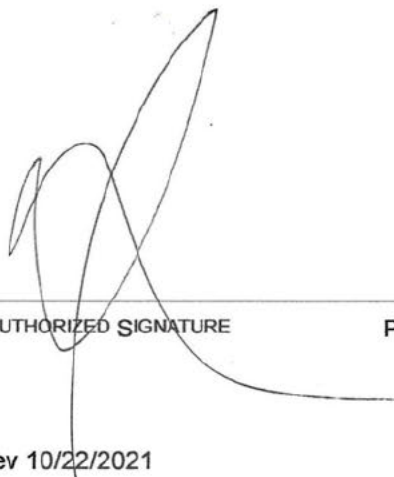


Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

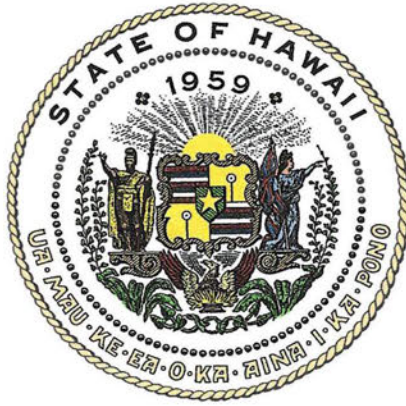


A handwritten signature in black ink, appearing to read 'Chucky Boy Chock', is written over a horizontal line. The signature is stylized and extends below the line.

AUTHORIZED SIGNATURE

Chucky Boy Chock, Executive Director
PRINT NAME AND TITLE

01.20.22
DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

KAUAI MUSEUM ASSOCIATION, LIMITED

was incorporated under the laws of Hawaii on 01/03/1922 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 17, 2022

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Kauai Museum Association, Ltd.

(Typed Name of Individual or Organization)

01-20-22

(Signature)

(Date)

Chucky Boy Chock

Executive Director

(Typed Name)

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background:

As the only general history museum for the islands of Kaua`i and Ni`ihau, Kaua`i Museum (KM) is the main repository for cultural treasures, works of art, and priceless artifacts found nowhere else in the world. KM also serves as a significant heritage institution dedicated to educating the public about the indigenous history and culture of Kaua`i.

KM's mission statement is to inspire and promote an appreciation and respect for the indigenous and immigrant people of Kaua`i and Ni`ihau and their cultural heritages. KM's mission is to work in active cooperation with the indigenous and immigrant people to help sustain their respective cultures in the contemporary world; developing and preserving outstanding collections which reflect the heritage and artistic achievements of the indigenous and immigrant peoples; creating appropriate exhibits, publications, and educational programs which serve the indigenous and immigrant peoples and the general public; offering access to archives and artifacts for

research; and providing an opportunity for local artists and students to exhibit their creations which may one day be the artifacts of tomorrow.

Centrally located in the historic main district of Lihue town, KM services an average 40,000 visitors and 5,000 students (K-12) annually (pre-Covid statistics). KM also provided educational outreach to schools and communities throughout the island via a traveling exhibit led by KM's educational outreach docents who would bring artifacts to the schools when the cost of field trips and in-person visits were too expensive for the schools and their families. KM has maintained a long-standing commitment servicing the island community by reserving every Saturday of the month as 'Ohana Day providing free admission for Kaua'i and Ni'ihau residents. The museum is currently open Mondays-Thursdays 9 a.m. to 2 p.m. which is an abbreviated schedule from the pre-Covid six days a week.

Pre-Covid, KM regularly offered a variety of programs and services designed to promote, maintain, and teach the history and culture of Kaua'i; serving as a venue that offered local artisans and practitioners the opportunity to share their skills through on-site workshops and classes. KM also hosted special lectures and concerts offering residents and visitors the opportunity to experience the island's history and culture with some of the State's pre-eminent practitioners and cultural icons. Despite the unprecedented circumstances of the Covid pandemic, KM was able to fulfill its goal of completing the museum's new exhibit center. KM has already secured grant funding to open the new exhibit center with a series of never before seen collections from KM's extensive archives. These exhibitions highlight the historical and cultural contributions of Kaua'i's indigenous and immigrant populations.

