

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing

Makenna Omelernon

MAKENNA ANDERSON, GRANTS SPECIALIST

01/21/2022

AUTHORIZED SIGNATURE

PRINT NAME AND TITLE

DATE

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:

Boys & Girls Clubs of Maui, Inc.

Boys & Girls Clubs of Maui, Inc.

Amount of State Funds Requested: \$ 195,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):
Boys & Girls Clubs of Maui (BGCM) is looking to expand our operations and develop a One-Stop Resource Center (OSRC) for all youth and their families of Maui County. The Center will be a central location to provide information and access to services under one roof. BGCM proposes to use the requested funds to use its existing 8,800 square foot building to house the OSRC. The OSRC will be a collaboration of all of Maui's youth serving agencies and groups that will provide a support system for the families of Maui County and will have a direct and definite impact on the community.

Amount of Other Funds Available:

State: \$ _____

Federal: \$ _____

County: \$ _____

Private/Other: \$ 65,000

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 633,740

Unrestricted Assets:

\$ 1,115,771

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
- Other Non Profit
- Other

Mailing Address:

100 Kanaloa Ave

City:

Kahului

State:

HI

Zip:

96732

Contact Person for Matters Involving this Application

Name:
Makenna Anderson

Title:
Grants Specialist

Email:
Makenna@bgcmaui.org

Phone:
808-242-4363X228

Federal Tax ID#:

██████████

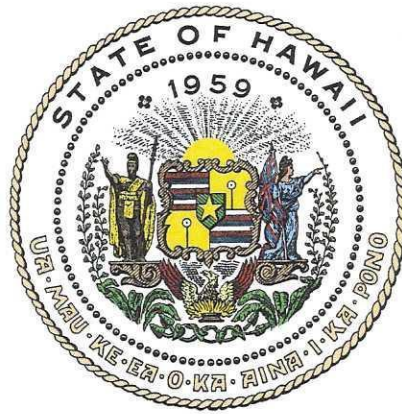
State Tax ID#

██████████

Makenna Anderson
Authorized Signature

Makenna Anderson, Grants Specialist
Name and Title

1/21/2022
Date Signed



Department of Commerce and Consumer Affairs

CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

BOYS & GIRLS CLUBS OF MAUI, INC.

was incorporated under the laws of Hawaii on 06/26/1989 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.



IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 12, 2022

Director of Commerce and Consumer Affairs

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISED STATUTES**

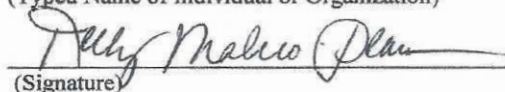
The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.
- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

Boys & Girls Clubs of Maui, Inc.
(Typed Name of Individual or Organization)

 January 19th, 2022
(Signature) (Date)

Kelly Maluo-Pearson Chief Executive Officer
(Typed Name) (Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

Attached

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

Attached

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

This grant will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

Boys & Girls Clubs of Maui, Inc. (BGCM), is a non-profit 501(c)(3) organization that operates drop-in service facilities that provide a safe, supportive, non-judgmental, nurturing and supervised environment where youth ages 9 to 17 years old can be themselves, experience positive role models, and learn the values and skills that promote success.

Founded in 2000, the Mission Statement of Boys & Girls Clubs of Maui is to inspire and enable all young people, especially those who need us most, to realize their full potential as productive, caring and responsible citizens.

At BGCM, we focus on increasing graduation rates and improving academic success for each member. We provide award-winning, evidence-based afterschool and summer programs in the areas of:

- Education and Career Development
- Character and Leadership Development
- Health and Life Skills
- The Arts
- Sports, Fitness and Recreation

BGCM serves over 7,000 Maui County youth annually through our six Clubhouses and community outreach activities. The Clubhouses are located in Central Maui (Kahului), Kahekili Terrace (public housing complex, accepts members as young as 6), Paukukalo (in the Hawaiian Homelands community, accepts members as young as 6), Haiku in Upcountry, Makawao in Upcountry and Lahaina on the Westside. Conversations within the community are happening about opening south Maui locations. The annual membership fee for our stand-alone Clubs is \$5 per child, or \$10 for a family, which includes all our quality programs and activities.

The clubs are staffed by youth development professionals who exemplify our values of excellence, fun, flexibility, ohana, respect, teamwork and safety. Not just after-school hangouts, our Clubhouses are safe and positive places where young people come to have fun, learn, do homework, develop social skills, express themselves creatively, and participate in sports. Our young members develop a sense of belonging and connection to the club, and make connections with one or more trusted adults mentors. Continual learning is celebrated and reinforced in every interaction, activity, and lesson in the Club.

