

Application Submittal Checklist

The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
 - a) Budget request by source of funds ([Link](#))
 - b) Personnel salaries and wages ([Link](#))
 - c) Equipment and motor vehicles ([Link](#))
 - d) Capital project details ([Link](#))
 - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing


AUTHORIZED SIGNATURE

MICHAEL JORDAN, DIVISION VP
PRINT NAME AND TITLE

1/18/2022
DATE

**THE THIRTIETH LEGISLATURE
APPLICATION FOR GRANTS
CHAPTER 42F, HAWAII REVISED STATUTES**

Type of Grant Request:

Operating Capital

Legal Name of Requesting Organization or Individual: Db:
American National Red Cross American National Red Cross, Hawaii Chapter

Amount of State Funds Requested: \$ 150,000

Brief Description of Request (Please attach word document to back of page if extra space is needed):

We are requesting support for statewide activities which will increase the number of trained Red Cross disaster volunteers and strengthen our capacity to prevent and respond to disaster. With a larger volunteer workforce, we will have sufficient capacity to assist with critical initiatives such as: Disaster Action Team and Disaster Preparedness.

Amount of Other Funds Available:

State: \$ _____
Federal: \$ _____
County: \$ 122,620
Private/Other: \$ 1,852,402

Total amount of State Grants Received in the Past 5 Fiscal Years:

\$ 0
Unrestricted Assets:
\$ 724,906,000

New Service (Presently Does Not Exist): Existing Service (Presently in Operation):

Type of Business Entity:

- 501(C)(3) Non Profit Corporation
 Other Non Profit
 Other

Mailing Address:

4155 Diamond Head Rd.
City: Honolulu State: HI Zip: 96816

Contact Person for Matters Involving this Application

Name:
Minette Lew-McCabe

Title:
Regional Philanthropy Officer

Email:
minette.lew@redcross.org

Phone:
808-348-8593

Federal Tax ID#:

██████████

State Tax ID#

N/A



Authorized Signature

Michael Jordan, Division VP

Name and Title

1/18/2022

Date Signed

In regards to the requirement for:

- 1) Registration with the Attorney General
- 2) Registration with the DCCA

The American National Red Cross is a 501 (c)(3) non-profit entity, and the American Red Cross of Hawaii is a chapter of the American National Red Cross, not a separate entity. Because of our unique status as an instrumentality of the federal government, no Red Cross chapter in the United States files with their state DCCA, either as a domestic or foreign non-profit. We do have a certificate of good standing issued by our National Headquarters, which identifies the Red Cross as an instrumentality of the United States, "immune from all forms of state taxation and regulation, such as the registration or qualification to do business under the foreign corporation statutes of the several states ..." The Red Cross is not considered a domestic or foreign non-profit, but has a special status as an "instrumentality" of the federal government. Deputy Attorney General Hugh Jones has confirmed with us that we are not subject to the new non-profit regulations because we are an instrumentality of the federal government. Also, please see our current certificate of vendor compliance, which states we are exempt from registering with the DCCA.



**STATE OF HAWAII
STATE PROCUREMENT OFFICE**

CERTIFICATE OF VENDOR COMPLIANCE

This document presents the compliance status of the vendor identified below on the issue date with respect to certificates required from the Hawaii Department of Taxation (DOTAX), the Internal Revenue Service, the Hawaii Department of Labor and Industrial Relations (DLIR), and the Hawaii Department of Commerce and Consumer Affairs

Vendor Name: **American National Red Cross**

DBA/Trade Name: **American National Red Cross**

Issue Date: **01/10/2022**

Status: **Compliant**

Hawaii Tax#:

New Hawaii Tax#:

FEIN/SSN#: XX-XXX6605

UI#: XXXXXX0240

DCCA FILE#:

Status of Compliance for this Vendor on issue date:

Form	Department(s)	Status
A-6	Hawaii Department of Taxation	Compliant
8821	Internal Revenue Service	Compliant
COGS	Hawaii Department of Commerce & Consumer Affairs	Exempt
LIR27	Hawaii Department of Labor & Industrial Relations	Compliant

Status Legend:

Status	Description
Exempt	The entity is exempt from this requirement
Compliant	The entity is compliant with this requirement or the entity is in agreement with agency and actively working towards compliance
Pending	A status determination has not yet been made
Submitted	The entity has applied for the certificate but it is awaiting approval
Not Compliant	The entity is not in compliance with the requirement and should contact the issuing agency for more information

**DECLARATION STATEMENT OF
APPLICANTS FOR GRANTS PURSUANT TO
CHAPTER 42F, HAWAII REVISIED STATUTES**

The undersigned authorized representative of the applicant certifies the following:

- 1) The applicant meets and will comply with all of the following standards for the award of grants pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant is awarded;
 - b) Complies with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
 - c) Agrees not to use state funds for entertainment or lobbying activities; and
 - d) Allows the state agency to which funds for the grant were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant.