During this past year, KM has found ways to navigate through this pandemic while still providing services to the community and sharing the history and culture of the island with the entire world. KM created a platform to offer virtual tours to accommodate for the ever-changing circumstances. KM's Executive Director recently partnered with HTA to share Kaua'i's history with guests in Japan via a virtual tour. KM plans to enhance its virtual tour platform and be able to offer it to schools, many of which are no longer able to provide their students with field trips to the museum which, for so many students, had been an annual event.

KM has always been a cultural center for this island, a place where organizations throughout the community could come together, a place for our keiki to learn the history of their islands, and as an institution dedicated to the preservation of the history and culture of our indigenous and immigrant people. KM remains resolute in fulfilling this mission and dedicated to finding new and innovate ways to continue serving our island community as it has done for so many decades before.

KM is a private 501(c)(3) non profit organization. Daily operating costs are covered by paid admissions, membership, gift shop sales, photograph reproduction fees, donations, grants, and a few fundraising events. Special needs and collection conservation projects are generally funded by grants from charitable foundations and trusts.

2. The goals and objectives related to the request:

There are two primary goals of this project. The first project goal is to preserve the historic Albert Spencer Wilcox Building. The Historic Hawai'i Foundation decrees the Wilcox Building as "a particularly fine example of a truly indigenous style of architecture, completely original to Hawai'i with no counterpart anywhere else and is one of the few surviving Hart Wood designed buildings on the island of Kaua'i."

The historic Albert Spencer Wilcox Building is a hallmark, not only of the museum, but for the entire town center of Lihu'e. The Wilcox Buildings prominent facade along the main Rice Street is as historic as the artifacts found within its walls. The preservation of the Wilcox Building is not only a community responsibility because of its historic nature and storied past, but it is also home to irreplaceable pieces of the indigenous and immigrant history of Kaua'i and Ni'ihau.

Thus, the other equally important project goal is to ensure that KM is able to continue forward with its mission of serving the peoples of Kaua'i and Ni'ihau as the only general history museum and as a significant Hawaiian heritage institution that preserves the history and culture of the immigrant and indigenous populations. This project ensures that both the Wilcox and Rice Buildings will continue as historical repositories, preserving and housing a large portion of the history for Kaua'i and Ni'ihau.

Without this project, an entire portion of this shared history, the tangible stories of the immigrant and indigenous peoples will no longer be on display and shared with the public. It is the goal of this project and the duty of KM to preserve the historic Albert Spencer Wilcox Building and to ensure that the collections and artifacts within both the Wilcox Building and the adjacent Rice Building remain always secure and on display for the public.

In 1924, the Albert Spencer Wilcox Building opened its doors as Kaua'i's first public library and in 1979, it was added to the National Register of Historic Places listings in Hawai'i. Nearly a century later, the iconic building still stands, housing priceless artifacts of the early Hawaiian and missionary eras, showcasing replicas of early Hawaiiana life, and housing the famed remnants from the Ha'aheo O Hawai'i (Cleopatra's Barge) shipwreck which were excavated by the Smithsonian Institution (1995-2000) and brought home to rest on display in the Wilcox Building.

Filled with treasures from the history of Kaua'i and Ni'ihau, the 97-year old Wilcox building is now in need of necessary and urgent repairs as the past few years of torrential storms and unprecedented rains have caused severe leakage throughout the tile roof. Furthermore, the severity of the roof leakage in the Rice building has damaged the building's north wall and required priceless collections to be removed from display for their preservation lest these artifacts suffer water damage. The wall was also deteriorating from termites and in 2021, KM fumigated both buildings with funding from a private grant source. The exterior covered walkway between the two buildings is also in desperate need of repair as the wood has become

so rotted through from termites that KM had to put in temporary frames to maintain the safety and integrity of the walkway.

