

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

Lauren Nickerson - Chief Executive
PRINT NAME AND TITLE officer

4/20/22
DATE



**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs

Vendor Name: HAWAII ISLAND HUMANE SOCIETY S.P.C.A.

DBA/Trade Name: HAWAII ISLAND HUMANE SOCIETY S.P.C.A.

Issue Date: 01/17/2022

Status: Compliant

Hawaii Tax#: 20605526-01
New Hawaii Tax#: GE-0393000960-01
FEIN/SSN#: XX-XXX9437
UI#: No record
DCCA FILE#: 11402

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

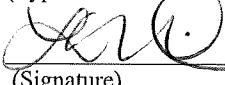
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Hawaii Island Humane Society
(Typed Name of Individual or Organization)


(Signature)

1/20/22
(Date)

Lauren Nickerson
(Typed Name)

Chief Executive Officer
(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021. **See attachment.**

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#). **See attachment.**

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

This project serves the public purpose pursuant to Section 42F-102, Hawaii Revised Statutes as detailed in the narrative below.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Hawaii Island Humane Society (HIHS) is a non-profit animal welfare organization. Founded in 1963, the mission of the Hawaii Island Humane Society is to prevent cruelty to animals, eliminate pet overpopulation, and enhance the bond between humans and animals. HIHS operates two limited admission animal shelters: The Keaau Shelter and The Animal Community Center in Kona. Limited admission means that HIHS accepts animals into the shelter as capacity (space) and resources allow so that each pet admitted will receive the care that they need in order to have a live outcome (adoption). The Animal Community Center is a newly developed state-of-the-art facility. Phase 2 (animal shelter) of the project was recently completed and Phase 3, a modern animal hospital and animal intake facility, is projected to be completed by late 2022/early 2023. HIHS offers a wide scope of lifesaving programs and community outreach services to meet the changing needs of both people and animals in our community. HIHS'

lifesaving programs, designed to enhance the quality of life of pets during their stay in the shelter and place pets in loving homes, include pet adoptions, fostering, animal behavior and enrichment, animal transport, volunteering, humane education, and Field Trips for Shelter Dogs. HIHS provides community outreach services to promote responsible pet ownership and help preserve and develop families by keeping pets in homes. Those services include low-cost spay and neuter, low-cost microchipping, low-cost and free veterinary care, rehoming support, end of life support, and assistance with lost/found pets. In addition to the non-profit activities of our organization, HIHS serves as a transfer partner for the County of Hawaii Animal Control Services. Through this relationship, HIHS transfers county animals to our shelter population, provides medical and behavioral care as needed, and makes the pets available for adoption. This reduces the number of animals in the county system and greatly reduces the number of pets euthanized due to lack of space. HIHS is not compensated by the County of Hawaii for these efforts.

2. The goals and objectives related to the request;

Animal welfare and animal sheltering are continually evolving as an industry as professionals in the field learn how to best support the needs of community members. We have long since learned that animal sheltering must not be solely focused on animals but rather, centered around supporting people and providing the resources that they need to care for their pets. The goal of this grant request is to expand and enhance the resources and services that we provide for our community in order to empower them to be responsible stewards for our island's companion animals. By providing functional resources and easily accessible services, we will be able to mitigate the number of animals that are abandoned or otherwise entering the shelter system on our island. Our objectives are 1) Increase our capacity to provide low-cost and free veterinary care services for community members in need (those facing financial hardship or fixed income, kupuna, victims of domestic violence/abuse.) 2) Build greater infrastructure for our transport program, allowing us to send more adoptable pets from our overcrowded island to organizations in regions on the mainland that experience high rates of adoption and low rates of euthanasia. 3) Create a program designed specifically for community cats, allowing us to provide resources and alternatives for community cats and cat colony managers to reduce the number of unwanted and homeless cats in our community.

3. The public purpose and need to be served;

Hawaii Island Humane Society's Building Capacity for Increased Pet Retention and Mitigating Pet Overpopulation proposal is designed to address key challenges within our community. The island of Hawaii is continually facing a crisis with regard to pet overpopulation, specifically with regard to the volume of unwanted and abandoned cats and dogs. This has caused an undue strain on the capacity and resources of all local animal welfare groups, including HIHS, as well as County of Hawaii Animal Control Services. All shelter facilities on island are continually operating overcapacity, without the space to accept incoming animals. While stray animals are at risk of illness, injury,

and death, the volume of stray animals on our island also pose a safety and public health risk for humans. Animals that lack adequate care can become aggressive or dangerous. Free-roaming cats shed toxoplasma in their feces, which can result in the parasitic disease, toxoplasmosis. It is imperative to examine the complete scope of why animals end up discarded and to develop intervention strategies for the health and safety of both people and animals. HIHS endeavors to greatly reduce the number of abandoned animals by providing resources and education for community members.

