Center, Kauai. She has over 25 years of experience with startup technology companies and bringing technology to market. Her expertise is in mentoring entrepreneurs and small companies and serving on investment teams making recommendations for seed and angel funding. Robbie has created a number of state programs to foster the growth of businesses. She served as the Executive Director and CEO for the Hawaii Technology Development Corporation, where she established the Neighbor Island Innovation Initiative (NI3) to work with companies on all islands and created 4 state funded grant programs distributing \$5 million annually to companies, and business accelerators. In 2001 she co-founded Women in Bio a national organization to support women entrepreneurs and professionals in life science companies and co-created Young Women In Bio to encourage middle school girls to pursue science careers. Women in Bio is thriving with 13 chapters in North America. During the pandemic shutdown Robbie worked with many Kauai organizations to provide relevant webinars on Covid issues affecting business and the community. Robbie holds a master's degree in Science, Technology, and Public Policy from The George Washington University. She is a member of Lihue Business Association board, Kauai Chamber of Commerce board, Filipino Chamber of Commerce, Zonta International – Kauai chapter, and the American Association of University Women.

Mason Chock, President, Kauai Team Challenge: A certified master facilitator of The Leadership Challenge, Mason has been serving the community in positive youth development for over twenty years. He currently serves as the President of Malama Huleia, the Chairman of The Kauai Resiliency Project and as a Kauai County Council Member.

Tiana Kamen, Farm to Keiki/Olapono: Tiana has been involved in the farm to school movement since 2009 nationwide and statewide. She pioneered two farm to school programs, Farm to Keiki (a farm to preschool program) and the Kaua'i School Garden Network. Through this work, she became a founding member of both the Hawai'i Farm to School Hui and the National Farm to Preschool Subcommittee. In 2015 she was recognized by Michelle Obama's "Let's Move Childcare" initiative for my leadership in the Farm to Early Childcare and Education movement. She holds a Master's of Science in Nutrition (MSN) from the National University of Natural Medicine in Portland, Oregon. In her private nutrition practice, Hawai'i Holistics, she teaches food as medicine classes, coach individual clients and consult internationally to develop healthy products.

Seth Womble, Nirmana Murals: Professional life as a mural artist began for Seth Womble in 2000 with small commissions for trompe l'oeil work. By 2006, it evolved into airbrushing large scale public art on buildings. This journey has led Seth to create site specific murals around the US, Central America, Australia, Thailand and now, 11 years in Hawaii. In October 2020, he successfully activated 15 artists on 5 collaborative murals for the County of Kaua'i during the first ever mural event, NirManaFest. This event matched resident artists with local business for revitalization and a boost to Kauai's creative and economic communities. Since then, Seth has been raising funds for the second NirManaFest event (Oct 2022) along with conducting youth-led mentor projects throughout the year.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See the attached organization chart.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Position	Annual Salary
CEO	\$98,000
Program Manager	\$73,218
PT Program Coordinator	\$22,883

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Kauai Planning and Action Alliance is not subject to any pending litigation or judgements.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

The proposed activities are community based supports not necessitating license or accreditation. Subcontractor Catholic Charities is nationally accredited by the Council on Accreditation (COA). The youth mental health support groups will be provided by mental health counselors currently employed by the Department of Education. One is a Licensed Clinical Social Worker and the other has a PhD in Combined Counseling/School Psychology. She is working as a school psychologist and pursuing her license this year.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

The proposed projects will not directly benefit any private educational institutions.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.


Keiki to Career is currently working with the Children's Funding Project to analyze current public sources of funding for children and youth, identify existing funding streams that have not yet been utilized to support children and youth on Kauai, and to explore additional options for public funding at the county level to support these populations. We hope to complete this work in the next year and secure additional public dollars for programs and supports for children, youth, and families. We also continually seek out private funding to further the goals of Keiki to Career and the Kauai

Resilience Project. The KRP leverages significant support from our 30+ partnering agencies. Together we embark on collaborative projects and pool resources.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Kauai Planning and Action Alliance

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	39,840			
2. Payroll Taxes & Assessments, HR Fees	7,600			
3. Fringe Benefits				
TOTAL PERSONNEL COST	47,440			
B. OTHER CURRENT EXPENSES				
5. Lease/Rental of Space - Kauai Ohana Resource Kiosk	4,180			
6. Telecommunication - Zoom subscription and website fees for Kauai Mental Health Consortium	780			
7. Program Supplies - Youth Skateboard Equipment, Positive Parenting Resources and Community Resource Calendars	5,450			
Subcontracts (Individual Budgets Included in the Narrative)				
8. Catholic Charities Youth Enrichment Program)	31,500			
9. Kupuae Kauai Team Challenge Climbing Wall Events	10,000			
10. Family Hui Hawaii	12,500			
11. Youth Entrepreneurship Weekend	9,300			
12. Olapono Farm to Keiki Parent Engagem	34,435			70,000
13. Nirmana Youth Mural Program	20,000			
14. Afterschool Youth Mental Health Support Groups	24,100			
15. Salesforce Afterschool Access Platform	30,000			20,000
16. Administrative Expenses	16,414			
TOTAL OTHER CURRENT EXPENSES	198,659			90,000
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	246,099			90,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested		Alice Luck 808-632-2005		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested		Date 1/21/2022		
TOTAL BUDGET	336,099	Alice Luck, President and CEO Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: Kauai Planning and Action Alliance

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: Kauai Planning and Action Alliance

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS N/A						
LAND ACQUISITION N/A						
DESIGN N/A						
CONSTRUCTION N/A						
EQUIPMENT N/A						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Kauai Planning and Action Alliance

Contracts Total: 19,802

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Hawaii Department of Health COFA Maternal and Child Health Outreach	6/3/2021-5/31/22	Health	State	19,802
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Kaua'i Planning & Action Alliance

Organization Structure