The Club offers young people what they need and want most: adults who respect and listen to them; a safe environment where they can have fun and be themselves; and interesting, constructive activities that channel youthful energy into challenging pursuits.

At Boys & Girls Clubs of Maui, we believe that success is within reach of every young person who walks through the doors of our clubs.

2. The goals and objectives related to the request;

For the past 20 years, Boys & Girls Clubs of Maui has strived to fulfill our mission of enabling all young people, especially those who need us most, to reach their full potential as productive, caring, and responsible citizens. Put simply, BGCM is in the business of building good citizens for Maui by incorporating evidence-based strategies of youth development in our Clubs.

In addition to our youth development programmatic strategies happening daily throughout the Clubs, our goal is to create Maui's first-ever One Stop Resource Center (OSRC), to provide support and a safe haven for youth and families that may be facing various hardships.

The Boys & Girls Clubs of Maui proposes to use the requested funds to use its existing 8,800 square foot building (known as Central Club, Building B) to house the Boys & Girls Club Youth Success Center, the County of Maui's first One Stop Resource Center for Youth. All youth, adolescents and their families can visit the One Stop Resource Center to find the services they need and support systems that build on family strengths. Creating the OSRC involved a major revitalization of an unused, dilapidated building located at the Boys & Girls Club in Kahului located next to the central clubhouse, on the island of Maui, Hawai'i. By fashioning it into the main facility for the OSRC, we will be able to provide support for those in need. Currently, the facility is almost complete with renovations. The last portion to be finished is the commercial kitchen, to which conversations are being held with other community partners who are interested in funding the project.

The BGCM Resource Center will provide youth and their families a more seamless delivery system and easier accessibility to services for all youth. BGCM proposes to partner and include all agencies, organizations and groups who serve youth and their families. The Center will provide information and access to services under one roof. All too often, we forget just how difficult it can be for our youth and families to locate, access, and use the available services in the community. One-stop service offers a powerful antidote that will strengthen families. The One-Stop Resource Center will be a collaboration of all of Maui's youth serving agencies and groups that will provide a support system for the families of Maui County and will have a direct and definite impact on the community. Some of the proposed services that would be made available would include but not be limited to: Youth Crisis (suicide prevention, anger management, abandonment, hunger); Education (college prep, learning disabilities, truancy prevention); Technology Access; General Information (community resources to youth programs and activities).

BGCM's goal is to continue to be able to provide opportunities for youth to have a safe place to express themselves, and give them access to the appropriate resources needed in encouraging mental health, such as access to our community partners at the OSRC. We believe that achieving this goal and creating this opportunity for youth and their families within the OSRC, falls in line with the true spirit of Aloha that will unite us all.

3. The public purpose and need to be served;

Previously a local county youth center organization, The Boys & Girls Clubs of Maui (BGCM) was incorporated in 2000 and became part of a nationwide affiliation of local, autonomous organizations and the Boys & Girls Clubs of America. With that joining, we were able to adopt the programs of Boys & Girls Clubs of America into our programming. Traditionally, Youth become members of the club for a minimal \$5 per year membership fee, designed to be low so that no child is turned away. Scholarships are also available for youth who cannot afford the fee. However since the pandemic, BGCM has waived all fees. Youth members still have access to all facilities and program activities.

Celebrating its 22nd year anniversary, the Boys & Girls Club of Maui (BGCM), operating clubhouses in Makawao, Haiku, Central Maui, Lahaina, on Hawaiian Home Lands in Paukukalo and more recently in State public housing in Happy Valley (Kahekili Terrace), has been in the forefront of youth development, working with young people from disadvantaged economic, social and family circumstances. Today more than 2,000 boys and girls “at risk” and in need are taking advantage of the programs, activities and service provided by the Boys & Girls Club of Maui. BGCM has actively sought to enrich the lives of girls and boys whom other agencies have had difficulty in reaching. BGCM is dedicated to ensuring that our community’s youth have greater access to quality programs and services that will enhance their lives and shape their futures.

Young people, especially in low-resourced communities, have increasingly limited exposure and opportunities to develop necessary social- emotional skills. In a study using a sample of 148,189 middle and high school students, only 20-45 percent reported having social competencies like empathy and decision-making^{[iii],[iv]}. Youth also lack safe and positive environments that encourage the practice and development of these skills. Research also clearly indicates programs targeting social-emotional skills and learning have been shown to improve academic outcomes by 11 percent,^[v] cultivate overall well-being,^[vi] improve interpersonal relationships with peers and educators, and decrease problem behaviors^{[vii], [viii]}.

