

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

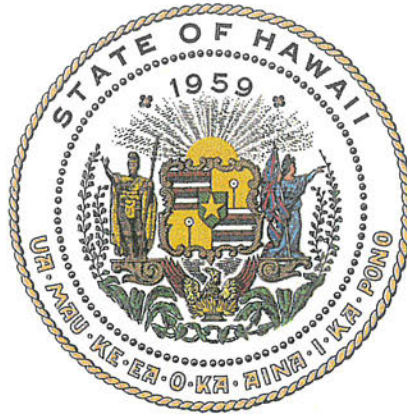


JEFFREY NASH, EXECUTIVE DIRECTOR JANUARY 9, 2022

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

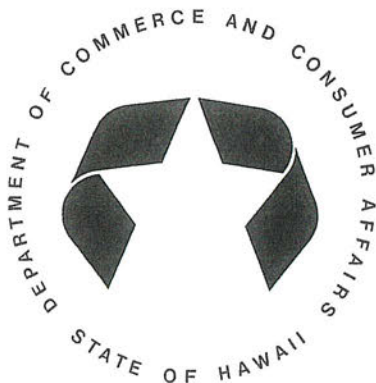
HABILITAT, INC.

was incorporated under the laws of Hawaii on 06/01/1971 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: December 27, 2021

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

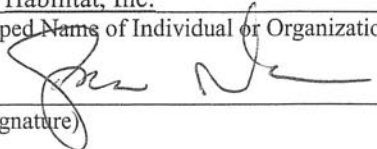
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Habilitat, Inc.
(Typed Name of Individual or Organization)


(Signature)

12/27/2021
(Date)

Jeffrey Nash
(Typed Name)

Executive Director
(Title)

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: DbA:

Habilitat, Inc.

Amount of State Funds Requested: \$ 169,500

Brief Description of Request (Please attach word document to back of page if extra space is needed):
Habilitat is a long-term residential treatment facility helping people to overcome chronic cycles of addiction, homelessness and incarceration through comprehensive treatment, safe housing, intensive workforce development and structured reentry preparedness and support. The proposed project includes renovating Habilitat's residential dormitories with flooring replacement, energy efficient LED lighting, replacing irreparable 60-year old bunk frames, and footlockers and bedding for facility usage for the next 20 years. We serve some of Hawaii's most vulnerable populations, and since 1971, have helped thousands of adults overcome long-term and chronic addiction, homelessness and incarceration.

Amount of Other Funds Available:

State: \$ 0
Federal: \$ 0
County: \$ 0
Private/Other: \$ 0

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0

Unrestricted Assets:

\$ 9,171,800

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

PO Box 801

City:

Kaneohe

State:

HI

Zip:

96744

Contact Person for Matters Involving this Application

Name:
Jeffrey Nash

Title:
Executive Director

Email:
jnash@habilitat.com

Phone:
(808) 235-3691

Federal Tax ID#:

██████████

State Tax ID#

██████████



Authorized Signature

Jeffrey Nash, Executive Director

Name and Title

1/9/2022

Date Signed

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

See attached.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with Section 42F-103, Hawaii Revised Statutes.

See attached.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

The grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes:

The name of the requesting organization or individual	Habilitat, Inc.
The public purpose for the grant	Long-term residential treatment addressing cycles of addiction, homelessness and incarceration through comprehensive treatment, safe housing, intensive workforce development and structured reentry preparedness and support.
The services to be supported by the grant	Renovate residential dormitories including flooring replacement, update with energy efficient LED lighting, and replace 60-year-old bunk bed frames and bedding and footlockers.
The target group	Highly vulnerable populations

	including adults who have experienced long-term and chronic addiction, homelessness and incarceration.
The cost of the grant and the budget	\$169,500

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background:

Since 1971, Habilitat has helped thousands of people to overcome addiction, incarceration, and homelessness. Our mission is to guide and empower individuals to make positive choices in their own lives. We started with 8 residents in a donated Kailua home and grew into what is now the largest capacity residential treatment center in the state with 150 beds. Habilitat is the only treatment program that prepares residents for successful community reintegration through comprehensive treatment, stable housing, intensive workforce training and structured individual reentry planning. By graduation, residents will have completed a minimum 200 group sessions and hundreds of hours of individual therapy, 4,000 workforce development hours, 1680 hours of lifestyle education and 192 reentry sessions. Habilitat's graduation requirements include full-time employment, stable housing, sobriety, and free of any justice involvement. Five years after graduation, 63% of Habilitat's graduates report continued success—a rate three times the national average.

