

FEB 27 2020

SENATE CONCURRENT RESOLUTION

REQUESTING THAT THE HAWAII STATE PUBLIC LIBRARY SYSTEM CONVENE A TASK FORCE TO IDENTIFY AND RECOMMEND STANDARDS FOR THE DEVELOPMENT OF AN ALL-ELECTRONIC PROCESS FOR MAINTAINING GOVERNMENT PUBLICATIONS CREATED BY STATE AGENCIES.

1 WHEREAS, state government agencies of Hawaii produce
2 thousands of publications each year to inform policy makers and
3 the public of projects, programs, research, and other
4 governmental information; and
5

6 WHEREAS, the Legislature is dedicated to finding new ways
7 to create less waste by decreasing the number of paper copies of
8 government publications produced and encouraging more electronic
9 access to government publications; and
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11 WHEREAS, the Hawaii State Public Library System is
12 responsible for ensuring public access to government
13 publications, not only as a means of transparency, but also to
14 document the discussions, reports, and work of government
15 agencies for future generations; and
16

17 WHEREAS, the Hawaii State Public Library System currently
18 requires two printed copies and one digital copy of each state
19 government publication to fulfill its mission; and
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21 WHEREAS, the reports and publications produced by
22 governmental agencies are produced in a wide range of formats,
23 from memos and simple documents to multi-set bound documents to
24 maps; and sometimes documents contain a mix of formats, in which
25 the digital format of these publications is not always the
26 preferable method for readability or use by the public; and
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28 WHEREAS, the Hawaii State Public Library System will need
29 to periodically explore new electronic applications and incur
30 additional costs to keep up with constantly changing technology
31 to ensure that digital files of government publications can be
32 opened and used in the future; and



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1
2 WHEREAS, there are currently no standards used by all state
3 agencies in the creation of electronic government publications
4 to ensure accessibility and the protection of the integrity of
5 electronic publications from alteration; now, therefore,
6

7 BE IT RESOLVED by the Senate of the Thirtieth Legislature
8 of the State of Hawaii, Regular Session of 2020, the House of
9 Representatives concurring, that the Hawaii State Public Library
10 System is requested to convene a task force to identify and
11 recommend standards for the development of an all-electronic
12 process for maintaining government publications created by
13 Hawaii state agencies, which includes, but is not limited to:
14

- 15 (1) Identifying methods for securing the digital documents
16 so that they cannot be tampered with after the report
17 is issued;
18
19 (2) Identifying accessibility standards for the creation
20 of digital documents for individuals who cannot read
21 standard print;
22
23 (3) Determining standards for creating metadata for all
24 documents so that digital documents are searchable;
25 and
26
27 (4) Ascertaining the best format for digital files and be
28 accessible in the future; and
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30 BE IT FURTHER RESOLVED that the task force is requested to
31 include the following members:
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- 33 (1) The State Librarian, or the State Librarian's
34 designee, who is requested to serve as the chairperson
35 of the task force;
36
37 (2) The State Archivist, or State Archivist's designee;
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39 (3) The Director of the Legislative Research Bureau, or
40 Director's designee;
41



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1 (4) The University Librarian of the University of Hawaii
2 Manoa, or Librarian's designee; and
3

4 (5) The Director of the Disability and Communication
5 Access Board, or Director's designee; and
6

7 BE IT FURTHER RESOLVED that the task force may invite
8 additional, interested organizations or agencies to participate
9 in the task force; and
10

11 BE IT FURTHER RESOLVED that the Hawaii State Public Library
12 System is requested to provide administrative support for the
13 task force; and
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15 BE IT FURTHER RESOLVED that the task force submit a report
16 of its recommendations, including any proposed legislation, to
17 the Legislature no later than twenty days prior to the convening
18 of the Regular Session of 2021; and
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20 BE IT FURTHER RESOLVED that certified copies of this
21 Concurrent Resolution be transmitted to the State Librarian,
22 State Archivist, Director of the Legislative Research Bureau,
23 University Librarian of the University of Hawaii Manoa, and
24 Director of the Disability and Communication Access Board.
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OFFERED BY: _____

[Handwritten signatures and initials]

[Handwritten signature: Alan Lopez]

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[Handwritten signature: Randy H. Baker]

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