Ensuring all youth have the social-emotional skills needed to be successful is a priority in our Clubs. Due to the overwhelming need to build the social-emotional skills of all youth, Boys & Girls Clubs of Maui recognizes the opportunity to address this imbalance by providing formal and informal opportunities to practice these skills from the moment youth walk in the door, and by the resources what will be available at OSRC. Youth will also be able to come to OSRC to look for local sports organizations to join, as well as participate in activities such as dance clubs, performing arts programs, and other after school curricula. This will create a diverse list of resources from youth activities to service providers that are relative to health concerns.

In a world that has never seemed more threatening and devoid of promise for a disproportionate number of America’s children, Boys & Girls Clubs provide a tangible measure of hope. Boys & Girls Clubs have a rich and successful history of providing services to communities through non-traditional and innovative programming, such as the proposed OSRC.

At the BGCM’s One Stop Resource Center (OSRC) located in Central Maui, we will serve the whole community through partnerships established in response to the COVID-19 pandemic. Through these partnerships, we will increase and improve access to telehealth services, governmental program support, and language referrals. These partners are Malama I Ke Ola Community Health Clinic (MIKO) and Kanu Ka Ike (KKI). The mission of MIKO is to provide culturally sensitive, coordinated primary care services emphasizing education, prevention, and advocacy, regardless of one’s ability to pay at the time of visit. Healthcare utilization rates among residents are poor, attributed to many factors that include the lack of health insurance, transportation, and knowledge of the importance of preventative care. Based on federal

guidelines, the entire Island of Maui is a Medically Underserved Population (MUP) and a Health Professional Shortage Area (HPSA) concerning primary care, dental and behavioral health services. KKI is a Native Hawaiian family operated entity, which provides knowledge in the form of culture, health, education and mana to the community. They are weavers of culture and indigenous mindset striving to create access and engagement opportunities for our community. Their generational knowledge and indigenous mindset with modern tools and technology to provide alternative learning opportunities for the overall health and wellbeing of our families and community. Their goal is to enlighten and create connection to identity, while cohesively looking at the wellbeing of the ohana as a whole, living in Hawaii. Though non-traditional in nature, this unique three way partnership between Maui-based non-profit organizations represents a true community response to a shared threat: addressing the needs of families through a one-stop facility of information, health, and support. These partnerships will also help address the rising concern of mental health on youth during the pandemic.

Mental health is a major focus of the OSRC, for both youth and their families. Mental health is a part of an individual's overall wellness that includes thoughts, feelings and behaviors and is just as important as physical health. More than one in five teens has had a mental health disorder that impaired their ability to function at home, school or in the community. Some 50% of all mental illness begins by age 14.

The pandemic amplified heightened mental health issues by creating feelings of isolation, and in many cases leading to increased violence in homes and communities. Through a shared desire to spread awareness of the variety of resources available and accessible to support the well-being of community members - all partner organizations are deeply committed to do whatever they can to reduce the growing stress our local families face, while making certain they also have the tools they need to sustain and emerge from this time supported.

By having a supportive staff, individuals and families will no longer feel alone. They will have resources to find the help that they so desperately need. As the main facility for the one-stop resource center, it will be a collaboration of many of Maui's youth-serving agencies and groups to provide a support system for families of Maui County. It will have space for families to come in and connect with a variety of social service and other agencies in an atmosphere of acceptance and non-judgement. Many people may avoid going directly to a social service agency for fear they will be seen, which often means they don't get these important services they desperately need. By coming to a Boys & Girls Club, they will be more likely to show up and get the help they want and in most cases be provided the assistance they truly need.

4. Describe the target population to be served; and

Membership at Boys & Girls Clubs of Maui is open to all youth, ages 9 to 17 (or 18 if still in high school). The OSRC will be open to all youth and their families. Two of our Clubs, Paukukalo in Hawaiian Home Lands and Kahekili Terrace in a public housing complex, also serve ages 6, 7 and 8 due to the need in those communities. Youth can register at any of our Clubs across

Maui, no matter where they live or go to school, and membership is not dependent on any level of socio-economic status. Statistically, however, 70 percent of our members fall into the very low, low to medium income category, and more than half receive free or reduced lunch at school.

There is no criteria to be a user of the center. Youth of all ages, ethnicity, socioeconomic classes, etc. will be allowed to benefit from the center, as well as their family members. There will also be special programs and services for those young adults who are 19 to 21 years of age. If there are needs for special programs not being provided by the One-Stop Resource Center, all attempts and efforts will be made by the staff to connect the family and/or youth to the appropriate organization or agency. The OSRC will also provide service to the families and community of Maui County, including Molokai and Lanai.

5. Describe the geographic coverage.

Our Clubhouses are located throughout Maui. Three are centrally located on the island (Central in Kahului, Paukukalo and Kahekili Terrace in Wailuku), one on the Westside (Lahaina), and two Upcountry/Northshore (Haiku and Makawao).