2. The goals and objectives related to the request:

Although patch up renovations have occurred through the years, we are in dire need of modernizing our residential dormitories to last for the next 20 years. The dormitories were built in the 1970's, and are set up military style with bunk beds, hospital corners and foot lockers for each resident. The bunk bed frames, stamped "US Navy 1967," were purchased from military surplus in the early 1970's. While the bunks have served us well, they are beyond normal patchwork and painting; almost all are irreparable, falling apart, rusted with broken springs and barely functional. The mattresses have also far outlived their intended use by many years. We will mitigate trip hazards due to slippery flooring and current gaps; the very worn, frayed and dirty carpet will be replaced with laminate vinyl flooring for efficiency, hygiene, safety and longevity. Residents' footlockers are cracked with broken hinges and have been overused beyond the normal years intended. Habilitat's electric costs run over \$5,000 per month; replacing lighting with energy efficient LED will be cost effective as well as assist us in

the moving the facility toward the state's long-term energy efficiency standards. Humidity is major issue, especially in the summer time. Two large fans in each room to circulate the air and reduce humidity will increase the habitability of the dorms and decrease the potential spread of infectious disease. Most of our residents have experienced many years of chronic homelessness and incarceration in addition to struggling with addiction. Habilitat treats the whole person in a therapeutic community setting and residents begin preparing for eventual community reintegration from day one through cognitive and behavioral therapy, intensive workforce development training, and individual health plans, which includes mandatory physical exercise, good nutrition and proper sleep hygiene. Evidence supports the cyclical relationships between housing, sleep quality, physical and mental health, and addiction recovery. This is particularly the case for treatment participants with long periods of chronic homelessness and/or imprisonment. We are licensed as a special treatment facility by the state and modernizing the dormitories will meet state inspection and audit standards for at least the next 20 years.

3. The public purpose and need to be served:

For over 50 years, Habilitat has helped thousands of people to overcome addiction and go on to live productive lives. We are one of a few remaining long-term residential treatment centers in the U.S., and one of even fewer that provides intensive workforce development training. Marketable skills, a livable wage and stable housing are critical to reentry preparedness and a life beyond addiction. Studies indicate employment and housing as some of the most important factors in decreasing recidivism, and recidivism rates are cut in half when people reentering community are gainfully employed. Full-time employment increases the likelihood of success by 90%. Data also show that 85-90% of rearrested citizens are unemployed at the time of rearrest. Hawaii ranks third in the nation for drug crime sentencing with at least 50% of all prison sentences being drug-related, and fifth in the nation for the longest prison sentences served by drug offenders—an average of nearly eight years. Most drug sentences served in Hawaii (98.4%) are prison-only with no education, employment training or reentry programming. Methamphetamine addiction is now in its third generation, costing taxpayers over \$500 million annually. Factor in workplace unproductivity and injury, healthcare and public safety, and the costs increase exponentially. Among Hawaii's chronically homeless, women and children are the fastest growing segment of the population. Many women report domestic violence, unemployment and addiction as leading causes in their circumstances, and they are especially vulnerable to sexual and violent assault on the streets. Female inequality in the workplace often makes a living wage and stable housing out of reach. Among major ethnic groups in Hawaii, Native Hawaiians are disproportionately homeless, incarcerated and addicted. The average life expectancy for Hawaii's homeless is 53 years old; 30 years less than the general population. When surveyed, the majority of Hawaii voters agree homelessness and addiction is getting worse. This is validated by rising costs, such as the chronically homeless are the highest utilizers of Medicaid in Hawaii, with 4% consuming 61% of our \$2B budget, and the highest utilizers spend an average of \$82,000 per year. In contrast, stable housing decreases Medicaid costs by