With the support of this grant, HIHS will address the public needs by: 1) Increasing the number of pets and community cats ("feral cats") that are spayed and neutered, thus decreasing the number of unwanted litters that are born. 2) Providing low-cost and free basic veterinary care services to help keep pets healthy and in homes. 3) Expediting the pathway of animals through the shelter system via transfer and transport. 4) Creating a program dedicated to addressing the root cause of cat abandonment.

4. Describe the target population to be served; and

The target population to be served is pet owners on the island of Hawaii, specifically those facing financial hardship.

5. Describe the geographic coverage.

HIHS serves the entire island of Hawaii, with particular emphasis on the communities of Hilo, Puna, Kau (including Ocean View), and Kona.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Community Veterinary Care:

HIHS currently employs one full-time veterinarian at the Keaau Shelter and utilizes the support of relief or contract veterinarians, for both shelter animals and community pet care, at The Animal Community Center. Each veterinarian is supported by a team of Animal Care Technicians who provide basic and routine care for an average population of 100 shelter animals at each location (200 total), as well as animals in foster care and community-owned pets. The services provided by the veterinary care team include: spay and neuter, soft tissue and dental surgeries, medical treatments, and diagnostic testing. With an increase in veterinary staffing and supplies, HIHS will expand both the low-cost spay and neuter program and be able to provide more low-cost and free veterinary care for community owned pets. The scope of low-cost and free veterinary care includes basic examinations, core vaccines, diagnostic testing for common

illnesses (heartworm disease, Feline Immunodeficiency Virus, Feline Leukemia, intestinal parasites, tick-borne bacterial infections, and skin diseases such as mange), and routine preventatives. The veterinary care team works in tandem with our Pet Support team to provide services that may result in preventing a pet from being surrendered or abandoned. Additionally, with the allowance of funding, the veterinary care team will work directly with the Cat Programs Coordinator to schedule spay and neuter surgeries for community or feral cats to assist in the reduction of the unwanted pet population. The veterinary care team is responsible for scheduling appointments, following up with clients, and providing care, including compassionate handling during the pet's exam. Additional private funding is available through our Second Chance Fund to supplement that requested of the state so that HIHS has a discretionary fund to provide advanced care as needed.

Transport Program:

HIHS currently partners with other organizations to assist in the live outcomes of adoptable shelter animals. HIHS serves as both a *source* shelter to partner organizations on the mainland (Washington and Oregon) and as a *receiving* shelter to County of Hawaii animal control services and other local rescue agencies as needed. HIHS carefully selects reputable organizations on the mainland based on their capacity and resources to expedite the placement of animals in homes. In 2021, HIHS transported 171 animals to partner organizations on the mainland, thus reducing the number of animals in need of homes on island. The scope of the work of the Mainland Transport program includes coordinating with partner organizations to select candidates for transport, booking flights with Hawaiian Airlines and Alaska Airlines, preparing transport crates for travel, and transporting pets to the airport. In addition to sending pets to organizations on the mainland, HIHS also seeks to reduce the number of healthy, adoptable animals euthanized by the County of Hawaii animal control services by transferring pets into our care. Since July 1, 2021 when the County of Hawaii, HIHS has transferred 271 county animals into HIHS shelters to be provided with medical and behavioral care, and to be made available for adoption. The scope of this work includes visiting the County of Hawaii animal control shelters to select candidates for transfer, communicating with animal control staff about the animals' status, determining the capacity in HIHS shelters to accept incoming animals, and coordinating the transfer of selected animals into the care of HIHS. Currently, HIHS does not employ a dedicated Transport Coordinator and the entire scope of transport-related work falls to various available staff members including the Chief Executive Officer and the Director of Lifesaving Operations. With increased staffing and funding, HIHS will have the opportunity to create more live outcomes for animals in need.