KM received a quote from Kauai Island Roofing, LLC, a locally Kaua'i owned and operated business, to provide for the new tile and flat roof areas for the Wilcox building (see attached quote). Based upon initial discussions with Kauai Island Roofing, LLC, additional funds of \$100,000 have been included in the grant request for the Rice building re-roofing (formal quote pending not to exceed \$100,000). KM also received a quote from Preitauer Construction, Inc. for the walkway and north wall replacement.

With your assistance and under the dedicated leadership of a committed Board of Trustees, and the tireless efforts of the Executive Director, KM is poised to emerge from these turbulent times with improved facilities, new exhibits, and a renewed energy to share the history and culture of these islands. The roof replacement, walkway and north wall replacements are the final steps in a long-term, large scale, necessary capital renovation for KM.

3. The public purpose and need to be served:

It is of utmost importance to our island community that KM is able to repair its damaged structures because KM serves as both a historical repository and an educational resource for our community. First and foremost, KM must be able to safely preserve its priceless artifacts, many of which are the last remaining visages of the history of Kaua'i and Ni'ihau. The current conditions of KM's facilities means that for many of these artifacts to be preserved, they must be placed away in the archives lest they suffer water damage from the leaking roofs. This does a disservice to the resident and visitor populations as KM serves as the main historical repository for Kaua'i and Ni'ihau as well as serving as an important educational resource dedicated to providing an accurate historical and cultural account of our indigenous and immigrant populations.

As an institution dedicated through its mission statement to inspire and promote respect and appreciation for the immigrant and indigenous populations; KM believes that two of the largest contributing factors to the promotion of any underlying inequality is under-representation and inaccurate historical context/education.

For decades, KM has hosted school field trips and in recent years, museum educators noted an increasing gap in knowledge about Kaua'i's unique history. Qualitative data taken during school field trips to the museum has shown that a large number of Kaua'i's keiki do not know some of the most basic facts about the island's indigenous history. This remains a problem that will only continue to grow if there are not new and innovative programs, and if there are not institutions such as KM that will continue to provide the resident community and visitors with a comprehensive and accurate representation of the culture and history of Kaua'i and Ni'ihau.

4. Describe the target population to be served:

Through carefully researched exhibits, educational programs, lectures, workshops, and personalized tours; KM has shared the history and culture of Kaua`i and Ni`ihau with an estimated 40-50,000 annual guests and an additional 5,000 school-children K-12 annually (pre-Covid). The specific target population to be served by this project includes a large number of Kaua`i's school children, K-12. At least one-third of Kaua`i's school age population, in addition to 800+ special needs children, grades K-12 from 20 schools island-wide visit the museum annually on school field trips. Without the necessary structural repairs, KM will with no longer be able to accommodate our educators and students or, at the very least will only be able to offer a limited experience as parts of the museum may have to close due to these structural issues.

Another specific target population to be served through this project is the island community of Ni`ihau. KM has annually hosted a Ni`ihau Day in collaboration with the families, specifically members of the Kanahale `Ohana from Ni`ihau, allowing the community the opportunity to share in the traditions, songs, language, and culture of a group that is often under-represented within modern society. All of these community collaborations and partnerships formed throughout the years allows KM to help give voice to those peoples who have been disproportionately under-represented. Without the assistance of the State GIA, KM may no longer be able to accommodate these cultural celebrations as the walkway and north wall, both adjacent to the museum courtyard become further structurally damaged.

The larger target population to be served includes the over 72,293 Kaua`i island residents (last US Census Bureau estimate 2020), as the museum has a long-standing commitment servicing the community and had reserved every Saturday of the month as Ohana Day providing free admission for Kaua`i and Ni`ihau residents. For many island residents, there are a limited number of affordable, on-island, cultural experiences and during these times when off-island travel may not be feasible, it is especially important that organizations such as the KM are able to provide comprehensive, family-oriented cultural activities while also serving as a centrally located, gathering place for the community.

