

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

KATIE CHANG, EXECUTIVE DIRECTOR

PRINT NAME AND TITLE

JANUARY 18, 2022

DATE

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Center for Tomorrow's Leaders

Amount of State Funds Requested: \$ 100,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

State Grant-in-Aid funds would be used toward development of a 3-year leadership program for 10th – 12th grade students in Hawaii public schools, with key expansion to Neighbor Islands, as well as expansion of our Summer in Hawaii internship program.

Amount of Other Funds Available:

State: \$ 0
Federal: \$ 0
County: \$ 0
Private/Other: \$ 260,000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 100,000
Unrestricted Assets:
\$ \$590,286.05

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:
 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:
677 Ala Moana Boulevard, Suite 1100
City: State: Zip:
Honolulu HI 96813

Contact Person for Matters Involving this Application

Name: Katie Chang	Title: Executive Director
Email: kchang@ctlhawaii.org	Phone: 808-681-7687

Federal Tax ID#: [REDACTED]	State Tax ID#: [REDACTED]
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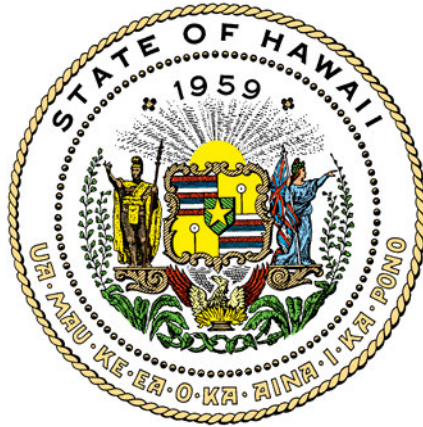
Authorized Signature

Katie Chang, Executive Director

Name and Title

January 18, 2022

Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

CENTER FOR TOMORROW'S LEADERS

was incorporated under the laws of Hawaii on 08/13/2013 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 14, 2022

Director of Commerce and Consumer Affairs

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable."

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

See attached Certificate of Good Standing.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

See attached Declaration Statement.

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Funding awarded through State Grant-in-Aid would be used for a public purpose as described below in section ***II. Background and Summary***, to directly serve at-risk students in Hawaii schools and alumni who need access to leadership development, as well as internship programs.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Center for Tomorrow's Leaders (CTL) was established in 2003 with the mission of engaging, equipping, and empowering Hawaii's youth to become tomorrow's visionary leaders.

CTL's flagship Ambassadors and Fellows program, as well as our recently launched Unfold college mentorship program strengthen the school-to-college pipeline by

equipping students with skills that lead to college and career readiness and employability, opening possibilities for young leaders to invest in local communities through civic engagement. Our school-based curriculum is research-based and aligns with HDOE's 2030 Promise Plan which encourages public-private partnerships that strengthen student voice, civic discourse, and community/business leader engagement.

Launched in 2020, Vanguard is the final bridge to the vision to open doors for youth leaders by providing social capital and networking opportunities to every alumnus. CTL's "Summer in Hawaii" and "Vanguard Leadership Lab" position and train alumni to bring servant leadership to Hawaii as youth apply leadership skills and invest in local communities as part of internships and networking projects.

2. The goals and objectives related to the request;

The overall goal of this project is to engage, equip and empower students and young professionals to become resilient leaders in Hawaii's companies, communities and local government.

Major Objectives include:

- 1) Partner with 15 public high schools on Oahu, Hawaii Island, Maui and Kauai to offer 600 at risk students in 10th-12th grade a 3-year leadership development program embedded within the school day as part of the Ambassadors and Fellows program. These programs build momentum for students going into college, a key part of CTL's alumni strategy to develop a pipeline for college and workforce readiness.
- 2) 100 CTL alumni will have further opportunities to apply leadership and soft skills in professional settings through "Summer in Hawaii" internships that provide the forum for young professionals to continue working and investing in Hawaii communities.

