

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

Susan Maddox

AUTHORIZED SIGNATURE

SUSAN MADDOX, EXECUTIVE TEAM LEADER

PRINT NAME AND TITLE

1.14.22

DATE

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db a:

Friends of the Future

Amount of State Funds Requested: \$ 121,534

Brief Description of Request (Please attach word document to back of page if extra space is needed):

This proposal is submitted by Friends of the Future (FOF) as the applicant, and Neighborhood Place of Kona (NPK) as a program of FOF. FOF is requesting \$121,534 to provide multi-generational Mobile Family Outreach services in outlying areas on the west side of Hawaii Island to strengthen families' bonds, increase developmental skills, enhance parenting skills and lessen the effects of Adverse Childhood Experiences (ACEs) by providing developmental activities, the CDC's Dating Matters program, assistance with the housing application process and resource information.

Amount of Other Funds Available:

State: \$ 0

Federal: \$ 0

County: \$ 0

Private/Other: \$ 15,000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 2,477,299

Unrestricted Assets:

\$ 45,000

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
- Other Non Profit
- Other

Mailing Address:

P.O. Box 2655

City:

Kamuela

State:

HI

Zip:

96743

Contact Person for Matters Involving this Application

Name:
Susan Maddox

Title:
Executive Team Leader

Email:
future@fofhawaii.org

Phone:
808-989-0558

Federal Tax ID#:

██████████

State Tax ID#

██████████

Susan Maddox

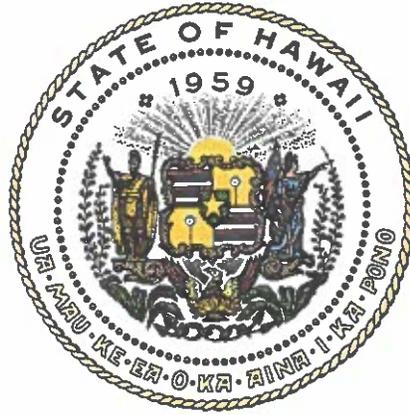
Authorized Signature

Susan Maddox, Executive Team Leader

Name and Title

1.14.22

Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

FRIENDS OF THE FUTURE

was incorporated under the laws of Hawaii on 11/21/1991 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 05, 2022

Director of Commerce and Consumer Affairs



**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Friends of the Future

(Typed Name of Individual or Organization)

Susan Maddox

(Signature)

1-7-2022

(Date)

Susan Maddox

(Typed Name)

Executive Team Leader

(Title)

STATEMENT OF PUBLIC PURPOSE USE

Friends of the Future confirms all funds approved as a result of this Grant-In-Aid application will be used for public purposes in keeping with its 501c3 nonprofit mission.

Funds will be used exclusively to strengthen families on Hawai'i Island through Neighborhood Place of Kona's Mobile Family Outreach program in the West Hawai'i outlying communities of Ocean View, South Kona and North Kohala.

Susan Maddox
Susan Maddox, Executive Team Leader
Friends of the Future

1.14.22
Date

Friends of the Future
FY 2022 Grant In Aid Request for Operating Funds
Kailua-Kona, HI

I. Introduction:

This proposal is submitted by Friends of the Future (FOF) as applicant, and Neighborhood Place of Kona (NPK) as a program of FOF. FOF is requesting \$121,534 to provide Mobile Family Outreach services on the west side of Hawai'i Island to strengthen families' bonds through play groups, lessen the effects of Adverse Childhood Experiences (ACEs), increase parenting skills and provide valuable resources during COVID-19. Mobile Family Outreach will combine in-person and virtual settings to increase participation during the pandemic to meet the needs of participating families. The focus will be on offering a multi-generational, multi-pronged approach for newly served families to be reached in outlying areas of West Hawai'i by strengthening healthy communications and building positive relationships while enhancing cultural and environmental factors that increase children's health and safety.

II. Background and Summary:

1. Background:

Friends of the Future was founded by Kenneth F. Brown in 1991 with a mission to discover innovative ways for people to contribute their deepest values, create shared visions and take action that positively impacts the quality of life and well-being of all who live, work and play on Hawai'i Island. On July 23, 1973, while serving as State Senator, Brown fully articulated his philosophy in what has become known as the "Malama Remarks." Today, those remarks are used by a number of organizations including Malama Hawaii and Hawaii Green Growth. Over the past 30 years, Friends of the Future has nurtured more than 90 community-based programs and initiatives, including Neighborhood Place of Kona.

Founded in 1997, NPK serves communities throughout West Hawai'i, ensuring the well-being of children and families by creating environments of peace and safety. Since 2014, Neighborhood Place of Kona and Friends of the Future have had an affiliation relationship which has streamlined NPK's administrative infrastructure to ensure maximum resources are concentrated on direct service to families and children. FOF's Executive Team Leader currently serves as a member of the NPK Advisory Board.

NPK's primary target population is families with children ages birth to 18. NPK provides parents and caregivers access to available community resources, strengthens family members' bonds, assists with the housing application process, and offers playgroup and parenting education services that increase children's motor and social skills. Services are provided in families' home, at public parks, in the NPK office and online. Families both self-refer to NPK, and are referred by the DOE, community social services agencies, health professionals and the Hawaii Department of Human Services.