Equally important is to provide the returning visitor population with a historically accurate and culturally significant reference point where they may immerse themselves in the stories of the immigrant and indigenous peoples. According to HTA figures for 2019, Kaua`i had 1,374,944 visitor arrivals, as the numbers naturally decreased in 2020, the annual transient population increased within the last year to over 711,920 (HTA 2021 excluding December 2021). As the visitor industry continues to improve, as schools begin offering field trips, and as residents search for family-friendly cultural activities; KM plans on being fully operational with improved facilities and new exhibits to share with both our local and visitor populations.

5. Describe the geographic coverage.

As previously stated, KM services the islands of Kaua'i and Ni'ihau. From one third of the island's school children, to the individual cultural practitioners, to the large number of community groups that utilize the museum's facilities and central location, KM play an important role throughout the entire community. Due to the very nature of KM's central location, prominently featured along the main Rice Street in the heart of Lihue town, any activity by the museum, whether it be the building of the new exhibit center or renovations to the existing buildings; these projects become noteworthy public operations. Thus, the museum is confident that the renovation of a historic building in the middle of town will inherently generate its own sense of anticipation and excitement, and serve as a further revitalization of Lihue town, in line with the current efforts already begun by the County of Kaua'i.

Equally as important, as part of Kaua'i County, the island of Ni'ihau and her people are an integral part of the culture and history maintained by KM. It is important to note that the very isolation which makes Ni'ihau so unique also makes it susceptible to cultural obsolescence which is why this project is also so important for the Ni'ihau community to help preserve the history and culture unique to their island.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities:

The project will be overseen by KM's Executive Director.

Finances and reporting handled by KM's Assistant Director and Grant Administrator.

Contractors will be responsible for the following scope of work:

(see attached estimates and site plan scope of work).

General Building Scope of Work for the new roofing as provided by Kauai Island Roofing, LLC:

- Removal of existing tile and flat membrane roofing and installation of new roofing at main museum building
- Project management and on-site superintendent
- General Conditions Site management/Periodic and final cleanup

- Remove and dispose of existing concrete tile roof. Leave existing waterproofing to keep weatherproof prior to new roof installation, and patch any defects as needed.
- Tile roof at main museum building only. Color sample to be provided for approval
- Provide underlayment
- Furnish and install concrete tile roofing

General Building Scope of Work for the Rice Street North Wall Replace as provided by Preitauer Construction, Inc. According to Preliminary plans shown in December 2021.

- Demo old Wall. 60' wall replace
- Temporary moisture and dust wall to be erected.
- Temporary Shoring install.
- Rebuild 2x6 straight wall with 1/2" ply sheer and Densglass direct application Stucco, "matching new building."
- Two Aluminum Awning windows and one single swinging door.
- Replace Receptacles. Added Electrical or wiring will be added cost.

General Building Scope of Work for the Courtyard Walkway Replace as provided by Preitauer Construction, Inc. According to Description and preliminarily drawings shown in December 2021.

- Demo old Walkway and covering.
- Rebuild roughly 40' of 10' wide walkway @ 3,400 per foot, including new concrete walkway and Ramp.
- Paint, Roofing, Minimal Lights and select Railing included.
- Added Electrical and wire moving will be added cost.

2. **Provide a projected annual timeline for accomplishing the results or outcomes of the service:**

Estimated timeline for project completion is 10-12 months. Dates TBD pending funding.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their result:

The implementation of the renovation project will be overseen by KM's Executive Director and the Board of Trustees. The Executive Director is on site daily, the Board of Trustees meets monthly; plus several Board members are incredibly active on site and remain in daily contact with the Executive Director. The Executive Director and the Board will evaluate the quantitative progress of the project at the official monthly Board meetings and qualitative evaluation will be done on a regular basis through the daily communications between the contracted individuals, the Executive Director, and Board members. For a renovation of this scope and considering the important historical nature of the Wilcox Building, KM is opting to work with Kauai Island Roofing, LLC; based on the size of their operations, the quality of their past work, and their overall efficiency in project management. KM also appreciates that Kauai Island Roofing is a Kaua'i owned and operated local company that operates from Anahola. KM is confident in the positive outcome and successful completion of this project largely based upon the leadership present at the museum as this is the same leadership team that successfully completed the construction of a new building on site while still maintaining the daily operational duties of the museum, during a pandemic. The success of this recently completed renovation project is a positive indicator for the success of this current proposed renovation project.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

