

Application Submittal Checklist

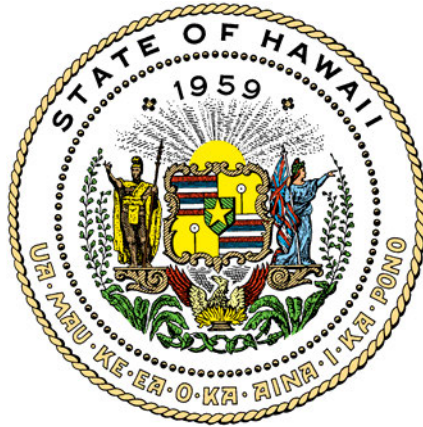
The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

Nathan Gyotoku, Executive Director
PRINT NAME AND TITLE

1/15/2022
DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

JAPANESE CULTURAL CENTER OF HAWAII

was incorporated under the laws of Hawaii on 05/28/1987 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 17, 2022

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Japanese Cultural Center of Hawai'i

(Typed Name of Individual or Organization)



(Signature)

Nathan Gyotoku

(Typed Name)

1/15/2022

(Date)

Executive Director

(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

Attached.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.

Attached.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

The Japanese Cultural Center of Hawai'i confirms that the requested grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background.

The Japanese Cultural Center of Hawai'i (JCCH) serves as a primary gathering place in urban Honolulu; in the Mō'ili'ili neighborhood, the JCCH works in partnership with the University of Hawai'i Mānoa, Mō'ili'ili Community Center, Old Town Mō'ili'ili Business Association and the new Innovation Center.

The Administrative Office building serves as home to organizations such as the Honolulu Japanese Chamber of Commerce, United Japanese Society of Hawaii, KZOO radio, Nippon Golden Network, and two major tea schools utilize the Seikoan teahouse. In addition to the

JCCH offices, the Administration building houses the Tokioka Heritage Resource Center, a repository for rare historical documents, photos, and books on the history of Japanese in Hawai'i.

The Community Services building houses the dōjō where twelve different martial arts schools from around Honolulu teach traditional Japanese martial arts – including kendo, karate, judo, and aikido. The historical gallery Okage Sama De, with the Ellison Onizuka collection, is also housed on the first floor of the Community Services building. Through private funding, JCCH hosts over 5,000 elementary school children and teachers yearly (pre-pandemic) through the historical galleries. JCCH volunteer docents and interpretive guides lead classes and the public through cultural and historical tours.

The Community Services building is also home to the Honouliuli Education Center; the center provides visitors with a chance to learn about the history and experience of Japanese Americans who were incarcerated in Hawai'i during World War II and services as a starting point for tours to the historical site of the Honouliuli National Monument (located in Kunia).

The Manoa Grand Ballroom, located on the 5th floor of the Community Services building, serves as the venue for JCCH festivals and is a popular venue for public and private gatherings.

The JCCH serves as a valuable and accessible crossroads for Honolulu and the island of O'ahu; bringing together community, business, and cultural organizations in innovative ways while also perpetuating and preserving the history of Japanese in Hawai'i.

2. The goals and objectives related to the request.

The goal of this FY 2022/2023 CIP request is to assist JCCH with maintenance and renovation of one of our greatest assets -- our facilities. Of primary concern is the replacement of the Administrative Office elevator in the Phase I building. This elevator is 30-years old and is original to the building.

The Administrative Office building elevator is in a safe and usable condition currently, however, we've seen an increase in maintenance calls over the last several years. In 2021, JCCH had five incidents of passengers being trapped in the elevator because the doors would not fully open (two required HFD intervention). It was repaired and there has not been an incident in a few months, but we anticipate further problems due to the age of the elevator.

The elevator service contractor conveyed that the electronic and circuit parts are no longer manufactured for this elevator. Thankfully, JCCH has a small supply of backup circuit boards, but will eventually deplete the supply.

The short-term objective is to safely replace this needed elevator, for open access to JCCH services for our many clients and partners throughout the community.

In the long-term, JCCH's objectives for the facility's capital improvement plans are to:

1. Identify, evaluate, prioritize and address the capital needs of the public facilities outlined in the reserve study of the JCCH based upon physical and financial analysis;
2. Identify and determine capital projects to be repaired or replaced through the JCCH building fund and projects to be repaired or replaced through public and private funding;
3. Annually monitor and evaluate repair or replacement of facilities projects to ensure building maintenance;
4. Develop short and long-term funding plans to address the priority capital projects.

3. The public purpose and need to be served.

The mission of the Japanese Cultural Center of Hawai'i is "to be a vibrant resource, strengthening our diverse community by educating present and future generations in the evolving Japanese American experience in Hawai'i."

