

Application Submittal Checklist

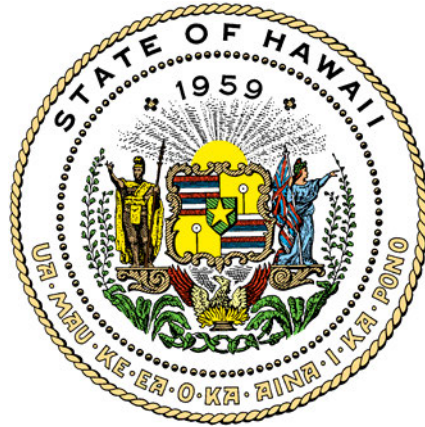
The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

Jennine G. Sullivan
AUTHORIZED SIGNATURE

JENNINE SULLIVAN, EXECUTIVE DIRECTOR
PRINT NAME AND TITLE

JANUARY 14, 2022
DATE



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

FEEDING HAWAII TOGETHER

was incorporated under the laws of Hawaii on 12/17/2002 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 12, 2022

Director of Commerce and Consumer Affairs

Application for Grants

If any item is not applicable to the request, the applicant should enter “not applicable”.

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

See attached Certificate of Good Standing.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

See attached Declaration Statement.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

If awarded State Grant-in-Aid, funds would be used for a public purpose as described below in section *II. Background and Summary*, to build capacity and help ensure bandwidth for Feeding Hawaii Together (Trade Name: The Pantry) to meet the exorbitant food insecurity needs of vulnerable children and adults on Oahu through our online portal or call-center that facilitates curbside grocery pickup.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The Pantry is a non-profit organization established in 2002 with the mission of addressing Oahu’s hunger crisis by providing consistent and reliable access to nutritional food with the vision of serving as a model for food insecurity and sustainability in Hawaii. From our humble beginnings 20 years ago in a shared Kakaako warehouse, The Pantry grew into one of the largest food distribution organizations in

Hawaii, providing a food safety net until an expired lease shuttered our doors in 2016. Through a Community Development Block Grant (CDBG) in 2017, we purchased a 13,000-sf facility in Kalihi that opened in April 2020 at the cusp of the pandemic.

Unlike most food distribution services that hand out prepackaged bags of food, individuals and families in need register online through our eCommerce website then “shop” online for free food, scheduling pick-up much like a grocery store. Our cutting-edge client model enables families to select online from a weekly assortment of fresh fruit and vegetables, meats and dairy products, poultry, eggs and shelf stable goods, while minimizing contact and promoting social distancing that is part of our new normal. Within the first 45 days launching the website in 2020, the site generated 1,496 registrants and distributed 43,000+ of pounds of food serving 4,302 individuals.

2. The goals and objectives related to the request;

To meet the extraordinary demand for food during this prolonged pandemic, this project will accomplish the following Goal and Objectives over the project period:

Goal

To ensure The Pantry has the bandwidth to serve approximately 80,000 duplicated food insecure children and adults by distributing over 1.2 million pounds of food through our eCommerce food distribution that supports resilience for families in crisis

Objectives – Over 12 months, The Pantry will:

1. Enhance client customer service by registering new clients as necessary who lack access to Internet services, responding to inquiries and troubleshooting as necessary;
2. Build awareness, educate and inform the public of The Pantry services and issues of food insecurity;
3. Develop robust partnerships with food sources, local farmers/growers and distributors; and
4. Provide vulnerable populations on Oahu with reliable, weekly access to healthy and nutritious food year-round to mitigate food insecurity.

3. The public purpose and need to be served;

The pandemic’s impact on food insecurity in Hawaii has been devastating, with roughly 1 in 2 Hawaii families struggling with hunger and 1 in 3 children residing in homes that lack sufficient access to food. Despite expanded local efforts to address the issue, families with children in Hawaii are going hungry. As of March 2021, 15% of these families report not having enough food at times or often within the past week, with an overwhelming number resulting from lost employment due to COVID-19 (UH, 2021).

The pandemic has exacerbated food insecurity in Hawaii by more than 60%, particularly for ALICE (asset limited, income constrained, employed) individuals and families living paycheck to paycheck who are forced to make trade-offs between food, rent and basic

necessities to survive. Today, a staggering 59% of these households are considered ALICE and numbers are expected to grow (ALICE in Hawaii, 2020).

Many of our clients are above the threshold to qualify for federal assistance or available government assistance is inadequate to meet basic household needs like food, given Hawaii's high cost of living. With state unemployment benefits winding down, the eviction moratorium ended, a continual spike in housing costs and Oahu's uncertain trajectory for economic recovery, a considerable proportion of household budgets already financially stretched from the pandemic will be directed toward housing costs. This will leave little funds for remaining essentials like food.