43-73% and potentially results in an annual Medicaid savings of \$300,000,000. Hawaii's admission for drug treatment is four times greater than the national average, yet most services remain inaccessible, short-term and/or outpatient based—leaving people ill-prepared to overcome addiction. The costs offset by treatment are significant. For every \$1 invested in substance abuse treatment, taxpayers save at least \$7 in education costs. \$11.54 is saved in combined medical and social costs and \$5.60 is returned in reduced public assistance. Nationally, if only 10% of eligible prisoners are diverted to treatment, \$4.8B would be saved annually. Hawaii is on par with high numbers of incarcerated adults convicted of non-violent, drug-related crimes, often classified for low level or community supervision, including treatment. The average annual base cost to incarcerate one person is \$70k and most people are released without housing, job training or reentry assistance. At Habilitat, it costs \$24,000 a year to treat one individual and over 90% of residents are admitted free of charge—we do not bill medical insurance, the state or city. Habilitat operates on a multiple income stream model, including major fundraising events and social enterprise. As a result, we cover half of our operating expenses and never turn away anyone due to inability to pay for treatment. We, in fact, admit 94% of residents free of charge, saving taxpayers at least \$7M a year.

4. Describe the target population to be served:

Habilitat serves some of Hawaii's most vulnerable populations. Although our residential population fluctuates, our current population is representative: 65% were homeless prior to admission (48% chronically homeless for 10 or more years); 72% percent were incarcerated (65% convicted felonies); one-third are court-mandated; 31% are parents of at least one child; 39% are Native Hawaiian or Pacific Islander; 37% were unemployed for at least one year prior to admission; and the average resident age is 33 years old. The vast majority have struggled with long-term addiction to methamphetamine (56%), heroin (33%) and/or alcohol (11%). Most residents have spent decades living in severe crisis prior to admission. After many failed attempts to break chronic cycles of substance use, incarceration and homelessness, most come to Habilitat after going without some of the most basic human needs including food, shelter and clothing. We understand the severity of substance disorders and the associated costs. Overcoming substance disorders requires a high degree of accountability, responsibility and work ethic if a person is to gain long-lasting and transformational change. Habilitat is designed to challenge individuals at every level and it is not easy. Graduates often claim that their treatment process was the hardest, yet most rewarding experience of their lives. Substance use disorders are treatable problems that do not have to cost people their lives and taxpayers a fortune. People do recover when provided with long-term treatment, workforce training, reentry support, and the right motivation in the proper environment.

5. Describe the geographic coverage:

Habilitat is located in a residential neighborhood in Kaneohe, Oahu. We admit residents from all 50 U.S. states and operate a free 24-hour national hotline. The majority of our

residents are Hawaii residents. During treatment, all of Habilitat’s residents establish deep community and professional relationships, choosing to live and work in Hawaii after graduating from the program.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities:

Scope of Work	Tasks and Responsibilities	Results and Outcomes	Measures of Effectiveness
Renovate flooring and install LED lighting	<ul style="list-style-type: none"> • Demolition and construction preparation (drywall and painting) • Purchase and install new flooring • Replace current lighting with energy efficient LED lighting 	<ul style="list-style-type: none"> • Meet state facility compliance requirements for the next 20 years by modernizing dorms • Replace flooring gaps and increase resident walking safety • Increase hygiene and safety by replacing frayed, dirty and worn carpeting with LVT • Reduce electricity costs with higher efficiency lighting; align with state’s overall goals toward energy efficiency 	<ul style="list-style-type: none"> • Safety increased by mitigating trip and slip hazards, and removing frayed, worn and dirty carpet (pre/post survey) • Reduced electricity usage and cost (electricity bill)
Replacement bunk beds and bedding	<ul style="list-style-type: none"> • Purchase bunk beds and bedding • Remove current 	<ul style="list-style-type: none"> • Replace rusted and broken bed frames with 	<ul style="list-style-type: none"> • Provide housing for formerly homeless,