We do this through relevant programming, meaningful community service and innovative partnerships that enhance the understanding and celebration of our heritage, culture and love of the land. To guide us in this work we draw from the values found in our Japanese American traditions and the spirit of Aloha.

We aspire to co-create a society where a deeper knowledge of one's heritage and a profound understanding of oneself will enable enlightened connections among all people.

The Japanese Cultural Center of Hawai'i is currently home to many community groups, including the Honolulu Japanese Chamber of Commerce, United Japanese Society of Hawai'i, KZOO Radio (1210-AM), Nisei Veteran's Legacy, Hawai'i Japanese School (Rainbow Gakuen), Nippon Golden Network, Diagnostic Laboratory Services, Urasenke Foundation, and the JCCH Ballroom.

The Administration building also houses the Seikōan Tea House. Chado (tea ceremony) classes are held in the Seikōan Tea House by various clubs like Urasenke and Omotesenke for their students.

4. Describe the target population to be served.

The Japanese Cultural Center of Hawai'i serves as a gathering place in the center of Honolulu. Although COVID-19 protocols have drastically reduced the JCCH's facility use, current normal day-to-day operations of tenants brings approximately 40-50 residents to the JCCH daily.

As O'ahu ascends the reopening tiers, the JCCH anticipates returning to full operations. Facility

usage is expected to return to peak usage numbers of 300-400 visitors per day, with the occasional high in the thousands for festivals.

Administration building visitors include JCCH members and supporters, chado (traditional tea ceremony) students using the Seikoan Tea House, students and families of the Hawaii Japanese School, and other tenant visitors.

5. Describe the geographic coverage.

The Japanese Cultural Center of Hawai'i sits in the heart of Mō'ili'ili, located at 2454 South Beretania Street. In the immediate neighborhood, the JCCH works in close partnership with the University of Hawai'i Mānoa, Mō'ili'ili Community Center and the Old Town Mō'ili'ili Business Association.

The JCCH and its tenants, like NGN and KZOO, serve statewide constituents through programming.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

In August of 2021 Innovative Elevator Consulting, Inc. (IEC) conducted a survey of the elevators at JCCH to identify existing equipment data, assess the overall operating condition of the elevators and develop a recommended scope of work for the planned modernization.

The elevators were originally built and installed in 1991 & 1994 by Montgomery Elevator with the elevators' life expectancy of 25 years. In the 1990's, this was a modern technologically-advanced system, but as technology advanced, older technology was abandoned which has contributed to portions of the existing elevator equipment no longer being supported and/or manufactured.

There are a total of four elevators at JCCH, and they are all of the same design but serve a different number of floors: 1 office, 1 service and 2 parking elevators. The elevators are in operating condition and are sufficient to handle the building traffic for its applications. There are components that are known to be obsolete, which brings into play the unknown cost of repairing/upgrading these components should they fail in the future and the time the elevator will be out of service. The elevator printed circuit, drives and buttons are examples of components that are obsolete on these elevators.

Elevator Machine Room

There will be work required in the elevator machine room in addition to the elevator work, this includes but not limited to electrical, fire alarm, lighting, emergency power.

Elevator Controller

The elevator equipment in the machine room houses the control system and hoist machine. The control system has obsolete components that are no longer manufactured by the original equipment manufacturer nor third party sources. Modern elevator control systems are primarily constructed of printed circuit board and improved drive systems, which improves elevator performance, reliability and safety.

Thus, part of an elevator modernization would include replacement of the elevator control system. The new controllers will be microprocessor based as well but with updated components, with digital means for controlling all functions including elevator positioning and leveling. The new systems are very reliable, and trouble-shooting is very easy with on-board diagnostics and plug-in tools for extended trouble-shooting. The drives controlling the hoist machine motor are more advanced allowing the elevators to accelerate/decelerate more smoothly while under better control. There aren't as many parts in these systems and they are designed in modular fashion. Thus, troubleshooting is much easier via the modules, and should something fail, the entire module or board is replaced in lieu of spending unnecessary resources in locating specific issues within the module or board.

Elevator Geared Machine

The existing geared machines are much like the gears used in our automobiles utilizing a "ring and worm" gear. The recommended course of action is to replace with new gearless machines and utilize the latest technology with permanent magnets, as its source of movement. There are no exposed parts, no oil required for lubrication and the machine has very little to maintain. Gearless machines have a long lifespan from our experiences, so longevity of 20-25 years is not uncommon.

Elevator Door Components

The existing door operators, some of which are "a closed loop" model, have flexibility and adjusting abilities. The technician has the ability to make adjustments to the operator and can be set for varying conditions, such as wind. There are printed circuit boards in this door operator that are obsolete so if a refurbished printed circuit board is not available then the entire door operator will need to be replaced in order to get the elevator back in operation.