Hunger and Food Insecurity on Oahu require innovative, long-term solutions like The Pantry, that move beyond emergency efforts while addressing barriers to access. Our unique eCommerce model of food distribution gives families hope and support during this crisis and beyond, offering weekly access to free nutritious food so they can divert more resources to rent, mortgage or toward the cost of basic necessities.

4. Describe the target population to be served; and

The Pantry offers a lifeline to vulnerable children, families, seniors, veterans, physically challenged individuals, single parents, ALICE and the homeless throughout the island of Oahu. Many of the food-insecure individuals and families served through our program are unemployed or have been furloughed by state-mandated closures, all who are experiencing economic hardship and struggling to make ends meet. Within the last 12 months, 92% of clients indicated they were worried that food would run out before receiving money to buy more. Not only has the average monthly number of individuals served increased by approximately half compared to last year, a little over 2 in 5 clients are considered ALICE households, barely able to make ends meet. Of those served, 10% are Native Hawaiian/Pacific Islanders, 26% are children, 26% seniors and 8% veterans.

5. Describe the geographic coverage.

The Pantry is conveniently located in the Kalihi/Palama submarket off of Middle Street with bus stops both ways two blocks down. The Pantry serves clients from Kalihi-Palama and surrounding communities, which encompass homeless shelters, public housing and tax-subsidized low-income rental units. However, The Pantry serves as a food security safety net for hurting children and adults throughout all geographical parts of Oahu, particularly as food insecurity continues to escalate in the wake of the global pandemic.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

The Pantry offers qualified food insecure individuals and families the only eCommerce free food distribution program in the nation that enables families to select online from a weekly assortment of fresh food and shelf stable goods, while minimizing contact, promoting social distancing and giving clients a dignified way to shop for groceries based on what they like. Hurting individuals and families register online through our eCommerce website and provide information to document that their income does not exceed 185% of Hawaii's poverty level. Staffed by volunteers who receive, package and distribute food, The Pantry's grocery shopping experience is available each week year-round to ensure families have an ongoing, reliable source of healthy food throughout the pandemic and beyond, long after emergency distributions and federal funding subside.

Our "grocery-style" model of food distribution gives clients a dignified shopping experience that allows them to choose food based on what they like, ensuring healthy food gets into the hands of households when they need it and eliminating a major barrier to safety net utilization – the perceived stigma surrounding food insecurity. Our partnerships with local farmers, producers and distributors also enable The Pantry to offer vulnerable individuals a wide variety of food options to meet Oahu's multicultural populations, eliminating another barrier to access.

Jennine Sullivan serves as The Pantry's Executive Director, responsible for overseeing daily operations, as well as supervising and training volunteers and staff. If awarded State Grant-in-Aid funding, the Executive Director will work with the Board to hire a qualified Community Liaison Coordinator, responsible for enhancing client customer service, advocacy and marketing support to help inform and educate the public and potential clients about the issues of food insecurity.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Upon receiving the Notice to Proceed, The Pantry will hire a qualified Community Liaison Coordinator, designed to build capacity and strengthen our bandwidth to meet the extraordinary needs of food insecure children and adults throughout the pandemic and beyond.

Over 12 months, The Pantry will:

1. Distribute food weekly to qualified individuals and households.
2. Analyze statistical data and identify trends.
3. Register new clients.
4. Build awareness and advocate for issues surrounding food insecurity among the public.
5. Establish partnerships with local farmers/growers and/or distributors.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The Executive Director will track food purchases and the number of partnerships developed over 12 months with local farmers/growers, foodbanks and other distributors who donate food or offer it at reduced prices.

The Pantry's data management system will provide detailed statistical data on the number of registered users to the eCommerce website. This point-in-time data includes numbers served, as well as percentage of families with at least one member employed to give insight into the number of ALICE households struggling with food insecurity. The system also provides data on the number and percentage of registrants who are seniors, veterans, disabled and students, as well as household information such as the number and percentage of adults and children served and the percentage who are eligible for The Emergency Food Assistance Program aka USDA. The Executive Director will track data quarterly to ensure the program meets its goals and objectives.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The Pantry will report quarterly progress to the State on the number of individuals served and pounds of food distributed to ensure it is on track to meet its projected goal.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

See attached Budget Forms.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$41,680	\$41,680	\$41,680	\$41,680	\$166,720

- The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

The Pantry submitted a \$200,000 request from City GIA FY2023 in November 2021, with decisions anticipated by Spring 2022. A \$166,720 award from State Grant-in-Aid would help complete funding for this 12-month project and help ensure The Pantry has the bandwidth to meet the escalating need for food during and beyond the pandemic.