Cat Programs:

The topic of free-roaming, community, and feral cats in Hawaii is one fraught with differing opinions. The number of unowned cats, living in all areas of our island, cannot be accurately tallied due to the sheer volume. Often, well-intended community members will attempt to catch or trap free-roaming cats without a plan for sustainability. Historically, this has led to high rates of euthanasia of unwanted cats, or intact cats

being released, only to continue the cycle of overpopulation. Unmanaged, free-roaming cats are problematic in that they spread disease (toxoplasmosis) and endanger wildlife, including native and endemic bird species. HIHS supports the functional management of free-roaming cats such that they are altered, fed, kept in areas away from waterways where toxoplasmosis can spread and infect marine life, and accounted for by colony managers. Furthermore, all cats adopted from HIHS are altered, microchipped, and encouraged to be housed indoors only. HIHS has urged the County of Hawaii to consider a working group model wherein all interested parties will have the opportunity to work together on a plan that not only care for the existing population of free-roaming cats but to also take steps to mitigate harmful effects on other species. To date, the county has not created such a working group and there are minimal programs in place on island to assist community members with cat-related challenges. When members of the public contact HIHS for assistance, we currently have limited resources to provide. With a Cat Programs Coordinator, they will be able to interface with community members in need of assistance with free-roaming cats in the following ways: 1) Establish a hotline for community members to call to discuss issues that they are facing. 2) Determine if the cats in question are candidates for intake to the shelter/adoption. 3) Provide support and resources to convert community members into foster caregivers for underage kittens that are not yet old enough for adoption. 4) Provide supplies such as food and humane live traps for cat colony managers to effectively and humanely manage cat colonies. 5) Work in conjunction with our Spay and Neuter Coordinator and veterinary care team to schedule free spay and neuter surgeries for feral and free-roaming cats (contingent on an increase in veterinary care services.) 6) Assist in outreach and marketing efforts to education the community about cat-related issues. 7) Triage cats upon intake to determine which pathway is suitable for each individual cat (i.e. intake to shelter to be made available for adoption, schedule for spay/neuter surgery to be re-released post-operation, etc.) 8) Develop a framework for a "working cat"/"garden cat" program for cats that are not suitable for adoption as companion animals.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

HIHS will complete the scope of work within one year of the funds being released.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
The leadership team of HIHS, composed of the Chief Executive Officer, Director of Lifesaving Operations, and Veterinarians, meet regularly to discuss the efficacy of programs and services and determine where improvements are needed. We seek

regular feedback from community members and take note of recurring concerns or issues as they arise.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expanding agency.

Veterinary Programs: Effectiveness will be determined based on the percent increase of animals served by comparing data.

Transport Program: Effectiveness be measured by the number of animals transported off island as well as the number of animals transferred in from County of Hawaii animal control services. There are limiting factors including flight capacity and travel crate availability, which are currently being hindered due to the COVID-19 pandemic.

Cat Program: As a pilot program, HHS will work with the Cat Programs Coordinator to track progress in the following areas: 1) number of free-roaming cats spayed/neutered 2) number of community members converted to foster caregivers for underaged kittens.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.

- a. Budget request by source of funds (Link)
- b. Personnel salaries and wages (Link)
- c. Equipment and motor vehicles (Link) Not applicable.
- d. Capital project details (Link) Not applicable.
- e. Government contracts, grants, and grants in aid (Link)

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$87687.00	\$87687.00	\$87687.00	\$87687.00	\$350748.00

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

Petco Love - pending decision
Best Friends Animal Society - pending decision
Private donations - continual

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Applied for Employee Retention Credit, pending decision.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

State of Hawaii Grant-in-Aid Capital Improvement Grant, awarded in 2019, on extension until September 2022 for \$300,000 for animal kennels.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

\$948,719.00

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Hawaii Island Humane Society strives to be the premier animal welfare organization on the island of Hawaii by providing comprehensive programs and services for people and animals. Since 1963, HIHS has continually grown and developed to meet the needs of those in our community. HIHS stays current on trends and needs in the animal welfare industry and adjusts programs, services, and operations accordingly to provide the utmost care for shelter animals and to better understand and serve members of the public as related to animal welfare.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Hawaii Island Humane Society owns and operates two shelter facilities on the island of Hawaii: The Keaau Shelter and The Animal Community Center in Holualoa (Kona.) The Keaau Shelter features 33 large dog runs, 8 puppy kennels, 2 multi-cat condos, 10 cat holding units, recovery space for 20 cats and dogs, a surgical suite, two fenced dog yards, a community veterinary care exam room, and a community pet pantry. The Animal Community Center is situated on 12 acres in Holualoa and is still in development. Phase 1 and Phase 2 of the project have been completed and include a cat barn with 5 indoor/outdoor multi-cat catios, 5 multi-cat housing rooms, 20 individual cat condos, and 34 dog/puppy runs. Phase 3 of the project is a state-of-the-art veterinary hospital and animal intake facility which will have 3 surgical suites, dog recovery rooms, cat recovery rooms, holding and intake facilities for cats and dogs, and isolation units for animals with infectious diseases. Plans are also underway to incorporate advanced diagnostic imaging equipment and services.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