From July 2020 to June 2021, families were served from Kailua-Kona, South Kona, North Kohala, Waimea, and Ocean View. 545 community members were provided resources by phone which included information about COVID-19 programs, housing, basic needs, domestic violence, parenting skills and school tutoring services. NPK provided five (5) play groups, reaching families in outlying areas such in Ocean View, South Kona, and North Kohala primarily using an online format where the facilitator guided parents to demonstrate the activities to their children. NPK staff formed a YouTube channel for animated puppet parenting skills and play group activities videos for parents and caregivers to watch while social distancing, and to share among safe bubbles of friends or family. There were 99 views and 462 impressions on NPK's YouTube channel made up by varied topics. NPK provided 16 parenting classes, six (6) sessions per class, in under-served communities; 58 parents received certificates of

completion for the How to Talk So Kids Will Listen parenting class. Participants self-referred or were sent from Family Court, Adult Probation, Child Welfare Services or Voluntary Case Management.

One hundred eighty-one (181) new families were served and completed evaluations for various NPK services received. All participants completed an evaluation form or verbally shared the benefits of participating. Families who participated in the How to Talk So Kids Will Listen parenting classes expressed confidence in communicating more effectively with their children and 100% satisfaction overall on the evaluation forms. Play group attendees expressed 100% satisfaction during online talk story evaluation sessions. Parents and caregivers used words to describe services such as “compassionate” and “supportive,” and were thankful to have connections with other families while struggling to overcome hurdles during the pandemic. During COVID-19, families from outlying areas who normally would not have been reached due to transportation difficulties were served using an online format.

2. Goals and Objectives:

Program Goals: This GIA proposal is for Mobile Family Outreach to families in West Hawai'i outlying areas struggling and experiencing service gaps due to substandard housing, lack of basic needs, language barriers, and/or transportation difficulties. The program will reduce Adverse Childhood Experiences (ACEs), potentially traumatic events that can occur in childhood, and increase the number of resources available to community members to meet specific gaps in services for children ages birth to 18.

Program Objectives: The Mobile Family Outreach program objectives are:

- 1) offer playgroups for ages birth to five (5) to increase children's social, problem solving, fine motor and gross motor skills while they learn the joy of play;
- 2) offer parenting skills classes to help parents develop positive communications and relationship skills; and
- 3) provide age-appropriate developmental activities that increase fine motor, gross motor and social skills to lower the adverse effects of stressful situations and build resilience in children, including family resources and referrals to community agencies providing basic needs (food pantries and free meals), immigration services, legal services, housing programs, etc.

Services provided will be in person while following COVID-19 social distancing guidelines, using video conferencing, telecommunications or a hybrid as requested by families.

According to the Centers for Disease Control and Prevention (CDC), Adverse Childhood Experiences (ACEs) have been linked to risky health behaviors and chronic health conditions while children's positive experiences can protect children against many negative circumstances. And, social networks along with supportive family interactions protect children to reach their maximum health and life spans (<https://www.cdc.gov/violenceprevention/childabuseandneglect/acestudy/aboutace.html>).

1. Need to be Served:

NPK strives to strengthen families seven (7) generations into the future by encouraging acceptance of resources, often through extended family members who have successfully used NPK supportive services. While NPK does serve families in West Hawai'i, there are gaps in our community's services the Mobile Outreach Program intends to fill.

For example, Ocean View students travel long distances to attend schools, with close to an hour-long bus ride to the nearest schools in Na'alehu and Ho'okena. Even before COVID-19, school students

struggled in some areas. According to the DOE's 2018-2019 Strive HI School Performance Report, 46% of students learning English at Na'alehu Elementary School were on track to English language proficiency and 30% of students were proficient on State assessments in Language Arts. At Ho'okena Elementary School, 38% of students missed 15 or more days of school; 96% of students were eligible for Free or Reduced Lunch; and 27% of students were proficient on State assessments in Language Arts. The lingering impacts of COVID-19 on academic performance, along with added stressors in the home and community, could be mitigated by a Mobile Outreach program.

<http://www.hawaiipublicschools.org/VisionForSuccess/AdvancingEducation/StriveHIPerformanceSystem/Pages/2018-19-results.aspx>).

NPK hosts two (2) coalitions, and resources shared among members helped NPK staff assist each family who reached out with one or more referrals. West Hawai'i Keiki Coalition members focus on identifying gaps in services and creating partnerships. Hui Laulima members focus on community communications and work groups.

1) Service gaps have been identified at networking meetings in our community. NPK strives to fill these gaps, joining with coalition members and others serving our community.

2) The West Hawai'i Keiki Coalition, hosted monthly by NPK, shares gaps in services identified by members, including the need for more developmental programs, such as playgroups for families, with children ages 3-5.

3) Hui Laulima members, hosted monthly by NPK, focus on keeping the lines of communication open, sharing information among members, and developing positive community group relationships to meet the needs of youth and families. In October 2021, the Hawaii County Prosecuting Attorney's office awarded the Purple Ribbon award to Hui Laulima members, recognizing the work of members to strengthen families. Areas of focus include the well-being, safety and health of keiki.