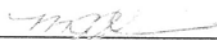
- 2) If the applicant is an organization, the applicant meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is incorporated under the laws of the State; and
 - b) Has bylaws or policies that describe the manner in which the activities or services for which a grant is awarded shall be conducted or provided.

- 3) If the applicant is a non-profit organization, it meets the following requirements pursuant to Section 42F-103, Hawaii Revised Statutes:
 - a) Is determined and designated to be a non-profit organization by the Internal Revenue Service; and
 - b) Has a governing board whose members have no material conflict of interest and serve without compensation.

Pursuant to Section 42F-103, Hawaii Revised Statutes, for grants used for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant used for the acquisition of the land.

Further, the undersigned authorized representative certifies that this statement is true and correct to the best of the applicant's knowledge.

American National Red Cross, Hawaii Chapter
(Typed Name of Individual or Organization)


(Signature)

1/18/2022
(Date)

Michael Jordan
(Typed Name)

Division Vice President
(Title)

Application for Grants

If any item is not applicable to the request, the applicant should enter "not applicable".

I. Certification – Please attach immediately after cover page

1. Certificate of Good Standing (If the Applicant is an Organization)

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2021.

2. Declaration Statement

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

3. Public Purpose

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

The proposed grant, if awarded to the American National Red Cross, will be used for a public purpose pursuant to Section 42F-102, Hawaii Revised Statutes.

II. Background and Summary

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background;

The American Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors. Our Hawaii Chapter provides statewide service to 45,000-75,000 people annually through all of its lines of service.

From June 2020 to July 2021, the American Red Cross of Hawaii responded to 83 disasters, of which 70 were home fires. We assisted 483 survivors. We opened 29 shelters and provided refuge to 615 people. As part of our community disaster education outreach efforts, we educated 1,462 individuals. We maintained a statewide base of 925 active and trained disaster volunteers.

Notable incidents included Hurricane Douglas, multiple Maui Brushfires, and Hawaii's worst flooding in 20 years.

Throughout the COVID-19 pandemic, we proudly ventured beyond our normal mission. Our Service to the Armed Forces volunteers served in a major role by taking on positions considered essential during the pandemic. Other volunteers helped feed people in quarantine, distributed meals to the public, conducted outreach and wellness checks, and assisted at COVID-19 testing sites and vaccination clinics, which have served an estimated 6,000 people to date.

Our chapter is highly efficient, operating with 20 staff members who support more than 1,500 active and trained volunteers in Hawaii. The Red Cross can take appropriate action at a moment's notice to address any crisis no matter the size.

Our deep commitment to the State of Hawaii is rooted in a tradition of service that is intertwined with the history of our islands. After the national Red Cross was founded in 1881, various American Red Cross societies sprang up around the country, including in Hawaii in 1898. Among the organizers of the "Red Cross Society of Hawaii" were Mrs. Harold M. Sewell, president; Mrs. Sanford Dole, first vice president, and Second Vice President Princess Kaiulani, the would-be heir to the Hawaiian throne after Queen Liliuokalani. Eventually, the Red Cross in the Islands would officially become the "American Red Cross of Hawaii," but the Hawaii Red Cross took various shapes and names during the early years.

Our local organization was officially founded under its current name in 1917 and has assisted victims of every major disaster in the islands' history, including the bombing of Pearl Harbor, Hilo tsunami, Kilauea volcanic eruption, Hurricanes Iwa and Iniki, the Xerox shooting, floods, helicopter and airplane crashes, hostage situations, and more. In Hawaii, on average we respond every four days to a disaster.

2. The goals and objectives related to the request;

The COVID-19 pandemic has presented extraordinary challenges to delivering our mission by reducing our number of available volunteers. These dedicated individuals perform 90% of the work we do.