	beds; set up and install new beds	functional new ones <ul style="list-style-type: none"> Replace very worn bedding with new, adequate bedding 	incarcerated and addicted measured by # of residents each month (duplicated) <ul style="list-style-type: none"> Increase success related to individual resident health and treatment plans (pre/post resident survey and staff observation)
Reduce humidity and increase circulation	<ul style="list-style-type: none"> Purchase 2 large circulation fans for each room (20 total) 	<ul style="list-style-type: none"> Increase circulation in dorm rooms Decrease humidity 	<ul style="list-style-type: none"> Decrease humidity (measure using a hygrometer indoor thermometer)
Replacement foot lockers	<ul style="list-style-type: none"> Purchase replacement foot lockers 	<ul style="list-style-type: none"> Replace broken, cracked and overused footlockers for residents to maintain individual clothing and hygiene products 	<ul style="list-style-type: none"> Teach participants to be organized, responsible and prepared for re-entry into the workforce (pre/post resident survey and staff observations)

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service:

Outcome	Timeline
Purchase bunk beds, mattresses and bedding, footlockers, LED lights and fans	1-4 months (Q1)
Construction preparation (drywall, painting, etc.)	2-4 months (Q2)
Purchase replacement flooring	1-3 months (Q3)
Install flooring and LED lights	3-4 months (Q4)

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results:

Current State	Improvement/Outcome	Monitoring and Evaluation
<p>Flooring and lighting:</p> <p>Trip and slip hazards due to gaps in flooring; carpet is very worn, frayed and dirty; low efficiency lighting</p>	<p>Increased walking safety; high energy LED lighting reduces electricity usage and contributes toward the state's long-term energy efficiency plan; meet state facility requirements for the next 20 years; residents benefit from adequate housing for at least 20 years</p>	<p>The project will be supervised by Habilitat's Responsible Management Employee, Greg Shieldlin, who is (Lic # CT-27628)</p>
<p>Beds:</p> <p>Purchase 75 bunk beds, and 150 mattresses and bedding (pillows/cases, sheets, blankets)</p>	<p>Replace broken and rusted frames, overused mattresses and old bedding; meet state facility requirements and standards and residents benefit for the next 20 years; Increase residents' success with individual treatment and health plans</p>	<p>The project will be supervised by Habilitat's Construction Office Manager Piilani Tilton and Project Manager Kollin Avarell</p>
<p>Purchase 20 large fans for circulation (2 per room)</p>	<p>Increase circulation and habitability; decrease humidity; residents benefit for at least the next 10 years</p>	<p>The project will be supervised by Habilitat's Construction Office Manager Piilani Tilton and Project Manager Kollin Avarell</p>
<p>Purchase 150 footlockers</p>	<p>Replace broken and overused footlockers</p>	<p>The project will be supervised by Habilitat's Executive Director Jeff Nash and Project Manager Kollin Avarell</p>

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency:

Executive Director Jeff Nash will be responsible for the overall project outcomes and results; he will also co-supervise ongoing day-to-day activities. Habilitat’s Responsible Management Employee (licensed contractor LIC # CT-27628) will be responsible for all technical construction matters related to the project. Construction Office Manager Piilani Tilton and Project Manager Kollin Avarell will supervise and carry out the day-to-day activities of the project, including purchasing. The effectiveness of the grant funds will be measured through:

1. Staff observations and pre/post survey of residents’ perspectives and experiences in the residential dormitories.
2. Monthly number of residents being provided with safe housing (duplicated).
3. Measure humidity levels using a hygrometer indoor thermometer.
4. Reduced electricity bill (cost and usage).

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

See attached.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$130,700	\$4,500	\$34,300	0	\$169,500

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

(Pending): the City and County of Honolulu Grant-in-Aid (2022-23) to provide construction workforce development training to residents.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not applicable.