A growing number of organizations and agencies are requesting partnerships with NPK to reach more families in our community. Family Hui Hawai'i (FHH) requested NPK's assistance to both lead and recruit play groups, using the FHH curriculum, to facilitate a mentoring presence on Hawai'i Island. Ulu Wini, a Hawai'i County housing program, developed a HUD memorandum of understanding for planned NPK play group dates. Hawaii Diaper Bank asked NPK to directly interact with families to disseminate wipes, diapers and developmental toys. With gas prices soaring, the faith-based Care Portal donated gas cards to NPK families struggling to meet basic needs. West Hawaii Community Health Center referred clients to NPK for care coordination. Families shared how their various needs were more easily met and they struggled less with gaps in services.

Program Focus: The Mobile Family Outreach program will offer services using open eligibility criteria for any and all families with children birth to 18, and will provide varied opportunities to participate in:

Play Groups:

NPK firmly believes improving relationships and conditions within the family promotes positive environments for children and keeps families together. When struggling families form relationships with NPK staff and one another, they become less isolated and stressed. NPK strives to provide a space weekly in play groups where parents and caregivers can bond together with their children as well as with other families from various cultures and backgrounds, to obtain support through information and

resources. NPK uses a family-centered approach to engage families in a voluntary process to identify their strengths and then to set goals and prepare realistic action steps supported by available community-based resources.

Cirecie A. West-Olatunji, Jeff D. Wolfgang and Kimberly N. Frazier studied attachment and stress issues in young children (2019). Studies showed children who have the opportunity to practice fine and gross motor skills in the early stages of life (birth to 5 years), show greater social and emotional skills as they grow older and move into adulthood. Play involving the primary caregiver can be important in restoring children's cognitive, emotional, psychological and developmental milestones.

Parents and caregivers join their children ages birth to five (5) for the duration of the play group activities which focus on cognitive development, social and emotional well-being and motor skills. Parents are guided through hands-on milestone activities that emphasize and reinforce the theme of the week, followed by a group mentoring session where informational and educational literature are provided as the daily topic is revisited through discussion and Q & A. Through these activities and discussions, the importance of the parent's role as a child's first teacher is highlighted. Parents and caregivers develop the skills they need to establish strong emotional attachments and the ability to guide their children's development and respond to their children with developmentally appropriate parenting skills. Hands-on activities help develop children's fine and gross motor skills, as well as problem-solving capabilities. Songs demonstrate how to handle emotions appropriately and increase English language proficiency. When children are given the space to play, their resilience increases.

Parenting Class:

NPK's parenting classes help parents demonstrate positive behaviors where children's feelings are allowed and encouraged. The How to Talk So Kids Will Listen and Listen So Kids Will Talk parenting class curriculum strives to develop strong, humane children. Parents are shown varied skills that increase children's self-esteem, problem-solving abilities and increased empathy in their children. Giving families positive interactions, helpful resources and a place to talk story can reduce abuse and neglect in homes that are stretched and stressed.

ACEs scores are discussed with parents who are willing to examine their own histories. While assisting their children to feel supported and loved, parents also come to understand their own health and well-being are important and can positively affect their children. The ACEs and Resilience Score handouts are used as a basis for creating discussions among attendees. (<https://acestoohigh.com/got-your-ace-score/>).

Child Development Education

Hawaii State Coalition Against Domestic Violence (HSCADV) identifies the need for education on healthy relationships and safe dating. Child Welfare Services (CWS) staff share they see many of the same families with generations of abuse appearing and reappearing, and a program to offset this trend is needed within our community. Parents and their middle school age children will be taught the CDC Dating Matters program. Healthy relationships and positive communication skills will be provided to two (2) generations simultaneously, building resilience and strengthening families. Mobile Outreach with online options for training will help lessen stressors in the home with increased positive interactions and problem solving abilities. Information will be provided that demonstrates healthy relationships. Youth and adults will be provided opportunities to learn how to manage feelings, practice

healthy communication, identify cultural practices and increase social emotional skills. Participants will do a self-inventory of cultural and social practices that strengthen or hinder healthy relationships.

According to the American Academy of Pediatrics, parents can build resilience in their children and lower ACEs by modeling good behavior and giving positive reinforcement. Early support for children can help them heal and live less stressful lives to maintain future health.

(<https://www.healthychildren.org/English/healthy-living/emotional-wellness/Building-Resilience/Pages/When-Things-Arent-Perfect-Caring-for-Yourself-Your-Children.aspx>)

Resources and Information

Families call NPK to request information about issues with areas such as housing, domestic violence, educational assistance, and financial programs. Each family faces hardships based on their individual needs, and callers are provided resources for each unique situation. During COVID, extra time was made available to hear the callers' situations. The resources shared by members of the two (2) coalitions NPK hosts help NPK staff assist each family who reaches out with one or more referrals.

Ulu Wini and Kamakana Villages housing communities in West Hawai'i appreciate NPK staff's assistance for their families and request NPK provide on-site resources and information to their families. School personnel are stretched with a shortage of staff members due to COVID-19 refer families to NPK for supportive service. Families attending NPK talk story sessions share their hesitancy to ask for help because they feel they might take away services their neighbors need.

