

Paul K. Alejado

Skills

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- Proficiency at reading blueprints
 - Construction practices
 - Self motivated
 - Project management skills
 - Estimating

Experience

Noa Pacific Construction/ General Contractor

December 2004- Present. Kapolei, Hawaii

- Handling all scheduling of projects within required timeframes
- Estimating time and materials costs for projects
- Implementing change request by owners to conform to specifications or updated demands
- Oversee a daily crew of 5-10 men on the jobsite
- Government and residential jobs
- Bids and estimates
- Maintain documentation for areas such as orders, activities, schedules, and employee performance

Ohana Telcom Construction/Operations Supervisor

November 2002-December 2004, Kapolei, Hawaii

- Supervise work crew in trenching and laying of telecommunication conduits in existing subdivisions
- Estimating for commercial as well as federal projects
- Oversee quality control
- Project tracking for all assigned projects

Pacific isles Equipment Rental/Carpenter

July 1995-October 2002, Kapolei, Hawaii

- Major carpentry work
- Concrete pouring and finishing
- Masonry construction and finishing
- Power saw cutting in streets and roadways
- Paving roadways

International Builders/Supervisor

June 1994-June 1995, Waipahu, Hawaii

- Supervised a crew of seven
- Estimating, scheduling
- Hiring, Project tracking

- Sales Marketing
- Manage work at construction site

Michael Shinn & Assoc./ Construction Operations Manager

February 1990-October 1993

- Oversee all aspects of custom home projects
- Bid estimating
- Hiring contractors
- Project scheduling
- Purchasing materials/ supplies
- Project tracking
- Managing construction projects

Education

University Of Hawaii

Honolulu, Hawaii

Certificate of Completion: Blueprint Reading

Hawaii Pacific University

Honolulu, Hawaii

Certifications

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- CPR
 - OSHA
 - Confined spaces