Per the quotes/estimates provided by the independent contractors, and the subsequent quotes and contracts that will be provided by the independent contractors, the goals and objectives in terms of scope of work and timeline will be clearly outlined and those pre-determined objectives will be continuously evaluated and assessed by the Executive Director and the Board of Trustees to ensure that the overall goal will be met in a timely manner and under financially responsible measures. Project updates will be reported according to the standards set for in the contract per the State requirements.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$139,800.00	\$131,151.00	\$141,252.50	\$141,252.50	\$553,456.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023. N/A

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. N/A

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

1. Federal Shutters Grant issued by the SBA, \$50,965.12

effective dates July 21, 2021 - December 31, 2021;

2. ARPA Non_Profit Recovery Grant issued by County of Kaua`i OED, \$10,000.00

Effective dates December 01, 2021 - December 01, 2022.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

Unrestricted Current Assets: \$545,873.44 as provided by C&J Financial Services.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Within the past five years, under the stewardship of the current Executive Director and current Board of Trustees, KM has received substantial grants to create a multimedia gallery kiosk highlighting the cultural and natural history of our island and commissioned the creation of an authentic feather cape and helmet of King Kaumuali`i currently on exhibit in the Wilcox building. KM recently, within the past three years, commissioned and completed the creation of the statues of King Kaumuali`i and his favorite wife, Kekaiha`akulou which are featured prominently on KM's front lawn on Rice Street in the center of Lihue town; these community statues serve as a prominent reminder of the indigenous heritage of the island. This past year, with private grant funding, KM also fumigated both the Rice and Wilcox buildings. Within the past three years, KM also completed the build of an entirely new exhibit center with prior State GIA funding. KM has vast experience working on large scale capital improvement projects, all funded through grants. KM has maintained successful grant partnerships and remains in good standing with the County of Kaua`i OED, HTA, Hawai`i Community Foundation, Bank of Hawai`i, and the Hawai`i Council for the Humanities, along with a myriad of smaller private grant organizations.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

KM facilities consist of three separate structures, the historic Wilcox building, the Rice building, and the newly completed exhibit center. The (3) structures surround an enclosed open air courtyard and are connected via a covered walkway. See attached site plan for further details.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Overseeing the project is KM Executive Director Chucky Boy Chock, an acclaimed songwriter and Hawaiian cultural practitioner who has overseen numerous events and projects island-wide. Under his stewardship, KM has received grants to create a multimedia gallery kiosk highlighting the cultural and natural history of our island, commissioned the creation and put on display an authentic feather cape and helmet of King Kaumuali`i, commissioned and completed the creation of the statues of King Kaumuali`i and his favorite wife, Kekaiha`akulou, and completed the build of an entirely new exhibit center. KM's Executive Director has maintained successful partnerships with HTA, Hawai`i Council for the Humanities, Bishop Museum, the Smithsonian Institution, and a variety of local cultural and business organizations.

KM's Board of Directors works closely in conjunction with the museum's Executive Director. Former Kaua`i Mayor Maryanne Kusaka remains an active member of the Board of Trustees and was responsible for acquiring the previous State GIA which funded the construction of the museum's new exhibit center. Current Board President, Dr. Goodale is a highly respected member of the community whose family first founded the museum. Dr. Goodale and Board Vice President Patrick Powaser, PhD. meet with the Executive Director, on a regular weekly basis; and together they form an incredibly strong foundation for the museum's leadership.