The Mobile Family Outreach services project will share resource information with families in four (4) West Hawai'i community locations on a weekly basis via video conferences, at parks and through site visits to partners' locations. New families will be reached and provided information they can share with their neighbors, to reach community members reluctant to seek services while still in need. Up to 30 resources will be initially provided to all families, supplemented by additional resources matched to each family's specific needs as requested.

1. Target Population:

Target Audience: Generally, NPK supports West Hawai'i families with children ages birth to 18. For the specific Mobile Family Outreach program, the target audience will be multi-generation families with children ages birth to 18 and their primary caregivers who live in the outlying communities of Ocean View, South Kona and North Kohala.

2. Geographic Area:

Program Location:

West Hawai'i runs from the North Kohala communities of Kapa'au and Hawi, to just north of Na'alehu in the Ka'u District, an area of approximately 1,000 square miles. Neighborhood Place of Kona's service area includes County Council Districts 7, 8 and 9, as well as parts of Districts 1 and 6; House of Representative Districts 5, 6 and 7; and, Senate Districts 3 and 4.

III. Service Summary and Outcomes:

1. Scope of Service:

Program Content: The program will use a hybrid of curricula, incorporating concepts from the evidenced based: Embracing 'Ohana by Family Hui Hawai'i, Nurturing as a Way of Life by Dr. Stephen Bavolek,

Dating Matters by the Centers of Disease Control (CDC), and How To Talk So Kids Will Listen and Listen So Kids Will Talk by Adele Faber and Elaine Mazlish based on the teachings of Dr. Haim Ginott.

NPK staff will:

- Identify NPK services, including service coordination, informal counseling, information & referral
- Provide 2-generation training
- Lead parenting classes
- Provide play group activities
- Identify community service providers and make connections to resources for families
- Obtain and assist in completion of necessary applications, i.e. housing and child care paperwork
- Advocate for expedited services with other agencies and providers

2. Project Timeline:

Program Duration:

Between July 1, 2022 to June 30, 2023, NPK's Mobile Family Outreach staff will hold:

- 1) One (1) session per week of play group for 60 minutes for 12 weeks in West Hawai'i outlying areas. A total of four (4) cohorts per calendar year with seven (7) to ten (10) children and one (1) to two (2) parents in each
- 2) One (1) session per week of the CDC Dating Matters program for 60 minutes for six (6) weeks in West Hawai'i outlying areas. A total of four (4) cohorts per calendar year with seven (7) to ten (10) families in each, with 10 to 20 children and two (2) to four (4) parents in each
- 3) One (1) six (6) part series parenting class per month will be provided for families in West Hawai'i outlying areas. A total of 12 parenting classes per year each with seven (7) to ten (10) parents/caregivers
- 4) Once per week resource information will be shared with families in varied West Hawai'i locations. A total of 500 new families will be reached and will accept one (1) or more resources, be provided information how to access the service(s), and be offered care coordination services.
- 5) The Mobile Family Outreach will develop forms, train volunteer leaders to share resources and family strengthening activities from July 2022 to June 2023 and continue supporting these new community advocates into the July 2023 to June 2024 fiscal year through telephone calls, online meetings, and face-to-face meetings.

3. Quality Assurance and Evaluation:

Families who participate in each session will place their names on sign-in sheets. Evaluations forms will be filled out after each session, including families being asked if their stress levels are lowered as a result of participating. Evaluation forms and talk story sessions will ask parents and caregivers to identify what skills were learned and helpful resources provided. Parent satisfaction surveys and evaluation meetings will be provided at the last session of each cohort to offer families a voice for how to improve the services provided. Evaluation and parent satisfaction survey forms can be filled out and sent in anonymously if families prefer. Feedback will be reviewed quarterly and consideration for adding or altering services provided will be made to meet the ongoing needs of families.

The staff member conducting services will be trained in the CDC Dating Matters curriculum, and have experience providing play group activities and teaching the parenting class How to Talk So Kids Will Listen. Data will be collected to show measurable outcomes of number of skills learned and lowered stress levels on a scale of one (1) to five (5).

4. Measures of Effectiveness:

INTENDED OUTPUTS AND OUTCOMES

75 new families, through a combination of services they choose to accept, will show on their evaluation forms and share in talk story sessions they have:

- Been provided information on child development
- Accepted information on parenting skills
- Obtained resources to better provide for children's basic needs (i.e. housing applications, food pantries, family shelters, financial programs and health care)
- Received information on problem-solving, coping, and stress management skills
- Participated in activities to strengthen attachment to, and perception of, children and promote their well-being

Outputs:

- 1) NPK will provide four (4) play groups in Ocean View, at a South Kona park where homeless families frequent, and in North Kohala.
- 2) NPK will provide twelve (12) parenting classes to families in underserved areas which have transportation barriers.
- 4) NPK will provide four (4) Dating Matters trainings for families in outlying areas.
- 5) NPK will provide resource and information services at four (4) locations outside the NPK office.
- 6) Parents / caregivers will identify ACEs and PCEs by completing the questionnaires.
<file://npkserver2012/Shares/Users%20Shared%20Folders/Public/Grant%20In%20Aid%20-%202022/From-ACESTOOHIGH-ACES-and-Resilience-questions.pdf>
- 7) Parents / caregivers will choose one building block of Positive Childhood Experiences to implement in their home to decrease ACEs.
<https://positiveexperience.org/wp-content/uploads/2021/11/Four-Ways-to-Access-Positive-Childhood-Experiences.pdf>

Outcomes:

The outcomes from July 1, 2022 to June 30, 2023, will include stronger, resilient families with parents / caregivers who are the best first teachers for their children. Parents and caregivers will be asked on a scale of one (1) to five (5) how much have services helped lower stressors for their family. Feedback about services will be asked on evaluations and during talk story sessions. Participants will be asked if they will share information with others in the community.