The OSRC is located in central Maui providing an easily accessible location for all community members. Due to the current pandemic, Molokai and Lanai will be able to access resources of the OSRC virtually.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

By expanding support for social-emotional development with the creation of the OSRC, we will maximize our already promising impact. We do this by providing youth, who might not otherwise have it, access to fundamental positive youth development opportunities and enrichment experiences for resilience building, and now an opportunity for families to engage in their youth's well-being as well.

In conjunction with our social-emotional development strategy in the Clubs, the proposed One-Stop Resource Center will lend itself to be very conducive to aiding in development and mental wellness of our youth and their families as well. The "one-stop" concept is becoming more and more popular in that it promotes an opportunity to support an enhanced collaboration between One-Stop partners, Maui's service providers. Under the one-stop paradigm, all of a customer's business can be completed in a single contact be it face to face or via phone, fax, Internet, or other means. One-stop customers do not have to hunt around, call back, or repeatedly explain their situation.

The One-stop customer service doesn't necessarily mean that the employee who answers the phone has to provide all the required services single-handedly although many organizations do ensure this level of service. Instead, one-stop customer service can mean that the employee who answers the phone knows exactly who can provide the needed service and is able to transfer the call there, without the customer having to hang up and dial a new number. Where a long-term business relationship exists, one-stop customer service may mean that customers always deal with a specifically assigned representative or team. And, in the context of services provided by multiple federal, state, and local agencies for shared customer groups, one-stop service can mean having all of these services conveniently located under one roof like the Trade Information Center that coordinates the services of 19 separate agencies or the U.S. General Stores located in Houston and Atlanta. Maui's One Stop Resource Center will do exactly this by providing services or at the minimum, access or introduction to services that may be needed by youth and their families.

In order to successfully operate the OSRC, BGCM needs to have software that can support our facility and community's success, which is respectfully requested for funding for in this grant. BGCM will offer appointment assistance for community members needing services from our partners. As well as house all information on partner resources on the BGCM website for ease of access. Currently, BGCM has an exceptional website, but looks to increase our software capabilities in order to better assist community members with appointments and information, and provide the level of service the community deserves. With the use of an effective online software, our to-be-funded community liaison will be able to assist members who are uncomfortable with technology, don't have access to technology, or struggle asking for help, in booking appointments and providing information that best fit their needs.

Our community resource liaison will be the connection, and database of knowledge, for our visitors needing assistance to our partner organizations. They will provide confidential and non-judgmental assistance to our visitors as they call or walk in the door. BGCM looks to fund this position with the use of this grant to ensure that we provide an invaluable experience to the community. This position will also utilize our check-in software, as well as the booking software, to assist in operational functionality. When clients walk in, they will be greeted with a system to help confidentially input their service needs, then can be further assisted by the liaison.

Though the One Stop Resource Center is currently suitable to provide services, there are still improvements needed to enhance its operations and provide a safe and enjoyable environment for the people utilizing the building. Additionally, BGCM is requesting funding for a marketing budget that will effectively increase community awareness of the One Stop Resource Center. BGCM intends to utilize existing digital media and social channels, newsletters, BGCM website, and relationships with community members to increase community awareness of the OSRC.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

If sufficiently funded, BGCM plans to fulfill our programmatic and OSRC goal within 12 months, and as COVID-19 allows.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

Assessing our overall success as a service to local youth, we understand the importance of looking at this information over time. To continue to stay relevant and address youth and family needs, BGCM plans to create pre and post surveys for feedback and ensure we are meeting expectations at the OSRC as well. We plan to survey all members who utilize the OSRC on an annual basis. This will include surveys pre and post surveys during their first visit.

One of the most significant evaluation tools we use at the club level is the annual National Youth Outcomes Initiative (NYOI). Designed and implemented by Boys & Girls Clubs of America, every club member is asked to participate in an online survey that measures how well their club experience is meeting their needs, as well as what is going on in their personal lives. Club-related areas include sense of belonging, emotional safety, physical safety, adult connections, staff recognition, and overall club experience. Members are also asked questions relating to their time away from the club, including if they have been bullied at school, if they have volunteered to do community service, how important is school to them, and their avoidance of risky behaviors, including smoking, drinking, doing drugs and sexual activity.

The NYOI surveys will be an invaluable asset in addressing youth needs that may not be being met at the clubs, and that we can ensure are available at the OSRC.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

The future is uncertain for millions of kids, even more so with education and support systems disrupted by the COVID-19 pandemic. As millions of out-of-work citizens look toward recovery, young people need Boys & Girls Clubs now more than ever to access the critical support and help they will need to succeed during these very trying times. With a safe space and appropriate service providers, today's youth and families will connect with the appropriate service providers in a timely manner. Determining the value of our programs and ultimate impact on young people is of critical importance to Boys & Girls Clubs of Maui. The following metrics have been selected to evaluate success at providing higher quality experiences that

result in greater outcomes for the youth and community we serve through the One Stop Resource Center.