Many of our most dependable volunteers – our kupuna – have been unable to face the added risks that in-person service presented.

As we saw during Hurricane Douglas and the March Flooding, social distancing rules require that more shelters need to be opened and more staff needed to operate them. Travel restrictions limited our ability to bring in assistance from out-of-state during major disasters.

The Red Cross is currently subject to the Federal Contractor Vaccine Mandate and has required all of our staff and in-person volunteers to be fully vaccinated

by February 15, 2022. All Hawaii Red Cross employees are vaccinated. As of mid-January, more than 40% of our volunteers have submitted proof of vaccination. Those who do not submit their vaccination status by the deadline will be contacted by the department and will be offered a virtual position. Volunteers who are not interested in a virtual position or cannot find a virtual volunteer position that is a good fit will be inactivated. We anticipate the size of our available workforce may be significantly impacted.

We are requesting support for statewide activities which will increase the number of trained Red Cross disaster volunteers and strengthen our capacity to prevent and respond to disaster. With a larger volunteer workforce, we will have sufficient capacity to assist with critical initiatives such as:

- Disaster Action Team: Meets the immediate emergency needs of victims (food, clothing, shelter, immediate health needs and crisis counseling) following small and large disasters statewide.
- Disaster Preparedness: Conducts free virtual educational presentations to help communities be better prepared for disasters statewide.

3. The public purpose and need to be served;

Simply by looking at the number of news headlines over the last year covering unprecedented events such as wildfires, heat domes, hurricanes, flooding, and even COVID-19, it's undeniable that disasters are increasing dramatically, likely due to climate change.

Hawaii's population is especially threatened by hurricanes. Studies have projected that climate change will alter the activity of tropical cyclones and patterns of sea surface temperature, which could result in increasing frequency and likelihood of storms in Hawaii (Murakami et al., 2013). In addition, other threats are becoming more common. A July 6, 2021 New York Times article titled, "How bad are US wildfires? Even Hawaii is battling a surge." stated, "Heavy rains encourage unfettered growth of invasive species, including guinea grass, and dry, hot summers make them [parts of Hawaii] highly flammable. Similar to the American West, where dozens of large blazes have raged in recent weeks and fire seasons have grown worse over the years because of extreme weather patterns and climate change, about two-thirds of Hawaii faces unusually dry conditions this summer."

A story by Hawaii News Now on December 16, 2019 stated, "The state's own estimates predict a major hurricane like Lane would all but cripple the islands with a direct hit, causing a total capital economic loss of \$116 billion, displacing roughly 240,000 households, generating 8 million tons of debris and resulting in power outages that could take weeks to restore."

As studies demonstrate, being prepared contributes strongly to a community's ability to recover: more lives are saved, less money is required for recovery, and a community stabilizes more quickly when it is resilient (Disaster Resilience: A National Imperative, National Research Council, Washington D.C.: National Academies Press, 2012). Every \$1 invested in pre-disaster preparedness and mitigation activities saves \$6 in post-disaster response and recovery expenses (The Natural Hazard Mitigation Saves: 2017 Interim Report). Without the Red Cross, the cost to government will be much higher if their employees are required to staff shelters such as was the case with Hurricane Douglas.

4. Describe the target population to be served; and

The poor and needy population is particularly vulnerable to disasters. Our records indicate that in FY21, at least 27% of the clients the American Red Cross of Hawaii served during a disaster response were living in poverty.

An Aloha United Way commissioned report, entitled ALICE: A Study of Financial Hardship in Hawaii, confirmed the stark reality that there are many people in Hawaii who struggle every day to make ends meet. ALICE is an acronym for Asset Limited, Income Constrained, Employed. The ALICE population is comprised of people who have a job or multiple jobs yet can't afford the basic necessities to remain stable and self-sufficient. According to the 2020 report update, approximately 59% of Hawaii households were estimated ALICE and below immediately following COVID-19 shutdowns.

Disasters directly threaten the homes of ALICE families since more affordable housing is often located in vulnerable areas (ALICE: A Study of Financial Hardship in Hawaii, 2020). All it takes is just one crisis to put this population at an even greater risk of long-term problems.