- 1) Parents/caregivers will share their stress level decreased and they learned skills to lower ACEs while increasing resilience.
- 2) Families will express they learned new parenting skills and increased skill sets already used at home.
- 3) Children will successfully increase social emotional milestones.
- 4) Families will share resources to reach community members.

IV. Financial:

1. **Budget forms**(Budget forms are attached)

2. **Anticipated quarterly funding requests for fiscal year 2021:**

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$30,383.50	\$30,383.50	\$30,383.50	\$30,383.50	\$121,534

3. **All other sources of funding:**

NPK’s current activities are funded by a contract with Blueprint (\$153,000), to help strengthen families. A DHS contract (\$200,000) is allocated for family strengthening services, a part of the CWS differential response system. Both contracts end June 30, 2022, and proposals are being submitted in response to the RFPs before the end of January 2022. Private funders provide unrestricted funds (\$15,000). Further funding will be sought through the county, additional private funders and foundations. Funding being requested in this GIA will be used to serve new families.

4. **All state and federal tax credits:**

None

5. **All federal, state, and county government contracts, grants and grants in aid within the prior 3 years and receiving for fiscal year 2021 for program funding:**

See FINAL page 10 schedule for list.

6. **The balance of unrestricted current assets as of 12/31/21:**

NPK current unrestricted net asset balance as of 12/31/21: \$17,500.

FOF balance of unrestricted current assets as of 12/31/21: \$27,500.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Friends Of The Future

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	56,000		12,000	12,000
2. Payroll Taxes & Assessments	11,200		2,400	2,400
3. Fringe Benefits	42,700		9,150	9,150
TOTAL PERSONNEL COST	109,900		23,550	23,550
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	700		150	150
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space	1,750		375	375
5. Staff Training	700		150	150
6. Supplies	3,500		750	750
7. Telecommunication	840		180	180
8. Utilities	294		63	63
9. 1 Mileage	3,850		825	825
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	11,634		2,493	2,493
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	121,534		26,043	26,043
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	121,534	Heidi Teraoka 808-331-8777		
(b) Total Federal Funds Requested	0	Name (Please type or print) Phone		
(c) Total County Funds Requested	26,043	<i>Susan Maddox</i> 1-14-23		
(d) Total Private/Other Funds Requested	26,043	Signature of Authorized Official Date		
TOTAL BUDGET	173,620	Susan Maddox, Executive Team Leader Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: Friends Of The Future

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NONE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

JUSTIFICATION/COMMENTS: N/A. Not requesting Equipment funds.

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:			\$ -	

JUSTIFICATION/COMMENTS: N/A. Not requesting Motor Vehicle funds.

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: Friends Of The Future

FUNDING AMOUNT REQUESTED

TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS	0	0	0	0	0	0
LAND ACQUISITION	0	0	0	0	0	0
DESIGN	0	0	0	0	0	0
CONSTRUCTION	0	0	0	0	0	0
EQUIPMENT	0	0	0	0	0	0
TOTAL:	0	0	0	0	0	0
JUSTIFICATION/COMMENTS: N/A. Not requesting Capital Project Funds						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Friends of the Future

Contracts Total: 17,038,058

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S. / State / Haw / Hon / Kau / Mau)	CONTRACT VALUE
CURRENT					
1	Aloha OLA education grant	9/17/18-9/16/21	U.S. Dept of Education	U.S.	2,505,777
2	Family Strengthening Services	7/1/18-6/30/21	Dept of Human Services	State/Federal	600,000
3	Aloha OHIA education grant	10/1/19-9/30/22	U.S. Dept of Education	U.S.	2,668,149
4	Aloha KOA education grant	10/1/20-9/30/23	U.S. Dept of Education	U.S.	2,849,334
5	Aloha ALOHA education grant	10/1/20-9/30/23	U.S. Dept of Education	U.S.	2,838,024
6	Kaukau 4 Keiki	6/01/21-7/31/21	USDA/Hawaii DOE	U.S.	1,269,350
7	Grab n Go/Domestic Violence Awareness Comm	7/01/20-6/30/22	Hawaii County	Hawaii County	10,000
PAST					
8	Waipio Valley Stream Maintenance (GIA)*	6/13/16-12/11/17	DLNR Aquatics Div	State	142,500
9	Waipio Valley Stream Maintenance	6/20/17-6/30/18	Hawaii Dept of Ag	State	99,999
10	Women's Leadership Forum	2/20/18	Hawaii County Pros. Att	Hawaii County	5,000
11	Aloha MAP education grant	10/1/17-9/30/20	U.S. Dept of Education	U.S.	2,395,875
12	21st Century Community Learning Centers	3/19/15-6/30/20	Hawaii Dept of Education	State	1,574,800
13	Waipio Valley Stream Maintenance**	11/9/18-9/30/21	Hawaii Dept of Ag	State	60,000
14	GoFarm Hawaii program development	4/18/19-6/30/20	Hawaii County R&D	Hawaii County	19,250
15					
16					
17					
NOTES: *: \$150,000 GIA approved; \$142,500 actually released; balance retained per Governor prerogative					
**\$80,000 approved; contract closed without balance of \$20,000 paid due to inability to complete permit process by end of contract					

V. Experience and Capability:

1. Necessary skills and experience:

Since 1997, NPK has provided family strengthening services, child and parent/caregiver playgroups and parenting classes for the West Hawai'i community.