KM's Grant Administrator will be in charge of project reporting for this grant. She has her B.A. in English and Political Science with her M.A. in Rhetorical Theory and Composition and has been serving as KM's grant administrator since 2012. She has administered museum grants with the County of Kaua`i, HTA, OHA, the State of Hawai`i GIA, the federal Shutters grant, and private grants through Hawai`i Community Foundation and Bank of Hawai`i. KM's Assistant Director has been employed in this position for more than a decade and has also served as KM's Educational Coordinator. KM's Assistant Director was in charge of monitoring the invoicing and reporting for the previous State GIA. She will provide daily support for the Executive Director and once again, be in charge of maintaining invoicing for this project.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/ supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

KM has an active Board of Trustees currently consisting of 13 trustees including the president, vice-president, treasurer, and secretary. The Board of Trustees meets once a month, always with the Executive Director in attendance.

Daily operations are overseen by KM's Executive Director with a support staff including the Assistant Director who will be in charge of maintaining invoicing for this project. KM's grant administrator will be in charge of any reporting required by the State GIA. Both the Assistant Director and Grant Administrator report directly to the Executive Director on a daily basis and both have weekly meetings with the Executive Director. Additional KM staff includes a programming specialist in charge of social media and web design; one carpenter; two cleaning crew; and gift shop sales staff. All staff report directly to the Executive Director who is on site daily and always during regular operating hours. Aside from monthly board meetings, the Executive Director regularly meets with the Board President and Vice President on a weekly basis.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

The annual salary ranges for the three highest paid officers, director or employees as follows: Executive Director, annual salary range \$50-60,000; Grant Administrator \$18-20,000; Assistant Director \$10-12,000.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

N/A, No.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.

The grant request is for a one-time capital construction project that will incur no further costs past the initial project completion.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

App: Kauai Museum Association, Ltd.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	15,200			
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	15,200	0	0	0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	0	0	0	0
C. EQUIPMENT PURCHASES	0	0	0	0
D. MOTOR VEHICLE PURCHASES	0	0	0	0
E. CAPITAL	538,256	0	0	0
TOTAL (A+B+C+D+E)	553,456			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	553,456	Chucky Boy Chock Name (Please type or print) 808-245-6931 Phone		
(b) Total Federal Funds Requested	0			
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official Date 1/20/22		
TOTAL BUDGET	553,456	Chucky Boy Chock, Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: Kauai Museum Association, Ltd.

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				\$0.00

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				\$0.00

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: Kauai Museum Association, Ltd.

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION			538,256		0	0
EQUIPMENT						
TOTAL:			538,256		0	0
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Kauai Museum Association, Ltd.

Contracts Total: 60,965

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/ Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Shutters Grant	07.21.21-12.31.21	SBA	U.S.	\$ 50,965.12
2	ARPA Non-Profit Recovery Grant Program	12.01.21-12.01.22	Kauai OED	Kauai County	\$ 10,000.00
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20					



Kauai Island Roofing LLC.
Po box 245,
Anahola , HI 96703
Phone: 808-652-1613

Company Representative
Alia Galvez
Phone: (808) 652-2967
aliagroofing@gmail.com

01/20/2022
Claim Information

Mahalo for your interest in using Kauai Island Roofing for your Roof project at the Kauai Museum.

The estimate provided will include the removal, haul and dispose of current concrete tile roof. It will include the installation of New Boral roof tiles and new pipe jack flashings. It will also include the installation of GacoRoof Silicone roofing to the flat roof in front and back of building. Inclusive of all Material, Labor, Safety equipment and scaffolding.

We look forward to working with you to get your roof project completed!