However, we serve the entire Hawaii State population of over 1.4 million people. Just as disasters do not pick and choose victims, the Red Cross does not discriminate when we help to rebuild lives. Our longstanding commitment to impartiality and neutrality enables us to bridge many social divides.

5. Describe the geographic coverage.

The American Red Cross of Hawaii serves the entire state.

III. Service Summary and Outcomes

The Service Summary shall include a detailed discussion of the applicant's approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities;

This program comprises two major direct service efforts: 1. recruit, train, and coordinate volunteers to provide disaster relief assistance to victims of disasters, and 2. through community disaster education outreach, to provide individuals and communities with the knowledge and skills needed to build resilience in the face of emergency.

Our recruitment and training activities consist of:

External Recruitment – We will engage our Board of Directors, top donors, partner organizations such as Voluntary Organizations Active in Disaster (VOAD), and other organizations that are associated with shelter facilities such as PTA groups and Parks & Recreation partners to refer volunteer prospects to us.

Media Campaign - We will request free publicity from TV, radio, and print media to promote our shelter recruitment campaign to help reach diverse populations.

Intake and Training – The steps are as follows:

1. Prospective volunteer begins application process, including authorization of a criminal background check
2. National Office verifies identification and completes a background check
3. Prospective volunteer is interviewed
4. Prospective volunteer is referred to the Disaster Services Department and approved by the Department Onboarding Team
5. Volunteer completes applicable online training

During Disaster Response, volunteer caseworkers are on the scene within two hours of any disaster to meet the immediate emergency needs of victims, to provide emotional support to help them cope with loss, and to refer them to other community partners to further assist individual needs for recovery. Volunteers are trained to provide a seamless response when disaster strikes and to conduct damage assessment in neighborhoods, serve as shelter managers, and conduct crisis counseling.

Volunteers also assist with community disaster education outreach, through which individuals receive lifesaving disaster preparedness information, thus increasing community resiliency, mitigating damage caused by disasters, and decreasing the number of fire-related injuries and deaths.

To respond to changing health conditions, we developed the capacity to transition between complete virtual service delivery and a hybrid model combining virtual and limited in-person presence.

During the pandemic, we have and will continue to assume additional COVID-19-related missions when asked. Some of the latest direct services provided include offering online resources to manage pandemic-related stress and assisting at testing sites and vaccination clinics. The Disaster Program served an estimated 10,000 individuals in FY21, including normal disaster operations and expanded COVID-19 response.

2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;

Recruiting activities will occur year-round. We have an especially urgent need for trained shelter volunteers before Hurricane season, which begins on June 1. The intake and onboarding process typically takes 30 days from the time a prospective volunteer begins the application process.

While disasters are unpredictable and happen throughout the year, our preparedness presentations are focused on elementary school students and are primarily held during the Fall and Spring semesters of each school year. Many are conducted by UH School of Nursing Students who, after receiving a month of training, teach children from September through December. and February through May.

3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and

The Red Cross uses a combination of quality and effectiveness measures to ensure we are meeting our expected client outcomes. Each line of service has standardized procedures to obtain feedback from clients so that we can continually improve as an organization.

Measuring Quality: Through our Customers and Partners Survey System (CAPSS), we survey our clients and partners to ascertain how well Red Cross services met their needs. Clients are asked if their immediate emergency needs were met, how helpful Red Cross services were during their recovery, how satisfied they were with the Red Cross, and whether they felt respected. The results of these surveys are aggregated through FOCIS to determine our client satisfaction index, which allows us to evaluate the effectiveness of our efforts and areas where improvement is needed.

Quantifying Our Services: The Red Cross tracks the services provided to clients through our disaster relief and recovery operations. Disaster Services casework is documented following National Red Cross policies and procedures, and compliance with these procedures is monitored regularly. Other programmatic outputs are tracked and reviewed each month.

All of the data is aggregated and reported through our Field Operations Consolidated Information System (FOCIS), and we are happy to share the findings if requested.

4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.
 - Recruit, train, and coordinate 450 disaster volunteers (of which 100 are shelter volunteers) to be on call 24/7, 365 days/year.*
 - Maintain a Net Promoter Score (NPS) > 70%.**
 - Reach 2,500 individuals through preparedness presentations.
 - Ensure the percent of individuals who state they feel better prepared after attending a preparedness presentation > 77%.
 - Respond to an annual average of 80 disasters.
 - Ensure the number of Clients who rate Red Cross Services as Excellent > 75%.

