

**Resume**  
**Steven T. Brittain**

**Objective**

To obtain a position in an organization utilizing my communication and organizational skills

**Summary of Qualifications**

Practiced law for 20 years in civil litigation and administrative claims in a variety of settings from medium sized firms (25+ lawyers) to small, solo practice representing primarily injured clients on Oahu and Hawai'i

Taught law courses at Hawai'i Community College

Experienced in counseling, homeless shelter and prison reintegration non-profit organizations

Compassionate, efficient, organized, friendly and insightful

**Education**

2010 CSAC (Certified Substance Abuse Counselor) classes completed

2007 Continuing Education: Grief and Crisis Management

Pepperdine University School of Law, Malibu, California, Juris Doctor

University of California at Santa Barbara, BA in Political Science, honors graduate

**Employment**

2012-2019

Paralegal at the Law Office of Robert Marx

2015-2016

Hawai'i Community College, Hilo Hawai'i

Taught Criminal Law and Constitutional Law classes in the Administration of Justice Program

2015-2016

CARE Hawaii, Hilo

Employed full time as a substance abuse counselor operating a branch counseling

center in Hilo, handling all phases of counseling services, from intake to counseling to community service coordination. I was responsible for a caseload of up to 20 clients, ensuring compliance with court ordered requirements for counseling

2014-2015

Lokahi Treatment Center, Hilo

Employed full time as a substance abuse counselor and anger management counselor, prepare insurance authorization forms for numerous insurance companies and do intake assessments

2012-2013

Paralegal, Puana Pain Clinic, and Maui Pain Clinic, Hilo and Maui

Employed full time as a paralegal handling Hawaii Workers Compensation administrative claims for a medical clinic.

2011-2012 Hope Services Hawaii

Homeless Shelter Worker, Kailua-Kona

Employed full time as a shift-worker in a 30 bed homeless shelter in Kailua-Kona and in a prison reintegration program in Hilo where the majority of the residents were alcoholics or drug addicts. Counseling services were provided as needed

2010 Hawaii Island Recovery

Substance Abuse Recovery Program, Kailua-Kona

Served as a resident manager and peer counselor for substance abusers and alcoholics in a "high-end" residential program

2009 Bridge House

Therapeutic Living Program, Kailua-Kona

Served as a peer counselor and night manager for substance abusers and alcoholics in a "low-bottom" residential program

2008 BISAC (Big Island Substance Abuse Council) Kailua-Kona

Experience serving as a Peer Counselor for a Therapeutic Learning Program

in Kailua-Kona working with alcohol and substance abuse issues and reintegration issues

2000-2007 Steven T. Brittain, Attorney at Law, Honolulu and Kailua-Kona

Operated a law office managing employees and practicing Civil Litigation,

Workers' Compensation claims, select Criminal Law cases and Insurance Claims primarily for individual, injured claimants providing all levels of services, from intake to trial

1987-2000 practiced civil litigation for both Plaintiff and Defense firms in Hilo, Kona and Oahu, including Fujiyama, Duffy Fujiyama, Winer, Meheula Devins, Robinson & Chur and the Law Office of Robert Marx in Hilo and Kona

**Professional Associations**

President, West Hawaii Bar Association, Kailua-Kona 1990-1991

**Volunteer Organizations**

Volunteers in Public Service to the Courts, 2018-present

Speaker at the Hilo Circuit Court Alcohol Education classes

General Service Representative, Alcoholics Anonymous 2018-present

Serve as Secretary on the District General Service Board of East Hawai'i Alcoholics Anonymous

Hawaii Attorney's and Judges Assistance Program, 2007-present

I serve as a volunteer counselor for attorneys, depending on their needs, and have served as a public speaker at the University of Hawaii Richardson School of Law and at Hawaii State Bar Association functions, including the 2011 and 2012 Bar Leadership Conferences

Board Member Going Home Hawai'i 2016-2017

Hawaii Island United Way, 2012-2014

Member of the Investment Review Committee, reviewing grant proposals for applicants on the Island of Hawaii.