NPK staff have the following skills and abilities:

- Degrees in social work or closely related fields and a minimum of one (1) of experience
- Knowledge of child abuse and neglect dynamics
- Knowledge of, and sensitivity to, the cultures in West Hawai'i communities
- Knowledge of trauma-informed care and appreciative inquiry
- Ability to analyze complex issues and problem-solve
- Ability to maintain highly sensitive, confidential information
- Strong organization and planning skills
- Excellent oral and written communication skills
- Knowledge of word processing, spreadsheet, and database software

Each staff member has an annual training plan to ensure ongoing professional development.

NPK Care Coordinators provide non-judgmental, warm assistance in creating measurable outcomes families choose for themselves. Family Success Plans empower parents and caregivers along with their children to identify needs and problem solve barriers. Satisfaction surveys clearly show families appreciate the help provided. Comments about NPK care coordination include, "Great job!" "Thank you so much for everything!" "Very flexible with scheduling and accommodating. Awesome!" "I am very thankful and beyond happy for the help...they are all nice, trustworthy and of course very respectful." NPK parenting class participants wrote on their evaluations positive statements such as, "We are grateful to Neighborhood Place of Kona for being so flexible with your class days and times." And, "We needed this class and you were willing to work with our schedule."

In 2019, NPK started a pilot play group program in a partnership with Hawaii County's Ulu Wini housing community. Parent evaluations gathered at the end of a Spring 2019 8-week pilot program were all positive. Comments included, "Amazing." "Best teachers ever." NPK was often listed as a resource where parents felt they could turn for further help if needed. One mother fleeing domestic violence shared her son started talking again after attending the playgroup. Following the success of the pilot, Ulu Wini staff requested the play group continue, because it provides an area of service for children ages birth to five (5) being previously left out. During COVID-19, the play group continued online and developmental activities were provided in packets for families to take home while social distancing. Ulu Wini reopened in April 2021 and families began to allow their children to participate in NPK's in-person play group.

2. Facilities:

Initially, Mobile Family Outreach will be held online, at local parks and community centers.

The NPK office is centrally located in Kailua-Kona at 75-166 Kalani Street, Suite 104, accessible by the Hawaii County public bus system, and within walking distance of a number of lower rent apartment complexes. There is ample, free parking. In addition, the three (3) public housing complexes in Kona are located within a five (5) mile radius.

The office has a small reception area; three (3) private offices; dedicated copy/server/supply room; conference room; kitchenette area with sink, refrigerator, microwave and coffee pot; and an interior

bathroom. NPK has a small children's library and toys appropriate for different ages. The reception area has a bulletin board used to post flyers about upcoming community events and information, as well as table and wall racks that displays a variety of brochures, resource directories and resource information available to anyone to pick up at their discretion.

VI. Personnel: Project Organization and Staffing:

Current NPK:

- Full-time Executive Director
- Full-time Lead Care Coordinator
- Full-time Care Coordinator
- Full-time Administrative Support / Parent Educator