* These figures have been adjusted to account for anticipated reduction in volunteer numbers due to enforcement of the Federal Contractor Vaccine Mandate.

** The NPS is an industry standard for measuring the willingness of individuals to recommend an organization to others. It is used as a proxy for gauging the individual's overall satisfaction with the organization in connection with how they would recommend the organization.)

IV. Financial

Budget

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
 - a. Budget request by source of funds (Link)
 - b. Personnel salaries and wages (Link)
 - c. Equipment and motor vehicles (Link)
 - d. Capital project details (Link)
 - e. Government contracts, grants, and grants in aid (Link)

- The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2023.

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
\$37,500	\$37,500	\$37,500	\$37,500	\$150,000

- The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2023.

Currently, the Red Cross of Hawaii has a number of pending government applications including annual county requests. Outside of these grants that require a long lead time, we have not begun fundraising for Fiscal Year 2023, although we anticipate our funding activities will be similar to previous years. Our sources typically include a combination of federated funds, e.g. United Way and Combined Federal Campaign (4%), private foundations (22%), corporate giving (18%), and individual donations (42%).

- The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable.

N/A

- The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2023 for program funding.

City & County of Honolulu - \$125,000 (2020-21), \$124,624 (2019-20)
 County of Maui – \$50,000 (2021-22), \$50,000 (2020-21), (2019-20)
 County of Kauai - \$50,000 (2021-22), \$50,000 (2020-21), \$20,000 (2019-20)
 County of Hawaii - \$31,300 (2021-22), \$24,750 (2020-21), \$9,043 (2019-20)

- The applicant shall provide the balance of its unrestricted current assets as of December 31, 2021.

The balance of the American National Red Cross’s unrestricted current assets as of September 30, 2021 was \$724,906,000. We do not have this data yet for December 31, 2021.

Chartered as a single Corporation, the Red Cross operates as a national network, with the chapters as local units.

V. Experience and Capability

1. Necessary Skills and Experience

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

In August 2015, the Red Cross signed an agreement with FEMA that renewed the Red Cross role as the co-lead for provision of mass care under the National Response Framework, along with the Department of Homeland Security/FEMA. As a co-lead, the Red Cross is responsible for fulfilling mass care responsibilities which include feeding, sheltering, bulk distribution, and family reunification. The Red Cross continues to be a support agency to the other components of FEMA's Emergency Support Function (ESF) #6, which includes Emergency Assistance, Housing and Human Services. In addition, the agreement was expanded to ensure the partnership covers the entire disaster cycle: preparedness, response, and recovery.

2. Facilities

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

The Red Cross of Hawaii's facilities include Chapter Headquarters at the base of Diamond Head and a Disaster Field Supply Center in Waikēle on Oahu. We also have neighbor island offices in Lihue on Kauai, Wailuku on Maui, and Hilo on Hawaii Island. During the COVID-19 pandemic, much of our disaster operations successfully transitioned to virtual service delivery, including volunteer recruitment, intake, payment of financial assistance, and counseling. Therefore, our facilities are more than adequate for the purposes of this request.

VI. Personnel: Project Organization and Staffing

1. Proposed Staffing, Staff Qualifications, Supervision and Training

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

Diane Peters-Nguyen, Regional CEO of the Pacific Islands Region, oversees Red Cross service delivery, fundraising and external relations within the region. Prior to her appointment with the Red Cross, she served as Chaminade University's Vice President of Advancement for almost 13 years, overseeing development, communications, alumni engagement and the Office of Native Hawaiian Partnerships. She played a key role in the development and completion of the most successful campaign in the university's

history, “Bridges to the Future,” which raised \$118 million. Ms. Peters-Nguyen serves on a number of advisory boards including the Salary Commission of the City and County of Honolulu, Diamond Head Theatre, and the Friends of the East-West Center. She is the current president of Hui Hanai and previously served on the Kamehameha Scholars Advisory Board, the Native Hawaiian Hospitality Association board and the Kamehameha Schools Alumni Association Board.