Our main goal is to provide a central location for youth and their families to access community resources and support.

Community (youth and family) outcome:

- Enhancement of operations at Maui's One Stop Resource Center for youth and their families.
- Connect with the appropriate organizations and agencies that provide the needed services.
- Warm introductions and hand-offs to the people who are qualified to provide support in a specific area.
- Disseminate information to the public about the OSRC and its diverse benefits to meet the needs of the community

Program Outputs

- The number of youth participants
- The number of family member participants appropriately connected with organizations
- Offer as many different types of program activities year-round to keep youth engaged throughout the year
- Ensure services offered are gender inclusive, relevant, and utilized
- Number of partner organizations participants
- Number of appointments

Staffing Outputs

- Recruit, train, and hire two full time employees:
 - Community Outreach Liaison
 - OSRC Custodian
- Continuous training on resources available at OSRC of all of the organization's forty plus program staff
- Background check all staff and volunteers prior to their working with youth

Evaluation Outputs

- Youth will participate in the National Youth Outcomes Initiative survey annually
- Participants of OSRC will participate in pre and post survey
- Hold a reflection session with staff
- Conduct staff observations and formative evaluations on any feedback from youth about OSRC
- Feedback from community stakeholders will be requested

Other

Utilizing interviews and written statements from individual members, we will collect:

- Youth data from the NYOI survey on BGCA.net/MyData
- A quote from a member describing the impact of their involvement of the OSRC
- A quote from a staff member describing the impact of the OSRC
- A quote from a community member sharing a personal experience with the OSRC

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds- Attached
 - b. Personnel salaries and wages- Attached
 - c. Equipment and motor vehicles- Attached
 - d. Capital project details-N/A
 - e. Government contracts, grants, and grants in aid- Attached

2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$55,000	\$48,000	\$48,000	\$44,000	\$195,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

\$35,000 for kitchen renovation.

4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

Attached

5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

Attached

6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

Unrestricted Current Assets as of 12/31/21 - \$1,115,771.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

Boys & Girls Clubs of Maui has spent the past 20 years providing excellent, evidence-based afterschool programming to thousands of Maui youth.

Chief Executive Officer Kelly Pearson has been with BGCM since its inception in 2000. She was Director of Operations for 14 years, and was promoted to her current position in July 2014. Kelly has a Bachelor's Degree in Business Administration from the University of Hawaii, Hilo, and a Master's Degree in Human Resources Management from the University of Hawaii, Manoa. In 2012, Kelly was selected to be a Woodruff Fellow. Additionally, she graduated from the Hawaii Community Foundation Hawaii's Emerging Leaders Program and the Non-Profit Executive Leadership Program at the University of Washington.

With an annual agency budget of approximately \$2.8 million, BGCM has years of experience managing large grants, including both the fiscal and programmatic aspects. Our financial office, led by Director of Finance Susan Ellingwood, utilizes financial management systems that are designed to maintain accurate and comprehensive accounting records meeting financial and audit requirements in accordance with Generally Accepted Accounting Principles (GAAP). Our system adequately identifies the source and application of funds for all activities and grant programs.

Susan works with agency management and the Board of Directors (including the Finance Committee) to ensure proper governing and accounting policy and procedures are in place and followed. It is these accounting practices that give us the tools to enable us to properly administer these requested funds.

Gina McLain, Administrative Director, has been with the organization for 18 years. She started as a Club Director in 2004 and then joined the administrative team a few years later. She is vastly knowledgeable in many of administration, safety, compliance, and operations. Her role in the OSRC would be to provide administrative support.

The OSRC will be facilitated by our Child & Safety Coordinator, Tania Ilaoa. Tania has been with the BGCM for two years. She has over 10 years of experience in youth leadership, development and education. She also has 20 years of experience with coordinating and facilitating non-profit partnerships, community outreach programs, and service events.