1. Proposed Mobile Family Outreach Staffing

- Two (2) Full-time Parent Educators

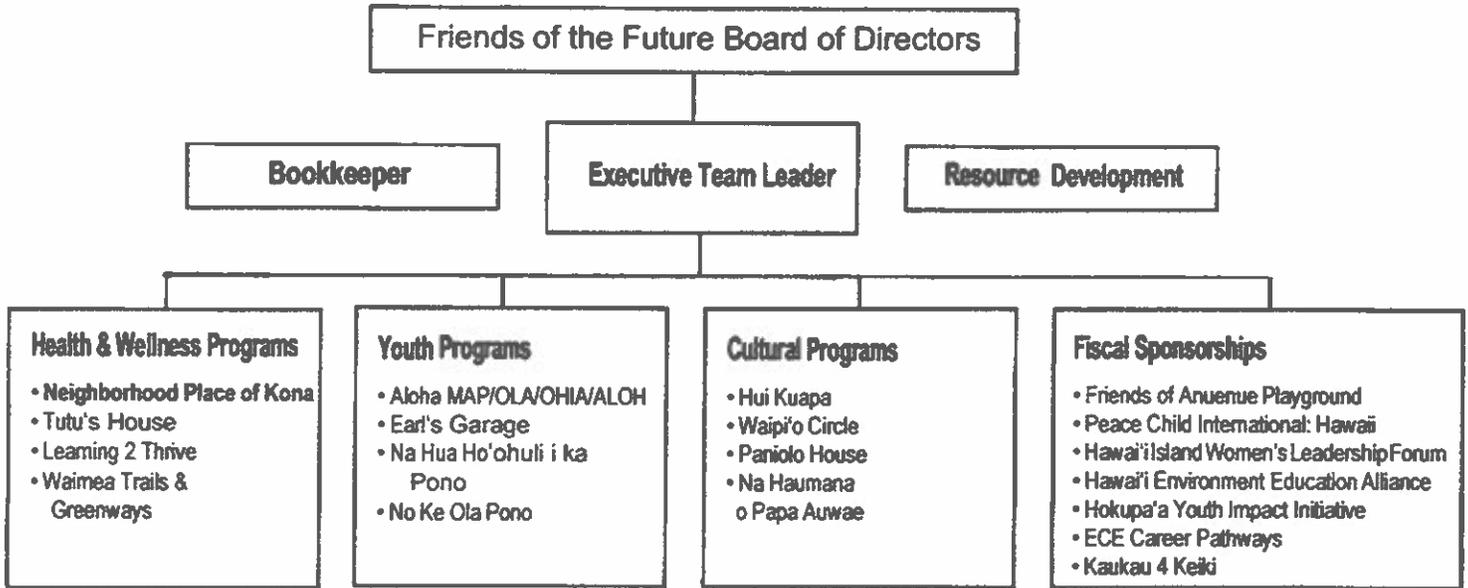
2. Organization Chart

Friends of the Future (FOF) is the 501(c)3 non-profit organization with overall governing responsibility for Neighborhood Place of Kona (NPK). The FOF Board of Directors delegates to its Executive Team Leader the authority to provide general oversight of NPK operations and to serve in the capacity of its Administrator as needed.

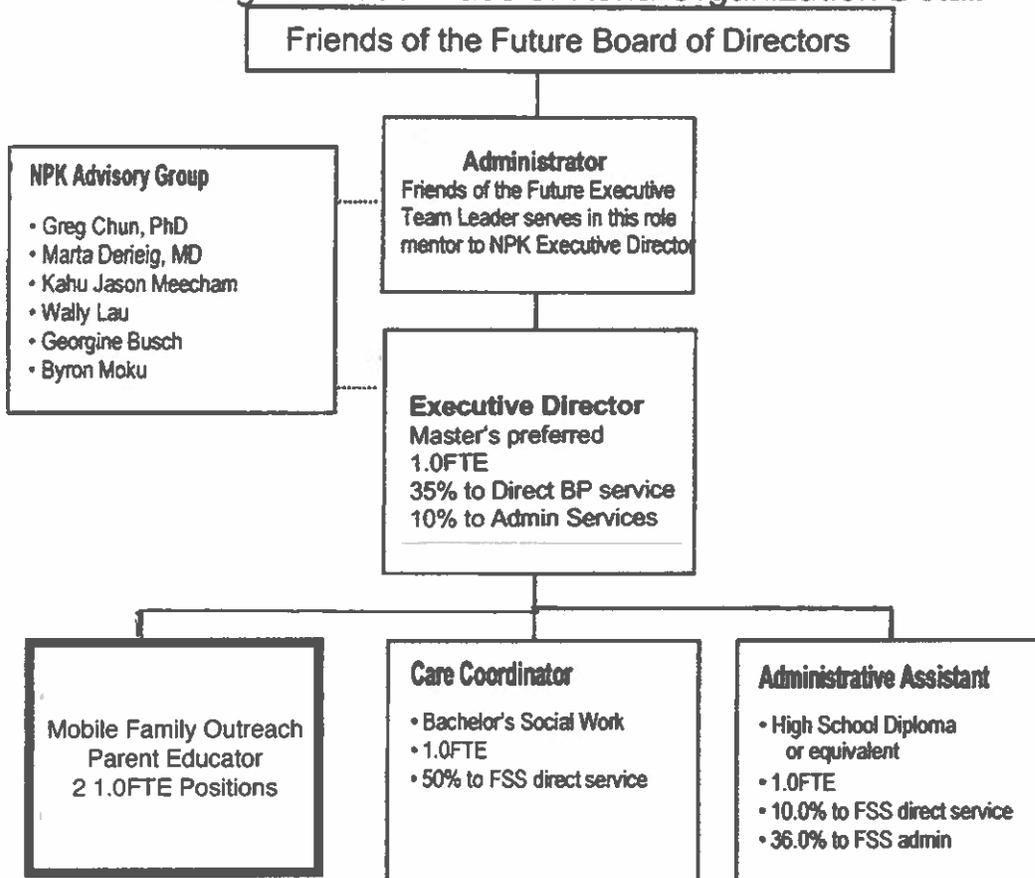
The volunteer NPK Advisory Board oversees NPK's Quality Improvement efforts and maintains a communications link to the Friends of the Future Board and Executive Team Leader. The experienced Advisory Board members are available as needed to provide additional support to NPK staff.

The NPK program organization chart shows reporting relationships among the Executive Director, Lead Care Coordinator, Care Coordinator, Administrative Assistant and Parent Educator(s). Supervisory oversight includes individual supervision and team meetings.

FRIENDS OF THE FUTURE



Neighborhood Place of Kona Organization Detail



3. Compensation

All NPK Advisory Board members and FOF Board of Directors' directors and officers serve as volunteers.