Maria Lutz, Regional Disaster Officer, oversees the Disaster Cycle Services staff and programs. Ms. Lutz has been a staff member for over 20 years. She received her B.A. in Peace and Conflict Studies from the University of California at Berkeley. She has provided oversight for disaster relief operations in Hawaii for the last 16 years to include the Sacred Falls Landslide (1999), Xerox Shooting (1999), Hawaii Earthquake (2006), Hawaii’s Japanese Tsunami Response (2011), Puna Lava Flow (2014), Kilauea Volcano Eruption (2018), Diamond Head Shooting & Fire (2020), numerous tropical storms, Hurricanes Lane (2018), Olivia (2018), and Daniel (2020), and Hawaii Flooding (2021). Ms. Lutz also works actively with government and volunteer partners on committees for disaster preparedness to include the Hawaii Emergency Preparedness Executive Committee, and Hawaii State Voluntary Organizations Active in Disaster.

Diana Damian-Bakcsi, Workforce Development Manager, came to Hawaii Red Cross as a volunteer on November 6, 2017. As a volunteer, Diana assisted with our Disaster Hotline operations and in August of 2019 traveled to North Carolina to help in disaster for Hurricane Dorian in Sheltering and Residential Damage Assessment. Her professional background is in client services for luxury hotels, where she gained significant experience in operations management and oversaw hotel operations for 70 employees. She serves as the main backup for the Disaster Program Managers/Directors. During her tenure with Red Cross, she has increased efficiency in the organization by redesigning the volunteer onboarding process and developing a regular online training schedule. Her work has produced significant increases in volunteer satisfaction, especially among new volunteers.

John Blalock, Disaster Preparedness Manager, has been in this position since September 2019. He is an experienced Emergency Manager with background as a Battalion Chief with the Kauai Fire Department and Department of Transportation Airport Operations in Honolulu. He coordinates the preparedness and resiliency aspect of the Disaster Preparedness & Response Program. Mr. Blalock also helps promote disaster preparedness to community groups, such as schools, through the Pillowcase Project and Prepare with Pedro programs. He also works to help neighborhoods become less vulnerable to home fires through the Home Fire Campaign.

Our four County Managers/Directors help recruit volunteers, arrange their training, work with them to secure, inventory, and pre-position disaster supplies, and ensure that they are mobilized to help disaster survivors. They also organize volunteers to conduct community outreach, engage the community in planning, and work with government agencies and other non-profits to prepare for disasters.

- City & County of Honolulu – Lily Hontz recently joined the Red Cross in September 2021. Ms. Hontz has experience working with non-profits and with special events.
- County of Kauai – Padraic Gallagher previously served as the Director for the Nevada Conservation Corps, a Realty Specialist with the US Fish & Wildlife Service in New Mexico, and as an Interpretive Park Ranger with the Kilauea Point National Wildlife Refuge.
- County of Maui – Jenny Worth joined the Red Cross in 2020. She has a strong background in volunteer development, community building, and organizing special events.
- County of Hawaii – Martin Moran served as a Police Sergeant for 38 years and spent three years assigned to the Berkeley Police Juvenile Bureau. He was also involved in the Boy Scouts, launched two Police Explorer posts, and worked as a Skipper for two Sea Scout ships.

2. Organization Chart

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

See attached.

3. Compensation

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

Regional Chief Executive Officer: \$106,800 - \$178,000
Regional Chief Development Officer: \$91,200 - \$152,000
Regional Disaster Officer: \$91,200 - \$152,000

VII. Other

1. Litigation

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

The local Hawaii Chapter is not party to any pending litigation.

2. Licensure or Accreditation

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

The Red Cross is co-lead with the Department of Homeland Security/FEMA for provision of mass care under the National Response Framework. In addition, all counties in Hawaii designate the American Red Cross of Hawaii as the lead organization to plan and execute disaster sheltering operations. Hawaii State Emergency Management Agency plans codify Hawaii Red Cross' essential disaster response role to provide, manage and operate shelters, conduct mass feedings during disasters, and complete community damage assessments.

3. Private Educational Institutions

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see Article X, Section 1, of the State Constitution for the relevance of this question.

No funds from the grant will be used to support any private educational institution.