Door problems make-up approximately 70-80% of an elevator's problems. Thus, addressing and making the proper upgrades to the door systems, the overall operation will improve. The new closed-loop door operation allows the operator to respond and react to differing conditions, such as wind, by way of instant feedback between the motor and closing devices. Combined with all new locks and closure systems, the hoistway doors will go through a major upgrade and improve reliability.

Elevator Hoistway & Pit Equipment

The hoistway and pit equipment have minor evidence of corrosion which is expected at this stage of life. The windy conditions and moisture will find its way into the hoistway, but nothing significant and can be easily addressed with minor abatement and painting.

There is rust on the pit equipment that can be addressed with wire brushing and painting.

Elevator Car Enclosure & Signal Fixtures

The elevator car enclosures are constructed of steel and are in good condition. Like the hoistway equipment, some minor corrosion abatement and paint will renew the steel.

As with all modernizations, it is the most visual and impactful to address the interior finishes. This would include the wall panels, handrails, ceiling and flooring. All of the buttons and digital indicators will also be upgraded, with many options for illumination colors. All new fixtures will be upgraded to meet all ADA compliance measures for both visual and audible indicators.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service.

Below are milestone steps and outcomes to complete the Elevator Modernization of the Administrative Building elevator, including preparation of bid documents, soliciting of bid from elevator companies, bid result for the Board to review to contract award, purchase and shipping, and installation:

July 2022

- RFP Documents Prepared

August 2022

- RFP Issued to Bidders
- Mandatory Pre-Bid Meeting

September 2022

- Bid Due Date
- Bid Results to Board
- Bid Results Review

October 2022

- Bidder Interviews
- Contract Award

November - December 2022

- Purchase of Elevator and Shipping

January – February 2023

- Installation of Administrative Office Elevator
- Inspections and Approvals

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The elevator installation will be overseen by Innovative Elevator Consulting, whose principals have decades of experience with elevator modernization projects. Once installed, the JCCH will enter a service contract with the elevator manufacturer for preventive and emergency maintenance. Under the service contract, quarterly maintenance and annual inspections will be completed.

The elevators will be under warranty by the manufacturer as well, though at this time we are unable to specify the details of the warranty until procurement begins. We anticipate the useful life of the new elevators to be 20-30 years.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

By the end of the grant period, JCCH will have completed the replacement of the elevator to the Administration Building.

IV. Financial

Budget

- 1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
 - a. Budget request by source of funds (Link)**
 - b. Personnel salaries and wages (Link)**
 - c. Equipment and motor vehicles (Link)**
 - d. Capital project details (Link)**
 - e. Government contracts, grants, and grants in aid (Link)**

Attached.

- 2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$150,000	\$150,000	\$100,000	\$0	\$400,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

For the current elevator replacement for FY2023, the remaining \$50,000 for the Administrative Building elevator will be allocated from the JCCH Facility Reserve Fund.

A combination of individual giving, foundation giving and planned gifts, along with allocation from the JCCH Facility Reserve Fund will provide the necessary resources to complete a three-year plan for all four of the facilities' elevators to be replaced.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

In FY2020, the JCCH received and completed a \$125,000 CIP grant through the State of Hawai'i for the concrete spall repairs to the JCCH Administration building and Community Services building, as well as for booster pumps and a compressor to improve and upgrade HVAC systems. There are no current federal, state or county requests in process from the JCCH for FY2023.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

As of December 31, 2021, the Japanese Cultural Center of Hawai'i's unrestricted current assets are \$5,028,092.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Japanese Cultural Center of Hawai'i, with its buildings just over 30 years old, is in a continual process of maintenance, upgrading, renovation to keep the staff, tenants, visitors and community safe while on campus.

Projects previously undertaken and successfully completed in the last three years at the JCCH include concrete spalling repair and skybridge drainage repair. Since 2020, the JCCH has paused major facilities projects until economic conditions improve post-pandemic.

The JCCH capital reserve plan of 2016 to 2018 identified a total of \$990,490.00 in replacement and repairs. Replacements, repair and/or modernization projects requiring immediate attention include concrete repair, replacement of exhaust fans, upgrades to the fire alarm system, removal and replacement of failing ceiling insulation in the Manoa Grand Ballroom, retrofitting of interior light fixtures, and parking garage deck sealcoat. JCCH is already addressing the highest capital priorities through their building reserve fund, capital fund, private and public sources.

