

FEB 27 2020

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# SENATE RESOLUTION

REQUESTING THAT THE HAWAII STATE PUBLIC LIBRARY SYSTEM CONVENE A TASK FORCE TO IDENTIFY AND RECOMMEND STANDARDS FOR THE DEVELOPMENT OF AN ALL-ELECTRONIC PROCESS FOR MAINTAINING GOVERNMENT PUBLICATIONS CREATED BY STATE AGENCIES.

1 WHEREAS, state government agencies of Hawaii produce  
2 thousands of publications each year to inform policy makers and  
3 the public of projects, programs, research, and other  
4 governmental information; and

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6 WHEREAS, the Legislature is dedicated to finding new ways  
7 to create less waste by decreasing the number of paper copies of  
8 government publications produced and encouraging more electronic  
9 access to government publications; and

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11 WHEREAS, the Hawaii State Public Library System is  
12 responsible for ensuring public access to government  
13 publications, not only as a means of transparency, but also to  
14 document the discussions, reports, and work of government  
15 agencies for future generations; and

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17 WHEREAS, the Hawaii State Public Library System currently  
18 requires two printed copies and one digital copy of each state  
19 government publication to fulfill its mission; and

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21 WHEREAS, the reports and publications produced by  
22 governmental agencies are produced in a wide range of formats,  
23 from memos and simple documents to multi-set bound documents to  
24 maps; and sometimes documents contain a mix of formats, in which  
25 the digital format of these publications is not always the  
26 preferable method for readability or use by the public; and

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28 WHEREAS, the Hawaii State Public Library System will need  
29 to periodically explore new electronic applications and incur  
30 additional costs to keep up with constantly changing technology  
31 to ensure that digital files of government publications can be  
32 opened and used in the future; and



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1 WHEREAS, there are currently no standards used by all state  
2 agencies in the creation of electronic government publications  
3 to ensure accessibility and the protection of the integrity of  
4 electronic publications from alteration; now, therefore,  
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6 BE IT RESOLVED by the Senate of the Thirtieth Legislature  
7 of the State of Hawaii, Regular Session of 2020, that the Hawaii  
8 State Public Library System is requested to convene a task force  
9 to identify and recommend standards for the development of an  
10 all-electronic process for maintaining government publications  
11 created by Hawaii state agencies, which includes, but is not  
12 limited to:  
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- 14 (1) Identifying methods for securing the digital documents  
15 so that they cannot be tampered with after the report  
16 is issued;  
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- 18 (2) Identifying accessibility standards for the creation  
19 of digital documents for individuals who cannot read  
20 standard print;  
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- 22 (3) Determining standards for creating metadata for all  
23 documents so that digital documents are searchable;  
24 and  
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- 26 (4) Ascertaining the best format for digital files and be  
27 accessible in the future; and  
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29 BE IT FURTHER RESOLVED that the task force is requested to  
30 include the following members:  
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- 32 (1) The State Librarian, or the State Librarian's  
33 designee, who is requested to serve as the chairperson  
34 of the task force;  
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- 36 (2) The State Archivist, or State Archivist's designee;  
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- 38 (3) The Director of the Legislative Research Bureau, or  
39 Director's designee;  
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- 41 (4) The University Librarian of the University of Hawaii  
42 Manoa, or Librarian's designee; and



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(5) The Director of the Disability and Communication Access Board, or Director's designee; and

BE IT FURTHER RESOLVED that the task force may invite additional, interested organizations or agencies to participate in the task force; and

BE IT FURTHER RESOLVED that the Hawaii State Public Library System is requested to provide administrative support for the task force; and

BE IT FURTHER RESOLVED that the task force submit a report of its recommendations, including any proposed legislation, to the Legislature no later than twenty days prior to the convening of the Regular Session of 2021; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be transmitted to the State Librarian, State Archivist, Director of the Legislative Research Bureau, University Librarian of the University of Hawaii Manoa, and Director of the Disability and Communication Access Board.

OFFERED BY:





