

## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

CEEDS OF PEACE

was incorporated under the laws of Hawaii on 10/26/2015 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 14, 2022

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF  
APPLICANTS FOR GRANTS PURSUANT TO  
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
  - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - c) Agrees not to use state funds for entertainment or lobbying activities; and
  - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is incorporated under the laws of the State; and
  - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
  - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
  - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Ceeds of Peace

(Typed Name of Individual or Organization)

  
\_\_\_\_\_  
(Signature)

January 20, 2022

(Date)

Scott Nishimoto

(Typed Name)

Executive Director

(Title)



## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

See attached Certificate of Good Standing for Ceeds of Peace.

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

See attached Declaration statement.

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

If awarded, Ceeds of Peace will use the grant for public purposes pursuant to Section 42F-102, Hawai'i Revised Statutes.

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request.

Please include the following:

#### **1. A brief description of the applicant's background;**

Ceeds of Peace (COP) is a Hawai'i-based 501(c)(3) nonprofit organization whose mission is to raise peacebuilding leaders. COP does so by creating and facilitating community platforms and opportunities for adults and youth, educators, family members, service providers, those in the justice system, business leaders, and non-profit leaders to work together in our collective pursuit to build sustainable, just, equal, peaceful communities. Some of these community platforms include professional development workshops for Hawai'i Department of Education (HIDOE) educators, school-based youth action planning classes, and community events.

Since its foundation in 2012 by renowned peacebuilders Dr. Kerrie Urosevich and Dr. Maya Soetoro, COP has reached over 7,000 individuals across the state. Hundreds of these participants have launched peace action plans in their communities, ranging from rallies and marches, to social emotional learning curricula in schools, community stream restoration days, family conflict resolution plans, and campaigns uplifting silenced voices.

In addition, Ceeds of Peace shares and models tools, activities, and best practices to develop leadership skills, which are referred to as the “Ceeds” – Critical Thinking, Courage, Conflict Resolution, Compassion, Commitment, Collaboration, and Connection. Hence the name, Ceeds of Peace. Ceeds then works with the community to design and implement peace action plans, using these leadership skills as the foundation.

Since its inception in 2014, the Hawai'i Afterschool Alliance (HAA) has partnered closely with COP. HAA is a network that collaborates with and connects a diverse field of organizations focused on supporting children, youth and families through community schools, afterschool, and summer learning programs across the Hawaiian islands. Ceeds of Peace and the Hawai'i Afterschool Alliance recognize that the time spent at school and outside of school is an invaluable part of a child's development and learning. As such, they are dedicated to growing sustainable, high-quality community schools that result in improved academic, social, emotional, and physical outcomes for children and their families in Hawai'i.

## **2. The goals and objectives related to the request;**

Ceeds of Peace requests funding to establish a state coalition in partnership with HAA to support the growth and implementation of the full-service community schools strategy in public schools across Hawai'i. The goal for our community schools state coalition is to unify a diverse group of partners and resources to lift up and support the growth and implementation of community schools.

In Hawai'i, community schools are innovative, thriving hubs of learning in which partnerships and collaboration create a'o aku, a'o mai, reciprocal relationships between learners and place, content and context, and schools and communities. Community schools intentionally connect schools, 'āina, Indigenous and contemporary knowledge, and ensure that learners belong to a healthy, thriving community. Systems of support–integrating health and social services, youth and community development, accelerated learning strategies, and other services as needed–form the foundation for community schools that are rooted in organizing resources towards the success of learners, families, and communities. Through collaboration and partnerships with families, community partners, and government agencies, community schools accelerate equitable outcomes in health, education, and employment.

To achieve our goal to elevate and support community schools in Hawai'i, the coalition will focus on three key areas of work:

- 1. Capacity Building and Resource Sharing:** We will share resources and support public schools in implementing the community schools strategy.
- 2. Communications:** We will create unified messaging and communication campaigns to build awareness about the impact and importance of community schools.
- 3. Building Partnerships:** We will grow the coalition to include cross-sector partners and meaningfully engage students, families, and school leaders.

Through the work of the Coalition, we expect to see thriving learners, educators, families, ‘āina, and communities supported by nurturing networks that promote reciprocity. We also envision schools to become innovative, thriving hubs of learning that incubate and connect Indigenous wisdom and contemporary knowledge to create and meet local and global opportunities.

### **3. The public purpose and need to be served;**

While the full effects of COVID-19 are still unknown, the pandemic has exacerbated existing stressors on youth and families in Hawai‘i communities, and the growing need for services and support for our most vulnerable children and families is already apparent.

Before the pandemic, Aloha United Way found that 42% of Hawai‘i households were considered Asset Limited Income Constrained Employed (ALICE), meaning they struggle to get by. AUW estimated that an additional 35,000 households would fall “into ALICE status or below by the end of [2020].”<sup>1</sup> This economic hardship increased food insecurity by more than half since COVID-19, leaving 25% of keiki struggling with hunger.<sup>2</sup> Experts are concerned that even more low-income families will struggle in 2022 and moving forward as “much of the federal pandemic aid has ended.”<sup>3</sup>

Youth mental health is another concern as youth were facing rising mental health crises prior to the pandemic. The Center for Disease Control and Prevention (CDC) reported that the percentage of Hawai‘i high school students feeling sad or hopeless for two weeks rose 5% from 29.5% in 2017 to 34.7% in 2019.<sup>4</sup> With the data seen so far, it is anticipated that these numbers will be higher due to the social isolation, family economic hardships, and other challenges brought on by COVID.

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<sup>1</sup> “2020 ALICE in Hawaii: A Financial Hardship Study.” Aloha United Way. Accessed January 14, 2022. <https://www.auw.org/sites/default/files/pictures/2020%20ALICE%20Fiyer%20%20HDC%20FINAL%20%2081%29.pdf>.

<sup>2</sup> “Covid-19 Recovery,” Hawaii Foodbank, October 8, 2021, <https://hawaiifoodbank.org/covid-19/>.

<sup>3</sup> Dayton, Kevin. “Lower Income Families May Face Extra Hardships in 2022.” Honolulu Civil Beat, January 5, 2022.

<https://www.civilbeat.org/2022/01/lower-income-families-may-face-extra-hardships-in-2022/>.

<sup>4</sup> “High School Youth Risk Behavior Survey Data.” Centers for Disease Control and Prevention. Centers for Disease Control and Prevention. Accessed January 15, 2022. <https://nccd.cdc.gov/Youthonline/App/Default.aspx>.



Academically, students are also struggling. The Hawai'i Department of Education's SY 2021-2022 Fall Universal Screener found that only 25.2% and 33.7% of K-8 students are at or above grade level in math and English Language Arts respectively. About a third of students are two or more grade levels behind in both.<sup>5</sup> HIDOE also reported that 16.3% of high school students were not on track to graduate.<sup>6</sup>

There is a tremendous need to support students—not just academically, but also by addressing the whole child including their physical, mental, and social well-being while supporting their families as well. Recognizing schools' limited capacity, there need to be more intentional community partnerships to leverage the resources and assets in the community to address the social and environmental determinants of health and learning.

Through the full-service community schools' strategy, schools can engage students and their families by building trust and relationships. Community schools work collaboratively with students, families, and community partners to address inequities and coordinate resources to remove barriers to learning such as hunger, access to mental health services, or lack of afterschool programs. This is especially important in cases of the most vulnerable students who have fallen behind.

The community schools strategy is relatively new to Hawai'i, but momentum and demand are growing. As more schools and communities look to adopt this strategy, capacity building and support are imperative. Schools and community partners need professional development opportunities and technical assistance catered to the unique context of Hawai'i to effectively implement the strategy. A strong network and learning community is essential, so schools can share resources and ideas instead of recreating the wheel. Unified messaging and communications are necessary to build awareness of community schools and educate others on the strategy. Lastly, statewide coordination of services and the building of cross-sector partnerships are vital to help schools connect to state and local resources. To ensure schools and communities have access to all these supports, Ceeds of Peace and the Hawai'i Afterschool Alliance will establish a statewide community schools coalition.

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<sup>5</sup> Hayashi, Keith T. "Presentation on Student Academic Status for the 2021-2022 School Year: Elementary, Middle, and High School Quarterly Grades; English Language Arts and Math Universal Screener Data for Elementary and Middle Schools; and On-Track High School Graduation." State of Hawai'i Department of Education, October 21, 2021.  
[https://boe.hawaii.gov/Meetings/Notices/Meeting%20Material%20Library/SAC\\_10212021\\_Presentation%20on%20Student%20Academic%20Status.pdf](https://boe.hawaii.gov/Meetings/Notices/Meeting%20Material%20Library/SAC_10212021_Presentation%20on%20Student%20Academic%20Status.pdf).

<sup>6</sup> Hayashi, Keith T. "Presentation on Student Academic Status for the 2021-2022 School Year: Data and Analysis of Middle and High School Quarterly Grades and On- Track High School Graduation." State of Hawai'i Department of Education, December 16, 2021.  
[https://boe.hawaii.gov/Meetings/Notices/Meeting%20Material%20Library/SAC\\_12162021\\_Presentation%20on%20Student%20Academic%20Status%20for%20SY21-22.pdf](https://boe.hawaii.gov/Meetings/Notices/Meeting%20Material%20Library/SAC_12162021_Presentation%20on%20Student%20Academic%20Status%20for%20SY21-22.pdf).

**4. Describe the target population to be served; and**

The target population will be Hawai'i public schools and community partners who are interested in or already committed to supporting children and families through community schools. We will be prioritizing schools with the most vulnerable students, particularly schools with high levels of poverty. The coalition will also aim to work with state and community leaders to build partnerships and systems that will support schools' efforts.

**5. Describe the geographic coverage.**

The coalition will be statewide and plans to engage communities on each island.

**III. Service Summary and Outcomes**

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

**1. Describe the scope of work, tasks and responsibilities;**

The requested funding would support the creation of a state coalition that would be composed of practitioners, advocates, community partners, and community members who support community schools in Hawai'i. The coalition will work on three key areas of work that are required to establish, grow, and sustain community schools in Hawai'i. The three key areas of work are as followed:

- 1. Capacity Building and Resources Sharing:** Funding would be allocated to sharing resources to support the implementation of community schools in Hawai'i. We will build an online learning community to provide a space for practitioners to learn from each other. Professional development opportunities and training will be offered, as well as one-to-one technical assistance and support. We will create a toolkit on how to start a community school in Hawai'i and host an annual learning exchange (if in-person, the cost of inter-island airfare will be covered to ensure neighbor island participation). All the resources and capacity building opportunities will be grounded in Hawai'i using the HIDOE Nā Hopena A'o framework and 'āina-based education.
- 2. Communications and Messaging:** The coalition will create unified messaging and communication campaigns to build awareness of the impact and importance of community schools. We plan to create public support for community schools through media stories, hosting a community school site visit, engaging key champions, and reaching out to community leaders. We will create a website for the state coalition to ensure smooth communication between all parties and

provide a one-stop shop for people to find resources.

- 3. Building Partnerships:** The coalition will focus on building relationships with cross-sector partners and engaging students, families, and school leaders. We will work with the state Department of Health, Department of Education, Department of Human Services, and city and county agencies to create systems of support for our schools, students, and families. With each partnership, we will align our goals and shared vision to support students and their families. In addition, we will work with state agencies to leverage federal funds to sustain community schools and support the whole child.

**2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;**

| <b>Annual Timeline (July 2022 - June 2023)</b> |  |
|--|--|
| Ongoing  | <ul style="list-style-type: none"> <li>● Convene state coalition and partners on a bi-monthly basis</li> <li>● Host monthly site coordinator learning community meetings</li> <li>● Providing technical assistance with schools and community organization</li> <li>● Newsletters and email communications to share resources, funding opportunities, etc.</li> <li>● Tracking evaluations and feedback from meetings, resources, and supports provided</li> </ul> |
| July 2022                                      | <ul style="list-style-type: none"> <li>● Meet with representatives of state and local agencies</li> <li>● Ongoing activities</li> </ul>  |
| August 2022                                    | <ul style="list-style-type: none"> <li>● Host learning exchange at the Hawai'i Afterschool Alliance annual conference</li> <li>● Ongoing activities</li> </ul>   |
| September 2022                                 | <ul style="list-style-type: none"> <li>● Participate in the national community school coordinators appreciation week to build public awareness of community schools</li> <li>● Start developing the website and establishing an online community</li> <li>● Ongoing activities</li> </ul>  |
| October 2022                                   | <ul style="list-style-type: none"> <li>● Start creating a toolkit (i.e. a manual on the process and procedures on how to become a community school in Hawai'i)</li> <li>● Ongoing activities</li> </ul>  |
| November 2022                                  | <ul style="list-style-type: none"> <li>● Training</li> <li>● Host community school site visits for partners and state agencies</li> <li>● Ongoing activities</li> </ul>  |
| December 2022                                  | <ul style="list-style-type: none"> <li>● Ongoing activities</li> </ul>   |
| January 2023                                   | <ul style="list-style-type: none"> <li>● Launch website</li> </ul>   |

|               |   |
|---------------|---|
|               | <ul style="list-style-type: none"> <li>• Ongoing activities</li> </ul>  |
| February 2023 | <ul style="list-style-type: none"> <li>• Training</li> <li>• Ongoing activities</li> </ul>  |
| March 2023    | <ul style="list-style-type: none"> <li>• Ongoing activities</li> </ul>  |
| April 2023    | <ul style="list-style-type: none"> <li>• Ongoing activities</li> </ul>  |
| May 2023      | <ul style="list-style-type: none"> <li>• Training</li> <li>• Ongoing activities</li> </ul>  |
| June 2023     | <ul style="list-style-type: none"> <li>• Toolkit finalized</li> <li>• End of the year evaluation and feedback survey</li> <li>• Ongoing activities</li> </ul> |

**3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and**

The evaluation will be conducted by a program evaluation consultant. The evaluation will examine the implementation and outcomes of the state coalition utilizing quantitative and qualitative data.

Quantitatively, the consultant will evaluate the state coalition based on the number of schools exploring and committed to the community schools strategy. Further, the number of those community schools who request and participate in professional development, technical assistance, and other supports will be tracked. The number of individuals accessing our resources (including our toolkit on how to implement the community schools strategy), the number of participants attending the annual learning exchange and trainings, as well as the number of partners within the coalition will be documented.

Qualitatively, the evaluation consultant will survey the schools implementing community schools to see where they are in the stages of development and how they are engaging with their students, families, and community. Training and meeting evaluations and a feedback form on the coalition website will collect data to appraise progress and gauge satisfaction with the tools, trainings, and supports received. This feedback collected throughout the year will be reviewed regularly and used to improve the coalition’s offerings. An end of the year questionnaire and focus groups with a representative sample of schools and complex areas that accessed and received supports will be conducted to evaluate the outcomes of the project.

**4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the**

measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

| Goal / Objective                              | Outputs / Outcomes  |
|---|---|
| <b>Capacity Building and Resource Sharing</b> | <b>Outputs</b> <ul style="list-style-type: none"> <li>● Creation of toolkit and other resources</li> <li>● Number of people accessing resources</li> <li>● Number of attendees at professional development (PD), trainings, convenings</li> <li>● Number of schools and organizations supported through technical assistance</li> <li>● Number of trainings provided</li> <li>● Number of schools or complex areas receiving technical assistance supports</li> </ul>   |
|   | <b>Outcomes</b> <ul style="list-style-type: none"> <li>● Satisfaction with toolkit usefulness, resources accessed, PD, Technical Assistance and other supports as measured by annual questionnaire, and focus groups with representative sample of schools and complex areas that accessed and received supports</li> </ul>   |
| <b>Communications and Messaging</b>           | <b>Outputs</b> <ul style="list-style-type: none"> <li>● Website is created</li> <li>● Number of media stories</li> <li>● Number of website hits</li> </ul>  |
|   | <b>Outcomes</b> <ul style="list-style-type: none"> <li>● As measured by annual questionnaire and focus groups from targeted constituencies:                             <ul style="list-style-type: none"> <li>○ Increased awareness of community schools</li> <li>○ Increased awareness of the coalition</li> <li>○ Positive perceptions of and satisfaction with communication</li> </ul> </li> <li>● Positive perceptions of and satisfaction with website as measured by website feedback form</li> </ul> |
| <b>Building Partnerships</b>                  | <b>Outputs</b> <ul style="list-style-type: none"> <li>● Number of partners in the state coalition</li> <li>● Composition of partnerships are representative of targeted constituencies</li> <li>● Number and types of collaborative action activities</li> </ul>  |

|  |   |
|--|---|
|  | <p><b>Outcomes</b></p> <ul style="list-style-type: none"> <li>• Positive perceptions and satisfaction with partnerships as measured by annual questionnaire and focus groups from targeted constituencies</li> </ul>  |
| <p><b>Community School Establishment</b></p> | <p><b>Outputs</b></p> <ul style="list-style-type: none"> <li>• Number of schools exploring the community schools strategy</li> <li>• Number of schools who have committed to implementing community schools strategy</li> <li>• Number of community schools-related activities at schools exploring or committed to community schools strategies</li> </ul>             |
|  | <p><b>Outcomes</b></p> <ul style="list-style-type: none"> <li>• Increased awareness of the community schools framework</li> <li>• Increased number of community-based partnerships at committed schools</li> <li>• Satisfaction and positive perceptions of community schools where the strategy is being explored or implemented by multiple constituencies</li> </ul> |

**IV. Financial**

**Budget**

1. **The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.**
  - a. Budget request by source of funds - See attached
  - b. Personnel salaries and wages - See attached
  - c. Equipment and motor vehicles - Not applicable
  - d. Capital project details - Not applicable
  - e. Government contracts, grants, and grants in aid - Not applicable
  
2. **The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.**

| Quarter 1   | Quarter 2   | Quarter 3   | Quarter 4   | Total Grant  |
|-------------|-------------|-------------|-------------|--------------|
| \$59,482.00 | \$46,648.67 | \$33,648.67 | \$53,648.67 | \$193,428.00 |

3. **The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.**
  - \$45,000 from Women’s Fund of Hawai’i and American Association of University Women to run our Girls Talk Back Program.



- \$20,000 from a yet-to-be-named funder to run our annual peacebuilding workshop series.
- \$15,000 from Hawai'i Technology Academy to run our work-based learning cohorts.

**4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.**

Not applicable

**5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.**

Not applicable

**6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.**

\$174,696.26

## **V. Experience and Capability**

### **1. Necessary Skills and Experience.**

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Ceeds of Peace and the Hawai'i Afterschool Alliance have the necessary skills, abilities, knowledge, and experience to fulfill this project. Our strengths include:

1. Well-established networks and relationships with many schools, school administrators, parents, community organizations, and partners in Hawai'i. Together, HAA and COP have networks of more than 6,000 individuals in the education, afterschool, and youth development fields and have demonstrated success in bringing together diverse stakeholders to support common goals and foster collaboration.

2. Since April 2021, HAA, with the partnership of COP, has convened a community schools working group composed of individuals from community organizations, HDOE, and Native Hawaiian cultural practitioners. This working group has laid the foundation for a state coalition.
3. In partnership with other organizations, COP and HAA have experience securing private and federal funding for community schools and are working to implement community schools in 5 rural schools on O'ahu, Maui, and Hawai'i Island.
4. Staff experience with community schools includes the HAA program director who previously worked for the national Coalition for Community Schools for 5 years, and the HAA Executive Director who has engaged stakeholders in the community schools strategy for over 6 years.
5. HAA has a strong record of providing professional development, capacity building, and peer learning opportunities in the out-of-school time and youth development field. This includes HAA offering bi-weekly webinars, an annual conference, and creating peer learning networks for the afterschool community.
6. HAA is part of the 50 State Afterschool Network. Through the Network, HAA has access to other state afterschool networks, many of whom have also established a state coalition for community schools or are partnering with their state's community schools efforts. HAA also receives technical assistance from the C.S. Mott Foundation, the national Afterschool Alliance, and the national Coalition for Community Schools.
7. A strong, working relationship with the Hawai'i Department of Education.

## **2. Facilities**

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

If we can offer in-person trainings and convenings (depending on the status of the pandemic), our partners have offered their facilities as meeting space, or we will utilize a rental space. Ceeds of Peace's working space will be used, as needed.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training**

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Scott Nishimoto will oversee all direct service and manage all administrative and financial elements for this particular program. Scott will also participate in all coalition convenings and be

actively involved in the operations of the coalition. In his role as COP Executive Director, Nishimoto oversees and provides direct service for several peacebuilding programs and partnerships. He also oversees all day-to-day operations of the organization, including its finances, fundraising, and partnership-building efforts. Prior to this role with Ceeds, Scott served as the Vice President at Abilities Unlimited, a non-profit devoted to building inclusive communities that empower individuals with disabilities. Scott possesses a juris doctorate from the University of Hawai'i at Mānoa William S. Richardson School of Law.

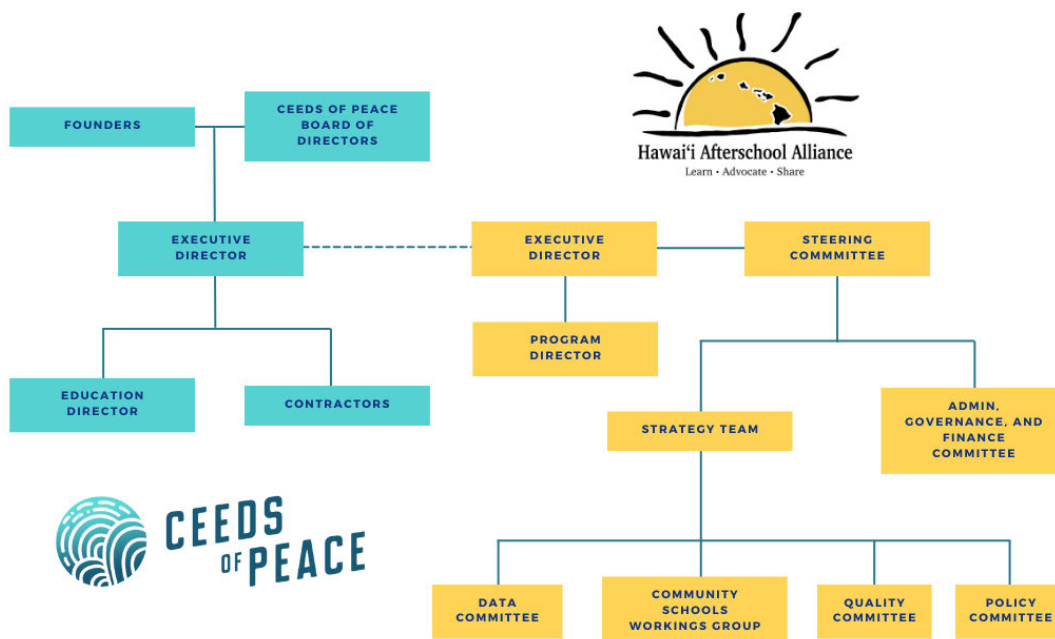
Ceeds of Peace will utilize contractors to provide services to create the website, toolkit, design and execute the evaluation, and support the coordination of the state coalition.

Paula Adams, the Hawai'i Afterschool Alliance Executive Director since 2014, will provide supervision and support for the state coalition and partnership building. Paula has a Master's Degree in Science. She is also Hawai'i's Afterschool Ambassador, a program from the national Afterschool Alliance, and a fellow of the White-Riley-Peterson Policy Fellowship at Furman University.

Jennifer Masutani, Hawai'i Afterschool Alliance Program Director, will be supporting the coordination of the coalition. Before joining HAA in February 2020, Jennifer was previously a Program Coordinator for the Coalition for Community Schools at the Institute for Educational Leadership and has experience in conference planning, network coordination, and communications.

## 2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.



### **3. Compensation**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Executive Director - \$80,000  
Education Director - \$70,000

## **VII. Other**

### **1. Litigation**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

Not applicable

### **2. Licensure or Accreditation**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

Not applicable

### **3. Private Educational Institutions**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

Not applicable

### **4. Future Sustainability Plan**

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.

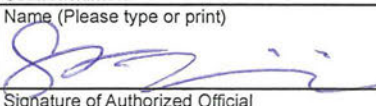
If full funding is received for FY2023, COP and HAA will have the ability to create and sustain a state coalition dedicated to community schools in Hawai'i. The coalition will also look at the US Department of Education's Full Service Community Schools Program as a potential funding

source, where a portion of the funding can be used to support the coalition for capacity building. As the coalition builds partnerships with different sectors in Hawai'i, it will also aim to work with the philanthropy community to create sustainable funding opportunities for community schools and the coalition. If state funding is not received, we will continue working with the philanthropic community to support this initiative.

## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Ceeds of Peace

| BUDGET CATEGORIES                       | Total State Funds Requested (a) | Total Federal Funds Requested (b)  | Total County Funds Requested (c) | Total Private/Other Funds Requested (d) |
|---|---------------------------------|--|----------------------------------|---|
| A. PERSONNEL COST                       |                                 |  |                                  |   |
| 1. Salaries                             | \$8,000.00                      |  |                                  | \$14,000.00                             |
| 2. Payroll Taxes & Assessments          | \$1,088.00                      |  |                                  | \$1,902.60                              |
| 3. Fringe Benefits                      | \$1,040.00                      |  |                                  | \$1,820.00                              |
| TOTAL PERSONNEL COST                    | <b>\$10,128.00</b>              | <b>\$0.00</b>  | <b>\$0.00</b>                    | <b>\$17,722.60</b>                      |
| B. OTHER CURRENT EXPENSES               |                                 |  |                                  |   |
| 1. Airfare, Inter-Island                | \$12,000.00                     |  |                                  | \$0.00                                  |
| 2. Insurance                            | \$2,000.00                      |  |                                  | \$0.00                                  |
| 3. Lease/Rental of Equipment            | \$0.00                          |  |                                  | \$0.00                                  |
| 4. Lease/Rental of Space                | \$4,500.00                      |  |                                  | \$0.00                                  |
| 5. Training                             | \$15,000.00                     |  |                                  | \$28,900.00                             |
| 6. Supplies                             | \$4,800.00                      |  |                                  | \$0.00                                  |
| 7. Telecommunication                    | \$0.00                          |  |                                  | \$0.00                                  |
| 8. Utilities                            | \$0.00                          |  |                                  | \$0.00                                  |
| 9. Annual Conference                    | \$20,000.00                     |  |                                  | \$18,000.00                             |
| 10. Professional Development            | \$20,000.00                     |  |                                  | \$5,000.00                              |
| 11. Consultants                         | \$70,000.00                     |  |                                  | \$13,000.00                             |
| 12. Project Evaluation                  | \$15,000.00                     |  |                                  | \$5,000.00                              |
| 13. Administration Costs                | \$8,000.00                      |  |                                  | \$0.00                                  |
| 14. Site Visits                         | \$7,000.00                      |  |                                  | \$0.00                                  |
| 15. Toolkit                             | \$5,000.00                      |  |                                  | \$0.00                                  |
| 16                                      |                                 |  |                                  |   |
| 17                                      |                                 |  |                                  |   |
| 18                                      |                                 |  |                                  |   |
| 19                                      |                                 |  |                                  |   |
| 20                                      |                                 |  |                                  |   |
| TOTAL OTHER CURRENT EXPENSES            | <b>\$183,300.00</b>             | <b>\$0.00</b>  | <b>\$0.00</b>                    | <b>\$69,900.00</b>                      |
| C. EQUIPMENT PURCHASES                  |                                 |  |                                  |   |
| D. MOTOR VEHICLE PURCHASES              |                                 |  |                                  |   |
| E. CAPITAL                              |                                 |  |                                  |   |
| <b>TOTAL (A+B+C+D+E)</b>                | <b>\$193,428.00</b>             |  |                                  | <b>\$87,622.60</b>                      |
| <b>SOURCES OF FUNDING</b>               |                                 | Budget Prepared By:  |                                  |   |
| (a) Total State Funds Requested         | \$193,428.00                    | Scott Nishimoto <span style="float: right;">808-783-6641</span>                      |                                  |   |
| (b) Total Federal Funds Requested       |                                 | Name (Please type or print) <span style="float: right;">Phone</span>                 |                                  |   |
| (c) Total County Funds Requested        |                                 |  |                                  |   |
| (d) Total Private/Other Funds Requested | \$87,622.60                     | Signature of Authorized Official <span style="float: right;">1/20/22</span>          |                                  |   |
| <b>TOTAL BUDGET</b>                     | <b>\$281,050.60</b>             | Scott Nishimoto, Executive Director  |                                  |   |
|   |                                 | Name and Title (Please type or print)  |                                  |   |



BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES Period: July 1, 2022 to June 30, 2023

Applicant: Ceeds of Peace

| POSITION TITLE                 | FULL TIME EQUIVALENT | ANNUAL SALARY A | % OF TIME ALLOCATED TO GRANT REQUEST B | TOTAL STATE FUNDS REQUESTED (A x B) |
|--------------------------------|----------------------|-----------------|--|-------------------------------------|
| Executive Director             | 1                    | \$80,000.00     | 10.00%                                 | \$ 8,000.00                         |
|                                |                      |                 |  | \$ -                                |
|                                |                      |                 |  | \$ -                                |
|                                |                      |                 |  | \$ -                                |
|                                |                      |                 |  | \$ -                                |
|                                |                      |                 |  | \$ -                                |
|                                |                      |                 |  | \$ -                                |
|                                |                      |                 |  | \$ -                                |
|                                |                      |                 |  | \$ -                                |
|                                |                      |                 |  | \$ -                                |
| <b>TOTAL:</b>                  |                      |                 |  | 8,000.00                            |
| <b>JUSTIFICATION/COMMENTS:</b> |                      |                 |  |                                     |

Applicant: \_\_\_Ceeds of Peace\_\_\_\_\_

| DESCRIPTION<br>EQUIPMENT | NO. OF<br>ITEMS | COST PER<br>ITEM | TOTAL<br>COST | TOTAL<br>BUDGETED |
|--------------------------|-----------------|------------------|---------------|-------------------|
|                          |                 |                  | \$ -          |                   |
|                          |                 |                  | \$ -          |                   |
|                          |                 |                  | \$ -          |                   |
|                          |                 |                  | \$ -          |                   |
|                          |                 |                  | \$ -          |                   |
| <b>TOTAL:</b>            |                 |                  |               |                   |

JUSTIFICATION/COMMENTS: Not applicable

| DESCRIPTION<br>OF MOTOR VEHICLE | NO. OF<br>VEHICLES | COST PER<br>VEHICLE | TOTAL<br>COST | TOTAL<br>BUDGETED |
|---------------------------------|--------------------|---------------------|---------------|-------------------|
|                                 |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
|                                 |                    |                     | \$ -          |                   |
| <b>TOTAL:</b>                   |                    |                     |               |                   |

JUSTIFICATION/COMMENTS: Not applicable

Applicant:   Ceeds of Peace  

| <b>FUNDING AMOUNT REQUESTED</b>               |   |                      |                              |   |   |                     |
|---|---|----------------------|------------------------------|---|---|---------------------|
| <b>TOTAL PROJECT COST</b>                     | <b>ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS</b> |                      | <b>STATE FUNDS REQUESTED</b> | <b>OTHER SOURCES OF FUNDS REQUESTED</b> | <b>FUNDING REQUIRED IN SUCCEEDING YEARS</b> |                     |
|   | <b>FY: 2020-2021</b>                                | <b>FY: 2021-2022</b> | <b>FY:2022-2023</b>          | <b>FY:2022-2023</b>                     | <b>FY:2023-2024</b>                         | <b>FY:2024-2025</b> |
| PLANS   |   |                      |                              |   |   |                     |
| LAND ACQUISITION                              |   |                      |                              |   |   |                     |
| DESIGN  |   |                      |                              |   |   |                     |
| CONSTRUCTION                                  |   |                      |                              |   |   |                     |
| EQUIPMENT                                     |   |                      |                              |   |   |                     |
| <b>TOTAL:</b>                                 |   |                      |                              |   |   |                     |
| <b>JUSTIFICATION/COMMENTS: Not applicable</b> |   |                      |                              |   |   |                     |