Kauai Museum Tile
4428 Rice Street
Lihue, HI 96766
(808) 245-6931

Job: Kauai Museum Tile

Roofing Section


	Qty	Unit
Boral Tile	55.00	SQ
Boral Ridge Cap	98.00	PC
Boral Rake Edge	193.00	PC
Boral Hip Starter	98.00	EA
Boral Batten	280.00	PC
Boral TileSeal	25.00	RL
Nails, Screws and clips	1.00	EA
Pipe Flashing	4.00	EA
Remove Concrete Tile Roofing	50.00	SQ
Install Concrete Tile Roofing	50.00	SQ
Haul and dispose roofing debris including dumpster	1.00	EA
High Access and Steep Slope	65.00	SQ
GacoRoof Silicone	20.00	SQ

\$167,372.86

Sub Total **\$167,372.86**

Tax **\$7,531.78**

TOTAL **\$174,904.64**

Finance as much as \$100,000 • Starting at \$962/month with  Acorn FINANCE • [APPLY](#)



Estimate

License BC #34284
 General Contractor
 (808) 652-4055

Paulo Preitauer
 520 Puuopae Rd
 Kapaa HI 96746

Date	Proposal#
1,12,2022	281

Bill To; Owner or Acting person in charge	Payment Info
Kauai Museum	*Payment schedule included in contract.

Kauai Museum Courtyard Walkway & North Wall Replace

Num	Description	Amount
1	<p>Rice Street North Wall Replace. According to Preliminary plans shown in December 2021.</p> <ul style="list-style-type: none"> -Demo old Wall. 60' wall replace -Temporary moisture and dust wall to be erected. -Temporary Shoring install. -Rebuild 2x6 straight wall with ½" ply sheer and Densglass direct application Stucco, "matching new building." -Two Aluminum Awning windows and one single swinging door. -Replace Receptacles. -Added Electrical or wiring will be added cost. 	\$115,800
2.	<p>Courtyard Walkway According to Description and preliminarily drawings shown in December 2021.</p> <ul style="list-style-type: none"> -Demo old Walkway and covering. -Rebuild roughly 40' of 10' wide walkway @ 3,400 per foot, including new concrete walkway and Ramp. -Paint, Roofing, Minimal Lights and select Railing included. -Added Electrical and wire moving will be added cost. 	\$136,000

Notes;

1. Non-signable Estimate.

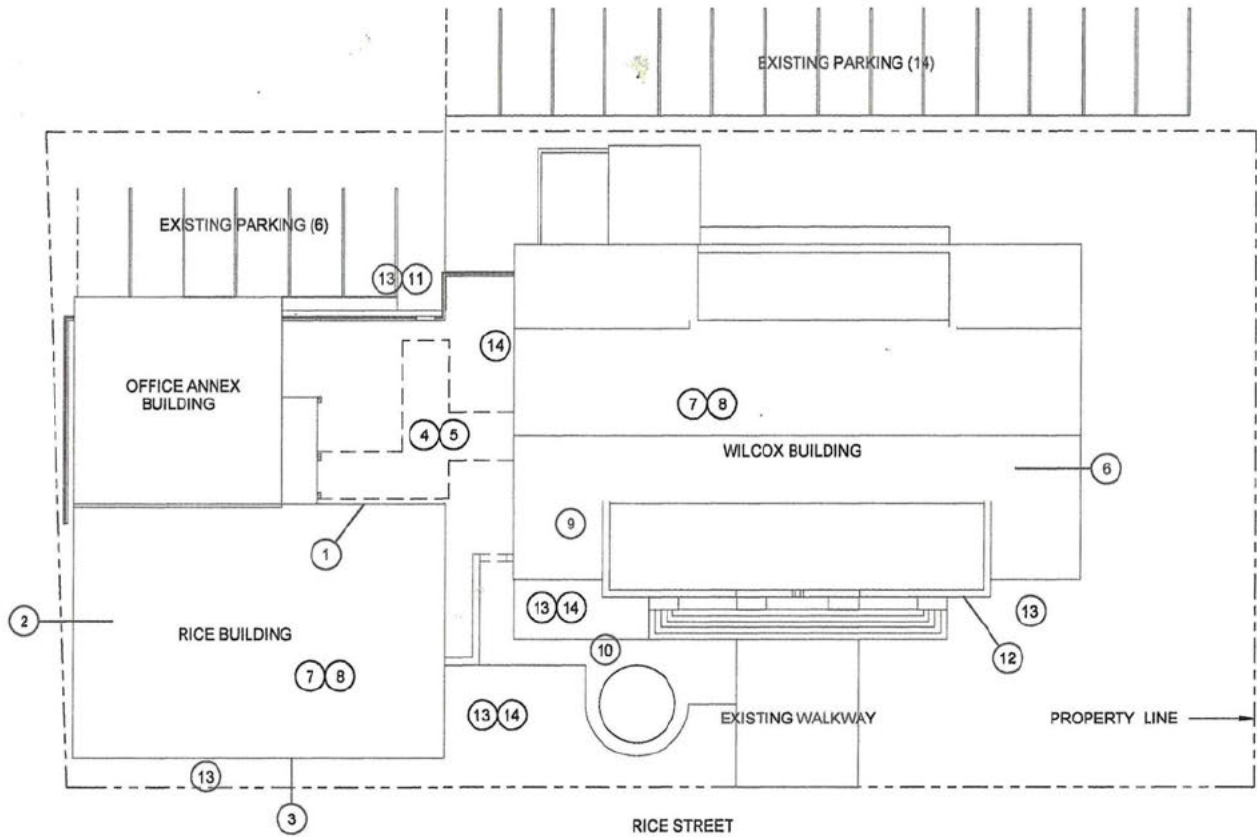
Please Contact Paulo Preitauer for Full Contract, 808 652-4055