3. The public purpose and need to be served;

Hawaii must support the next generation of resilient youth leaders to ensure a robust workforce pipeline and growing pool of visionary community builders.

By 2035, 1 in 3 Hawaii residents will be over age 60 (Civil Beat, Apr 2015). As these aging baby boomers retire, they leave behind a tremendous gap in the state's workforce. For smaller businesses, the loss of just one long-term employee can mean the difference between success and company vulnerability. The problem is that approximately 70% of college graduates are choosing to work and invest in communities on the mainland (Altres, 2018).

Not only is the "brain drain" causing a shortage of workers, but the skills gap among Hawaii's workforce will also negatively impact local businesses across a range of

industries if not addressed through programs that develop a new generation of leaders for Hawaii companies. A recent University of Hawaii study revealed that employers are looking for employees who possess skills in critical thinking, problem-solving and communication (Yanagida, May 2020). Data from the National Association of Colleges and Employers, however, demonstrates a skills gap among graduating college seniors, with employers identifying significant deficits in areas such as leadership, collaboration, critical thinking and communication essential for workforce readiness (Bauer-Wolf, 2018).

Most jobs in Hawaii require some type of postsecondary education, whether an associate's or bachelor's degree and beyond. Sadly, many students limit their opportunities because they are either unprepared for success or drop out of college (Achieve, 2020). College degrees create equitable opportunities for students, particularly those from low socioeconomic backgrounds. Youth without college degrees are eight times more likely to rely on public assistance and three times more likely to live in poverty compared to college graduates (55 by '25). Not only do our programs prepare at-risk students to persist in postsecondary education, but we also help level the playing field by mitigating disempowering differences by equipping students with essential skills to persist in college and impact change through career and civic life leadership.

The Center for Creative Leadership and Hawaii Chamber of Commerce agree that employers are looking for workers who possess character, commitment, emotional intelligence and soft skills. Unfortunately, the emphasis on high-stakes testing resulted in fewer opportunities for students to develop marketable skills required for success in career and civic life. CTL provides tangible solutions to Hawaii's need for a workforce pipeline, expanding the leadership infrastructure beginning in high school and continuing through the post-graduate and early career stages.

4. Describe the target population to be served; and

CTL programs benefit vulnerable youth in public high schools who have been identified and recommended by school principals, guidance counselors, and/or teachers as at-risk non-traditional students demonstrating leadership potential but who are not in leadership positions. 50% of these youth are considered at or below poverty level, with low parental education, limited role models or little to no access to community and business leaders. These teens desperately need training in leadership, soft skills, and character development to succeed in college, career and civic life to mitigate the negative effects of poverty. Our programs also target alumni from all socioeconomic levels, providing an intentional mechanism for them to apply leadership skills within professional settings, creating a workforce pipeline of young leaders who are able to bring servant leadership to local communities statewide.

5. Describe the geographic coverage.

This project will serve youth and young adults throughout Oahu, Hawaii Island, Maui and Kauai, many of whom reside in low-income communities with high rates of unemployment and limited access to community and business leaders.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

Beginning with our Ambassadors Program, CTL staff will work with principals, guidance counselors and/or teachers at public schools on Oahu, Hawaii Island, Maui and Kauai to identify at-risk students demonstrating leadership potential who will benefit from focused leadership development, student-led, project-based learning and exposure to business and community members. Through hybrid in-person and/or digital adaptation, students in 10th – 12th grade will participate in the Ambassadors program, a 3-year leadership development program embedded within the school day.

Sophomores will engage in introductory classes during the school year and develop projects addressing school-wide needs, while juniors will participate in intensive leadership development, generating solutions to needs outside school, such as homelessness or political apathy. Seniors will direct their study, including participation in a year-long Fellows program, mentoring sophomore projects, conducting freshmen leadership workshops and/or sharing perspectives through a weekly "Raise Your Hand" Star Advertiser column.