Paid staff position titles and salary ranges of top three are:

Program Leader, AM: Range \$60,000 - \$85,000

Program Leader, OL: Range \$60,000 - \$85,000

Executive Director, NPK: \$40,000 - \$50,000

VII. Other

1. Litigation

FOF does not have any pending litigation to which they are a party, including the disclosure of any outstanding judgement.

2. Licensure or Accreditation

FOF has 30 years of community capacity building, grants management and accounting expertise; it does not have any special licensure or accreditation. NPK has 24 years of experience strengthening families and building services to meet needs of the community; it does not have any special licensure or accreditation.

3. Private Educational Institutions

No funds will be used to support or benefit a sectarian or non-sectarian private educational institution.

4. Future Sustainability Plan

To sustain the funded activity if the grant:

a) Is received:

To sustain the program beyond any Grant-In-Aid funding received NPK will implement a detailed fund development strategy and plan including expansion of its business and individual donor base, continue to write grants, and develop public and private partnerships. NPK staff will continue the Mobile Family Outreach on a scale appropriate for funding generated.

b) Is not funded thereafter:

Absent further Grant-In-Aid funding and/or a successful fund developmental plan, NPK will restructure the Mobile Family Outreach program and engage other community partners to provide basic outreach services, serving significantly fewer families until such time as the funding gap created by a lack of Grant-In-Aid funds can be closed.

References

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Paying it Forward – West Hawaii

Providing support for children in need and their families, one child at a time

January 6, 2022

State of Hawai'i
Department of Human Services
Social Services Division

To Whom It May Concern:

This letter is written in support of the Request for Proposal being submitted by Friends of the Future (FOF) / Neighborhood Place of Kona (NPK).

Paying It Forward – West Hawaii has been working with NPK in the community for several years, and we are pleased to continue to partner with this great organization in this ongoing program to strengthen and support families in West Hawai'i.

We are familiar with the work they do to strengthen at-risk families in West Hawai'i. Due to their strong presence in the community since 1996, positive reputation and experienced staff, we are confident in their ability to continue to implement family strengthening programs to help build skillful parent-child relationships, increase developmental milestones, and form stronger connections to resources.

If you have any questions, please do not hesitate to contact me at (808) 896-6655.

Thank you very much for your time and attention to this letter of support.

Sincerely,



(Franz Weber, Pres)

Franz Weber, President

POB 403, Kailua-Kona, HI 96745

(808) 896 - 6655 fim2020@outlook.com;

Follow us and donate on Facebook: <https://www.facebook.com/KidsWestHawaii/>

visit our website: <https://fim20209.wixsite.com/pif-wh>



Na Kahua Hale O Ulu Wini – The Homes of Ulu Wini
73-4180 Ulu Wini Pl.
Kailua Kona, Hawaii 96740
(808) 319-2367 FAX (808) 319-2365

1/5/2022

State of Hawai'i
Dept. of Human Services
Social Service Division

RE: Letter of Support

To Whom It May Concern:

I am writing this letter on behalf of Friends of the Future (FOF) / Neighborhood Place of Kona (NPK) with hope they will continue to provide supportive family services for West Hawai'i. NPK has shown exemplary service to children, families and our community at large. From my perspective and experience, the NPK staff members are sensitive, experienced, and competent, and live the spirit of Aloha. They are non-judgmental and take a positive approach in working with families on an individual basis.

The relationship between our organizations has been positive. They have provided much-needed services to our families at Ulu Wini. NPK staff demonstrate a commitment to collaboration with us and other community agencies, groups and organizations to improve services for children and families in West Hawai'i.

We strongly support NPK and believe their ongoing supportive family services will be of deep value to the families of West Hawai'i. Please feel free to contact me with any questions.

Sincerely,

Tori Symons
Program Director
Na Kahua Hale O Ulu Wini
Family Assessment Center
Email: tsymons.uluwini@gmail.com



BOARD:

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MURPH

GEOLING

CELIA ROYALE

January 11, 2022

To Whom It May Concern:

The purpose of this letter is to recommend Friends Of The Future (FOF) / Neighborhood Place of Kona's proposal to provide family strengthening services. Friends Of The Future (FOF) / Neighborhood Place of Kona (NPK) has been working with the families of West Hawai'i since 1996, addressing life's challenges, building skills and supporting families in meeting their goals. NPK provides culturally sensitive and supportive services to increase parenting skills, enhance knowledge of community resources and provide non-judgmental supportive services. This opportunity will allow NPK to continue to provide comprehensive support for families in our community. Through our ongoing collaboration, we have distributed more than 30,000 diapers, wipes, and other essentials to low-income families. With NPK having offered to step up as our first partnering agency, we have reached more families in need in outlying areas. NPK supports agencies and families within our community by hosting community coalitions and providing quality services for families. We highly recommend Neighborhood Place of Kona for this opportunity to provide family strengthening services.

If you have any additional questions, please email me at hannah@hawaiidiaperbank. For more information about Hawai'i Diaper Bank, please visit our website at HawaiiDiaperBank.org or contact us at info@hawaiidiaperbank.org.

Mahalo nui loa,

Hannah London
Board Chair



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hannah@hawaiidiaperbank.org
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