Total	\$251,500
GE Tax 4.712%	\$11,851
Grand Total	\$ 263,351

Thank You For Your Business!!!

KAUAI MUSEUM FEASIBILITY STUDY

Potential Facilities Work



NEAR-TERM WORK

- ① REPLACE (E) DETERIORATED SECOND FLOOR NORTH WALL, MOVING WALL 2' NORTH
- ② EVALUATE PONDING ON FLAT ROOF; REMOVE & REPLACE ROOFING AS INDICATED BY EVALUATION
- ③ REPLACE JALOUSIE WINDOW W/ FIXED GLAZING SPANDREL PANEL
- ④ REMOVE DETERIORATED COURTYARD WALKWAY CANOPY
- ⑤ CONSTRUCT NEW COURTYARD WALKWAY & LANAI CANOPY
- ⑥ REPLACE ROOFING; MATCH HISTORIC ROOF TILES

POTENTIAL LONGER-TERM WORK

- ⑦ PERFORM COLLECTIONS AREAS INDOOR ENVIRONMENT ASSESSMENT & PREPARE RECOMMENDATIONS.
- ⑧ INDOOR ENVIRONMENT/AIR QUALITY IMPROVEMENTS
- ⑨ RESTROOM ACCESSIBILITY STUDY & RECOMMENDATIONS
- ⑩ EXTEND (E) WALKWAY TO ACCESS STATUE & CONSTRUCT RICE ENTRY TO COURTYARD
- ⑪ IMPROVEMENTS TO NORTH COURTYARD ACCESS
- ⑫ EXTERIOR CLEANING & MASONRY REPAIRS
- ⑬ ASSESS (E) LANDSCAPING & SUPPLEMENT WITH ADDITIONAL PLANTINGS THAT SUPPORT MUSEUM'S PROGRAM
- ⑭ RELOCATE (E) MECHANICAL AND ELECTRICAL EQUIPMENT TO LESS INTRUSIVE LOCATIONS
- ⑭ RELOCATE (E) MECHANICAL AND ELECTRICAL EQUIPMENT TO LESS INTRUSIVE LOCATIONS

NOTE:
THIS LIST AND GRAPHIC REPRESENTS POTENTIAL FACILITIES WORK IDENTIFIED IN AN ON-GOING FACILITY ASSESSMENT AND FEASIBILITY STUDY, AND REQUIRES COMPLETION OF STUDIES AND ASSESSMENTS TO FINALIZE POTENTIAL FACILITIES PROJECTS.

PALMS HAWAII ARCHITECTURE LLC - 11/23/2021