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

(Received): the City and County of Honolulu Grant-in-Aid 2019-2020; the City and County GIA 2020-2021.

(Pending): the City and County of Honolulu Grant-in-Aid 2022-2023 to support construction workforce development training.

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

Unrestricted current assets at 12/31/2021 = \$7,001,000. Total unrestricted assets at 12/31/2021 = \$9,171,800.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Habilitat has 19 full-time staff, all of whom are experienced and equipped to provide services at every level of the program. Since 1983, we have been a licensed contractor, remodeling both commercial and residential projects for decades, as well as building and maintaining our own large Kaneohe facility. Habilitat's construction workforce department has installed floors, set tiles, built walls and fences, framed houses, poured concrete and completed many other building projects for thousands of happy customers. Our Responsible Management Employee (RME) has a lifetime of building experience. Executive Director Jeffrey Nash has decades of experience at Habilitat, overseeing every building project at Habilitat for 25 years. Construction Resident Intern and Project Manager, Kollin Avarell has 20 years of construction experience, and Construction Office Manager, Piilani Tilton has over 10 years of experience. We remain in good standing with the State of Hawaii's Office of Health Care Assurance, and we are licensed by the State of Hawaii Health Department's Alcohol and Drug Abuse Division (ADAD) as a Special Treatment Facility. Habilitat is audited and inspected annually by the Office of Health Care Assurance (OHCA), ADAD

and external financial auditors. The inspection and audit include maintaining the physical condition of the facility.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

In 1971, Habilitat started with 8 residents in an older, donated home. That same year, we purchased our current 1.5-acre facility in Kaneohe with one usable building. Between 1979 and 1986, Habilitat built ten more buildings to accommodate for residential dormitories, staff living quarters and offices, an institutional kitchen, a full gym and aerobics center and education and workforce development training spaces. To offset operational costs, regular facility maintenance is conducted by residents and staff, further enabling us to continue prioritizing direct services. In March 2020, Habilitat postponed its \$1M, 3-year capital campaign, which was planned to address major deferred maintenance, and replace major equipment and facility items. In addition to postponing the campaign, we immediately shut down the facility two weeks prior to the state's initial mandate due to the pandemic. Prioritizing the health and safety of residents and staff made the decision simple, but it wasn't easy. Shutting down the facility and cancelling our major fundraisers and capital campaign meant facing a potential shut down of the facility. However, we found ways to sustain by reducing expenses to the very basics, securing PPP loans and increasing our grant writing efforts. Habilitat continued services without interruption or limitations and maintained 100% of our staff. Our facility remained COVID-free for two years, no easy feat with a residential population and staff of 150 people. Revenue dropped below 32%, and we are now working to restore workforce development and fundraising activities to previous volumes. Our goals and objectives for this request is to modernize Habilitat's dormitories and continue providing a clean, safe and stable living environment for some of Hawaii's most vulnerable adults, and meet state licensing standards for the facility for at least the next 20 years.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Habilitat has long-term staff retention. Leadership teams are structured into therapeutic, vocational and administrative lines of authority. Many of the staff are themselves recovered addicts; passionately dedicating their lives to helping others overcome addictions through Habilitat's program. Habilitat's Board of Directors consist