Along with the reserve study plans, the JCCH is anticipating a large-scale sustainability project aimed at improving the JCCH's energy and water consumption, and its solid waste production. Phase I of the project is an LED retrofit for the entire campus and an HVAC redesign of the Community Services building scheduled for 2021. This subproject is anticipated to save the JCCH approximately \$7,000 in monthly energy costs through efficient lighting and HVAC zone controls and scheduling.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Japanese Cultural Center of Hawai'i facilities were built in the early 1990s. Professionally designed to evoke the Japanese influence on modern Hawai'i, the JCCH serves as a gathering place, offering educational programs, services and cultural events to the community-at-large.

The two-building complex, containing over 57,000 square feet, consists of a four-floor Administrative Office building (Phase I, completed in 1991), and a five-floor Community Services structure (Phase II, completed in 1994) that also includes a 270-stall parking garage. A landscaped multi-purpose courtyard and sky bridge connect the two buildings.

The JCCH is private property owned by the JCCH.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The current President and Executive Director of JCCH, Nate Gytoku will be the lead staff for all aspects of management for the elevator modernization project. With over 15 years of management experience, including ten years of nonprofit management and ten years of executive management experience, Nate Gytoku has proven success at creating and sustaining growth for various private and nonprofit organizations through effective relationship building, value creation, and team building. Nate's primary role at the JCCH is to oversee the operations of the JCCH, create a safe and positive environment for the staff, volunteers, tenants and guests of the JCCH, secure resources needed by the JCCH to fulfill its mission, and to create and foster community relationships.

Bids for the contracted work will be opened up to licensed Hawai'i companies, to provide their expertise, oversight, and materials for this elevator modernization project.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Attached.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Director	\$100,000 to \$125,000
Chief Financial Officer	\$90,000 to \$100,000
Program Manager	\$50,000 to \$55,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

Not applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but**
- (b) Not received by the applicant thereafter.**

Coming out of the pandemic, like most non-profits, the JCCH has begun a new strategic planning process to better access community funding for the future, with a strong earned-income model for sustainability. The three areas of funding sustainability that are currently being implemented by the staff and board of the JCCH:

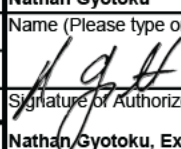
- 1) Rental Income: The Japanese Cultural Center of Hawai'i is currently conducting a comparison analysis of the rent value for each of its buildings. Using this data, the JCCH will better determine best use of its occupancy as well as analyzing its tenant income potential. With the data, the JCCH can maximize the earning potential of the property, increasing cash flow and reserve/upgrade capital.
- 2) Fundraising Income: This includes a formalized plan for a mid-level gifts, major gifts and planned giving program, hiring of a development officer, mapping out a grant funding plan for the future, and conducting a formalized stewardship program for funders.
- 3) Fee-For-Service Income: The JCCH is considering more fee-for-service programs such as research, archive access, trainings, gallery tours, and mission-related item sales.

The net new facility income gained from leveraging higher rents from ground floor suites, lowering monthly operating expenses through efficiency, and lowering the burden for facility income to cover program expenses through better fundraising, the JCCH anticipates accelerated reserve fund growth. This will allow the JCCH to better plan for future projects.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Japanese Cultural Center of Hawai'i - Elevator Modernization

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	0	0	0	0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
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TOTAL OTHER CURRENT EXPENSES	0	0	0	0
C. EQUIPMENT PURCHASES	0	0	0	0
D. MOTOR VEHICLE PURCHASES	0	0	0	0
E. CAPITAL	400,000	0	0	50,000
TOTAL (A+B+C+D+E)	400,000	0	0	50,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	400,000	Nathan Gytoku		808-218-6724
(b) Total Federal Funds Requested	0	Name (Please type or print)		Phone
(c) Total County Funds Requested	0			1/20/2022
(d) Total Private/Other Funds Requested	50,000			Signature of Authorized Official
TOTAL BUDGET	450,000	Nathan Gytoku, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: Japanese Cultural Center of Hawai'i - Not Applicable

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: Japanese Cultural Center of Hawai'i - Elevator Modernization

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS			50000			
LAND ACQUISITION						
DESIGN						
CONSTRUCTION				50000		
EQUIPMENT			350000			
TOTAL:	0	0	400,000	50000	0	0
JUSTIFICATION/COMMENTS:						
Plans costs include elevator consulting and project management to facilitate elevator modernization. Construction costs include electrical, fire life safety, louvered vents, emergency power integration. Equipment costs include elevator car, hoist cables, elevator gearless machine, microprocessor control system, car operating panel, car positioning indicators.						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Japanese Cultural Center of Hawai'i

Contracts Total: 125,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Concrete spall repairs to the JCCH Administration building and Community Services building, as well as for booster pumps and a compressor to improve and upgrade HVAC systems	July 1, 2019 - June 30, 2020	Department of Labor and Industrial Relations - Office of Community Service	State of Hawaii	125,000
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JCCH Organization Chart