- The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable

- The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

Source	Period	Amount	Purpose
CDBG	2/18 – 2/43	\$3,515,800	Alleviating Hunger and Food Insecurity through a Permanent Home
City GIA FY22	10/1/21– 9/30/22	\$199,997	First-Year Start-Up Costs – Support Resilience for Oahu’s Food Insecure
City GIA FY20	10/1/19 – 9/30/22	\$124,885	Alleviating Hawaii’s Hunger and Food Insecurity

- The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

The balance of Feeding Hawaii Together’s current assets as of December 31, 2021 is 337,317.53

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

In 2017, The Pantry was awarded a \$3.5 million Community Development Block Grant (CDBG) that enabled us to purchase our own 13,000 sf warehouse that is now the

permanent home of our unique food distribution program. In early 2020, we also completed minor capital renovations to the facility to bring the building to code for its use as a food pantry. Should The Pantry be awarded State Grant-in-Aid funding, we will leverage our experience in effectively managing recent awards, including CDBG funding and grants from State and City Grant-in-Aid, as well as from local foundations and corporations.

Despite a year of insurmountable need, The Pantry successfully accommodated the skyrocketing food insecurity needs of Oahu's vulnerable children and adults. To date in 2021, we have served 106,002 duplicated individuals, of which 26% are children and 26% represent seniors. Of the 32,809 duplicated households served since the beginning of this year, nearly 42% are considered ALICE. In 2021, we have already distributed almost 1.9 million pounds of food, a 31% increase over 2020, with the average monthly number of individuals served increasing by 48% compared to last year.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

In early 2020, we completed renovations that brought our 13,000 sf warehouse to code for its new use as a pantry. The property is owned debt-free and features a building connected to a warehouse, with mezzanine office space and a large parking lot to facilitate food deliveries and our contactless pick-up system for clients.

All public areas and functions of the food distribution/non-food distribution are ADA compliant, without steps, and located on the first floor of the warehouse, which has ample room for pallet shelves and refrigeration. The two restrooms are also located on the first floor, do not have steps and each is equipped with an ADA stall. The warehouse is currently open only to volunteer staff for receiving food deliveries and stocking food in necessary areas, such as refrigerators and pallet shelves.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Executive Director Jennine Sullivan oversees daily operations at The Pantry, as well as supervises and trains volunteers and staff. This past year, Jennine was named an honoree of the Pacific Business News 40 under 40 Class of 2021, which recognizes the

best and brightest young leaders in Hawaii. Jennine was also named a finalist for the Nonprofit Leadership Award in 2021 by The Cades Foundation in recognition of The Pantry's work in addressing and responding to critical issues that benefit Hawaii.

Jennine is an accomplished professional with over 10 years of domestic and international experience in developing and growing businesses from start-up through the enterprise level. Prior to assuming the position at The Pantry, Jennine served as Senior Associate of Business Creation at GE where she created financial and operating plans, spearheaded marketing research and developed plans for governance, funding and hiring. While serving as Integration Manager for GE Ventures, Jennine built and executed cross-functional integration plans for \$1 billion revenue businesses.

Alice Liu serves as The Pantry's **Distribution Coordinator**, managing distribution days, warehouse inflow and outflow of food products and assessing processes to increase client satisfaction. With 3 solid years of experience in hospitality, marketing and public relations and 3 years of experience working internationally at schools in Beijing, Alice helps ensure that distribution and operations of The Pantry's eCommerce programs are streamlined for maximum efficiency.

Volunteer Coordinator Leona Larkin is responsible for recruiting, training and scheduling our cadre of volunteers, who are at the heart of what we do. Volunteers not only enable us to operate with minimal staffing, these partners support distribution services, from unloading food and restocking perishable/non-perishable items to packaging online orders. With an MSc in International Management from University of Liverpool and over 10 years of experience in recruitment, customer service and staff supervision, Leona works to build partnerships with local organizations and agencies to increase volunteerism, while creating a culture of inclusiveness, passion and joy.

Craig Hawley serves as The Pantry's **Warehouse Coordinator**, responsible for maintaining, receiving and warehousing food items, as well as performing pickups and deliveries of food and other materials as needed. With over 15 years of experience in security services for NOR Easter Expeditions and The Ritz Carlton, Craig safeguards warehouse operations and contents, maintains physical condition of the warehouse, oversees safety and manages forklift operations.

Community Liaison Position (To Be Hired) – will report to the Executive Director and have the background and experience necessary to enhance client customer service and strengthen marketing support, as well as develop new and improved existing partnerships with organizations and the public that move the needle forward for food security in Hawaii.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

The Pantry's Organizational Chart is attached.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Position Title	Annual Salary with Benefits
Executive Director	\$88,000
Distribution Coordinator	\$55,000
Volunteer Coordinator	\$50,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not Applicable

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not Applicable

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not Applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but

(b) Not received by the applicant thereafter.