The Hawaii Island Humane Society currently employs 17 full-time employees who are dedicated to the compassionate care of animals and educating community members on being responsible pet owners and stewards. In January 2019, Lauren Nickerson joined HIHS in the capacity of Community Programs Director. She created and developed many programs to increase live outcomes of shelter animals. In January 2021, she was promoted to the role of Chief Operating Officer, overseeing all shelter operations at all HIHS facilities. In June 2021, she was promoted to Chief Executive Officer. During her tenure with HIHS, Ms. Nickerson has been dedicated to advancing HIHS' standard of care and implementing national best practices. Prior to joining HIHS, Ms. Nickerson earned a Masters of Education degree from Harvard University and experienced a successful career in education. She has applied her background in education to HIHS by instilling systems of education and outreach for pet owners in our community. Ms. Nickerson is aided by Alyssa Tabert, Director of Lifesaving Operations, and Dr. Caitlin Cavanaugh, Staff Veterinarian, in overseeing the development and enhancement of all programs, services, and positions at HIHS. Ms. Nickerson and Dr. Cavanaugh work cohesively to develop all veterinary services provided by HIHS, while Ms. Tabert engages with Ms. Nickerson on the development of all other lifesaving programs.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Staff Veterinarian - \$80,000

Chief Executive Officer - \$77,000

Director of Lifesaving Programs - \$50,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgment. If applicable, please explain.

Not applicable.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

All veterinarians employed by Hawaii Island Humane Society have current licenses to practice veterinary medicine in the state of Hawaii.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.

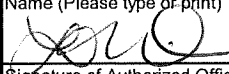
Hawaii Island Humane Society is continually fundraising and seeking support from private individuals, foundations, and corporations. In addition to seeking donated funds, HIHS incorporates other revenue streams including a retail shop and subsidized services to off-set the cost of programs and services.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

App

Hawaii Island Humane Society

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	240,000			200,000
2. Payroll Taxes & Assessments	33,600			28,000
3. Fringe Benefits	17,148			12,148
TOTAL PERSONNEL COST	290,748			240,148
B. OTHER CURRENT EXPENSES				
1. TRANSPORT - MAINLAND	20,000			30,000
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training	20,000			5,000
6. Supplies	20,000			310,000
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	60,000			345,000
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	350,748			585,148
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	350,748	Lauren Nickerson 808-331-3301		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested		 1/20/22		
(d) Total Private/Other Funds Requested	585,148	Signature of Authorized Official Date		
TOTAL BUDGET	935,896	Lauren Nickerson - Chief Executive Officer		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

Applicant: Hawaii Island Humane Society

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Staff or Contract Veterinarian	1	\$80,000.00	75.00%	\$ 60,000.00
Animal Care Technician	1	\$40,000.00	50.00%	\$ 20,000.00
Animal Care Technician	1	\$40,000.00	50.00%	\$ 20,000.00
Animal Care Technician	1	\$40,000.00	50.00%	\$ 20,000.00
Animal Care Technician	1	\$40,000.00	50.00%	\$ 20,000.00
Cat Programs Coordinator	1	\$40,000.00	50.00%	\$ 20,000.00
Transport Coordinator	1	\$40,000.00	50.00%	\$ 20,000.00
Staff or Contract Veterinarian	1	\$80,000.00	75.00%	\$ 60,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				240,000.00
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: Hawaii Island Humane Society

(NOT APPLICABLE)

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: Hawaii Island Humane Society

(NOT APPLICABLE)

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: HAWAII ISLAND HUMANE SOCIETY

Contracts Total: 300,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	CIP - HOLUALOA CAGES	10/1/2018 to present	OCS -DLIR	STATE OF HAWAII	300,000
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Hawaii Island Humane Society Organizational Chart

January 2022

