

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- XX 1) Certificate of Good Standing (If the Applicant is an Organization)
- XX 2) Declaration Statement
- XX 3) Verify that grant shall be used for a public purpose
- XX 4) Background and Summary
- XX 5) Service Summary and Outcomes
- XX 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- XX 7) Experience and Capability
- XX 8) Personnel: Project Organization and Staffing



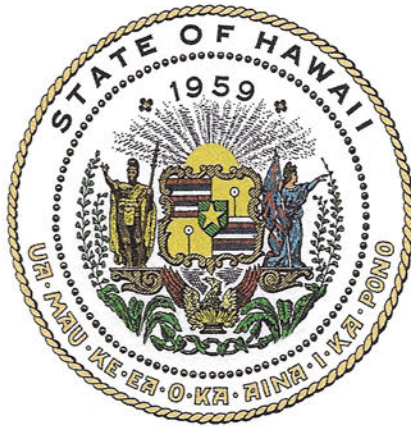
KURT KENDRO, PRESIDENT

1/20/22

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

THE HAWAII LAW ENFORCEMENT MEMORIAL FOUNDATION

was incorporated under the laws of Hawaii on 02/16/2010 ;
that it is an existing nonprofit corporation; and that,
as far as the records of this Department reveal, has complied
with all of the provisions of the Hawaii Nonprofit Corporations
Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set
my hand and affixed the seal of the
Department of Commerce and Consumer
Affairs, at Honolulu, Hawaii.

Dated: January 19, 2022

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii Law Enforcement Memorial Foundation

(Typed Name of Individual or Organization)

1/20/2022

(Signature)

(Date)

Kurt Kendro

President

(Typed Name)

(Title)

Rev 12/2/16

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: DbA:

Hawaii Law Enforcement Memorial Foundation

Amount of State Funds Requested: \$ 30,000.00

Brief Description of Request (Please attach word document to back of page if extra space is needed):

The Hawaii Law Enforcement Memorial is the only statewide place of recognition, solace, and community in honor of the law enforcement officers and their families who made the ultimate sacrifice. This request will assist the Foundation in repairing damage to the memorial and the loss of indigenous landscaping due to a failed connection to state water sources.

Amount of Other Funds Available:

State: \$ 0
Federal: \$ 0
County: \$ 0
Private/Other: \$ 25,000.00

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0

Unrestricted Assets:

\$ 67,500

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

1099 Alakea Street, Suite 2530

City: Honolulu State: HI Zip: 96813

Contact Person for Matters Involving this Application

Name:
Kurt Kendro

Title:
President

Email:
Kurt.Kendro@parsons.com

Phone:
(808) 228-4820

Federal Tax ID#:

XXXXXXXXXX

State Tax ID#



Authorized Signature

Kurt Kendro, President

Name and Title

1/20/22

Date Signed

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The Hawaii Law Enforcement Memorial began as a dream of the family members of Bryant Bayne, a Honolulu Police Department SWAT officer, who along with Tate Kahakai, another HPD SWAT officer, and Peter Crown, a Honolulu Fire Department firefighter/pilot, were killed in the line of duty. All three perished after their helicopter crashed while attempting to rescue lost hikers in Sacred Falls, Hauula, Hawaii. In February 2010, the Hawaii Law Enforcement Memorial Foundation was established and later Hawaii State Legislature adopted a measure supporting the construction, and maintenance of a law enforcement memorial. In April of 2010, HCR 139 was passed by the Hawaii Legislature paving the way for a perpetual Memorial. The Memorial is a collaboration of the Foundation, the state Department of Accounting and General Services (DAGS), the four county police departments, the Department of Public Safety (DPS), the U.S. Marshal, SHOPO, and the Concerns of Police Survivors (COPS).

In 2011, House Bill 1622, a follow-up measure to HCR 139, was signed into law directing that a law enforcement memorial be built within the capitol district grounds. A non-profit charitable organization, the Hawaii Law Enforcement Memorial Foundation was established to support the memorial and to conduct an annual ceremony honoring Hawaii's fallen law enforcement officers and their families.

2. The goals and objectives related to the request;

The Hawaii Law Enforcement Memorial has sustained water damage and has been periodically defaced by vandals. The indigenous plants that were so carefully tended have been replaced by naked dirt and irrigation pipes due to a disconnection with the DAGs water source. The Foundation board members have diligently conducted maintenance and support for the memorial, carefully tending to it, replacing the flags, paying for the marble plaques, and conducting an Annual Memorial Ceremony. However, due to the impacts of COVID19, fundraising opportunities have been limited and the organization's largest annual fundraiser the "Race to the Base" has been suspended for two years. The goal of this one-time grant is to assist in the operations necessary to maintain the memorial. These operations include repairs to the surface of the memorial, landscaping, and cleaning and are not to the underlying foundation.