4. Future Sustainability Plan

The applicant shall provide a plan for sustaining after fiscal year 2022-23 the activity funded by the grant if the grant of this application is:

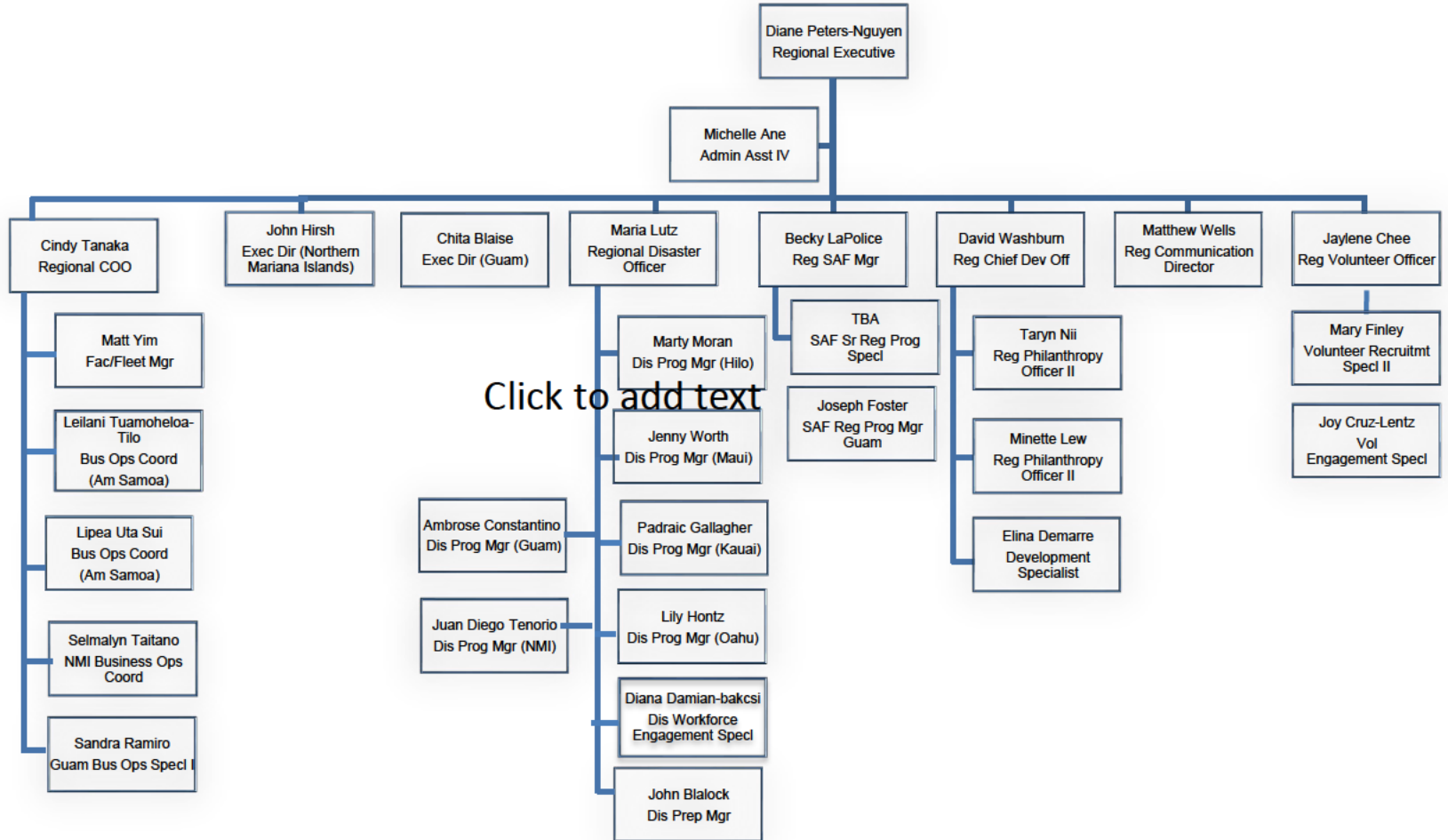
- (a) Received by the applicant for fiscal year 2022-23, but
- (b) Not received by the applicant thereafter.

The Red Cross is not a government agency. We rely on the generosity and aloha spirit of Hawaii's people to deliver crucial services to the public free of charge and are grateful for the long-term commitment of our community. Starting with our local board, we continually work to expand our relationships and do everything to cover a local revenue goal around \$3.3 million. We continue to pursue available government aid, focus on our corporate partners in industries that have not been significantly impacted by the pandemic, and explore new methods of fundraising such as cause marketing.