The grant will be reported on by Makenna Anderson, BGCM's Grants Specialist. Makenna has experience in managing and administering grants for non-profits within Maui County. She has recently graduated with her Masters in Business Administration from Pacific University and holds a Bachelor's degree in Business Administration with a focus in Marketing from UH-West Oahu.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Boys & Girls Clubs of Maui proposes to use its existing 8,800 square foot building (known as Building B) to house the County of Maui's first One Stop Resource Center for Youth. This building is located on the same property as the Central clubhouse, on County of Maui property. Having been recently renovated, our center is prepared to currently offer services, with the exception of using our commercial kitchen, and staffing.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Chief Executive Officer, Kelly Maluo-Pearson who has been with the organization for almost 25 years sits on the Commission on Children and Youth for Maui County. The CEO oversees the entire organization, its mission and goals. She will work directly with the other staff to ensure all deliverables of this grant is achieved. Child and Club Safety Coordinator Tania Ilaoa will work hand-in-hand with the One Stop Resource Center's Community Resource Liaison in ensuring that relationships with community partners will be established and cultivated in order to provide a wide spectrum of resources. Makenna Anderson, BGCM Grants Specialist, will be responsible to submit timely and accurate reports to the State of Hawaii. Gina McLain, Administrative Directors, supports compliance and human resources items, while Director of Finance Susan Ellingwood will be accountable for all fiscal reports and tasks. Together this team will contribute over 50 years of non-profit experience to oversee the Maui' first One Stop Resource Center for youth.

All staff of Boys & Girls Clubs of Maui are required to participate in training relative to their positions within the organization. Some of this training is also a requirement of Boys & Girls Clubs of America and is provided via an online system (webinars, interactive training, etc.).

Supervision follows a chain-of-command, with the Chief Executive Officer (CEO) at the top, the Director of Operations (DOO) reporting to the CEO and all of the Club Directors reporting to the DOO. At the club level, the Club Directors supervise the Program Directors and the Youth Development Professionals.

BGCM is also requesting funding to staff the OSRC appropriately with dedicate associates including a community resource liaison, and a custodian due to increased use of the facility, and for additional cleanliness precautions due to COVID-19.

Community Resource Liaison (position to be hired)

EXPERIENCE: Prefer Bachelor's degree; two years experience working with coordinating programs and reception.

RESPONSIBILITIES: KEY ROLES: (Essential Job Responsibilities)

- Greet and welcome all staff/members/visitors as soon as they arrive
- Communicate professionally with customers, vendors and other employees, both verbally and in writing
- Answer, screen and forward incoming phone calls in a professional and discreet manner
- Ensure front desk area is tidy and presentable, with all necessary stationery and material
- Sign in and assist members as they enter the building utilizing internal software
- Answer questions pertaining to OSRC
- Adhere to and uphold all Club and Member rules and policies.
- Adhere to, promote and represent the Clubs Mission, Core Values and Code of Ethics.
- Maintain office security by following safety procedures
- Other duties as assigned

OSRC Custodian (position to be hired)

EXPERIENCE: High school diploma or equivalent.

RESPONSIBILITIES: KEY ROLES: (Essential Job Responsibilities)

- Responsible for cleaning and sanitizing of indoor facilities, bathrooms, high touch surfaces, outdoor play equipment
- Minor repairs and maintenance as needed, and keeping the clubhouse area neat and tidy.
- Mopping of all hard surfaces each day with disinfectant.
- Shared indoor facilities are cleaned after every group's use.
- Other duties as assigned related to janitorial needs.
- Ability to work independently with good time management skills.

Requirements:

- Knowledge of cleaning chemicals and supplies
- Familiarity with Material Safety Data Sheets
- Integrity and ability to work independently

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

Attached

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

1. CEO - \$100,000 - \$150,000
2. Director of Operations 70,000 - \$90,000
3. Director of Finance \$65,000 - \$85,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

N/A

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

N/A

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

N/A

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.

Boys & Girls Clubs of Maui aspires to increase its impact on Maui's youth by becoming a data-driven organization focused on providing consistent, high-quality services for youth. To fulfill this noble aspiration, Boys & Girls Clubs of Maui will continue to work with our government agencies (County of Maui, State of Hawaii, etc.), as well as public and private funders in and out of our State of Hawaii to improve the Club Experience and build strong, sustainable Clubs that create impact for kids for decades to come; BCGM will also continue these efforts in supporting operations of the OSRC.

Board members and staff will continue to educate the community and create awareness of the fact that by opening the door to the OSRC and our Clubs, every person here is dedicated to helping our community be their best.

Boys & Girls Clubs of Maui proposes to continue our efforts to engage our stakeholders, partners and the entire community. BCGM will continue to develop and grow its already strong, talented and committed Board of Directors. Board members and professional staff will create, develop and cultivate key relationships in the community in order to secure the financial resources and other resources critical to sustaining the current and future programs and services provided by the Boys & Girls Clubs of Maui, and the proposed OSRC, on an annual basis.

As a member of the Boys & Girls Clubs of America National Organization, BCGM receives support and guidance in both operations and administrative areas. This support allows BCGM to maintain relevant, exciting programming for youth, keep up with important safety requirements, and plan for growth and sustainability of the organization.