CTL graduates will be invited to apply leadership and soft skills in professional settings through "Summer in Hawaii" internships, further supporting the school to workforce pipeline statewide.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

If State GIA funding is awarded, CTL plans to offer the 3-year school Ambassadors and Fellows programs, as well as expand Summer in Hawaii programs within 12 months from release of the funding, with a focus on expansion to Neighbor Islands.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Effectiveness will be monitored through teacher-reported positive behavioral changes, including increased competency in leadership, communication, critical thinking skills and

enhanced levels of engagement and interest in community and global issues. Program results will also be measured through student and teacher surveys and feedback forms, with information summarized and discussed with the Student Leadership Facilitators, the Executive Director and Board.

CTL anticipates a minimum of 90% of participating youth and young adults will feel empowered to have influence in their schools and communities, with at least 75% who will be engaged in some type of leadership role at the end of 12 months.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

CTL will provide quarterly reports to the State, which will include the total number of students, grade levels, schools and alumni served through its leadership development and Summer in Hawaii internship programs, as well as percentage changes in behavior and/or attitudes.

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

See attached Budget forms.

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$25,000	\$25,000	\$25,000	\$25,000	\$100,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

CTL has secured \$260,000 from individuals and private philanthropic sources, as well as through an annual fundraiser. CTL submitted a \$125,339 request for City Grant-in-Aid funds and will seek additional funds from local foundations and corporations in 2022. A \$100,000 grant from State Grant-in-Aid will help complete funding and enable CTL to offer its 3-year Ambassadors and Fellows programs, with emphasis on Neighbor Island public schools, as well as expand its Summer in Hawaii internship program.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Not Applicable

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

Source	Amount	Grant Period	Purpose
City GIA	\$123,890	9/11/18 - 9/30/19	Leeward; 7 th – 10 th Grade Expansion
State GIA	\$100,000	7/1/18 - 6/30/19	Program Expansion – Neighbor Islands

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

The balance of CTL’s unrestricted current assets as of December 31, 2021 is \$590,286.05.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Since 2003, CTL has been working with vulnerable youth from all cultures and backgrounds to empower the next generation of leaders who enter Hawaii’s workforce prepared and ready to begin solving the local community’s most entrenched problems.

Since 2018, the number of students served through CTL programs has dramatically increased. During School Year (SY) 2019-2020, we served 600 students in Hawaii who launched 100 projects meeting community needs. Of these students, 97% felt empowered to make a difference in their schools and communities because of CTL. We

also experienced a 10% increase in the number of students envisioning themselves working and investing in Hawaii communities in the future, with 100% of partner teachers indicating greater levels of confidence and improvement in “people skills” among students as a result of our programs.

During the wake of the pandemic in SY 2020 - 2021 CTL served 349 students in 10th – 12th grade at 14 public schools on Oahu, Hawaii Island, Kauai and Lanai through its Ambassadors leadership program that strengthens the school-to-college pipeline. We also produced leadership lessons as a web series for Instagram and YouTube, pulling together a student taskforce of 25 students from partner schools and programs to promote lessons and undertake special initiatives. These videos, which have garnered over 2,000 views to date, will enable us to interact weekly with a significant portion of students via teleconferencing as Hawaii recovers and stabilizes from the pandemic.

In SY 2018-2019, we launched our Unfold college mentorship program for high school seniors that successfully teamed 40 seniors with 25 community leaders who served as mentors, with 75% of these students continuing on to 2-year or 4-year colleges to date. In 2020, we transitioned Unfold to a digital format to provide high school seniors with virtual mentoring and tutoring so that at-risk students would continue to have critical support by CTL alumni and other community professionals as they matriculate to college. In the words of Hawaii Department of Education Deputy Superintendent Phyllis Unebasami, “Unfold is a great opportunity for our high school seniors to learn from established leaders in Hawaii’s community. I encourage our schools to explore this program that can serve as a springboard for post-high school success.”

