

OBJECTIVE:

- To use my professional skills to give back to the community in a meaningful and productive way.

PROFESSIONAL EXPERIENCE:**County of Kauai (2019 to present)**

- Serving as Director of Finance overseeing Real Property Assessments and Collections, Purchasing, Information Technology, Accounting and Budgeting, Treasury, Motor Vehicle, and Driver's Licensing.

Grove Farm Company, Inc. (2007 to 2018)

- Served as Director of Finance and Corporate Treasurer for all of the Company's operations, including real estate development, land leasing, water and waste water management, energy initiatives, golf course management, and prior fish farming operations. Responsible for all internal and external financial reporting; quarterly and annual closing of financial records; payroll & human resource management; maintaining insurance coverage; annual budget preparation; cash management; debt covenant compliance; maintenance of fixed asset and capital investment records; timely tax filings; establishing and enforcing appropriate internal controls.

Deloitte & Touche LLP (2004 to 2007)

- Served as Senior Auditor on numerous audit engagements. Responsible for coaching & mentoring staff personnel; developing & maintaining client relationships; researching technical accounting information; communicating with management; engaging in professional development & training. Specialized in serving companies in the sectors of real estate (including resort projects, single- and multi-family residential, condominiums, and commercial properties), healthcare, and technology industries.

PROFESSIONAL AND COMMUNITY ACTIVITIES:

- Big Brothers Big Sisters of Kauai – Regional Board Member (2011 – present)
- Kiwanis Club of Kauai - Member (2009 – present), Board of Director (2011 – present), President (2011 – 2012)
- Kauai Economic Development Board – Finance Committee Member (2011 – 2018), Executive Committee Member (2014 – 2018), Finance Committee Chair (2015 – 2018), Treasurer (2016 – 2018)
- Kauai Chamber of Commerce – Small Business Committee Member (2013 – 2018), Finance Committee Member (2014 – 2018), Board of Director (2015 – 2018)
- Envision Kauai – Treasurer and Board Member (2016 – 2019)
- Waimea High School Cross Country Coach (2014 – 2019)
- American Institute of Certified Public Accountants (2006 – 2019)
- Hawaii Society of Certified Public Accountants (2006 – 2019)
- Pacific Century Fellows Alumni (Class of 2016)
- Kauai High School Varsity Girls Soccer Head Coach (2009-2013)
- Leadership Kauai Alumni (Class of 2010)

EDUCATION:

- **University of Oregon** – Master's of Accountancy (3.4 GPA)
- **Southern Oregon University** - BS in Business Accounting with Minor in Economics (3.98 GPA)
- **Kauai High & Intermediate School** – (4.00 GPA)

REFERENCES AVAILABLE UPON REQUEST