3. The public purpose and need to be served:

Support and recognition of Hawaii's fallen law enforcement officers is critically important to a community confronted with public safety challenges and the grief associated with the ultimate sacrifice.

4. Describe the target population to be served:

The statewide public, members of the law enforcement community, as well as the families of the fallen officers will be served by this request.

5. Describe the geographic coverage.

Statewide.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities:

- Restoration of the facing masonry and cement of the memorial which has been damaged by rain disfiguring its appearance. Without operating funds to address the surface issues, a much larger capital improvement project request may be imminent.
- Replacement of damaged faceplate marble plaques honoring the fallen officers.
- Replacement landscaping of the memorial area, including purchase and installation of indigenous plants, cleaning of the memorial area, and ongoing operations to ensure that the watering system operates.
- Restoration of the watering system and connection to the DAGs water source.

All of the above tasks will be overseen and managed by the 100% volunteer leaders of the Foundation with the assistance of contractors and partially paid by the Foundation's fundraising efforts and the contribution of in-kind donated services.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service:

The repairs and restoration of the memorial are projected to be completed by March 1, 2023.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

All of the repair and restoration tasks will be overseen and managed by the 100% volunteer leaders of the Foundation who will monitor the contractors. These include retired senior ranking Honolulu Police Department officials: Kurt Kendro and Clayton Kau, as well as the other current and retired law enforcement officers who serve on the board of directors.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

- Number of plaques replaced
- Quality of the masonry restoration
- Quality of landscaping and restoration of indigenous plants

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$10,000.00	\$20,000.00			\$30,000.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

The Hawaii Law Enforcement Memorial Foundation operates with an all volunteer board of directors and a *pro bono* administrator. Existing operational funds are \$67,500 of which up to \$25,000 has been budgeted for repairs which are estimated to be approximately \$55,000.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

None.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

None.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

\$67,500.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

The Hawaii Law Enforcement Memorial Foundation board of directors is comprised of current and former senior ranking law enforcement officers who are equipped to oversee the operations of restoring the memorial: Kurt Kendro, William (Rusty) Spray, Antonio Williams, Clayton Kau, Noelani Crail, and Michael Oakland. They are supported by the *pro bono* administrative services of Hawaii Public Policy Advocates, LLC which includes the work of Arlina Agbayani and Melissa Pavlicek.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Hawaii Law Enforcement Memorial is located adjacent to the state's Kalanimoku Building, immediately behind Honolulu Hale.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The Hawaii Law Enforcement Memorial Foundation board of directors is comprised of current and former senior ranking law enforcement officers who are equipped to oversee the operations of restoring the memorial: Kurt Kendro, William (Rusty) Spray, Antonio Williams, Clayton Kau, Noelani Crail, and Michael Oakland. They are supported by the *pro bono* administrative services of Hawaii Public Policy Advocates, LLC which includes the work of Arlina Agbayani and Melissa Pavlicek.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

The organization has no paid staff.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Not applicable.

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

None.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

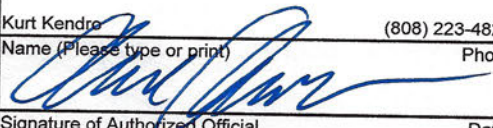
- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.

The Hawaii Law Enforcement Memorial Foundation is actively engaged in fundraising and has a projected revenue of approximately \$20,000 annually to sustain the operations, including the landscaping and maintenance of the memorial.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: _____ Hawaii Law Enforcement Memorial Foundation

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST				
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies	30,000			25,000
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	30,000			25,000
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	30,000			25,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	30,000	Kurt Kendra (808) 223-4820		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested	25,000	Signature of Authorized Official Date 1/20/2022		
TOTAL BUDGET	55,000	Kurt Kendra, President Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Hawaii Law Enforcement Memorial Foundation

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not applicable.			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

Not applicable.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not applicable.			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

Not applicable.

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: Hawaii Law Enforcement Memorial

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS: <div style="text-align: center; font-size: 1.2em;">Not applicable.</div>						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Ap|Hawaii Law Enforcement Memorial Foundation

Contracts Total: -

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Not applicable.				
2					
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