of nine community members, ranging from a retired Hawaii Supreme Court Justice to social workers to investment analysts, educators and business owners. Each member brings a wealth of expertise and unique community experience. We are recognized nationally, including by the National Institute on Drug Abuse for our success rates, which are three times the national average. Many of our local partners, including the Hawaii State Judiciary, recognize Habilitat as the “gold standard and a highly effective model that reduces incarceration recidivism and homelessness with some of Hawaii’s toughest cases.” The primary staff assigned to this project include Executive Director Jeffrey Nash who is experienced in clinical and administrative operations of addiction treatment and behavioral health programs. Mr. Nash has managed numerous facilities’ upgrade projects throughout his 25-year tenure at Habilitat. Controller Joan Shishido and her accounting team have worked closely with Habilitat’s construction workforce on numerous projects for over five years. Ms. Shishido is also responsible for Habilitat’s fiscal management and grant reporting. Greg Sheindlin, our Responsible Management Employee, manages Habilitat’s construction workforce development and supervises resident crews. Greg has his General Building Contractors license. Construction Workforce Office Manager Piilani Tilton has managed our construction workforce programs for over a decade. Project Manager and Designer and Draftsman, Kollin Avarell, is our resident intern for the construction workforce development program and has 20 years of experience in construction.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Director	\$120,000-\$140,000
Controller	\$80,000-\$100,000
Responsible Management Employee	\$80,000-\$100,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Habilitat is the largest capacity treatment center in the State of Hawaii with 150 beds. We are licensed as a Special Treatment Facility by the State of Hawaii Health Department's Alcohol and Drug Abuse Division (ADAD). The State's Office of Health Care Assurance (OHCA) and ADAD audits and inspects Habilitat annually, using the following measures to evaluate Habilitat's outcomes: completeness of resident and staff records, adherence to required procedures for clinical processes, medical and dietary processes, vocational training, facility maintenance and safety, and physical upkeep of the facility.

3. Private Educational Institutions

Not applicable.

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but

Since 1971, Habilitat has operated on a self-sustainable model through major fundraisers and social enterprise. This has enabled us, historically, to cover 50% of our operating expenses and admit over 90% of treatment participants free of charge. The proposed project is based on a one-time request and the outcomes of the project are expected to positively impact at minimum, 2,000 residents, and meet state facility requirements for the next 20 years.

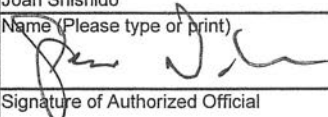
- (b) Not received by the applicant thereafter.

Our proposed project is specific and based on a one-time request.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Habilitat, Inc.-Capital

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries				
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
TOTAL PERSONNEL COST	0	0	0	0
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training				
6. Supplies				
7. Telecommunication				
8. Utilities				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	0	0	0	0
C. EQUIPMENT PURCHASES	130,700	0	0	0
D. MOTOR VEHICLE PURCHASES	0	0	0	0
E. CAPITAL	38,800	0	0	0
TOTAL (A+B+C+D+E)	169,500			
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	169,500	Joan Shishido (808) 235-7214		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	0			
(d) Total Private/Other Funds Requested	0	Signature of Authorized Official Date 1/9/2022		
TOTAL BUDGET	169,500	Jeffrey Nash, Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: ___Habitat, Inc.-Capital___

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Bunk beds	75	\$1,100.00	\$ 82,500.00	82,500.00
Ceiling mounted circulation fans	20	\$175.00	\$ 3,500.00	3,500.00
LED lighting	42	\$100.00	\$ 4,200.00	4,200.00
Foot lockers	150	\$120.00	\$ 18,000.00	18,000.00
Mattresses/bedding	150	\$150.00	\$ 22,500.00	22,500.00
TOTAL:	437		\$ 130,700.00	130,700.00

JUSTIFICATION/COMMENTS: The renovation of the dorm rooms are necessary to ensure that Habitat residents have sleeping quarters that are safe and have proper circulation and lighting. Most of the existing items are past their useful lives.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
N/A			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				0

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: ___Habitat, Inc.- Capital___

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY: 2022-2023	FY: 2022-2023	FY: 2023-2024	FY: 2024-2025
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION	0	0	38,800	0	0	0
EQUIPMENT	0	0	130,700	0	0	0
TOTAL:			169,500			
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: ___Habilitat, Inc._____

Contracts Total:

1,224,326

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui Countv)	CONTRACT VALUE
1	Grant-in-Aid 2018/2019	10/1/18 - 9/30/19	Dept of Community Svc	C&C Honolulu	125,000
2	Grant-in-Aid 2020/2021	12/1/20 - 11/30/21	Dept of Community Svc	C&C Honolulu	125,000
3	Coronavirus Relief Fund	3/1/20 - 12/30/20	Dept of Treasury	U.S.	974,326
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