The pandemic expedited launch of CTL’s alumni network, Vanguard, as many college students who postponed plans to attend college out-of-state became invested in Hawaii and chose to connect with fellow students through leadership opportunities. As a result, 130 students from CTL’s Unfold Class of 2020 were teamed with 85 mentors between May – September 2020, including community leaders and CTL alumni. Advised by local companies, 13 interns from CTL’s Vanguard alumni network also participated in projects this summer that strengthened Hawaii’s resiliency.

Our partnerships with Hawaii public schools enable us to work alongside teachers, counselors and administrators to support post-secondary success. To support workforce readiness, CTL is also collaborating with the Project Management Institute, Hawaii chapter, to offer seniors the opportunity to graduate with the CAP-M micro-credential in project management.

Our collaborations with local business leaders in public, private and nonprofit sectors, such as The Pantry, The Salvation Army and Kahauiki Village, ensure an ongoing source of mentors and internships. Young professional groups and local companies provide an abundant source of mentors for student-led projects and Unfold. Gauging from the success of “Summer In Hawaii,” Unfold and Vanguard Leadership Lab, we are well-poised to scale up yearly in these core programs, as well as expand opportunities for student-led civic engagement work.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

Since our programs are conducted at each respective school, CTL has access to ADA-compliant classroom space and basic equipment without additional cost.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

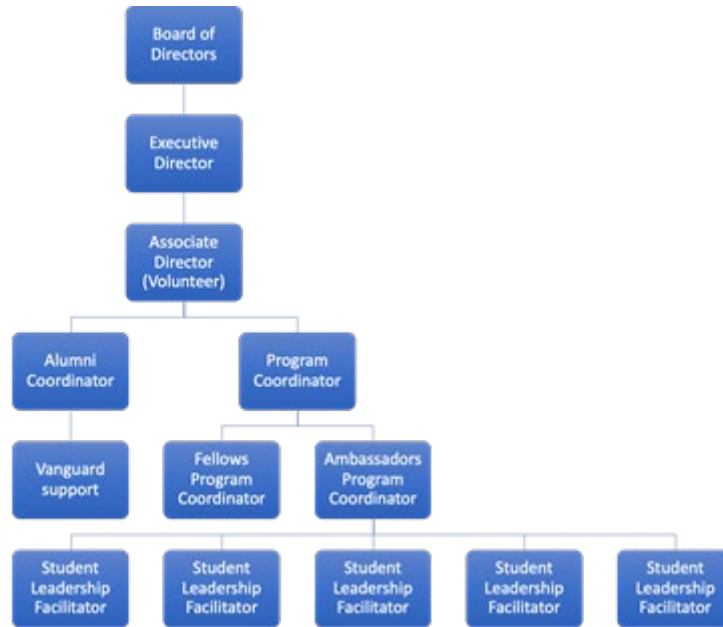
CTL's network of eight professionals is under direction of Executive Director Katie Chang, an alumna of the first class of CTL Fellows and certified presenter of the nationally acclaimed Student Leadership Challenge on which the school program is built. A summa cum laude graduate of Pepperdine University, Katie oversees, markets and fundraises for CTL's leadership development programs and is responsible for training Student Leadership Facilitators. Since her appointment in 2011, Katie has expanded CTL from its flagship Fellows program to include the innovative Ambassadors Program, the Unfold college and career mentorship program and the recently launched Vanguard alumni program. In 2018, Katie was honored as one of the brightest and best young business leaders in Hawaii by Pacific Business News as part of the 40 under 40 award and was a finalist for The Cades Foundation Nonprofit Leadership Award in 2017 for her innovative solutions to community issues.

Joy Yoshida serves as CTL's Programs Coordinator and Student Leadership Facilitator. With a Bachelor of Arts Degree in Elementary Education from Point Loma Nazarene University and 15 years of teaching experience at Windward Nazarene Academy, Joy oversees our continuum of programs that develop the leaders of tomorrow.