The Red Cross is congressionally mandated to provide disaster relief assistance, has done so in Hawaii since 1917 and will continue to do so regardless of amount of funding received.

Pacific Islands Region

As of 9-7-21



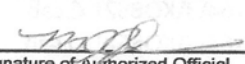
Click to add text

Note: NMI, Guam, and American Samoa staff are not part of the Hawaii Chapter.

BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2022 to June 30, 2023

Applicant: American National Red Cross, Hawaii Chapter

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
A. PERSONNEL COST				
1. Salaries	62,388		95,625	856,818
2. Payroll Taxes & Assessments				251,862
3. Fringe Benefits	17,612		26,995	33,028
TOTAL PERSONNEL COST	80,000		122,620	1,141,708
B. OTHER CURRENT EXPENSES				
1. Airfare, Inter-Island/Travel				20,737
2. Insurance				16,865
3. Lease/Rental of Equipment/Maintenance				33,421
4. Lease/Rental of Space/Maintenance	59,292			
5. Staff Training				
6. Supplies				20,245
7. Communications				21,782
8. Utilities	10,708			13,902
9. Disaster Relief (Financial Assistance)				372,096
10. Printing & Promotionals				6,974
11. Professional Fees				41,947
12. Other Contractual Services				55,757
13. Depreciation				106,968
14				
15				
16				
17				
18				
19				
20				
TOTAL OTHER CURRENT EXPENSES	70,000			710,694
C. EQUIPMENT PURCHASES				
D. MOTOR VEHICLE PURCHASES				
E. CAPITAL				
TOTAL (A+B+C+D+E)	150,000		122,620	1,852,402
SOURCES OF FUNDING		Budget Prepared By:		
(a) Total State Funds Requested	150,000	Minette Lew-McCabe 808-348-8593		
(b) Total Federal Funds Requested		Name (Please type or print) Phone		
(c) Total County Funds Requested	122,620			
(d) Total Private/Other Funds Requested	1,852,402	1/18/2022		
		Signature of Authorized Official Date		
TOTAL BUDGET	2,125,022	Michael Jordan, Division Vice President		
		Name and Title (Please type or print)		

BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2022 to June 30, 2023

Applicant: American National Red Cross, Hawaii Chapter

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Regional Disaster Officer	1	\$117,020.00	34%	\$ 40,000.00
Workforce Engagement Manager	1	\$64,139.00	31%	\$ 20,000.00
Disaster Preparedness Manager	1	\$77,561.00	26%	\$ 20,000.00
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
TOTAL:				80,000.00
JUSTIFICATION/COMMENTS: Salary includes benefits calculated at 28.23% per our NICRA.				

BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2022 to June 30, 2023

Applicant: The American National Red Cross, Hav

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
NOT APPLICABLE			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
TOTAL:				
JUSTIFICATION/COMMENTS:				

BUDGET JUSTIFICATION - CAPITAL PROJECT DETAILS

Period: July 1, 2022 to June 30, 2023

Applicant: The American National Red Cross, Hawaii Chapter

FUNDING AMOUNT REQUESTED						
TOTAL PROJECT COST	ALL SOURCES OF FUNDS RECEIVED IN PRIOR YEARS		STATE FUNDS REQUESTED	OTHER SOURCES OF FUNDS REQUESTED	FUNDING REQUIRED IN SUCCEEDING YEARS	
	FY: 2020-2021	FY: 2021-2022	FY:2022-2023	FY:2022-2023	FY:2023-2024	FY:2024-2025
PLANS						
LAND ACQUISITION						
DESIGN						
CONSTRUCTION						
EQUIPMENT						
TOTAL:						
JUSTIFICATION/COMMENTS:						

NOT APPLICABLE

GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID

Applicant: The American National Red Cross, Hawaii Chapter

Contracts Total: 319,000

	CONTRACT DESCRIPTION	EFFECTIVE DATES	AGENCY	GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)	CONTRACT VALUE
1	Grants In Aid	Pending	DCS	Honolulu County	184,000
2	Grants In Aid	Pending	KEMA	Kauai County	50,000
3	Grant	Pending	MEMA	Maui County	50,000
4	Grants In Aid	Pending	Dept. of Finance	Hawaii County	35,000
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					