^[iii] Benson, P. L. (2006). *All Kids Are Our Kids: What Communities Must Do to Raise Caring and Responsible Children and Adolescents*, Second Edition (San Francisco: Wiley).

^[iv] Brackett, M. A., & Rivers, S. E. (2014). Transforming Students' Lives With Social and Emotional Learning. *International Handbook of Emotions in Education*, 368-388.

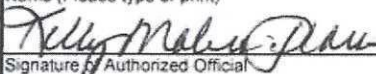
^[v] Durlak, J. A., Weissberg, R. P., Dymnicki, A. B., Taylor, R. D., & Schellinger, K. B. (2011). The Impact of Enhancing Students' Social and Emotional Learning: A Meta-Analysis of School-Based Universal Interventions. *Child Development*, 82(1), 405-432.

^[vi] Bear, G. G., & Minke, K. M. (2006). *Children's Needs III: Development, Prevention, and Intervention*: National Association of School Psychologists.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: Boys & Girls Clubs of Maui

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	100,160			
2. Payroll Taxes & Assessments	10,650			
3. Fringe Benefits	20,079			
TOTAL PERSONNEL COST	130,889			
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island				
2. Insurance				
3. Lease/Rental of Equipment				
4. Lease/Rental of Space				
5. Staff Training & Background Checks	1,044			
6. Supplies	4,657			
7. Telecommunication	1,200			
8. Utilities - security alarm	1,100			
9. Marketing & website	35,000			
10. Tracking Software & digital IDs	6,000			
11. Facilities Maintenance & Repairs	12,000			
12. Kitchen Renovation				35,000
13				
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	61,001			35,000
C. EQUIPMENT PURCHASES	3,110			
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	195,000			35,000
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	195,000	Susan Ellingwood 808-242-4363		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested				
(d) Total Private/Other Funds Requested	35,000	Signature 1/21/2022 Authorized Official Date		
TOTAL BUDGET	230,000	Kelly Maluo-Pearson, CEO Name and Title (Please type or print)		

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: Boys & Girls Clubs of Maui

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
			\$ -	
Digital check in equipment	2	\$1,280.00	\$ 2,560.00	2560
Scanner for attendance tracking	1	\$550.00	\$ 550.00	550
			\$ -	
			\$ -	
TOTAL:	3		\$ 3,110.00	3,110
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: Boys & Girls Clubs of Maui

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						
Not Applicable						

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

Applicant: Boys & Girls Clubs of Maui

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Community Outreach Liaison	1	\$41,600.00	100.00%	\$ 41,600.00
Child & Club Safety Coordinator	1	\$52,000.00	20.00%	\$ 10,400.00
Custodian	1	\$31,200.00	100.00%	\$ 31,200.00
Administrative Director	1	\$73,551.00	5.00%	\$ 3,677.55
Director of Finance	1	\$73,650.00	5.00%	\$ 3,682.50
Grant Specialist	1	\$52,000.00	5.00%	\$ 2,600.00
CEO	1	\$140,000.00	5.00%	\$ 7,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
%				100,160.05
JUSTIFICATION/COMMENTS: Full time staff to coordinate operations of the Center; Full time Custodian; 20% of Child & Club Safety Coordinator to help oversee programs; 5% of Administrative Director to manage payroll & compliance matters; 5% of Director of Finance to prepare reports; 5% of Grants Specialist to compile narrative reports; 5% of CEO to oversee all operations.				

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: Boys & Girls Clubs of Maui