Sheena Choy serves as the Internship and Alumni Manager. Sheena received her bachelor's degree in International Relations from Pepperdine University and holds an undergraduate Certificate in Conflict Management from Straus Institute for Dispute Studies Resolution. As a proud alumna of the 2012 Fellows class, Sheena is excited to grow with Hawaii's rising generation of young leaders.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Director:	\$90,000
Program Coordinator:	\$55,000
Program Coordinator:	\$50,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.

Programs are sustained through contract revenue/fees, special events revenue and our recently launched alumni giving program that is projected to yield long-term results over the next 5 years. With a small staff, clear revenues, an active alumni and working Board, CTL is able to maintain an efficiently run organization capable of sustaining and expanding programs beyond grant funding.

Our Annual Gala continues to be a reliable source of funding, experiencing significant gain in revenue year over year and garnering positive feedback from the business community. In 2017, we launched a young professionals and alumni giving program that shows promise for long-term growth over time. As demand for programs grow and Hawaii begins to recover from the pandemic, we will work to strengthen this annual giving program as well as develop more structured contract revenue from schools and program fees.

State Grant-in-Aid funding will enable CTL to offer our transformational Ambassadors and Fellow Programs over 12 months, with focus on Neighbor Islands, as well as expand Summer in Hawaii internships to alumni post high school.

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAI'I REVISED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawai'i Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawai'i Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Center for Tomorrow's Leaders
(Typed Name of Individual or Organization)

Katie Chang
(Signature)

January 18, 2022
(Date)


Katie Chang
(Typed Name)

Executive Director
(Title)

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Center of Tomorrow's Leaders

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	\$72,500	\$0	\$102,498	\$450,000
2. Payroll Taxes & Assessments	\$7,000	\$0	\$7,841	\$45,000
3. Fringe Benefits	\$6,000	\$0	\$0	\$44,000
TOTAL PERSONNEL COST	\$85,500	\$0	\$110,339	\$539,000
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island	\$10,000	\$0		\$20,000
2. Insurance	\$0	\$0		\$7,500
3. Lease/Rental of Equipment		\$0		
4. Lease/Rental of Space		\$0		\$25,000
5. Staff Training		\$0		
6. Supplies	\$2,500	\$0		\$35,000
7. Telecommunication		\$0		
8. Utilities		\$0	\$15,000	
9. Contracted Services	\$2,000			\$125,000
10				
11				
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20				
TOTAL OTHER CURRENT EXPENSES	\$14,500	\$0	\$15,000	\$212,500
C. EQUIPMENT PURCHASES	\$0	\$0		
D. MOTOR VEHICLE PURCHASES	\$0	\$0		
E. CAPITAL	\$0	\$0		
TOTAL (A+B+C+D+E)	\$100,000	\$0	\$125,339	\$751,500
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	\$100,000	Katie Chang		808-681-7687
(b) Total Federal Funds Requested	\$0	Name (Please type or print)		Phone
(c) Total County Funds Requested	\$125,339			January 18, 2022
(d) Total Private/Other Funds Requested	\$751,500	Signature of Authorized Official		Date
TOTAL BUDGET	\$976,839	Katie Chang, Executive Director		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

Applicant: Center for Tomorrow's Leaders

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Student Leadership Facilitator	1	\$45,000.00	100.00%	\$ 45,000.00
Vanguard Coordinator	0.5	\$55,000.00	50.00%	\$ 27,500.00
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TOTAL:				72,500.00
JUSTIFICATION/COMMENTS: State GIA funds would be used toward salaries and wages of staff required to develop 3-year leadership program and expand Summer in Hawaii internships over 12 months, with expansion to Neighbor Islands.				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: Center for Tomorrow's Leaders

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
Not Applicable			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				

JUSTIFICATION/COMMENTS:

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: Center for Tomorrow's Leaders

NOT APPLICABLE

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Center for Tomorrow's Leaders

Contracts Total: \$223,890

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Leeward; 7th - 10th Grade Expansion	9/11/18 - 9/30/19	DCS	Honolulu	\$123,890
2	Program Expansion - Neighbor Islands	7/1/18 - 6/30/19	Dept of Education	State	\$100,000
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