With a debt-free warehouse, qualified staff and consistent source of volunteers, The Pantry has the capacity and resources to move the needle for food insecurity on Oahu in Fiscal Year 2022-23 and beyond the grant period

Historically, The Pantry has relied on in-kind donations and philanthropic support to sustain programs. While we operate with minimal staffing and little overhead, 2020 was an unprecedented year as we experienced a geometrical increase in food costs to accommodate skyrocketing demand, with the cost share from local vendors escalating by 100% or more since reopening. We continue to develop robust partnerships with farmers/growers and distributors to secure food donations or purchase food at reduced prices.

To ensure that we build capacity to sustain operations well beyond the pandemic, we began working with a consultant in 2021 to develop a Fund Development Plan that incorporates a roadmap to increasing revenue streams and analyzing opportunities for growth in fund development, with particular focus on annual giving, targeted solicitations, planned giving and federal funding. We anticipate this development plan will take approximately 2-3 years to diversify revenue streams and see fruition. This, along with robust partnerships, will decrease reliance on food purchases over time, building capacity for The Pantry to operating a self-sustaining program within 2-3 years. A \$166,720 grant from State Grant-in-Aid funding will help ensure The Pantry has the bandwidth to continue serving as a food safety net to accommodate the projected increase in individuals and families needing ongoing and reliable access to food throughout the pandemic and beyond.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Feeding Hawaii Together (Trade Name: The Pantry)
(Typed Name of Individual or Organization)

Jennine G. Sullivan
(Signature)

January 14, 2022
(Date)

Jennine Sullivan
(Typed Name)

Executive Director
(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Feeding Hawaii Together (Trade Name: The Pantry)

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Committed (d)
A. PERSONNEL COST				
1. Salaries	\$97,100	\$0	\$122,498	\$90,000
2. Payroll Taxes & Assessments	\$0	\$0	\$6,120	\$0
3. Fringe Benefits	\$19,420	\$0	\$3,600	\$0
TOTAL PERSONNEL COST	\$116,520	\$0	\$132,218	\$90,000
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	\$0	\$0	\$0	\$0
2. Insurance	\$30,000	\$0	\$0	\$0
3. Lease/Rental of Equipment	\$2,200	\$0	\$0	\$0
4. Lease/Rental of Space	\$0	\$0	\$0	\$0
5. Staff Training	\$0	\$0	\$0	\$0
6. Supplies	\$0	\$0	\$0	\$0
7. Telecommunication	\$3,600	\$0	\$0	\$0
8. Utilities	\$0	\$0	\$25,200	\$0
9. Contracted Services	\$14,400	\$0	\$42,582	\$0
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TOTAL OTHER CURRENT EXPENSES	\$50,200	\$0	\$67,782	\$0
C. EQUIPMENT PURCHASES	\$0	\$0	\$0	\$0
D. MOTOR VEHICLE PURCHASES	\$0	\$0	\$0	\$0
E. CAPITAL	\$0	\$0	\$0	\$0
TOTAL (A+B+C+D+E)	\$166,720	\$0	\$200,000	\$90,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	\$166,720	Jennine Sullivan	(808) 888-0779	
(b) Total Federal Funds Requested	\$0	Name (Please type or print)		Phone
(c) Total County Funds Requested	\$200,000	<i>Jennine E. Sullivan</i>		14-Jan-22
(d) Total Private/Other Funds Committed	\$90,000	Signature of Authorized Official		Date
TOTAL BUDGET	\$456,720	Jennine Sullivan, Executive Director Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: Feeding Hawaii Together (Trade Name The Pantry)

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: Feeding Hawaii Together (Trade Name: The Pantry)

FUNDING AMOUNT REQUESTED (NOT APPLICABLE)						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Feeding Hawaii Together (Trade Name: The Pantry)

Contracts Total: \$3,840,682.00

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	CDBG Program; CT-DCS-1800177	2-2018 - 2-2043	Department of Community Services	U.S.	\$3,515,800.00
2	City Grant-in-Aid FY2022	10/1/2021 - 9/30/2022	Department of Community Services	Honolulu	\$199,997.00
3	City Grant-in-Aid FY2020	10/1/2019 - 9/30/2020	Department of Community Services	Honolulu	\$124,885.00
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The Pantry Board

Executive Director

Distribution
Coordinator

Volunteer
Coordinator

Warehouse
Coordinator

Community
Liaison
Coordinator
(TBD)