Contracts Total: 10,382,455

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Great Futures Program Grant	7/1/19-6/30/20	DHHC	Maui County	1,239,993
2	Great Futures Program Grant	7/1/20-6/30/21	DHHC	Maui County	1,265,069
3	Great Futures Program Grant	7/1/21-6/30/22	DHHC	Maui County	1,363,993
4	Great Futures Program Grant (applied for)	7/1/22-6/30/23	DHHC	Maui County	1,835,000
5	Workforce Readiness/Leaders in Training	pending 2022	OED	Maui County	200,000
6	Paukukalo Planning & Design	6/21/18-6/30/22	DHHC	Maui County	75,000
7	E Kupa'a Kakou	pending 2022	OED	Maui County (FED	68,250
8	E Kupa'a Kakou	9/1/20-11/30/20	OED	Maui County (FED	240,550
9	Teen Expo	7/1/19-6/30/20	DHHC	Maui County	17,687
10	Teen Expo	7/1/20-6/30/21	DHHC	Maui County	18,787
11	Teen Expo	7/1/21-6/30/22	DHHC	Maui County	20,000
12	Teen Expo	7/1/22-6/30/23	DHHC	Maui County	20,000
13	Maui Cares for Keiki (Cares Act Funds)	6/1/20 - 10/31/20	DHHC	Maui County (FED	35,000
14	One Stop Resource Center	11/1/20-11/30/20	OED	Maui County (FED	500,000
15	Increase Vaccination Coverage	6/15/21-4/15/22	CDC Foundation	US	75,000
16	21st Century Community Learning Center	2018-2021	HI Dept of Education	US	1,258,057
17	Paukukalo Planning & Design	8/1/19 - 7/31/22	OCS	State of Hawaii	250,000
18	Paukukalo Construction	pending 2022	OCS	State of Hawaii	850,000
19	Native Hawaiian Education Grant	10/1/19-9/30/20	BGCH (Dept of Educati	US	155,033
20	Native Hawaiian Education Grant	10/1/20-9/30/21	BGCH (Dept of Educati	US	162,987
21	Pivot Grant	11/1/20-11/30/20	Chamber of Commerce	US	1,460
22	Maui Economic Development Board Adaptability	11/1/20-11/30/20	Maui Economic Develo	US	15,223
23	Culture of Wellness	7/25/19-11/30/2020	DHHC	US	13,000
24	Power Hour	10/1/19-9/30/21	Office of Hawaiian Affai	State of Hawaii	203,740
25	Summer Feeding Program	6/1/19-8/31/19	State of Hawaii	US	4,526
26	Mentoring Youth at Risk	1/1/20-9/30/21	BGCA (OJJDP)	US	50,000
27	Mentoring Youth at Risk	1/1/19-12/31/19	BGCA (OJJDP)	US	50,000
28	PPP Loan	4/15/20-1/29/21	SBA	US	394,100
29					
30					

Boys & Girls Clubs of Maui

Tax Credits - Past 3 years

941 Tax Credits:

2021 Qtr3	6,632.20	non-refundable portion of credit for qualified sick & family leave wages for leave taken after 3/31/21
	6,923.59	refundable portion of credit for qualified sick & family leave wages taken after 3/31/21
2021 Qtr2	2,469.15	non-refundable portion of credit for qualified sick & family leave wages for leave taken after 3/31/21
2021 Qtr1	1,534.81	non-refundable portion of credit for qualified sick & family leave wages
2020 Qtr4	3,368.78	non-refundable portion of credit for qualified sick & family leave wages
2020 Qtr3	4,599.49	non-refundable portion of credit for qualified sick & family leave wages
2020 Qtr2	5,536.23	non-refundable portion of credit for qualified sick & family leave wages

Boys & Girls Clubs of Maui

Government Contracts

	Agency	Type	Amount
2023	County of Maui (applied for)	County	1,835,000.00
2022	County of Maui	FED	200,000.00
	County of Maui	County	1,363,993.00
	County of Maui	County	75,000.00
	County of Maui (E Kupaa Kakou)	FED	68,250.00
	CDC Foundation	FED	75,000.00
	21st Century Community Learning Center	FED	18,869.74
	State of HI OCS CIP	State	135,699.79
	DOE Native Hawaiian Education (passthrough)	FED	46,771.35
	OJJDP - Passthrough	FED	5,841.95
	Office of Hawaiian Affairs	State	22,655.13
2021	County of Maui	County	1,265,068.58
	County of Maui (E Kupaa Kakou)	FED	285,550.00
	County of Maui (Teen Expo)	County	18,787.17
	County of Maui (Maui Cares for Keiki)	FED	35,000.00
	County of Maui (One Stop Resource Center)	FED	500,000.00
	Chamber of Commerce (Pivot)	FED	1,460.20
	COM Maui Economic Development Board	FED	15,222.60
	21st Century Community Learning Center	FED	354,219.00
	State of HI OCS CIP	State	34,097.49
	DOE Native Hawaiian Education (passthrough)	FED	136,019.00
	DHHC - Culture of Wellness	FED	668.00
	OJJDP - Passthrough	FED	44,322.66
	Office of Hawaiian Affairs	State	117,424.99
	SBA PPP Loan	FED	394,100.00
2020	21st Century Community Learning Center	FED	357,675.84
	DHHC - Culture of Wellness	FED	11,899.46
	County of Maui (Teen Expo)	County	17,687.09
	County of Maui (Teen Expo)	County	1,239,993.00
	DOE Native Hawaiian Education (passthrough)	FED	97,876.92
	Office of Hawaiian Affairs	State	62,327.34
	OJJDP - Passthrough	FED	27,592.69
	DOE Summer Feeding Program	FED	4,526.40
	State of HI OCS CIP	State	75,822.70

BOYS & GIRLS CLUBS OF MAUI - ORGANIZATIONAL CHART

KEY:
 Red – Vacant
 Green – Pending hires

